



**संपदा विभाग / Estate Department
भारतीय रिजर्व बैंक / Reserve Bank of India
तिरुवनंतपुरम / Thiruvananthapuram**

Minutes of Pre-Bid Meeting – Tender for Providing and fixing bird proof netting system for the external areas of all blocks at Bank's Staff Quarters, Nanthancode, Thiruvananthapuram

Pre-bid meeting for the [captioned work](#) was conducted on October 19, 2026, at 11.00 am through online Webex. List of participants are indicated below:

(a) List of Bank's Officials who attended the meeting

1	Ms. Aiswarya Subramanian	Assistant General Manager
2	Shri. Ajmal Meeran	Assistant Manager (Tech-Civil)
3	Shri. Jithin Philip	Assistant Manager

(b) List of Contractors' representatives who attended the meeting

SI No	Name of the Representative	Name of the firm
1	Shri. Vikesh Nair	M/s. Engineers Associates

2. Shri. Ajmal Meeran, AM(Tech-Civil), welcomed the participants to the meeting and invited queries, if any, from the prospective bidders regarding the captioned tender. The details of queries raised by the Contractor and clarifications / comments of the Bank are tabulated below:

Sl. No.	Points of discussion	Bank's Clarifications
a	Net, mesh and border rope specifications, safety	It was informed that HDPE net of mesh size 30mm x 30mm and 1.5mm twine / strand thickness of Garware technical fibres Ltd. or approved equivalent make, supported by border rope of Garware make or approved equivalent as detailed in the specifications for the item of work in the tender. The contractor shall submit manufacturer's data sheets and certificates for the bird net before commencement of work. Samples of the materials to be used shall be submitted for approval. No material shall be installed without approval of the Bank. Further, the contractor shall provide, at their own cost, all necessary staging arrangements, if any, Personal Protective Equipment (PPE) including spiderman safety kit, helmets, safety belt, safety



		shoes, hand gloves, safety goggles, masks, etc. Work at height shall be taken up with the use of a full body harness / safety belt / spiderman safety kit securely anchored. The contractor shall be solely responsible for the safety of all personnel deployed at the site.
b	Warranty and Undertaking	The vendor was informed that the details regarding the warranty and undertaking is mentioned in para 12 of General Instructions to Tenderers of the tender document.
c	Scope of area and installation	It was informed that the scope of area will cover all residential blocks of the quarters except part of A block (already done as sample work) and dead walls where there are no openings / windows / ventilators, etc. The vendor was informed that a sample work was done in one of the blocks of the quarters and the vendor can visit the same for illustrative and reference purpose only. The work shall be executed strictly in accordance with the specifications, terms and conditions stipulated in the tender.
d	Clarification on tender conditions	It was clarified by the Bank that successful bidder shall submit Performance Bank Guarantee and the EMD is not required for the work as mentioned in para 11 of General Instructions to Tenderers of the tender document.

3. Bidders shall note that all the above clarifications provided by the Bank during the pre-bid meeting along with details indicated in the Tender document shall form part of the Tender/Contract.

4. The meeting concluded at 11:30 am.

Regional Director
(Keralam and Lakshadweep)