



RESERVE BANK OF INDIA
Financial Inclusion and Development Department
Raipur

MINUTES OF THE PRE-BID MEETING

Tender No.: [606/2026-27](#) dated- October 09, 2026

Original last date & time of bid submission: October 16, 2026 at 03.00 PM

The pre bid meeting of the captioned tender was scheduled at 2.30 PM on October 09, 2026 at Reserve Bank of India, Atal Nagar, Nava Raipur. The meeting was chaired by AGM FIDD.

2. The following staff members of RBI and representatives of the prospective bidders were present during the pre-bid meeting:

(a) List of Bank Officials who attended the meeting:

1. Shri Satyendra Kumar Rathore	AGM
2. Shri Navin Tiwari	Manager
3. Shri Ashok Kumar Meena	Manager
4. Shri Akash Ghorse	Assistant Manager

(b) List of Representative of Company/Individual/Firm/Contractor

1. Shri U Umesh Bansi	Eyes events
2. Shri Zameer Ahmed	Wide entertainment
3. Shri Sourabh Sahu	Carbitz Events
4. Shri Akshay Sharma	MPR Raipur
5. Shri Sukhad Warekar	Shree Sai Events & Promotions Pvt. Ltd.
6. Ms Priyanka	Vyapak
7. Ms Yamini Jain	TM Associates
8. Shri Amrinder Singh	Maveric Activation

3. At the outset, the Chairman welcomed the participants and advised them to put forth their doubts/ queries, if any. The following queries were raised by the participants-

SI.	Clause referred	Clarification sought by bidders	Clarification / decision of the Chair
1	Page 10, Point 2(b) — Stall dimensions & layout	Stall area is stated only as approx. 1600 sq. ft. (±10%) ; exact dimensions, layout and open-side configuration (one-side / two-side open) are not indicated, affecting planning and costing.	Information related to dimension, layout and open-side configuration will be shared shortly.
2	Page 11, Point 4.1 — Eligibility: financial documents turnover /	Statutory audit and ITR filing for FY 2025-26 are still underway, so audited statements and ITRs for that year may not be available. Request to accept FY 2022-23, FY 2023-24 and FY 2024-25 for the turnover criterion.	Since the statutory audit and income tax return filing for FY 2025-26 are still under process, bidders may furnish a provisional Turnover for FY 2025-26 certified by Chartered Accountant. For the

			purpose of the average annual turnover criterion , ITRs and audited financial statements for FY 2024-25 and FY 2023-24 shall be required and shall be taken into account.
3	Not specified in the tender document — Stall theme & branding guidelines	Theme, key focus areas, branding requirements, colour scheme and content to be showcased are not stated; a thematic brief and design guidelines are requested.	.A brief scope of services and work are mentioned under Section III, A.2- General Instructions to Bidders. Theme for the RBI stall for Rajyotsav 2026-27 shall be “Cash, but Digital”

4. The scope of the contract was explained to the participants. Furthermore, participants were cautioned to examine the tender document thoroughly before finalizing their submissions. It was also advised to carefully undertake the bidding on the CPP Portal <https://etenders.gov.in/eprocure/app>.

5. The above clarifications are issued for the information for all the intending bidders

Officer-In-Charge
Reserve Bank of India
Naya Raipur