



भारतीय रिजर्व बैंक / Reserve Bank of India
मानव संसाधन प्रबंधन विभाग/ Human Resource Management Department
कोहिमा/ Kohima

Minutes of Pre-Bid Meeting: Annual Service Contract for providing Trained Firefighting staff for fire safety services at RBI office premises located in Kohima

E-Tender No: [2026 RBI 289023 1](#)

The pre-bid meeting for the captioned tender was held on September 22, 2026 at Reserve Bank of India, Kohima, Nagaland.

2. The list of Representatives from the Bank and intending tenderers is given below:

(a) Representatives from the Bank

SI No.	Name	Designation
i	Shri K Samuel Liangousiam	Assistant General Manager
ii	Shri Doukhanlun Simte	Manager (P&SO)
iii	Shri Thejaswi KV	Assistant Manager
iv	Shri Abhishek Dutta	Assistant Manager

(b) Representative(s) from agency/ company:

SI No.	Representative Name	Company/Firm Name
i	Shri Ranvir Kumar Roy	M/s SIS Limited
ii	Shri Vikram Kotoky	M/s SIS Limited
iii	Shri Ramesh Mech	M/s SSIB Services Private Limited
iv	Shri Nelson Elangbam	M/s North East Brothers
v	Shri Madhurjya Das	M/s North East Brothers

3. The queries raised by the participants during the meeting vis-à-vis the clarifications given by the Bank are given below:

Sl No.	Questions asked by firms	Explanation / Remarks
i	Whether EMD is required to be paid by MSME vendors?	All participants, including MSMEs, have to remit the EMD amount, considering the estimated cost of the tender is more than ₹10,00,000/-
ii	Whether Fire audit can be carried out by the staff of company.	Fire Audit of Office Building may preferably be done by Fire Department of the State Government. The work shall be done with prior approval of the Bank.

4. The above clarifications are issued for the information of all the intending bidders. Bidders shall note that all the above clarifications provided by the Bank during the pre-bid meeting shall form part of the Tender/Contract.

General Manager (Officer in Charge)
Reserve Bank of India
Kohima