



Section-I

Notice Inviting E-Tender (NIT)

E-Tender for Fabrication, Decoration and Maintenance of RBI Stall no. 5F-07-A in Hall 5 (First Floor) of 114 sq. m. at IITF 2026, Bharat Mandapam Complex scheduled to be organized by ITPO from November 14-27, 2026

The Reserve Bank of India, New Delhi Regional Office, invites open E-tender in two parts for the captioned work. The estimated cost of the work is ₹15 lakhs, and the work has to be completed in all aspects on or before evening of November 12, 2026.

2. The e-tender will be carried out by **Central Public Procurement Portal (CPPP)** <https://etenders.gov.in/eprocure/app> as third party on behalf of RBI. Therefore, interested firms are required to register on the CPP portal to participate in the tendering process. The details regarding the registration on CPPP and procedure of e-tendering has been attached at **Annexure II**. E-Tender shall be submitted online in two parts. Part I of the e-tender will contain the standard technical and commercial conditions for the proposed work and Part II of the e-tender will contain the price bid. All required annexures along with documentary proofs will also be uploaded along with Part I of the tender. This is an e-tender bid, and the bidders are not required to be present for opening.

3. The Bank is under no obligation to accept the lowest bid and reserves the right to accept any tender either in whole or in part. The Bank reserves the right to reject any or all tenders at its sole discretion, without providing any reason therefor.

4. The Bank reserves the right to issue addendum/ corrigendum/ minutes/ pre-bid meeting, which shall be published solely on the official website of RBI and CPPP. Such updates shall form an integral part of the tender document, and no separate notification will be sent to the individual bidders. It is the sole responsibility of the bidder to monitor these portals for any amendment/s.

5. The schedule for the tender (SOT) is as follows:

	E-Tender No.	2026 RBI 295070 1
i.	Mode of Tender	e-Procurement System (Online Part I: Techno-Commercial Bid and Part II: Price Bid through CPP Portal https://etenders.gov.in/eprocure/app)
ii.	Estimated Cost	₹15 lakh
iii.	Time period for completion of the work	On or before evening of November 12, 2026
iv.	Earnest Money Deposit (Only through NEFT)	₹30,000 a) NEFT / RTGS Beneficiary: Reserve Bank of India, New Delhi Account No.: 06869229906 IFS Code: RBIS0NDPA01 (Please read 5th and 10th character of IFSC as zero)

v.	Date of availability of E-Tender Document for download on CPP portal /RBI website	October 19, 2026 from 05:00 PM onwards
vi.	Starting date of e-tender for submission of Part I (Techno-Commercial Bid) and Part II (Price Bid) at	October 19, 2026 from 05:00 PM onwards
vii.	Date and time of pre-bid meeting	October 22, 2026 at 11:00 AM Venue: Conference Room- 2, 2 nd Floor, Reserve Bank of India, 6, Sansad Marg, New Delhi
viii.	Date of Publishing minutes of pre-bid meeting on RBI website/ CPPP	October 23, 2026
ix.	Last date and time of submission of EMD	October 26, 2026 till 02:00 PM (must be reflected in the Bank's account)
x.	Last Date and time of submission of Tender	October 26, 2026 till 03:00 PM
xi.	a. Date and Time of opening of Part I (Techno-Commercial Bid) b. Date of opening of Part II (Price Bid)	October 27, 2026 at 03:00 PM Part II of the tender will be opened only for those bidders who are found eligible upon scrutiny of the Part I submissions. The eligible bidders will be informed separately through email.
xii.	Name of officers regarding any clarification on this tender /forwarding the detail of EMD etc.	Name: Mamta Wankhade, Manager Email: mamtarw@rbi.org.in Mobile Number: 9604425094 Name: Suman Jha, AGM Email: sumanjha@rbi.org.in Mobile Number: 9988992193

Regional Director
Reserve Bank of India, New Delhi



**Reserve Bank of India
Financial Inclusion and Development Department
New Delhi Regional Office**

**E-Tender/bid for
Fabrication, Decoration and Maintenance of Reserve Bank of India Stall at the
45th India International Trade Fair 2026, to be organized by India Trade
Promotion Organisation in the Bharat Mandapam Complex from November 14-
27, 2026**

Part – I

(Techno commercial bid)

Dr. Sarda Prasan Mohanty
Regional Director
Reserve Bank of India
6, Sansad Marg, New Delhi

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Section-I
Notice Inviting E-Tender (NIT)

E-Tender for Fabrication, Decoration and Maintenance of RBI Stall no. 5F-07-A in Hall 5 (First Floor) of 114 sq. m. at IITF 2026, Bharat Mandapam Complex scheduled to be organized by ITPO from November 14-27, 2026

The Reserve Bank of India, New Delhi Regional Office, invites open E-tender in two parts for the captioned work. The estimated cost of the work is ₹15 lakhs, and the work has to be completed in all aspects on or before evening of November 12, 2026.

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5. The schedule for the tender (SOT) is as follows:

	E-Tender No.	2026_RBI_295070_1
i.	Mode of Tender	e-Procurement System

		(Online Part I: Techno-Commercial Bid and Part II: Price Bid through CPP Portal https://etenders.gov.in/eprocure/app)
ii.	Estimated Cost	₹15 lakh
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v.	Date of availability of E-Tender Document for download on CPP portal /RBI website	October 19, 2026 from 05:00 PM onwards
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x.	Last Date and time of submission of Tender	October 26, 2026 till 03:00 PM
xi.	a.Date and Time of opening of Part I (Techno-Commercial Bid)	October 27, 2026 at 03:00 PM

	b.Date of opening of Part II (Price Bid)	Part II of the tender will be opened only for those bidders who are found eligible upon scrutiny of the Part I submissions. The eligible bidders will be informed separately through email.
xii.	Name of officers regarding any clarification on this tender /forwarding the detail of EMD etc.	Name: Mamta Wankhade, Manager Email: mamtarw@rbi.org.in Mobile Number: 9604425094 Name: Suman Jha, AGM Email: sumanjha@rbi.org.in Mobile Number: 9988992193

Regional Director
Reserve Bank of India, New Delhi

DISCLAIMER

Reserve Bank of India, New Delhi (hereinafter referred to as “the Bank”) has prepared this document to give background information on tender for “Fabrication, Decoration and Maintenance of RBI Stall no. 5F-07-A in Hall 5 (First Floor) of 114 sq. m. at IITF 2026, Bharat Mandapam Complex scheduled to be organized by ITPO from November 14-27, 2026” to the interested bidders. While the Bank has taken due care in the preparation of information contained herein and believe it to be accurate, neither the Bank nor any of its authorities or agencies nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

2. The information is not intended to be exhaustive. Interested bidders are required to make their own inquiries and respondents will be required to confirm in writing that they have done so, and they do not rely only on the information provided by the Bank in submitting the tender for “Fabrication, Decoration and Maintenance of RBI Stall no. 5F-07-A in Hall 5 (First Floor) of 114 sq. m. at IITF 2026, Bharat Mandapam Complex scheduled to be organized by ITPO from November 14-27, 2026”. The information is provided on the basis that it is non-binding on the Bank or any of its authorities or agencies or any of their respective officers, employees, agents, or advisors and the Bank reserves the right not to proceed with the work or to change the configuration of the work, to alter the timetable/ schedule reflected in this document or to change the process or procedure to be applied.

3. It also reserves the right to decline to discuss the matter further with any bidder submitting the tender for “Fabrication, Decoration and Maintenance of RBI Stall no. 5F-07-A in Hall 5 (First Floor) of 114 sq. m. at IITF 2026, Bharat Mandapam Complex scheduled to be organized by ITPO from November 14-27, 2026”. No reimbursement of cost of any type will be paid to person(s) or bidder(s) submitting this tender. In case of conflict of meanings between Hindi and English versions of the document, interpretation of English version will prevail.

Section II
Form of Tender

Dr. Sarda Prasan Mohanty
Regional Director
Reserve Bank of India
6, Sansad Marg, New Delhi

Madam/Dear Sir,

Having examined the drawings, specifications, designs and Bill of Quantities relating to the works specified in the Memorandum hereinafter set out and having visited and examined the site of the works specified in the said Memorandum and having acquired the requisite information relating thereto as affecting the Tender, I/we hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached Bill of Quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in the General Instructions to Bidders, Articles of Agreement, Special Conditions of Contract, General Conditions of Contract hereinbefore referred to, specifications, data sheet and Bill of Quantities and with such materials as are provided for, by and in all other respects in accordance with such conditions so far as they may be applicable.

MEMORANDUM

i.	Name of works	E-Tender for Fabrication, Decoration and Maintenance of RBI Stall no. 5F-07-A in Hall 5 (First Floor) of 114 sq. m. at IITF 2026, Bharat Mandapam Complex scheduled to be organized by ITPO from November 14-27, 2026
ii.	Estimated cost	₹15 lakh
iii.	Payment Terms	As per clause 3 of Section V Part I of tender
iv.	Earnest Money Deposit	₹30,000/-

v.	Performance Bank Guarantee	As per clause 2 of Section V Part I of tender
vi.	Time of completion	As per clause 1 of Section V Part I of tender

2. We also agree that our tender will remain valid for acceptance by the Bank for 90 days from the date of opening of Part I of the tender and this period of validity can be extended for such period as may be mutually agreed between the Bank and us in writing.

3. Should our tender be accepted; we hereby agree to abide by and fulfil all the terms and conditions of the contract. In the event of any default on our part, we acknowledge the Bank's right to forfeit our EMD and agree to pay the Bank or its successors, or assignees or nominees, any such sums of money as are stipulated in the said conditions.

4. We acknowledge that you reserve the right to accept or reject any or all the tenders, either in whole or in part, without assigning any reason thereof. If we fail to execute the Contract when called upon to do so, we hereby agree that EMD deposited shall be forfeited by the Bank.

6. We hereby declare that we shall treat the tender documents and other records connected with the work as secret/ confidential documents. We undertake not to communicate any information/ derived therefrom to any person other than a person to whom I/ We am/ are authorized to communicate the same nor shall we use the information in any manner that could be prejudicial to the safety, security, or interests of the Bank.

Dated this day of 2026.

For and on behalf of M/s

(Signature of authorized signatory with seal)

Name:

Designation:

Place:

Date:

(Certified true copy of Board Resolution or mandate or Power of Attorney of the above signatory as authorized signatory should be enclosed as per format [Annexure I.](#))

Section III

General Instructions to the Bidders

This is an open e-tender enquiry in two parts i.e., Part I (Techno Commercial) & Part II (Price bid). Only those bidders who are qualified for the work as per pre-qualification/eligibility criteria stipulated in the tender are eligible to participate in this tender.

2. Brief Scope of work: A brief scope of the work is as below:

Fabrication, Decoration and Maintenance of RBI Stall no. 5F-07-A in Hall 5 (First Floor) of 114 sq. m. at IITF 2026, Bharat Mandapam Complex scheduled to be organized by ITPO from November 14-27, 2026.

However, detailed scope of the work is mentioned at **Section VI** of this tender.

3. E-Tender on CPPP: The procedure for e -tendering has been detailed at [Annexure II](#). The details of firms required to be furnished in format specified at [Annexure III](#). The estimated cost of the work with completion period has been mentioned in section I.

4. Eligibility Criteria:

4.1 Duration of past experience: Should have minimum five years of experience of executing similar works* (during last five years ending September 30, 2026). Bidder should furnish their client list showing the details of work carried out by them during the last five years. The list shall include details such as Name of the Client, Value of work executed, Date of Start and Finish of the work, Reasons of delay, if any, etc. The bidder should submit documentary evidence in support of minimum experience of five years (i.e., as the advertisement is issued in the year 2026, then the bidder should have undertaken work in 2021).

and

4.2 Minimum value of each completed work (qualifying): Experience of having successfully completed similar works* during last five years ending September 30, 2026 should be either of the following:

- i. Three similar completed works* each costing not less than the amount equal to 40% of the estimated cost as mentioned in Section I.

or

- ii. Two similar completed works* each costing not less than the amount equal to 50% of the estimated cost as mentioned in Section I.

or

- iii. One similar work* costing not less than the amount equal to 80% of the estimated cost as mentioned in Section I.

* **Similar work:** Fabrication, Decoration and Maintenance of pavilion/stall.

and

4.3 Yearly turnover: The bidder shall possess minimum Annual Financial Turnover of estimated cost of this tender or more during each of the last three financial years ending March 31, 2026.

and

4.4 Solvency: Should furnish solvency certificate issued by the bidder's banker, specifically for the purpose of the work, for an amount equal to or more than the estimated cost of the work.

and

4.5 Service setup: Full-fledged service setup should be available for the specified job in NCT of Delhi

4.6 The Bidders should invariably furnish the following information/ documents along with the tender documents to satisfy the Bank about their eligibility for participation in the e-Tendering process.

i.	Details of bidder	Full particulars (whether Bidder is an individual, or a partnership firm, or a company, etc.,) of the composition of the firm of bidders in details should be uploaded along with name(s) and address(es), of the partners' copy of the Articles of Association/ Power of Attorney/ other relevant document. Refer: Annexure I & III
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ii.	Work experience & Completion of similar works* of specified value during the specified period	(i) Bidder should fill up the information in Annexure IV annexed hereto indicating client-wise names of Similar Works* awarded and actual cost(s), completion date stipulated in Contract and actual date of completion, etc. and should submit along with the documentary evidence as proof of minimum five years of experience of completed Similar Works*, viz. a) Copies of detailed work order/s and agreement, indicating date of award, Contract amount, scope of the work, time given for completing the work, etc. and the corresponding completion certificate(s) indicating actual date of completion and actual value of executed similar work/s* issued by the client(s) for works executed for government /public sector companies and; copies of work order, agreement, work completion certificate along with Tax Deducted at Source (TDS) certificate(s) issued by the client(s) for works executed for private companies. (ii) The details along with documentary evidence of previous experience, if any, of carrying out works for the Reserve Bank of India at any office should also be given.
iii.	Credit worthiness of the bidder and their turnover during the specified period	Income Tax Assessment Orders along with the latest final accounts of the business of the firm duly certified by a Chartered Accountant should be enclosed in proof of their creditworthiness and turnover for last three years ending March 31, 2026.
iv.	Service setup	Certificate from the manufacturers/ any other valid document in support of having a full-fledged service setup in NCT of Delhi should be enclosed. (Annexure III)

v.	Client certificates	In the format Annexure V from each client.
vi.	Solvency/ Banker Certificates	In the format of Annexure VI

4.7 Bidder, intending to apply, will have to satisfy the Bank by furnishing documentary evidence in support of their possessing required eligibility. The bank reserves the right to reject the candidature of any bidder who fails to do so. While the Bank retains the right to request clarification or missing administrative certificates and independently verify them, any document found to be fabricated, forged, or altered will lead to immediate rejection of the bid and potential debarment, without any recourse to appeal. The Bank is under no obligation to furnish any reason for such actions.

4.8 The Bank shall obtain reports on the past performance of the bidders from their clients and bankers alongside validating submitted solvency certificates. Evaluation of the said reports shall be completed before opening of the Part- II of the tenders. If any bidder is not found to possess the required eligibility at any stage of the process, or if his performance reports received from his clients/bankers are found unsatisfactory, the Bank reserves the right to reject his offer even after opening of Part I of the tender. Consequently, his Part II bid will not be opened and the EMD shall be returned to him. The Bank is under no obligation to assign any reason for such actions.

5. Tendering Process:

a. The tenders for the above work are in **two parts** i.e., **Part I** containing commercial-technical bid of captioned tender, and the terms and conditions (Rates and amounts of items shall not appear anywhere in this part) and **Part II** containing only rates need to be uploaded at CPP portal as per NIT.

b. Part I of the tender will be opened at the date and time mentioned in the NIT.

c. Part II of the eligible bidders will be opened on a subsequent date under intimation to all the bidders. The detailed evaluation criteria are mentioned at **Section III (A)**.

Note: All the information/ Annexures called for, shall be complete in all respects and to be uploaded in CPP portal with supporting documents. Information furnished on sheets other than those supplied may not be considered. However, the bidders can upload

only the relevant catalogues/ leaflets/ brochures of the manufacturers of the equipment offered.

6. Earnest Deposit Money (EMD): Intending bidders shall pay an Earnest money a sum as mentioned at section- I of NIT by way of NEFT/ RTGS. The Bank Guarantee submitted towards EMD shall remain valid for the period up to November 27, 2026 (the period of the trade fair as notified by the ITPO) (matching the tender validity period at Clause 8 of Section III) from the last date of submission of tenders. The proof of NEFT/ RTGS should be uploaded along with technical bid/ Part I and to be sent by email as mentioned in NIT. No interest shall be paid on EMD. A tender, which is not accompanied by EMD in the form as mentioned above, shall be treated as non-responsive, and will be summarily rejected by the Bank.

- i. The EMD of the unsuccessful bidders shall be returned after award of work to the successful bidder. The EMD of the successful bidder shall be returned after submission of requisite Bank Guarantee towards security deposit (Refer clause 2 of section V).
- ii. **EMD shall be forfeited if the Bidder:**
 - a. makes misleading or false representations in the forms, statements and attachments submitted, has suppressed any material information, details of any legal proceedings presently pending in the court or in the last three years which might otherwise have created any impact on the eligibility criteria; or
 - b. withdraws his Bid during the period of Bid validity; or does not sign the contract after award of Contract.
 - c. has been blacklisted by any Government agency and the blacklisting is in force as on date of notice inviting the tender.
 - d. withdraws bid after opening of the price bid.
 - e. fails to commence the work awarded within the prescribed time limit.
 - f. fails to sign article of agreement immediately upon issue of work order.

7. Pre-bid Meeting: A pre-tender briefing meeting of the bidders will be held on date and place as per NIT, to clarify any point/ doubt raised by them in respect of the tender. No separate communication will be sent for this meeting. Non-attendance at the pre-Bid meeting will not be a cause for disqualification of a bidder.

- i. All communications regarding points requiring clarifications shall be given in writing/ email to the address mentioned in NIT by the eligible bidders one day before said meeting.
- ii. Bidders are encouraged to attend the pre-bid meeting to seek clarification on any issue related to the tender from the Bank. No request for change in date of pre-bid meeting will be entertained thereafter. If a firm does not attend the pre-bid meeting, no clarification in future will be entertained and Minutes of Pre-Bid meeting will be binding on them.
- iii. Inclusion/ submission of any deviations in the tender conditions in Part I of the tender after pre-bid meeting may be liable for rejection.
- iv. The minutes of pre-bid meeting and corrigendum/ modification/ addendums issued regarding bidding process if any, will be hosted in the Bank's website and CPPP only and shall not be published in any Newspaper.

8. Validity: Tenders shall remain open to acceptance by the Bank **for the period up to November 27, 2026 (the period of the trade fair as notified by the ITPO)**. This period may be extended by mutual agreement in writing and the bidder shall not cancel or withdraw the tender during this period.

9. Language: The Tender form shall be filled in English or in Hindi. In the event of any discrepancy or ambiguity between the English and Hindi version of the documents, the English version shall prevail in matters of interpretation.

10. Rates in price-bid (Part II): All the payment will be made in INR.

- i. The rates shall be quoted for complete work as mentioned in the Section VI i.e., Scope of Work. No concessional form for any taxes, duties and levies will be issued by the Bank. Equipment, if required to be imported shall be arranged to be imported against the bidder's own import license.
- ii. The rates inclusive of insurance cover as mentioned in the special conditions of the contract.

11. Successful bidder: as per evaluation criteria mentioned at Section III(A).

12. Article of Agreement: On receipt of formal intimation/ letter of Award/ work order of the acceptance of his/ their tender from the Bank, the successful bidder shall be contractually bound to sign/ execute an **Article of Agreement** (as per format **Annexure VIII**) immediately upon issue of work order. The agreement should be

executed on a non-judicial stamp paper of required value as per applicable stamp act and the cost for the same shall be borne entirely by the bidder.

If the successful bidder fails to sign and execute the formal Article of Agreement within **two working days** from the date of issuance of the work order/ Letter of Award, such failure shall constitute a breach of the tender conditions. In such an event, the Bank reserves the absolute right to:

- i. **Cancel the award** of the contract.
- ii. **Forfeit the EMD** absolutely, without any notice or financial liability to the bidder.
- iii. **Blacklist or debar** the bidder from participating in future tenders of the Bank for a specified period.

13. Site condition: The work has to be carried out in Hall No. 5 (First Floor) of Bharat Mandapam Complex. Hence, the working hours and other terms and conditions will be as prescribed by ITPO.

14. Debarment/court case:

- i. Conviction of the bidder for an offence— (a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract. In this regard, Bidder shall submit a copy of Undertaking/ Declaration/ Certificate on their letter head duly sealed and signed by the authorized signatory in the format given in [Annexure XI](#).
- ii. The bidder shall submit declaration of debarment by any public institution in the format as given in [Annexure XII](#).

15. Conformity to the rules on Contractor from Countries sharing Land Border with India: The instruction/ rules issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India, vide Office Memorandum (OM) F. No. 6/18/2019-PPD dated July 23, 2020, in respect of bidders from countries sharing land border with India and subsequent revisions and Public Procurement Orders issued in furtherance thereto shall be mandatory. In this regard, bidder shall submit a copy of Undertaking/ Declaration/ Certificate on their letter head duly sealed and signed by the authorized signatory in the format given in [Annexure X](#).

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Section III (A)
Evaluation Criteria

Evaluation of tenders:

1. Tenders will be evaluated based on the eligibility criteria mentioned in Section III after opening the Part I (Techno-Commercial Bid), of only those bidders who have submitted the EMD on or before the due date. The proof of the submission of EMD should be uploaded in the Part I.
2. The bidders must submit all the requisite documents prescribed in the tender document in the Part I (Techno-Commercial Bid). Only those tenders, which meet the eligibility requirements, shall be processed further. The correctness/ legality and adequacy of information and supporting documents furnished will be verified/ examined by the Bank. If any documents are missing or found fabricated in the uploaded tender, the Bank shall have the right to request the missing documents/ certificates and independently verify these certificates. Bidders must also ensure that all uploaded files are readable and uncorrupted. If any uploaded document is unreadable, corrupted, or otherwise inaccessible to the Bank, the Bank shall bear no liability or responsibility, and reserves the right to reject the bidder's candidature without further consideration.
3. Price bids submitted by bidders who do not meet the technical eligibility criteria will not be opened. Notification of their disqualification will be communicated to them.
4. The Part II (price bid) of all the bidders who qualified in Part I (Techno-Commercial bid) will be opened for financial evaluation.
5. The bidder with the lowest price L1 shall be considered for the Award of Contract and called successful bidder, subject to paragraph 3 of Section-I of the NIT. In case the lowest tendered amount of two or more bidders is the same, then such lowest bidders may be asked to submit a revised offer quoting discount on their already quoted tendered amount in a sealed envelope. Further, if any such lowest bidder does not revise his/her bid on lower side, within the prescribed time defined by the Bank. his/her original bid shall remain valid for further processing. The lowest tender shall be decided on the basis of revised offer. If the revised tendered amount of two or more bidders received in the revised offers is again found to be equal, then the firm with the highest annual turnover in FY 2025-26 shall be considered for the award of contract.

Section IV
General Conditions of Contract
Interpretation Clause

In construing these Conditions, the Scope of work, Specifications, Bill of Quantities and Contract Agreement, the following words shall have the meanings herein assigned to them except where the subject or context otherwise required.

i.	“RBI”	Shall mean Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai– 400001 and having its Regional Offices at various places.
ii.	“Bank”	Shall mean The Reserve Bank of India and shall include its assignors and successors.
iii.	“Tender document”	Shall mean document named as such issued by the Bank to the Contractors inviting Bids for the work.
iv.	“Bidder”	who submits the bids/tenders. It may be partnership firm, individual firm and a company. (In case of a deceased partner, his/her Legal representatives.)
v.	“Contractor “	Contractor is the successful contractor who has been officially awarded to execute the work. It may be partnership firm, individual firm and a company. (In case of a deceased partner, his/her Legal representatives.)
vi.	“Site”	Shall mean the site of the contract works including any Building and erections thereon and any other area/ land (inclusively) as aforesaid allotted by the Bank for the Contractor’s work.
vii.	“Contract”	Shall mean and include all sections of the tender document, corresponding letters, work order, Articles of Agreement, CAMC agreement and minutes of pre-bid etc. attached hereto and duly signed.
viii.	“Notice in writing”	Or written notice shall mean a notice in written, typed or printed characters sent (unless delivered personally or otherwise proved to have been received) by registered post to the last known private or business address to have been

		received when in the ordinary course of post it would have been delivered. The communication delivered by any accepted electronic means shall also be deemed to be written notice.
ix.	“Act of Insolvency”	Shall mean any Act of Insolvency as defined by the Insolvency and Bankruptcy Code (IBC), 2016 or any Act amending such original.
x.	“Net Prices”	The price of items mentioned in part II of the tender at CPPP.
xi.	“Market Rate”	shall be the rate as decided by the Bank on the basis of the cost of materials and labour at the site where the work is to be executed
xii.	“The works”	Shall mean name of the tender mentioned in the NIT.
xiii.	Day/Month/Year	Shall mean Calendar Day/month/year
xiv.	Working Day	Shall mean the days when Bank’s office is working i.e., Days excluding public holidays, Saturdays and Sundays
xv.	Engineer-in-charge/Bank’s Engineer/Bank’s representative	Means the Officer employed and paid by the Bank and acting under the orders of the Bank who shall supervise and be in-charge of the work. All works to be executed under the contract shall be executed under the direction and subject to the approval of the Bank’s representative in all respects.
xvi.	Manufacturer	refers to a person or firm who is the producer and furnisher of the material or designer and fabricator of equipment
xvii.	Contractor’s Works or Manufacturer’s Works	Shall mean and include the land and other places which are used by the CONTRACTOR/FABRICATOR or SUB-CONTRACTOR/SUB-FABRICATOR for the manufacture of “Equipment” or performing the “Works”.
xviii.	Contract Price or Contract	Shall mean the total amount as calculated from quoted unit rates by the successful contractor and quantities mentioned in the Bill of Quantities (Price Bid) and as accepted by the Bank and indicated in the letter of award of work.
xix.	Contract Period	Shall mean the period specified in the tender document for execution of the contract/ completion of the work, including any authorized extended period by the Bank

xx.	Contract Agreement	Shall mean the agreement signed between the Contractor and the Bank for the execution of the Contract.
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2. Scope of Contract

The Contractor shall carry out and complete the said work in every respect in accordance with this Contract and with the directions of and to the satisfaction of the Bank. The Bank may in its absolute discretion and from time-to-time issue further drawings and/or written instructions, details, directions and explanations, which are hereafter collectively referred to as "Bank's Instructions" in regard to:

- i. The variation or modification of the design, quality or quantity of works or the addition or omission or substitution of any work.
- ii. Any discrepancy in the Drawings or between the Bill of Quantities and/or Drawings and/or Specifications.
- iii. The removal from the site of any materials brought thereon by the Contractor and the substitution of any other material therefor.
- iv. The removal and/or re-execution of any works executed by the Contractor.
- v. The dismissal from the works of any person/s employed by the Contractor thereupon.
- vi. The opening up for inspection of any work covered up.
- vii. The amending and making good of any defects under clauses hereof.

The Contractor shall forthwith comply with and duly execute any work comprised in such Bank's instructions. Verbal instructions, directions and explanations given to the Contractor or his representatives upon the works by the Bank shall, if involving a variation, must be confirmed in writing by the Contractor within seven days, and if not dissented from in writing within a further seven days by the Bank, such shall be deemed to be Bank's instructions within the scope of the Contract. Where the context so requires, words imparting the singular only also include the plural and vice versa. Any reference to masculine gender shall whenever required include feminine gender and vice versa.

3. Drawings, Bill of Quantities & Agreement

The Contract shall be executed in duplicate and the Contractor shall be entitled to one executed copy for his use. The contractor shall pay the applicable stamp duty on the agreement. Before the issue of the final certificate to the Contractor, he shall forthwith return to the Bank all Drawings and Specifications.

4. Contractor to provide everything necessary at his cost

The Contractor shall provide at his cost, everything necessary for the proper execution of the works according to the intent and meaning of the Drawings, Bill of Quantities and Specifications taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred therefrom, and if the Contractor finds any discrepancy in the Drawings or between the Drawings, Bill of Quantities and Specifications, he shall immediately and in writing refer same to the Bank who shall decide which is to be followed. The Contractor shall provide all works under this specification in full accordance with Health and Safety Regulations.

5. Authorities, Notices and Patents

The Contractor shall conform to the provisions of any Act of the Legislature relating to the works and any other aspect thereto such as compliance with the various labour codes, and to the regulations and bye-laws of any authority, and of electric supply and other companies and/ or authorities with whose systems, the installation is proposed to be connected and shall, before making any variations from the Drawings or Specifications that may be necessitated by so conforming, give to the Bank, written notice, specifying the variation proposed to be made and the reason for making it and apply for instructions thereon. In case the Contractor does not receive such instructions **within ten days**, he shall proceed with the work conforming to the provisions, regulations or byelaws, in question, and any variation so necessitated shall be dealt with under Clause No. 10 thereof.

The Contractor shall bring to the attention of the Bank, all notices required by the said Acts, regulations or bye-laws to be given to any authority and pay to such authority, or to any public office, all fees that may be properly chargeable in respect of the works, and lodge the receipts with the Bank for payment.

6. Setting out of work

The Contractor shall set out the works and shall be responsible for the true and perfect setting out of the same and for the correctness of the positions, levels, dimensions, and alignment of all parts thereof.

7. Contractor's superintendence and representative on the works

The Contractor shall also during the whole time the works are in progress, employ a competent representative who shall be constantly in attendance at the works while the men are at work. Any directions, explanations, instructions or notices given by the Bank to such representative shall be held to be given to the Contractor.

8. Access to Works

The Bank and their respective representatives shall have free access to the works and/or the workshops, factories or other places at all reasonable times where materials are lying or from which they are being obtained and the Contractor shall give every facility to the Bank and their representatives necessary for inspection and examination and test of the materials and workmanship. No person not authorised by the Bank except the representatives of public authorities shall be allowed on the works at any time.

9. Assignments and Sub-letting

The whole of the works included in the Contract shall be executed by the Contractor and the Contractor shall not directly or indirectly transfer, assign or under-let the Contract or any part share thereof or any interest therein without the prior written consent of the Bank, and no undertaking shall relieve the Contractor from the full and entire responsibility of the Contract or from active superintendence of the works during their progress.

10. Alterations, additions, omissions etc.

No alteration, omission or variation shall vitiate this Contract but in case the Bank thinks proper at any time during the progress of the works to make any alterations in or additions to or omissions from the works or any alteration in the kind or quality of the materials to be used therein and shall give notice thereof in writing under his hand to the Contractor, the Contractor shall alter, add to or omit from, as the case may be, in accordance with such notice but the Contractor shall not do any work extra to or make any alterations or additions to or omissions from the works or any deviation from any of the provisions of the Contract, Stipulation, Specifications or Contract Drawings without the previous consent in writing of the Bank and the value of such extras, alterations, additions or omissions shall in all cases be determined with the prior approval in writing of the Bank in accordance with the provisions of Clause 10 hereof, and the same shall be added to or deducted from the Contract Amount, as the case may be, accordingly.

11. Other persons employed by Bank

The Bank reserves the right to use the estate and any portions of the site for the execution of any work not included in this Contract, which it may desire to have carried out by other persons, and the Contractor shall allow all reasonable facilities for the execution of such work but shall not be required to provide any plant or materials for the execution of such work. Such work shall be carried out in such manner as not to impede the progress of the works included in the Contract and the Contractor shall not be responsible for any damage or delay which may happen to or occasioned by such work.

12. Insurance in respect of damage to person and property

The contractor shall, at his own expense, effect and maintain with effect from the date of commencement till issue of the completion certificate under this contract, with an approved insurance company, an All Risks Policy for insurance for an amount equal to the amount of the contract including earthquake risk in the joint names of the Bank and the contractor (the name of the former being placed first in the policy) against all risks as per the standard all risk policy for contractors and deposit such policy or policies with the Bank before commencing the works.

The Contractor shall be held to be reasonably liable for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of the Contractor or its workers or of any nominated Sub-Contractor or any employee or either, whether such injury or damage arises from carelessness, accident or any other cause whatever, in any way connected with the carrying out of this Contract. The liability under this clause shall be held to include, inter alia, any damage to Building, whether immediately adjacent or otherwise, and any damage to roads, streets, footpaths, bridges or ways as well as all damage caused to the Building and other structures and works forming the subject matter of this Contract. The contractor shall also be responsible for any damage caused to the Building and other structures and works forming the subject matter of this Contract by frost, rain, wind or other inclemency of weather. The Contractor shall indemnify and keep indemnified the Bank and hold it harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any Statute or otherwise and also in respect of any award of compensation or damages consequent upon such claim.

The Contractor shall reinstate all damage of every sort mentioned in this Clause, so as to do delivery of the whole of the Contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property of third parties. The Contractor shall also indemnify and keep indemnified the Bank against all claims which may be made against the Bank by any person/ member of the public or other third party in respect of anything which may arise in respect of the works or in consequence thereof and shall at his own expense arrange to effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank before commencement of the work. The minimum limit of coverage under the

policy shall be as defined elsewhere under General Condition of Contract. The Contractor shall also similarly indemnify the Bank against all claims which may be made upon the Bank whether under the Workmen Compensation Act or any other statute in force during the currency of this contract or at Common Law in respect of any employee of the Contractor or any Sub-Contractor and shall at his own expenses effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank from time to time during the currency of the Contract. In default of the contractor ensuring as provided above, the Bank may so ensure and may deduct the premiums paid from any money due or which may become due to the contractor.

The Contractor shall be responsible for any liability which may be excluded from the Insurance Policies above referred to and also for all other damages to any person, animal or property arising out of and incidental to the negligent or defective carrying out of this Contract, whatever may be the reasons due to which the damage shall have been caused. He shall also indemnify and keep indemnified the Bank in respect of all and any costs, charges or expenses arising out of any claim or proceedings relating to the works and also in respect of any award of compensation or damages, arising therefrom. Without prejudice to the other rights of the Bank against contractor in respect of such default, the Bank shall be entitled to deduct from any sums payable to the Contractor the amount of any damage, compensation, costs, charges and other expenses paid by the Bank and which are payable by the contractor under this clause. The contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be entitled to any further payments in respect of the expenditure incurred for Building or repairing of the materials or goods destroyed or damaged.

The contractor, in case of re-Building or reinstatement after damage shall be entitled to such extension of time for completion as the Bank may deem fit, but shall, however, not be entitled to reimbursement by the Bank of any shortfall or deficiency in the amount finally paid by the insurer in settlement of any claim arising as set out herein.

Without prejudice to his liability under this clause, the contractor shall also cause all nominated sub-contractors to effect, for their respective portions of works similar policies of insurance in accordance with the provisions of this clause and shall produce or cause to produce to the Bank such policies. The contractor shall not permit a nominated sub-

contractor to commence work at site unless said insurance policies are submitted. In the event of failure of the sub-contractor to take out such policy or policies of insurance before commencing the works at site, the contractor shall be responsible for any claim or damage attributable to the said sub-contractor.

In order to fulfil all the insurance-related conditions mentioned above, the contractor shall, within 14 days from the date of issue of the work order, insure the works at his cost and keep them insured until the completion of works, against loss or damage by fire with an office in the joint names of the Bank and the contractor (the name of the Bank i.e. "RESERVE BANK OF INDIA" being placed first in the policy). It shall cover the following risks.

- i. **Contractors all risk (CAR) policy** insurance inclusive of Storage, erection, testing and commissioning policy for the full contract value including fire risk and Transit insurance for transportation from manufacturer's works to site (by Air/Sea/Road etc. as applicable.
- ii. **Workmen compensation policy** for the employees of the contractor at site.
- iii. **Third party liability policy** with a limit of ₹2 lakh per accident maximum upto three accidents.

Note: If the contractor does not provide these policies, the Bank reserves the right to take the above insurance policies themselves and recover **double the cost as penalty** thereof from the bill of the contractor or any other action as it deems fit.

13. Date of Commencement and Completion

The Contractor shall be allowed admittance to the site on the "Date of Commencement" stated in the Appendix hereto or such later date as may be specified by the Bank and he shall thereupon and forthwith begin the works and shall regularly proceed with and complete the same (except such painting or other decorative work as the Bank may desire to delay) on or before the "Date of Completion" stated in the Appendix subject nevertheless to the provisions for extension of time hereinafter contained.

14. Failure by Contractor to comply with Bank's instructions

If the Contractor after receipt of written notice from the Bank requiring compliance within ten days fails to comply with such further drawings and the Bank may employ and pay other persons to execute any such work whatsoever that may be necessary to give effect thereto, and all costs incurred in connection therewith shall be recoverable from the Contractor by the Bank as a debt or may be deducted by him from any moneys due to the Contractor.

15. Termination of Contract by the Bank

If the Contractor being an individual or a firm commits any "act of insolvency", or shall be adjudged an insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee or the Liquidator, in such acts of insolvency or winding up, as the case may be, shall be unable, within seven days after notice to him requiring him to do so, to show to the reasonable satisfaction of the Bank that he is able to carry out and fulfil the Contract and to give security therefor, if so required by the Bank.

Or if the Contractor (whether an individual, firm or Incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the Contractor, Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor,

Or shall assign or sublet this Contract without the consent in writing of the Bank first had and obtained,

Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder,

Or if the Bank determine that the Contractor

- i. has abandoned the Contract, or
- ii. has failed to commence the works, or has without any lawful excuse under those Conditions suspended the progress of the works for 14 days after receiving from the Bank notice to proceed, or
- iii. has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or
- iv. has failed to remove materials from the site or to pull down, and replace work for seven days after receiving written notice that the said materials or work were condemned and rejected by the Bank under these Conditions or
- v. has neglected or failed persistently to observe and perform all or any of the acts, matters or things by the Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same.

Then and in any of the said cases, the Bank may, notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor, determine the Contract and liabilities of the Contractor, the whole of which shall continue in force fully as if the Contract had not been so determined, and as if the works subsequently executed had been executed by or

on behalf of the Contractor and further, the Bank by its agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, machinery and materials lying upon the Estate or the adjoining lands or roads, and use the same as its own property or may employ the same by means of its own servants and workmen in carrying on and completing the works or by employing any other Contractor or other person or persons to complete the works, and the Contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed or as soon thereafter as convenient, the Bank shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period of fourteen days after receipt thereof by him, the Bank may sell the same by public auction, and give credit to the Contractor for the net amount realised. The Bank shall thereafter ascertain and certify in writing under its hand what (if anything) shall be due or payable to, or by the Bank, for the value of the said plant and materials so taken possession of by the Bank and the expense or loss which the Bank shall have been put to in procuring the works to be completed, and the amount, if any, owing to the Contractor and the amount which shall be so certified shall thereupon be paid by the Bank to the Contractor or by the Contractor to the Bank, as the case may be, and the decision of the Bank shall be final and conclusive between the parties.

16. Certificates and Payments

The Bank shall have power to withhold any Certificate if the works or any parts thereof are not being carried out to its satisfaction.

The Bank may by any Certificate make any correction in any previous certificate which shall have been issued by it.

Payments shall be made within the period named in the Appendix as "Period for honouring Certificates" after such Certificates have been delivered to the Bank.

The payment for the system will be made in INR and any dispute arising out of this contract will also be sorted out within the jurisdiction by Bank's Office from which contract is signed.

17. Settlement of dispute by Arbitration

All disputes and differences of any kind whatever arising out of or in connection with the contract or the carrying out of the works (whether during the progress of the works or after the completion and whether before or after the determination, abandonment or breach of the contract) shall be referred to and settled by the Bank who shall state its decision in writing. Such decision may be in the form of a final certificate or otherwise. The decision of

the Bank with respect to any of the excepted matters shall be final and without appeal. But if either party is dissatisfied on any matter, the party may within 28 days after receiving notice of such decision give a written notice to the other party requiring that the matters in dispute be referred for Arbitration as per the procedure agreed upon herein. Such written notice shall specify the matters, which are in dispute or difference of which such written notice has been given. If both the parties agree a single arbitrator would be appointed for the purpose. In case no agreement could be reached on the appointment of single arbitrator, both the parties will nominate one person each as an arbitrator on their behalf. The two arbitrators nominated by the parties shall nominate one more person to act as third arbitrator.

The arbitrator or arbitrators, as the case may be, shall have power to open up, review and revise any certificate, opinion, decision, requisition or notice, save in regard to the excepted matters, referred to in the preceding clause, and to determine all matters to dispute which shall be submitted to arbitration and of which notice shall have been given as aforesaid.

The arbitrator or arbitrators, as the case may be, shall make his or their award within one year (or such further extended time as may be decided by him or them as the case may be with the consent of the parties) from the date of entering on the reference. In case during the arbitration proceedings, the parties mutually settle or compromise their dispute or difference, on the parties filing their joint memorandum of the settlement or compromise, the arbitrator or the arbitrators, as the case may be, shall make an award in terms of such settlement or compromise.

Upon any such reference, the decision on the cost incidental to the reference and award respectively shall be in the discretion of the arbitrator or arbitrators, as the case may be, who may determine the amount thereof or direct the same to be taxed as between the party and party and shall direct by whom and to whom and in what manner the same shall be borne and paid.

This submission shall be deemed to be a submission to arbitration within the meaning of the Indian Arbitration and Conciliation Act, 1996 or any statutory modification thereof.

The award of the arbitrator or arbitrators, as the case may be, shall be final and binding on the parties. It is agreed that the Contractor shall not delay the carrying out of the works by reason of any such matter, question or dispute being referred to arbitration, but shall proceed with the works with all due diligence and shall until the decision of the arbitrator or arbitrators is given, abide by the decision of the Bank. No award of the arbitrator or arbitrators, as the case may be, shall relieve the Contractor of his obligations to adhere strictly to the Bank's instructions with regard to the actual carrying out of the works. The Bank and the Contractor hereby also agree that arbitration under this clause shall be a condition precedent to any

right of action under the contract.

The venue of arbitration shall be the centre/city in which the work is being executed.

18. Right of technical scrutiny of final bill

The Bank shall have a right to cause a technical examination of the works and the final bill of the Contractor including all supporting vouchers, abstracts etc. to be made at the time of payment of the final bill. If as a result of this examination or otherwise, any sum is found to have been overpaid or over-certified, it shall be lawful for the Bank to recover the sum.

19. Bank entitled to recover compensation paid to workmen

If, for any reason, the Bank is obliged, by virtue of the provision of the Employees' Compensation Act, 1923, or any statutory modifications or re-enactment thereof to pay compensation to a workman employed by the Contractor in execution of the works, the Bank shall be entitled to recover from the Contractor the amount of compensation so paid, and without prejudice to rights of the Bank under the said Act. The Bank shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by the Bank to the Contractor under this Contract or otherwise. The Bank shall not be bound to contest any claim made against it under the said Act, except on the written request of the Contractor and upon his giving to the Bank full security to the satisfaction of the Bank for all costs for which the Bank might become liable in consequence of contesting such claim.

20. Abandonment of Works

If at any time after acceptance of the tender, the Bank shall, for any reasons whatsoever, not require the whole or any part of the works to be carried out, the Bank shall give notice in writing to the Contractor who shall have no claim to any payment of compensation or otherwise whatsoever on account of any profit or advantage which he might have derived from the execution of the whole works.

21. Right of Bank to terminate Contract in the event of death of Contractor, if individual

Without prejudice to any of the rights or remedies under this Contract, if the Contractor, being an individual, dies, the Bank shall have the option of terminating the Contract without incurring any liability for such termination.

22. Accident Reports

In the event of accidents of any kind, all required reports (accidental or otherwise) must be

submitted without delay. The Contractor shall ensure that these reports are shared with the Bank simultaneously with their transmission to any other external parties or stakeholders.

23. Prevention of Sexual Harassment at workplace

- i. The contractor shall be solely responsible for full compliance with the provisions of “the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013”. In case of any complaint of sexual harassment against its employee within the premises of the Bank, or in the workplace for execution of the contract, the complaint will be filed before the Internal Complaints Committee constituted by the contractor/ Agency or Local Complaints Committee as the case may be and the contractor Agency shall ensure appropriate action under the said Act in respect of the Complaint.
- ii. Any complaint of sexual harassment from any aggrieved employee of the Service Provider against any employee of the Bank or any employee of any other firm working in the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.
- iii. The contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employees of the contractor, for instance any monetary relief to Bank’s employee or other firm’s employee, if sexual violence by the employee of the contractor is proved.
- iv. The contractor shall be responsible for educating his employees about prevention of sexual harassment at workplace and related issues.
- v. The contractor shall provide a complete and updated list of its employees who are deployed within the Bank’s premises or in the workplace for execution of the contract.

24. Non – Disclosure clause

- i. The contractor shall not disclose directly or indirectly any information, materials and details of the Bank’s infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Service Provider and /or the DB Developer during the course of discharging their contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Second Party. Failure to observe the

above shall be treated as breach of contract on the part of the contractor, as the case may be, and the Second Party shall be entitled to claim damages and pursue legal remedies.

- ii. The contractor shall take all appropriate action with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied.

Without prejudice to the formal Contract Agreement, all confidentiality and non-disclosure obligations binding the Contractor under this tender shall survive the expiration, completion, or termination of this Agreement for any reason whatsoever.

25. Program chart/ Progress report

The contractor shall submit a suitable progress report/ chart for completion of different stages of work, to ensure completion of work within allotted period. Such program should be submitted on or before commencement of work. All suitable modification made by the Bank must be incorporated in the progress chart. If asked the contractor shall submit reports showing current equipment delivery dates and anticipated completion dates for individual units and groups of units.

26. Statutory Approvals

The work shall be executed by the Contractor as per pre-NOC & local body approval received from respective statutory authorities such as Pollution Control Board (PCB)/ Chief Electrical Inspector (CEI)/ Local fire Authority/ Local Municipal Authority etc./ Local statutory Authority. The contractor shall be responsible to understand all the provisions made in all such approvals accorded. In case of any requirements of any additional work/ modification thereof, the same shall be brought to the notice of Engineer in charge/ Bank's Representative well in advance. The work has to be executed adhering to the norms of local body authorities. The contractor shall assist in preparation of documents, reports etc. as required during & after completion of work for obtaining further approvals & final completion & occupancy certificate from the respective authorities. The contractor shall also be responsible to attend meetings & do all liaisoning works with respective authorities. No extra/additional payment will be made on this account. However, the fee paid to the local bodies / authorities, if any, shall be borne by the Bank.

27. Debarment/ Disqualification

A contractor is liable for debarment / disqualification from bidding on the following grounds:

- I. If it is determined that the contractor has committed the following acts or omissions

in contravention of the code of integrity:

a.

- i. making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.
- ii. any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained, or an obligation avoided.
- iii. any collusion, bid rigging or anticompetitive behaviour that may impair the transparency, fairness, and the progress of the procurement process.
- iv. improper use of information provided by the procuring entity to the contractor with an intent to gain unfair advantage in the procurement process or for personal gain.
- v. any financial or business transactions between the contractor and any official of the procuring entity related to tender or execution process of contract: which can affect the decision of the procuring entity directly or indirectly.
- vi. any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
- vii. obstruction of any investigation or auditing of a procurement process.
- viii. making false declaration or providing false information for participation in a tender process or to secure a contract.

b. failed to disclose conflict of interest.

c. failed to disclose any previous transgressions made in respect of the provisions of sub-clause (i) with any public institution / entity in India or any other country during the last three years or of being debarred by any public procuring institution/ entity.

- II. For any actions or omissions by the contractor other than violation of code of integrity, which in the opinion of the Bank warrants debarment, for the reasons like supply of sub-standard material, non-supply of material, abandonment of works, sub-standard quality of works, failure to abide terms of the tender etc.
- III. If the contractor has been convicted of an offence— (a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

28. Police Verification

For all workers deployed on a regular basis at the site, the Contractor shall arrange, obtain, and submit valid Police Verification Reports (PVR) at his own expense prior to the

commencement of work. The Contractor shall ensure that no worker with an adverse police record or pending criminal case is deployed at the Bank's premises or at the site.

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Section V
Special Conditions of Contract

1. Time for Completion:

- i. Time allowed for carrying out the work as mentioned in the Memorandum shall be strictly observed by the contractor and it shall be reckoned immediately after written order to commence the work is issued. The work shall throughout the stipulated period of the Contract be proceeded with all due diligence and if the contractor fails to complete the work within the specified period he shall be liable to pay compensation as stipulated in the contract. The contractor shall before commencing the work prepare a detailed work programme which shall be approved by the Bank.
- ii. The contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing of the work, whatever the cause of delays may be, including delays arising out of modifications to the work entrusted to him or in any sub-contract connected therewith or delays in awarding contracts for other trades of the project or in commencement or completion of such works or in procuring Government controlled or other building materials or in obtaining water and power connections for construction purposes or for any other reason whatsoever and the Bank shall not be liable for any claim in respect thereof. The Bank does not accept liability for any sum besides the tender amount, subject to such variations as are provided for herein.

2. Type of Security Deposit:

- i. **Performance Bank Guarantee (PBG):** The successful contractor shall furnish an amount equal to 5% (Five percent) of the contract value in the form of a Bank Guarantee (BG) from any scheduled Bank as per [Annexure IX](#) towards entire period of currency of Contract for due fulfilment of the Contractual obligations by the contractor. This Performance Bank Guarantee (PBG) shall be initially valid for a period of contract duration plus 60 days. Such Performance Bank Guarantee (PBG) should be submitted to the Bank before commencement of the work. **The Performance Bank Guarantee (PBG) may be submitted as an ePBG or a physical copy.**
- ii. Submission of PBG shall be ensured as stipulated in the tender. In case of delay in unavoidable circumstances, charge for delay in submission of PBG shall be recovered from the bills of the contractor at Bank rate.

- iii. The Bank reserves the right to enforce the Bank Guarantee in case of unsatisfactory performance of the terms.

3. Payment Terms: The following terms of payment, subject to statutory deductions, shall be applicable to this contract:

- i. 100% value of the quoted rate shall be released on completion of work.
- ii. In addition, I.T. surcharge, TDS and any other statutory tax as per the Government rules.

Section VI
Scope of Work

Reserve Bank of India (New Delhi) invites bids from reputed professional contractors/agencies with proven experience and credentials of fabricating stalls in National/International exhibitions for **Design, Fabrication, Decoration and Maintenance of RBI Stall no. 5F-07-A in Hall 5 (First Floor) of 114 sq. m. at IITF 2026, Bharat Mandapam Complex scheduled to be organized by ITPO from November 14-27, 2026 as directed by the Bank.** The objective of participation of RBI in this trade fair is to spread 'Financial awareness' and the 'General functions performed by RBI' amongst the members of general public. Keeping in view the same, the stall will mainly focus on:

- a. **Financial Literacy:** Dissemination of necessary information on the process by which financial consumers/investors improve their understanding of financial products, concepts and risks and, through information, instruction and/or objective advice, develop the skills and confidence to become more aware of financial risks and opportunities, to make informed choices, to know where to go for help, and to take other effective actions to improve their financial well-being. This includes but is not limited to FAME messages and banking facilities available to the various target groups viz SHGs, students etc. through digital media.
- b. **Currency Management:** Security features of bank notes, identification of Fake Indian Currency Notes (FICN), RBI (Note Refund) Rules relating to exchange/adjudication of soiled and mutilated notes.
- c. **Payment and Settlement Systems:** Do's and Don'ts of use of various modes of payment systems.
- d. **Foreign Exchange:** Issues regarding use of foreign exchange for various purposes and their limits.
- e. **Reserve Bank Integrated Ombudsman Scheme (RBIOS):** Complaint redressal under RBIOS.
- f. **Sensitization about frauds:** Do's and Don'ts while dealing with money and funds.
- g. **Cyber hygiene:** Warning the public against fictitious offers received through e-mails/SMS.

The sample content on the above subjects, to be exhibited will be provided by RBI.

The objective of this tender is for awarding the work in respect of designing, fabricating, decorating and maintaining RBI stall at Bharat Mandapam Complex during the period of India International Trade Fair (IITF) 2026 and its dismantling and removal on completion of exhibition as per the time prescriptions of ITPO. The contractor should also arrange to return to RBI, the literacy materials unused/ left over in the stall on completion of the exhibition.

An indicative design and site layout plan (**Annex A**) is annexed for the purpose of reference.

Keeping “**Financial Literacy**” in focus, the bid must include the following (however, the Bank reserves the right to direct contractor to make modifications on site as per requirement):

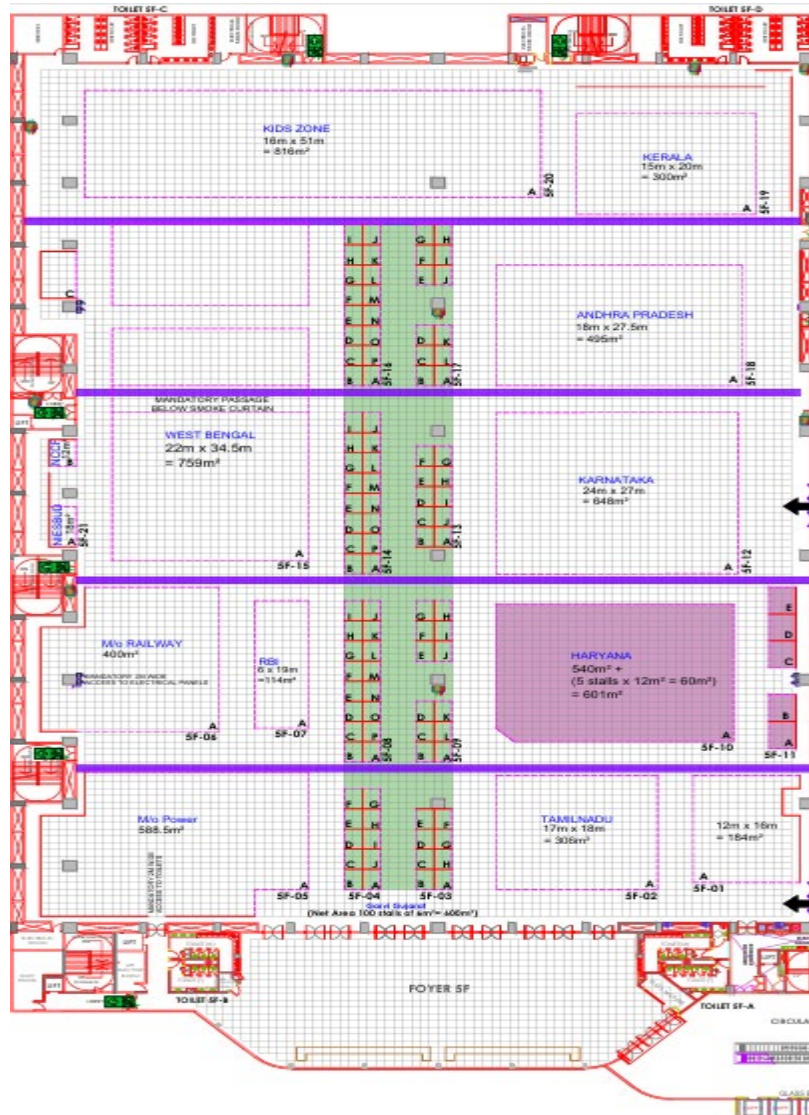
Although the indicative broad Scope of Work is given in the table below, the details are provided in Annex B. Further, the exact number of deliverables may vary as per Bank’s discretion.

Sr.	General Details
1	Stall Size: 114 sq.m. (04 Side open) (19m x 06m) - As per annexed layout
2	Scope of work: Complete fabrication, decoration and maintenance on turnkey basis as directed by the Bank
3	After Exhibition Liabilities: Carefully Dismantling and removal of exhibition structure
4	Note: All material & property shall be of Contractor and shall be on Hire Basis.

A.	Infrastructure (as per annexed IITF guidelines and proposed design):
1	fabricating, erecting and maintaining one self-supporting open-top perimeter pavilion frame for 19.00 m x 6.00 m footprint
2	fabricating, fixing and maintaining removable fascia enclosure around the pavilion perimeter
3	panel with images on the inner side of fascia
4	fixing a freestanding full-height RBI building photo-backdrop support panel
5	fixing pantry wall partitions, one lockable door, pantry base storage cabinet and worktop
6	two visitor counter tables with RBI emblem and chairs
7	erecting and maintaining one magic-show stage with antiskid carpet
8	laying temporary exhibition carpet (6 mm)

B.	Deliverables- Displays (Display content shall be given by RBI. Design, Fabrication and all other related activities are responsibility of Contractor):
1	one USB compatible LED screen (8 ft x 4 ft)
2	three commercial 50 inch nominal UHD interactive displays, keeping the height of screen upto general user height and developing three interactive educational modules
3	four commercial 50 inch UHD non-touch LED-backlit LCD displays, USB compatible
4	installing and maintaining LED fascia
C.	Electricals:
1	TP&N distribution board, Fixtures & fitting with adequate number of ceiling lights, spotlights, tubes, halogens, power points, LEDs, LED accent strips as directed by the Bank
2	electric coffee machine for the pantry with adequate cups and tea/ coffee material
D.	Deliverables-Others on Hire basis
1	Providing on hire, installing and maintaining one compact PA set for the education area
2	2 cordless mikes, one collar mike
3	Three upholstered two-seat sofas, one lounge coffee table, one covered waste bin
4	Adequate portable extinguishers
5	AV technician at pavilion throughout public opening hours
6	housekeeping attendant
E.	Miscellaneous:
1	Inauguration arrangements with ribbon cutting, 01 lighting lamp & candles, adequate no. of bouquets, flower garlands, etc.

Site layout:



Indicative design:



Annex B

Sr. No.	Subhead
NS. 2	Floor
NS. 3	Frame and branding
NS. 4	Pantry
NS. 5	Counters and stage
NS. 6	AV and digital content
NS. 7	Furniture
NS. 8	Electrical and lighting
NS. 9	Pantry appliances and safety
NS. 10	Exhibition operation
NS. 11	Logistics and completion
NS. 12	Display panels and mascots

Item	Description of item	Unit	Quantity
NS 2.01	Providing and laying temporary exhibition carpet, minimum 6 mm nominal pile, commercial needle-punched or approved equivalent, warm ochre/brown shade matching the reference flooring, with documented fire performance acceptable to organiser, anti-slip fixing, taped joints and flush edge trims. Include hall-floor protection, upkeep and removal. Measure horizontal plan area of allotted footprint. Carpet shall be laid directly on the existing venue. Colour shade to be approved by the Cleint before installation.	sqm	114.00
NS 3.01	Providing, fabricating, erecting and maintaining one self-supporting open-top perimeter steel or aluminium pavilion frame for 19.00 m x 6.00 m footprint, top level 3.60 m above hall floor and soffit approximately 3.05 m, including perimeter beams, necessary vertical support columns, initial support positions, all concealed bracing, base plates, ballast, bolts, revised screen loads and fire-retardant finished column covers. No venue-roof suspension or venue anchoring shall be allowed. Measurement along perimeter centreline, including all columns in rate. The design of the pavillion to match with the drawings and the Conceptual 3D view shared with the Tender.	metre	50.00

NS 3.02	Providing, fabricating, fixing and maintaining removable fascia enclosure, 550 mm overall height, around the pavilion perimeter, comprising 32 m plain fascia at nominal 100 mm finished depth and 13 m LED-bearing fascia at provisional 150-200 mm finished depth, using flame-retardant board or equivalent certified lightweight panels over secondary framing, white texture paint finish and gold lower trim. Include inner face, soffit, rounded corners, end returns, depth transitions, ventilation, removable access panels, cable passages, fasteners and incidental work. Provide openings for 450 mm-high outward LED ribbon: central 6 m on one 19 m side, central 4 m on the other 19 m on the other 19 m side and 3 m on the left short side. LED-bearing depth may be reduced to 100 mm only on approval of vendor shop drawings demonstrating accommodation of the complete LED assembly, mounts, connectors, cable bends, ventilation and front maintenance access. Secondary enclosure framing and maintenance throughout 14-day exhibition included. Primary supports under NS 3.01, LED equipment and equipment-specific mounting under NS 6.01, and final dismantling under NS 11.02 paid separately without duplication. Measure fascia centreline once. The design to match with the drawings and the Conceptual 3D view shared with the Tender.	metre	50.00
NS 3.03	Providing and fixing a freestanding full-height RBI building photo-backdrop support panel approximately 3050 mm wide x 3050 mm high at left rear or as shown in the drawing, including concealed frame, 12 mm flame-retardant board or equivalent certified skin, finished exposed edges and white texture paint finished surface. The design to match with the drawings and the Conceptual 3D view shared with the Tender.	sqm	9.30
NS 4.01	Providing and fixing demountable pantry wall partitions approximately 75 mm thick and 3050 mm high around a 3050 mm x 1829 mm nominal plan enclosure in the right rear corner or as shown in the drawing, with metal framing, flame-retardant board or equivalent approved panels both sides, approved white texture paint finish internally and externally, corners and skirting. Providing Screen-specific concealed wall reinforcement on the wall as shown in the drawing. Door, artwork and LED screen paid separately. Nominal dimensions must be adjusted in approved drawing if clear internal size is required. The design to match with the drawings and the Conceptual 3D view shared with the Tender.	sqm	26.35
NS 4.02	Providing and fixing one lockable door approximately 900 mm x 2150 mm in pantry rear wall, accessed from rear exhibition aisle and opening inward, lightweight framed fire-retardant panel construction with approved paint finish, including frame, hinges, lever handle, lock, door stop and all fittings, complete. No opening into an adjoining exhibitor stand.	each	1.00
NS 4.03	Providing and fixing pantry base storage cabinet and worktop, 1500 mm overall length x 600 mm depth x approximately 850 mm height, exterior-grade plywood carcass with approved laminate finish, shutters, shelves, hinges, handles and 20 mm hygienic solid-surface or equivalent worktop, complete. Dry pantry only; no sink or water/drain connection included. The design to match with the drawings and the Conceptual 3D view shared with the Tender.	metre	1.50

NS 5.01	Providing on hire and installing two visitor counter tables, each 1219.2 mm long x 609.6 mm deep (4 ft x 2 ft) x approximately 1000 mm high at the two front counter positions, white finished plywood carcass with gold front detail, durable top, and concealed services opening, finished rear and hardware. Emblem plaques and lighting paid separately. The design to match with the drawings and the Conceptual 3D view shared with the Tender.	each	2.00
NS 5.02	Providing, erecting and maintaining one low magic-show stage 1829 mm x 1219 mm plan and 450 mm high, located as per the directions / as shown in drawing, with certified reusable subframe, minimum 18 mm deck, black anti-slip finish, closed sides with LED accent strips and safe demountable access steps with uniform risers and treads, non-slip nosings and appropriate edge protection, designed for performer loads, complete including removal. The design to match with the drawings and the Conceptual 3D view shared with the Tender.	sqm	2.23
NS 6.01	Providing on hire, installing and maintaining indoor LED fascia, active height 450 mm over 13 m developed length: centred 6 m on one 19 m side, centered 6 m on the other 19 m side and centered 3 m on left short side. Active area 5.85 sqm. P2.5 maximum pitch, minimum 3840 Hz refresh, adjustable brightness, processors, playback, signal cables, ventilation, mounting and spares included. Hire includes delivery, setup and removal. Dedicated operator paid separately. Final module arrangement to be approved before ssue. LED to run RBI approved media through a USB. The design to match with the drawings and the Conceptual 3D view shared with the Tender.	sqm day	81.90
NS 6.02	Providing on hire, installing and maintaining one pantry-wall education USB compatible LED screen 2438.4 mm wide x 1219.2 mm high (8 ft x 4 ft), active area 2.97289728 sqm, facing education seating along long axis. Maximum P2.5 pixel pitch, minimum 3840 Hz refresh, suitable brightness, processor, playback, signal cables, mounting and spares included. Approve compatible module dimensions without changing requested size. Screen-specific concealed wall reinforcement and its engineered connections included; Setup/removal included; operator separately. RBI content in USB to play on the LED screen. The design to match with the drawings and the Conceptual 3D view shared with the Tender.	sqm day	41.62
NS 6.03	Providing on hire, installing and maintaining Three commercial 50 inch nominal UHD interactive displays with minimum 10-point touch, minimum 350 nits indoor brightness, protective stable landscape-capable floor stands/cabinets (design of cabinets/stand to be approved by the Client) keeping the height of screen upto general user height, licensed operating system and local playback computer, all brackets and signal cables, touch calibration, daily function checks and spare/replacement provision. Location as per drawing. Application programming paid seperately; equipment setup/removal included. Measure installed units x operational days. The design to match with the drawings and the Conceptual 3D view shared with the Tender.	each day	42.00

NS 6.04	Providing on hire four commercial 50 inch UHD non-touch LED-backlit LCD displays, USB compatible, minimum 350 nits, one on OUTSIDE face of each of four Type A panel, portrait-capable mounting, media players, cables, looping playback, replacement, delivery and removal included. Panel carcasses separately. Four units x operating days. The design to match with the drawings and the Conceptual 3D view shared with the Tender. RBI content in USB to play on these panels.	each day	56.00
NS 6.05	Developing and commissioning Three separate interactive educational modules using RBI-approved content, one per interactive display, each limited to up to Twenty content pages and 2 ten-question quiz, English and Hindi supplied text, navigation, basic accessibility, reset-to-home and scoring without collecting personal data. Review before execution, source-code/project files and RBI perpetual right to use the deliverable. No payment transactions, UPI integration or external APIs. Module to be handed over to RBI after the event.	module	3.00
NS 6.06	Providing on hire, installing and maintaining one compact PA set for the 30-seat education area and magic-show stage, comprising two powered speakers of approximately 250 W RMS each, mixer, two wireless microphones, one microphone stand with a microphone, all signal cables and safe speaker mounts, with volume controlled to organiser limits. Setup/removal included; AV operator under NS 10.01.	set day	14.00
NS 7.01	Providing on hire, placing and maintaining Three matching colour (of approved shade by RBI) upholstered two-seat sofas, each approximately 1400-1600 mm long, complete with clean cushions and non-marking feet, arranged as a right-front lounge. Include delivery, cleaning and removal. The location to be as per drawing and conceptual 3D view shared with the Tender	each day	42.00
NS 7.02	Providing on hire and placing one lounge coffee table approximately 1000 mm x 500 mm x 450 mm high, glass top and stable metal or timber base with non-marking feet, including delivery and removal.	each day	14.00
NS 7.03	Providing on hire four comfortable visitor-counter chairs with backrests and non-marking feet, two behind each 4 ft x 2 ft counter. Include cleaning, replacement, delivery and removal.	each day	56.00
NS 8.01	Providing on hire, installing, testing and maintaining one lockable temporary TP&N distribution board for provisionally booked 30 kW three-phase supply, minimum 100 A busbar, coordinated incoming isolation/protection nominally 50 A subject to final design, appropriate breaking capacity, separate LED, AV, lighting and pantry outgoing circuits, individual residual-current protection suitable for connected equipment, surge protection, labelled neutral/earth bars, metering and circuit directory, complete with insulation and earth-continuity testing. No reduction of protective conductor or neutral.	set	1.00
NS 8.02	Providing on hire, laying, terminating, testing and removing temporary 5-core 35 sqmm copper flexible power feeder or approved engineered equivalent from venue supply point to pavilion DB, including glands, lugs, cable supports and protection. This size is provisional: licensed electrical contractor shall verify ampacity, grouping, voltage drop, fault level and route before procurement. Measure as per actual length	metre	30.00

NS 8.03	Providing temporary earthed switched outlet points with complete branch circuit wiring, containment, boxes and local isolation matched to equipment loads. Schedule eight screen points, three fascia zones, one main screen, one PA, one control, one pantry coffee machine, two counters, four backlit posters, one shared mascot provision plus extra four for charging provisions = 26 points. Dedicated high-load circuits, suitable residual-current protection; no daisy chains. Main feeder separately. The points to be approved by RBI before installation.	point	26.00
NS 8.04	Providing on hire, installing, wiring and maintaining twenty-eight LED adjustable spotlights approximately 20-30 W each, CRI minimum 80, approved warm/neutral white, including tracks, drivers, brackets and complete lighting circuit wiring from DB, aimed at counters, mascots, stage, educational panels and seating. Installation/removal included. The location to be approved by RBI before installation.	each	28.00
NS 8.05	Providing on hire, installing and wiring one 18-24 W LED pantry luminaire with driver and all fittings, including complete circuit wiring from DB and removal.	each	1.00
NS 8.06	Providing on hire, installing, wiring and maintaining low-voltage LED accent strips approximately 8-12 W per metre in aluminium channels with diffusers, complete with accessible drivers and circuit wiring. Quantity comprises approximately fascia trim, two-counter detail etc. Locations to be approved by RBI before installation. Measure actual installed length. Design to match with the drawings / Conceptual 3D view shared with the Tender.	metre	56.00
NS 8.07	Providing and testing temporary protective equipotential bonding of the main frame, fascia, counters with metal parts, display-panel and mascot metalwork, LED mountings, distribution board and all exposed conductive parts to the venue-approved protective earth, including copper bonding conductors, terminals, labels and test report. No independent earth electrode in the hall floor.	job	1.00
NS 8.08	Providing on hire and installing provisional heavy-duty low-profile cable protectors or covered service routes suitable for pedestrian movement, including accessible transitions; use approved protected floor/service routes without a raised floor deck and do not create trip hazards or extend into public aisles without permission. Main cable itself paid separately. Route to be approved by RBI before installation.	metre	12.00
NS 9.01	Providing on hire, installing and maintaining one basic electric coffee machine for the dry pantry, including electrical connection to outlet, cleaning, replacement if defective, delivery and removal.	set day	14.00
NS 9.02	Providing on hire, placing and maintaining three in-date serviced portable extinguishers: two 4 kg ABC dry-powder units and one 4.5 kg CO2 unit near electrical equipment, with stands and bilingual identification signs, conforming to applicable product standards and venue fire officer directions. Contractor shall submit service records and train its staff in use. Location to be approved by RBI before installation.	each	3.00
NS 9.03	Providing on hire one clean covered waste bins approximately 15-25 litre capacity at pantry and visitor counters, including liners and daily cleaning; disposal labour paid under NS 10.03.	each day	14.00

NS 10.01	Deploying one competent AV technician at pavilion throughout public opening hours for fascia, education screen, all panel displays, touch applications and PA operation, including startup/shutdown checks, content loading, fault diagnosis and operator log. Breaks covered without leaving equipment unattended. Supplier remote support and replacement equipment obligations remain included in relevant equipment rates; no duplicate operator charge.	person day	14.00
NS 10.02	Deploying one housekeeping attendant for opening preparation and continuous cleaning during public hours with break cover, cleaning materials, waste segregation and removal to organiser-designated collection point, including floor and counter cleaning and catering service.	person day	14.00
NS 11.01	Transporting all pavilion materials including fabrication, AV, hired furniture etc. between Delhi/NCR workshop, Bharat Mandapam and final handover/storage address within Delhi/NCR, including packing, normal truck trips, loading/unloading, venue-window coordination and material handling.	job	1.00
NS 11.02	Dismantling temporary fabricated frame, fascia skin, backdrop, pantry and counters after exhibition, removing contractor-owned salvage and waste, protecting and handing over approved mascots, cleaning the 114 sqm allotted floor and making good contractor-caused damage to organiser satisfaction. Include disposal documentation where required; no duplicate dismantling charge.	job	1.00
NS 12.01	Providing four Type A backlit display panel carcasses (LED strips of panels included in this item only) cladded on Vertical Supports of Pavillion Frame in NS 3.01 , provisional 900 mm wide x 2100 mm high x 200 mm deep, flame-retardant white/gold cladding, cable access, ventilation and non-marking ballasted bases. Mount one 50 inch static screen on outside and one acrylic-frame poster on inside, face arrangement as per design. Screen paid separately. Design to be as per the drawings / Conceptual 3D views shared with the Tender.	each	4.00

Section VII

Un-priced bill of quantity (Image of price bid/part II)

S. No.	Description of Cost of Work (As per the Scope of Work. Further, the Bank reserves the right to direct contractor to make modifications on site as per requirement)	Qty.	UOM	Rate (INR)	Amount (INR)* inclusive of GST
1	<u>General Details</u> a) Stall Size: 114 sqm (04 Side open) (19m x 06m) - As per annexed layout b) Scope of work: Complete fabrication, decoration and maintenance on turnkey basis as directed by the Bank c) After Exhibition Liabilities: Carefully Dismantling and removal of exhibition structure Note: All material & property shall be of Contractor and shall be on Hire Basis. <u>A. Infrastructure (as per annexed IITF guidelines and proposed design):</u> a) fabricating, erecting and maintaining one self-supporting open-top perimeter pavilion frame for 19.00 m x 6.00 m footprint b) fabricating, fixing and maintaining removable fascia enclosure around the pavilion perimeter c) panel with images on the inner side of fascia d) fixing a freestanding full-height RBI building photo-backdrop support panel e) fixing pantry wall partitions, one lockable door, pantry base storage cabinet and worktop f) two visitor counter tables with RBI emblem and chairs g) erecting and maintaining one magic-show stage with antiskid carpet h) laying temporary exhibition carpet (6mm) <u>B. Deliverables- Displays</u>	01 complete	Job Work on turnkey basis		

	a) one USB compatible LED screen (8 ft x 4 ft) b) Three commercial 50 inch nominal UHD interactive displays, keeping the height of screen upto general user height and developing three interactive educational modules c) four commercial 50 inch UHD non-touch LED-backlit LCD displays, USB compatible d) installing and maintaining LED fascia <u>C. Electricals:</u> a) TP&N distribution board, Fixtures & fitting with adequate number of ceiling lights, spotlights, tubes, halogens, power points, LEDs, LED accent strips as directed by the Bank b) electric coffee machine for the pantry with adequate cups and tea/ coffee material <u>D. Deliverables- Others</u> a) Providing on hire, installing and maintaining one compact PA set for the education area b) 2 cordless mikes, one collar mike c) Three upholstered two-seat sofas, one lounge coffee table, one covered waste bin d) Adequate portable extinguishers e) AV technician at pavilion throughout public opening hours f) housekeeping attendant <u>E. Miscellaneous</u> a) Inauguration arrangements with ribbon cutting, 01 lighting lamp & candles, adequate no. of bouquets, flower garlands, etc. <u>F. Others:</u> a) Local transport and Labours for loading & unloading				
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Exact number of deliverables may vary as per Bank's discretion

Note:

- i. Deployment of personnel will be as specified in Section IV.
- ii. Rates must be as per the Central Minimum Wages Act and inclusive of all applicable statutory levies / taxes, GST/CGST/ SGST) and all statutory dues payable by the bidder to government authorities.
- iii. No Enclosure should be attached with Part-II (Price Bid).
- iv. No conditions, separate conditional notes etc. should be added in part- II.
- v. No charges other than the total bid amount quoted above will be paid by the Bank.
- vi. The total bid amount shall be quoted for the aforesaid work.
- vii. The bidders are advised to visit the site to acquaint with the site conditions/ understand the scope of work prior to submit their Price Bid.
- viii. All the terms and conditions as mentioned in Techno-Commercial Bid (Part-I) will be part and parcel of the Price Bid. Therefore, the bidders are advised to quote their rates accordingly.
- ix. Rates should be quoted up to two places of decimal.

I/We hereby declare that I/we have read and understood the schedule of Rates and contents of Part II of the tender and also have read and understood all the above conditions and the same shall remain binding upon me/us in case the work is entrusted to me/us.

Date:

Authorized Signatory (With Name/Designation)

FORMAT FOR POWER OF ATTORNEY FOR SIGNING OF PROPOSAL

(On Non-Judicial Stamp Paper of appropriate value)

Know all men by these presents, We.....(Name of the Bidder and address of their registered office) do hereby constitute, appoint and authorize Mr./ Ms.(Name and residential address of Power of Attorney holder) who is presently employed with us and holding the position of as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for the **“E-Tender for Fabrication, Decoration and Maintenance of RBI Stall no. 5F-07-A in Hall 5 (First Floor) of 114 sq. m. at IITF 2026, Bharat Mandapam Complex scheduled to be organized by ITPO from November 14-27, 2026”** including signing and submission of all documents, deputing persons in pre-bid meeting and providing information/ responses to RBI, representing us in all matters before RBI, and generally dealing with RBI in all matters in connection with our proposal for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Note:

Power of Attorney should be properly stamped and notarized. Power of Attorney furnished shall be irrevocable.

Signature/(s) of the Bidder Name/(s)

Stamp/Seal of the Bidder

(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified.)

Important Instructions Regarding E-tender

This is an e-procurement event of RBI. The e- procurement Service Provider/Bidder is the Central Public Procurement Portal (CPPP).

<https://etenders.gov.in/eprocure/app>

Process of E-tender: Bidder manual kit is available on home page.

A) Registration for new bidder: The process involves vendor's registration with CPP portal which is free of cost.

<https://etenders.gov.in/eprocure/app?page=BiddersManualKit&service=page>

For any technical related queries please call at 24 x 7 Help Desk Number

0120-4001 002

0120-4001 005

0120- 4493395

International Bidders are requested to prefix +91 as country code.

Email Support:

For any Issues or Clarifications relating to the published tenders, bidders are requested to contact the respective Tender Inviting Authority

Technical - support-eproc@nic.in

Policy Related - cphp-doe@nic.in

Annexure-III**Detail of participating firm/ bidder on firm's letterhead**

1.	Bidder Name	
2.	Status of Firm	Proprietorship Firm/ Partnership firm/ Limited/ Others If Others, specify: _____ [Enclose certificate of Registration]
3.	Name of Proprietor/ Partners/ Directors of the firm/ company	
4.	Number of Years in Operation	
5.	Address of Registered Office:	
6.	Bidder's address where order/ contract is to be placed	
7.	Telephone Number of address where order is to be placed Website & Email ID	_____ (Country Code) (Area Code) (Telephone No.) _____ _____
8.	PAN No.	_____ [Also, Enclose copy of PAN Card]
9.	GST No.	_____ [Also, Enclose copy of GST Certificate]
10.	EPF Registration No. (as applicable)	_____ [Also, Enclose copy of EPF Registration Certificate]
11.	ESI code No. (as applicable)	_____ [Also, Enclose copy of relevant document]
12.	Whether Micro / Small / Medium Enterprise	(Bidder to submit documents as specified in Section-III)
13.	Banker Detail (The account for receiving payment) [Also, Enclose copy of cancelled Cheque]	

I.	Banker's Name	
II.	Branch	
III.	Bank account number	
IV.	IFSC	
14.	Detail of Service Setup	
I.	Address	
II.	Email	
III.	Telephone/Mobile No.	
IV.	No. of persons stationed	

Place:

Date:

[Signature of Authorized Signatory of Bidder]

Name:

Designation:

Seal:

List of Clients on firm's letterhead

As per eligibility criteria details of qualifying works:

		For work experience (Work completed during last 5 years)	Minimum value of each completed work (Work completed during last 5 years)		
		Client	Client 1	Client 2	Client 3
1.	Description of the work				
2.	Detail of client address, telephone number & contact person & email				
3.	Work order/Letter of award detail (Enclose)				
4.	Value of the work				
5.	Date of start of work				
6.	Date of finish of work				
7.	Completion period as per work order				
8.	Whether works completed in time or not (No. of days of delay)				

Place:

Date:

[Signature of Authorized Signatory of Bidder]

Name:

Designation:

Seal:

*On the Letter Head of
company/firm/organization*

 **Please always quote in your
correspondence**

Ref. No. _____

Date: _____

Dr. Sarda Prasan Mohanty
Regional Director
Reserve Bank of India
6, Sansad Marg, New Delhi

Dear Sir,

Name of Work: _____

Client's Certificate regarding performance of the Bidder

We confirm that M/s. (Name of the bidder) _____ have carried out the following work/s for us. The firm may be considered sound for entrusting captioned costing up to.

2. Other particulars are given below for your perusal and record:

Sr. No.	Particulars	Comments of the Client
1	Name of the eligible work with brief particulars	
2	Work order No. and date	
3	Project/ work cost	
4	Date of commencement of work	
5	Stipulated date of completion	
6	Actual date of completion	
7	Details of compensation levied for delay (indicate amount) if any	
8	Gross amount of the work completed and paid for	
9	Performance Report:	Outstanding / Very Good / Good / Fair / Satisfactory / Poor

Sr. No.	Particulars	Comments of the Client
	(i) Quality of executed work (indicate grading)	
	(ii) If firm is maintaining the system under Annual maintenance Contract (AMC). Indicate grading for performance of AMC	
10	Comments of the Client on the capabilities of the M/s. (Indicate Grading): Outstanding / Very Good / Good / Fair / Satisfactory / Poor	
	(a) Technical proficiency	
	(b) Financial soundness	
	(c) Mobilization of Manpower	
	(d) General Behavior	
11	Any other information which you consider will help us in making our decision.	

Office Seal of the Client

Yours faithfully,

(Signature of the Responding Officer*)
For S.E.(E) / Executive Engineer (E)

* Regarding performance report/ clients' certificate, for works carried out for Government/ public sector companies, the certificate should be signed by the concerned Executive Engineer or an officer in an equivalent or higher rank. For works carried out for Private companies, Copy of TDS has to be submitted for proving the credentials/contract amount.

(i) All columns should be filled in properly.

(ii) The Client Certificates should be submitted in a sealed cover addressed to the Reserve Bank of India, New Delhi Regional Office for each of the Prequalification work/s

On the Letter Head of Bank

 **Please always quote in your correspondence**

Ref. No. _____

Date: _____

Dr. Sarda Prasan Mohanty
Regional Director
Reserve Bank of India
6, Sansad Marg, New Delhi

Dear Sir,

Name of Work: _____

Banker's Certificate

We confirm that M/s. _____ are banking with us. They may be considered financially sound for entrusting with any contract to ₹.

2. Other particulars are given below for your perusal and record:

Sr. No.	Particulars	Comments of the Bank
1	Composition of the firm (Whether partnership/ proprietorship/ Public Ltd.)	
2	Names of the proprietor/ partners/ Directors of the firm	
3	Credit facility/ overdraft facility enjoyed by them	
4	Dealings	
5	The period from which the firm has been banking with your Bank	
6	Any other remarks	

3. This certificate is issued without any Guarantee or responsibility on the bank or any of its officers.

Yours faithfully,

Seal of the Bank

(Signature)
Authorized Signatory
For the Bank

PROFORMA OF BANK GUARANTEE FOR EARNEST MONEY DEPOSIT

(On Non-Judicial Stamp Paper of appropriate value)

Dr. Sarda Prasan Mohanty
Regional Director
Reserve Bank of India
6, Sansad Marg, New Delhi

Dear Sir,

Name of Work

Ref.: NIT/Advt.No. date

WHEREAS The Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai through its office at Reserve Bank of India, 6, Sansad Marg, New Delhi (hereinafter called the 'RBI') has invited tenders for the captioned work (hereinafter called "the said tender") on the terms and conditions mentioned in the said tender documents. It is one of the terms of invitation of tenders that the bidder shall furnish a Bank Guarantee for a sum of ₹ _____ (Rupees _____ only) as Earnest Money Deposit (EMD). M/s. (Name of the Bidder/Bidder) _____, (hereinafter called as "the Bidder/Bidder"), who are our Clients/Constituents intend to submit their tender/ Bid for the said work and have requested us to furnish Bank Guarantee to RBI in respect of the said sum of ₹ _____ (Rupees only) in respect of EMD. NOW THIS GUARANTEE WITNESSETH

1. We _____ (Name of the Bank) do hereby agree with and undertake to RBI, their Successors, Assigns that in the event of the RBI coming to the conclusion that the Bidder have not performed their obligations under the said conditions of the tender or have committed a breach thereof, which conclusion shall be binding on us as well as the said Bidder; we shall on demand by the RBI, pay without demur to the RBI, a sum of ₹ _____ (Rupees _____ only) or any lower amount that may be demanded by the RBI. Our guarantee shall be treated as equivalent to the Earnest Money Deposit for the due performance of the obligations of the Bidder under the said Conditions, provided, however, that our liability against such sum shall not exceed the sum of Rs. (Rupees only).

2. We also agree to undertake to and confirm that the sum not exceeding ₹ _____ (Rupees _____ only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the RBI on receipt of a notice in writing stating that the amount is due to them and we shall not ask for any further proof or evidence and the notice from the RBI shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. We undertake to pay the amount claimed by the RBI within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the RBI under this guarantee shall be independent of the agreement or agreements or other understandings between the RBI and the Bidder. This guarantee shall not be revoked by us without prior consent in writing of the RBI. We hereby further agree that –

a) Any forbearance or commission on the part of the RBI in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said tender and/or hereunder or granting of any time or showing of any indulgence by the RBI to the Bidder or any other matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Bidders of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding ₹ _____ (Rupees _____ only).

b) Our liability under these presents shall not exceed the sum of ₹ _____ (Rupees _____ only).

c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents/clients in tendering for the said work or their obligations there under or by dissolution or change in the constitution of our said constituents.

d) This guarantee shall remain in force upto _____ (six months from the last date of receipt of tender) provided that if so desired by the RBI, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.

e) Our liability under these presents will terminate unless these presents are renewed as provided hereinabove on the _____ or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the RBI alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within _____ or any extended period, all the rights of the RBI against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder.

Yours faithfully,

For and on behalf of _____ Bank.

Authorised Official (with seal)

(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified).

Format of Article of Agreement/ Contract Agreement

(for successful bidder)

(On non-judicial stamp paper of appropriate value as per the applicable Stamp Act)

THIS CONTRACT AGREEMENT is made the _____ day of _____, 2026 between the Reserve Bank of India, New Delhi (body corporate constituted under the Reserve bank of India, Act 1934, having its registered office at: Central Office Building, Shahid Bhagat Singh Road, Mumbai – 400 001 (hereafter called “The Bank”) represented by which expression shall include its successors and assigns of the one part and _____ incorporated under _____ and having its registered office at _____ (thereinafter called “the Contractor”)) which expression shall include its successors, legal representatives and assigns of the other part.

WHEREAS the Bank desires to engage the Contractor to Design, Fabrication, Decoration and Maintenance of RBI Stall at IITF 2026, Bharat Mandapam Complex scheduled to be organized by ITPO from November 14-27, 2026 and the Contractor has agreed to such engagement upon and subject to the terms and conditions hereinafter appearing.

AND WHEREAS the Bank had called for tenders from eligible contractors to provide services for providing “.....” as has been indicated in the scope of work and other documents attached to the tender.

AND WHEREAS the Contractor and others submitted the tender and the Bank has awarded the contract, to provide “.....” as stated in the scope of work attached to the Tender Document, to the Contractor.

AND WHEREAS the Contractor has agreed to execute the assigned work subject to the conditions set forth herein and to the conditions set forth in the Tender Documents (Part I, Part II, annexures and amendments thereof) as modified and finally accepted by both the parties (all of which are collectively hereinafter referred to as "the said Conditions") the works described in terms and conditions and included in the detailed scope of work as stated in the Tender Documents (Part I, Part II, annexures and amended thereof) at the respective rates therein set forth, amounting to the sum as therein arrived at or such other sum as shall become payable there under (hereinafter referred to as "the said Contract Amount").

NOW IT IS HEREBY AGREED AS FOLLOWS:

1	Contract Agreement: The following documents shall constitute the Contract between the Bank and the Contractor, and each shall be read and construed as an integral part of the Contract: a) This Contract Agreement and the Appendices hereto b) Letter of Award Ref. No. c) Minutes of pre-bid meeting d) All emails and letters exchange during the tendering process e) Part I (Techno commercial bid) and Part II (Price bid) Bid submitted by the bidder
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	f) Notice Inviting Tender (NIT), along with any corrigenda/addenda.
2	Contract Price: The Bank hereby agrees to pay to the Bidder the Contract Price in consideration of the performance by the Bidder of its obligations hereunder. The Contract Price shall be the aggregate of [quoted price in part II of the tender], or such other sums as may be determined in accordance with the terms and conditions of the Contract.
3	Earnest Money Deposit: Contractor has deposited an Earnest Money Deposit (EMD) equal to ₹30,000/- along with the tender document in the form of NEFT in favour of Reserve Bank of India, New Delhi in the A/c No: 06869229906 IFS Code: RBIS0NDPA01. No interest will be payable on the EMD. The Earnest money paid by the Contractor will be released after submission of Security deposit in the form of Performance Bank Guarantee.
4	Performance Bank Guarantee (PBG): The Contractor shall deposit PBG @ 5 % of the contract amount in favour of Reserve Bank of India, New Delhi before commencement of the work. This PBG shall be initially valid for a period of contract duration plus 60 days. No interest will be paid on it. The PBG deposited by the Contractor shall be liable to be forfeited or appropriated in the event of unsatisfactory performance of the Contractor and / or loss/ damage if any sustained by the Bank on account of failure or negligence of the workers deployed by him or in the event of breach of the terms and conditions of the agreement. However, the issue of letter of acceptance/ work order by the Bank shall be construed as a binding contract, as though such an agreement has been executed and all the terms and conditions shall apply on this contract. Submission of PBG shall be ensured as stipulated in the tender. In case of delay in submission in unavoidable circumstances, charges for delay in submission of PBG shall be recovered from the bills of the contractor at Bank rate. The Contractor shall also submit Performance Bank Guarantee in case the contract is extended and the PBG shall be valid for a period of 90 days beyond the date of termination of the renewed contract.
5	Payment Terms: Payment shall be made by the Bank to the Contractor as per the provisions of Part I of the tender. The Contractor shall ensure that wages & allowances paid to the his workers are in compliance with Government wage regulations. The workmen should be paid minimum wages under the Minimum Wages Act, 1948 & rules made thereunder or under any other applicable law. Besides, the workmen should be given Employees Provident Fund as per Employees Provident Funds & Miscellaneous Provisions Act, 1952 and / or dividends as per Payment of Bonus Act, 1965 and ESI under ESI Act, 1948 as applicable. In the absence of ESI, the contractor should undertake the liability under the coverage of Insurance such as Workmen's Compensation Insurance under Employees Compensation Act, 1923. The Workmen Compensation policies shall be valid till the validity of contract with the Bank. If the contractor does not provide these policies, the Bank reserves

	the right to take the above insurance policies themselves and recover the cost thereof from the bill of the contractor. The total premium shall be borne by the contractor. The contractor, as per applicable requirements, shall have a valid EPF Account for making EPF Contribution for its workmen. In case of any complaint regarding non-compliance of any statutory payments; the same shall be deducted from the bill without prejudice to the Bank's right to terminate the contract. The Contractor shall abide by all the statutory provisions of the Labour Codes, shall not engage a person below the age of 18 years. Contractor shall be responsible for implementing the requirements of the applicable laws.
6	Insurance: The contractor shall, at his own expense, effect and maintain with effect from the date of commencement till issue of the completion certificate under this contract, with an approved insurance company, an All Risks Policy for insurance for an amount equal to the amount of the contract including earthquake risk in the joint names of the Bank and the contractor (the name of the former being placed first in the policy) against all risks as per the standard all risk policy for contractors and deposit such policy or policies with the Bank before commencing the works. The Contractor shall be held to be reasonably liable for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of the Contractor or its workers or of any nominated Sub-Contractor or any employee or either, whether such injury or damage arises from carelessness, accident or any other cause whatever, in any way connected with the carrying out of this Contract. The liability under this clause shall be held to include inter alia, any damage to Building, whether immediately adjacent or otherwise, and any damage to roads, streets, footpaths, bridges or ways as well as all damage caused to the Building and other structures and works forming the subject matter of this Contract. The contractor shall also be responsible for any damage caused to the Building and other structures and works forming the subject matter of this Contract by frost, rain, wind or other inclemency of weather. The Contractor shall indemnify and keep indemnified the Bank and hold him harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any Statute or otherwise and also in respect of any award of compensation or damages consequent upon such claim. The Contractor shall reinstate all damage of every sort mentioned in this Clause, so as to do delivery of the whole of the Contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property of third parties. The Contractor shall also indemnify and keep indemnified the Bank against all claims which may be made against the Bank by any person/ member of the public or other third party in respect of anything which may arise in respect of the works or in consequence thereof and shall at his own expense arrange to effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and

the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank before commencement of the work. The minimum limit of coverage under the policy shall be as defined elsewhere under General Condition of Contract. The Contractor shall also similarly indemnify the Bank against all claims which may be made upon the Bank whether under the **Workmen Compensation Act** or any other statute in force during the currency of this contract or at Common Law in respect of any employee of the Contractor or any Sub-Contractor and **shall at his own expenses effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank from time to time during the currency of the Contract.** In default of the contractor ensuring as provided above, the Bank may so ensure and may deduct the premiums paid from any money due or which may become due to the contractor.

The Contractor shall be responsible for any liability which may be excluded from the Insurance Policies above referred to and also for all other damages to any person, animal or property arising out of and incidental to the negligent or defective carrying out of this Contract, whatever may be the reasons due to which the damage shall have been caused. He shall also indemnify and keep indemnified the Bank in respect of all and any costs, charges or expenses arising out of any claim or proceedings relating to the works and also in respect of any award of compensation or damages, arising therefrom. Without prejudice to the other rights of the Bank against contractor in respect of such default, the Bank shall be entitled to deduct from any sums payable to the Contractor the amount of any damage, compensation, costs, charges and other expenses paid by the Bank and which are payable by the contractor under this clause. The contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be entitled to any further payments in respect of the expenditure incurred for Building or repairing of the materials or goods destroyed or damaged.

The contractor, in case of re-Building or reinstatement after damage shall be entitled to such extension of time for completion as the Bank may deem fit, but shall, however, not be entitled to reimbursement by the Bank of any shortfall or deficiency in the amount finally paid by the insurer in settlement of any claim arising as set out herein.

Without prejudice to his liability under this clause, the contractor shall also cause all nominated sub-contractors to effect, for their respective portions of works similar policies of insurance in accordance with the provisions of this clause and

	shall produce or cause to produce to the Bank such policies. The contractor shall not permit a nominated sub-contractor to commence work at site unless said insurance policies are submitted. In the event of failure of the sub-contractor to take out such policy or policies of insurance before commencing the works at site, the contractor shall be responsible for any claim or damage attributable to the said sub-contractor. In order to fulfil all the insurance-related conditions mentioned above, the contractor shall, within 14 days from the date of issue of the work order, insure the works at his cost and keep them insured until the virtual completion of works, against loss or damage by fire with an office in the joint names of the Bank and the contractor (the name of the Bank i.e. "RESERVE BANK OF INDIA" being placed first in the policy). It shall cover the following risks. Contractors all risk (CAR) policy insurance inclusive of Storage, erection, testing and commissioning policy for the full contract value including fire risk and Transit insurance for transportation from manufacturer's works to site (by Air/Sea/Road etc. as applicable). Workmen compensation policy for the employees of the contractor at site. Third party liability policy with a limit of ₹2 lakh per accident maximum upto three accidents.
7	Time of Completion: The completion period of the project shall be on or before evening of November 12, 2026. Time shall be considered the essence of this Contract, and the Contractor hereby agrees to commence the work immediately after the site is handed over to him to complete the entire work as provided in the said conditions, subject nevertheless to the provisions for extension of time.
8	Appendices: The Appendices listed in the attached list of Appendices shall form an integral part of this Contract Agreement. Reference in the Contract to any Appendix shall mean the Appendix attached hereto, and the Contract shall be read and construed accordingly.
9	Jurisdiction: All disputes arising out of or in any way connected with this Agreement shall be deemed to have arisen at New Delhi and only Courts in NCT of Delhi shall have jurisdiction to determine the same
10	Language: The Tender form shall be filled in English or in Hindi. In the event of any discrepancy or ambiguity between the English and Hindi version of the documents, the English version shall prevail in matters of interpretation. All communications, drawings, designs, data, information, codes, specifications, and other documents supporting the bid or otherwise exchanged under the Contract shall be in English or in Hindi.
11	Non-disclosure: The contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Service Provider and /or the DB Developer during the course of discharging their contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or

	comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the services/works in any trade or technical paper or elsewhere without the previous written consent of the Second Party. Failure to observe the above shall be treated as breach of contract on the part of the contractor, as the case may be, and the Second Party shall be entitled to claim damages and pursue legal remedies. ii. The contractor shall take all appropriate action with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. iii. Without prejudice to the formal Contract Agreement, all confidentiality and non-disclosure obligations binding the Contractor under this tender shall survive the expiration, completion, or termination of this Agreement for any reason whatsoever.
12	PREVENTION OF SEXUAL HARASSMENT AT WORKPLACE i. The Contractor shall be solely responsible for full compliance with the provisions of “the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013”. In case of any complaint of sexual harassment against its own employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the Contractor who shall ensure appropriate action under the said Act in respect to the complaint. ii. Any complaint of sexual harassment from any aggrieved employee of the Contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank. iii. The Contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employee of the Contractor, for instance any monetary relief to the Bank’s employee, if sexual violence by the employee of the Contractor is proved. The Contractor shall be responsible for educating its employees about prevention of sexual harassment at workplace and related issues.
13	Termination of Contract by the Bank If the Contractor being an individual or a firm commits any “act of insolvency”, or shall be adjudged an insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee or the Liquidator, in such acts of insolvency or winding up, as the case may be, shall be unable, within seven days after notice to him requiring him to do so, to show the reasonable satisfaction of the Bank that he is able to carry out and fulfil the Contract and to give security therefor, if so required by the Bank. Or if the Contractor (whether an individual, firm or Incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the Contractor,

Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor,

Or shall assign or sublet this Contract without the consent in writing of the Bank first had and obtained,

Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder,

Or if the Bank determine that the Contractor

has abandoned the Contract, or

has failed to commence the works, or has without any lawful excuse under those Conditions suspended the progress of the works for 14 days after receiving from the Bank notice to proceed, or

has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or

has failed to remove materials from the site or to pull down, and replace work for seven days after receiving written notice that the said materials or work were condemned and rejected by the Bank under these Conditions or

has neglected or failed persistently to observe and perform all or any of the acts, matters or things by the Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same.

Then and in any of the said cases, the Bank may, notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor, determine the Contract and liabilities of the Contractor, the whole of which shall continue in force fully as if the Contract had not been so determined, and as if the works subsequently executed had been executed by or on behalf of the Contractor and further, the Bank by his agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, machinery and materials lying upon the Estate or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the works or by employing any other Contractor or other person or persons to complete the works, and the Contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed or as soon thereafter as convenient, the Bank shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period of fourteen days after receipt thereof by him, the Bank may sell the same by public auction, and give credit to the Contractor for the net amount realised. The Bank shall thereafter ascertain and certify in writing under his hand what (if anything) shall be due or payable to, or by the Bank, for the value of the said plant and materials so taken possession of by the Bank and the expense or loss which the Bank shall have been put to in procuring the works to be completed, and the

	amount, if any, owing to the Contractor and the amount which shall be so certified shall thereupon be paid by the Bank to the Contractor or by the Contractor to the Bank, as the case may be, and the decision of the Bank shall be final and conclusive between the parties.
--	--

IN WITNESS WHERE OF the Bank and the Bidder/Bidder have caused this Agreement to be duly executed by their duly authorized representatives the day and year first above written.

Signed by for and on behalf of the Bank

[Signature]

[Name & Title]

In the presence of:

1. [Witness 1 Signature & Details]
2. [Witness 2 Signature & Details]

Signed for and on behalf of the Bidder

[Signature]

[Name & Title]

In the presence of:

1. [Witness 1 Signature & Details]
 2. [Witness 2 Signature & Details]
-

Proforma Of Bank Guarantee for Performance Security Deposit/ Retention Money

(On Non-Judicial Stamp Paper of appropriate value purchased in the name of the issuing bank)

Place : _____

Date : _____

Dr. Sarda Prasan Mohanty
Regional Director
Reserve Bank of India
6, Sansad Marg, New Delhi

Dear Sir,

Name of work: _____ - Bank Guarantee For
PERFORMANCE SECURITY DEPOSIT/ Retention Money

WHEREAS Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai, (hereinafter called "the RBI") has awarded the Contract for the captioned project (hereinafter called the "Contract") to M/s _____ (Name of the Bidder) (hereinafter called "the said Bidder" which expression shall include its successors and assigns). AND Whereas the Bidder is bound by the said Contract to submit to RBI a Performance Security for a total amount of ₹. _____ (Rupees _____ only) (Amount in figures and words) for the due fulfilment by the said bidder of the terms and conditions contained in the contract. We, _____ (Name of the Bank), (hereinafter called "the Bank"), at the request of M/s _____, the bidder, do hereby undertake to pay to the RBI an amount not exceeding ₹ _____ as Performance Guarantee for due fulfilment of the terms and conditions of the contract.

NOW THIS GUARANTEE WITNESSETH

1. We (Name of the Bank) do hereby agree with and undertake to RBI, their Successors, Assigns that in the event of the RBI coming to the conclusion that the Bidder has not performed his obligations under the said conditions of the contract or have committed a breach thereof, which conclusion shall be binding on us as well as the said bidder; we shall on demand by the RBI, pay without demur to the RBI, a sum of Rs. (Rupees only) or any lower amount that may be demanded by the RBI. Our guarantee shall be treated as equivalent to the Performance Guarantee Amount for the due performance of the obligations of the Bidder under the said Contract, provided, however, that our liability against such sum shall not exceed the sum of Rs. (Rupees only).

2. We also agree to undertake to and confirm that the sum not exceeding Rs. (Rupees _____ only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the RBI on receipt of a notice in writing stating that the amount is due to them and we shall not ask for any further proof or evidence and the notice from the RBI shall be conclusive and binding on us and shall not be questioned by us in any respect or

manner whatsoever. The Bank shall pay to RBI any money so demanded notwithstanding any dispute/disputes raised by the Bidder in any suit or proceedings pending before any Court, Tribunal or Arbitrator/s relating thereto and the liability under this guarantee shall be absolute and unequivocal. We undertake to pay the amount claimed by the RBI within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the RBI under this guarantee shall be independent of the agreement or agreements or other understandings between the RBI and the Bidder.

4. This guarantee shall not be revoked by us without prior consent in writing of the RBI. We hereby further agree that –

a) Any forbearance or commission on the part of the RBI in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said Contract and/or hereunder or granting of any time or showing of any indulgence by the RBI to the Bidder or any other matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Bidder of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding Rs. (Rupees only).

b) Our liability under these presents shall not exceed the sum of Rs. (Rupees only).

c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents/clients or their obligations thereunder or by dissolution or change in the constitution of our said constituents.

d) This guarantee shall remain in force upto (60 days beyond the Defect liability period) provided that if so desired by the RBI, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.

e) Our liability under these presents will terminate unless these presents are renewed as provided hereinabove on the or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the RBI alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within or any extended period, all the rights of the RBI against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder.

In witness whereof I/We of the Bank have signed and sealed this guarantee on the ----- - day of ----- (Month) (Year) being herewith duly authorized. For and on behalf of

_____ (Name of the Bank) Signature of authorized Bank official Name:
Designation Stamp/ Seal of the Bank Signed, sealed and delivered for and on behalf of the Bank by the above named in the presence of: Witness

1 Signature Name Address
..... (NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified).

Proforma for Undertaking / Declaration / Certificate by the Bidder regarding country sharing land border with India

(To be submitted by bidders on their letter head duly sealed and signed by the authorized signatory)

To,
Dr. Sarda Prasan Mohanty
Regional Director
Reserve Bank of India
6, Sansad Marg, New Delhi

Date:

Ref: Application for _____

Sir,
I / We (Name and address, including Country of location of bidder) have read and understood the contents of the Office Memorandum (OM) F. No. 6/18/2019-PPD dated July 23, 2020 and its subsequent orders/ revision issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India regarding the restrictions on procurement from a bidder of a country which shares a land border with India.

2. I / We certify that (Name of the bidder)

2.1 is not from a country sharing land border with India, or

2.2 is from a country sharing land border with India and has been registered with the Competent Authority, the certificate of which is enclosed, or

2.3 is from a country sharing land border with India where Government of India has extended lines of credit, or

2.4 is from a country sharing land border with India where Government of India is engaged in development projects.

(Strikeout whichever of the above is not applicable).

3. I/ We further certify that (Name of bidder) fulfils all requirements in this regard and is eligible to be considered under the provision of the above referred Office Memorandum and its subsequent orders/ revision. I/ We also undertake that even in case of contracts where we are permitted by the Bank/ RBI to sub- contract I/ we(Name of bidder) will not sub-contract any work to a bidder from country(ies) sharing land border with India, unless such bidder fulfils all the requirements contained in the above referred office memorandum/ order.

4. I/ We know and understand that, if this Undertaking/ Declaration/ Certificate submitted by us is found to be false, the Bank shall be free to reject/ terminate our tender/ Work Order and that the Bank shall also be free to initiate any legal action in accordance with law including forfeiting of Earnest Money Deposit/ Performance Bank Guarantee/ Security Deposit and/ or debarring us from participating in tenders invited by the Bank in future.

Signature and name of the authorized signatory of the Bidder with Rubber Stamp

Date:

Place:

Undertaking on Legal Actions / Civil Lawsuits / Litigation / Arbitration by the Bidder

[On the Letter head of the Applicant]

Date:

To,
Dr. Sarda Prasan Mohanty
Regional Director
Reserve Bank of India
6, Sansad Marg, New Delhi

Ref: Application for _____

Sir,

I/We (Name of the bidder) declare that no legal action(s) have been/ is being taken against us for any cause in any legal jurisdiction.

1. I/We (Name of the bidder) declare that the followings
legal action(s) have been/ is being taken against us:

..... (detail of the legal action, project under consideration, legal authority involved etc.)

.....

However, we affirm that the above legal action does not affect our ability to deliver the requirements of the Bank as per the Application for Empanelment.

(Note: strike out one of the above two declarations which is not applicable)

2. Further, we also declare that no cases of civil lawsuits/ litigation/ arbitration etc. have been initiated in any in any of our executed projects.

2. Further, we also declare that the following civil lawsuits/ litigation/ arbitration cases were/are initiated in our executed projects:

..... (detail of the project and type of action etc.)

.....

(Note: strike out one of the above two declarations which is not applicable)

Signature and name of the authorized signatory of the Bidder
with Rubber Stamp

Date:

Place:

Undertaking to be included in tender regarding declaration of debarment by public institution(s)

(To be submitted by the tenderer on their letterhead)

Name of Work:.....

1. I/We (Name of the bidder) declares that
 - a) I/we or any of our allied firm* is/ are not debarred / suspended / blacklisted by any public institution / entity in India or any other country as on(last date of submission of bid).
 - b) I/ We or any of our allied firm* have not made any transgression in respect of the code of integrity (as mentioned in the tender) with any public institution / entity in India or any other country in last three years as on(last date of submission of bid).
 - c) I/we or any of our allied firm* is/ are not debarred by any procuring entity for violation of Public Procurement (Make in India) Order, 2017as on last date of submission of the bid.)
 - d) we will inform the Bank in writing, in case, I/we or any of our allied firm* is/are debarred / suspended / blacklisted by any public institution / entity in India or any other country on or before award of work for the captioned work.
2. I/We(Name of the bidder) declares that I/we or our allied firm*(Name of the allied firm(s)) is/ are debarred / suspended / blacklisted by(Name and address of public institution in India or any other country) and the same effective upto(date). A copy of such letter is attached for your information and record.

(seal and signature of the bidder)

Date

Place

(Note: strike out one of the above two declarations which is not applicable)

*Allied firm: A firm would be termed as “allied firm” if the management is common, or substantial or majority shares are owned by the banned/ suspended firm and by virtue of this it has a controlling voice. Further all successor firms will also be considered as allied firms.