



बेटी बचाओ
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भारतीय रिज़र्व बैंक
RESERVE BANK OF INDIA
www.rbi.org.in

Minutes of pre-bid meeting - Interior Renovation of B block 1st floor in Regional Office Building Including Civil, MEP, HVAC, Electrical, and Allied Works at Reserve Bank of India (RBI), Raipur

e-Tender No: [RBI/RRO/EST/26-27/1](#)

The pre-bid meeting for the captioned tender was conducted at 3:00 pm on October 27, 2026, at Conference Room, 1st Floor, Reserve Bank of India, Raipur Regional Office, Sector-24, Nava Raipur, Atal Nagar, Chhattisgarh.

2. The following staff members of RBI and firms/prospective tenderers were present during the pre-bid meeting:

S. No.	Name and Designation of the RBI Official
i.	Shri Ankit Vijaykumar Shukla, Manager (Tech-Electrical)
ii.	Shri Purushotam Kumar, Assistant Manager (Tech Civil)
iii.	Shri Saurabh Verma, Assistant Manager
iv.	Shri Saurabh Gulghane, Assistant Manager
v.	Shri Pranay Thote, JE (Tech-Electrical)
vi.	Shri R Ramu, JE (Tech- Civil)

S. No.	Name of the Firm/Prospective tenderers	Name of the Representative
i.	M/s A S Furniture	Shafiq Ur-Rehman Imran Chisti
ii.	M/s Creative Design	Shri Sohan Lal
iii.	M/s Touch Wall Marketing.	Shri Vikas Goutam
iv.	M/s EFC (I) Ltd	Shri Rohankumar V. Thakkar

3. The following firms/prospective tenderers submitted their queries online-

S. No.	Name of the Firm/Prospective tenderers	Name of the Representative
i.	M/s E-Verve Design	Ar. Atul Aggarwal
ii.	M/s Thar Interiors	Shri Malchand Jain
iii.	M/s Agrawal Construction	Shri Yatharth Agrawal



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4. All the major terms and conditions were explained to the contractors in detail. The queries received through emails and raised during the pre-bid meeting from/by the contractors were deliberated and clarified to their satisfaction. The following queries were raised by the contractors vide emails and during the pre-bid meeting and the clarifications furnished by the Bank are as under:

S.No.	Query/Clarification sought	Clarification
i.	Since the work is to be completed in limited time, can the work be carried out after office hours?	Yes, since it is a time bound project, to be completed within 90 days, the site will be available for work during day and night.
ii.	Is there a scope of change in layout?	No, the layout as indicated by the Bank's architect may be considered as fixed.
iii.	Whether quantities mentioned in BOQ are fixed?	It may be noted that the GFC drawing for the said project will supersede the BOQ. Thus, the quantities may change as per GFC drawings.
iv.	How will the payment for extra items of work be done? How much extra items of work will be allowed?	Kindly refer clause 19 of Section IV- General Rules and Conditions of Contract of the tender document.
v.	Clause 4.3 specifies a minimum yearly turnover of 100% of the estimated cost during the last three financial years. However, the financial evaluation matrix refers to average annual turnover.	The Bank will consider a minimum yearly turnover of 100% of the estimated cost during each of the last three financial years as the eligibility criteria for this tender. Further, the Bank shall consider average annual turnover for the last three financial years for technical evaluation as mentioned in Technical Evaluation Matrix.
vi.	As per the existing tender conditions, the bidder is required to have a minimum yearly turnover equivalent to 100% of the estimated cost of the work during the last three financial years, supported by audited financial statements. We respectfully suggest that the minimum yearly turnover	The Bank will consider a minimum yearly turnover of 100% of the estimated cost during each of the last three financial years as the eligibility criteria for this tender.



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	requirement may be considered at 30% of the estimated cost of the work, subject to the Bank's applicable procurement policies and approval.	
vii.	We request that the RBI may kindly consider permitting a Net Worth Certificate equivalent to 30% of the estimated cost of the work, issued by a Chartered Accountant and bearing a valid UDIN, as an alternative financial eligibility document, subject to the Bank's applicable rules and approval.	The bidders should furnish solvency certificate issued by the bidder's banker, specifically for the purpose of the work, for an amount equal to the estimated cost of the work.
viii.	Annexure V states that the firm "may be considered financially sound for entrusting with any contract to ₹ ____". Please confirm that this is to be filled in as ₹357.88 lakh (the estimated cost), and that a certificate for a higher amount, with the work named, will also be accepted.	The bidders should furnish solvency certificate issued by the bidder's banker, specifically for the purpose of the work, for an amount equal to the estimated cost of the work. Further, please refer to the Technical Evaluation Matrix as given in Section III (A) 2 (a) Evaluation Criteria of the tender document, as per the evaluation scoring rule, 60% marks will be awarded for meeting minimum eligibility (i.e., 100% of the project cost) and 100% marks will be awarded for doubling (or exceeding) minimum eligibility. Whereas marks will be awarded on Pro-rata basis for values in between.
ix.	Please confirm whether a minor variation in the bank's wording, with all particulars of Annexure V retained, will be acceptable, or whether the format must be reproduced verbatim.	Minor variations in the bank's wording, with all particulars of Annexure V (Banker's certificate) retained, will be acceptable



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x.	Is the service setup required to be in existence at Raipur on the date of bid submission, or is an undertaking to establish a service setup/site office at Raipur within a specified period after award of work acceptable?	Kindly refer clause 4.5 of Section III- General Instructions to the Bidders of the tender document.
xi.	Please confirm whether any of the following will be accepted as valid evidence of a "full-fledged service setup" at Raipur: (a) a rented/leased office or site office, supported by a rent agreement and utility bill; (b) a certificate or support letter from a manufacturer/authorised dealer/service centre located at Raipur;	Kindly refer clause 4.6 of Section III- General Instructions to the Bidders of the tender document.
xii.	For assessing the minimum value of completed similar works under Clause 4.2 (40% / 50% / 80% of the estimated cost) and for scoring under Section III-A(b), will the value of completed works be updated/escalated to the current cost level at the rate of 7% simple per annum from the date of completion to the last date of submission of bids, in line with the CPWD norms for evaluation of past experience? If not, please confirm that only the actual executed value as per the completion certificate will be considered.	It is hereby informed that only the actual executed value as per the completion certificate will be considered for assessing the minimum value of completed similar works for ascertaining eligibility of the bidders. Further, please refer to the Technical Evaluation Matrix as given in Section III (A) 2 (b) Evaluation Criteria of the tender document, as per the evaluation scoring rule, 60% marks will be awarded for meeting minimum eligibility (i.e., 07 years of experience) and 100% marks will be awarded for doubling (or exceeding) minimum eligibility. Whereas marks will be awarded on Pro-rata basis for values in between.
xiii.	Please confirm whether the "value of work" to be considered is the gross	It is hereby informed that the bank shall consider the gross executed



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	executed value as per the completion certificate (including or excluding GST), so that bidders furnish Annexure IV on a uniform basis	value of work inclusive of GST for ascertaining eligibility of the bidders.
xiv.	Clause 4.2 refers to works completed "during last 7 years ending last day of month previous to the one of which tenders are invited", while Clause 4.1 gives the example of work undertaken in 2019 for an advertisement issued in 2026. Please confirm the exact cut-off date for the 7-year period (for example, whether it is 30 September 2019 to 30 September 2026) and whether the criterion is based on the date of completion of the work.	It may be noted that the exact cut-off date for the 7-year period may be reckoned as September 30, 2019.

Please note:

- (i) This document (minutes of the Pre-Bid Meeting) shall form a part of the tender,
- (ii) Rest of the terms and conditions and specifications of the bid document shall continue to remain unchanged,
- (iii) The above amendments / clarifications are issued for the information of all the intending bidders, and
- (iv) The submission of bid by the firm shall be construed to be in conformity to the bid document and amendments / clarifications given above.

Place: Raipur

Date: October 29, 2026

General Manager (Officer-In-Charge)
Reserve Bank of India, Raipur
