



भारतीय रिज़र्व बैंक / Reserve Bank of India
नई दिल्ली / New Delhi

Minutes of Pre-bid Meeting - Fabrication, Decoration and Maintenance of RBI Stall no. 5F-07-A in Hall 5 (First Floor) of 114 sq. m. at IITF 2026, Bharat Mandapam Complex scheduled to be organized by ITPO from November 14-27, 2026

A Pre-bid meeting was conducted on October 22, 2026 at 11:00 am, w.r.t. the captioned tender no. [2026 RBI 295070 1](#).

2. (a) List of Bank's Officials who attended the meeting:

Sr. No.	Name	Designation
1	Shri Suman Jha	Assistant General Manager, FIDD
2	Shri Neeraj Kumar	Manager, FIDD
3	Smt. Mamta Wankhade	Manager, FIDD

(b) List of Representatives of Company / Individual / Firm / Contractor:

Sr. No.	Name of Company/ firm	Name of the Representative
1	M/s Wizardo Exhibition and Interior design	Ms. Sonia Solomon

3. The terms & conditions of the tender document were explained by Shri Suman Jha. Thereafter, the queries raised were answered to the satisfaction of the representative of M/s Wizardo Exhibition and Interior design. The queries raised by the representative & clarifications thereto, are as below:

Sl. No	Queries raised by the vendors	Clarifications provided
1	The representative sought clarification regarding a statement: "the exact number of deliverables may vary as per Bank's discretion".	The representative was advised to refer "Section VI- Scope of Work" of the tender document.



2.	Whether the tender documents need to be submitted physically?	The representative was advised to refer "Section I- Notice Inviting E-Tender (NIT)" of the tender document.
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4. Further, the representative was advised to read the tender document carefully before submitting the bid.

5. It may be noted that no further queries related to the tender will be entertained by the office.

6. Terms and conditions of the tender continue to remain the same.