Reserve Bank of India
Estate Department
Chennai

NOTICE INVITING e-TENDER

Reserve Bank of India, Chennai invites open e-Tender for the work – **Design, Supply, Installation, Testing and Commissioning (DSITC) of Microprocessor based Security Alarm System for Bank's Main Office, Reserve Bank of India, Chennai.** The tendering would be done through the Government e-Marketplace – Central Public Procurement Portal (GeM – CPPP) which is an e-procurement portal for Central Public Sector Enterprises. The portal may be visited via link: https://etenders.gov.in/eprocure/app. All interested bidders shall, register themselves with CPP portal through the above-mentioned website to participate in the tendering process. The salient details of the work for which bids are invited and important instructions to the bidder are as under:

E-tender No.	**2026_RBI_296665**
i. Mode of tender	e-Procurement System (Online Part I – Techno-Commercial Bid and Part II - Price Bid through CPP Portal https://etenders.gov.in/eprocure/app)
ii. Estimated cost of the work	**₹23.22 Lakh (inclusive of GST)**
iii. Time period for completion of the work	**03 months from the 14th day of work order**
iv. Earnest Money Deposit (Only through NEFT/Demand Draft/Bank Guarantee)	**₹46,440.00** from each bidder **a) NEFT / RTGS** Beneficiary name: Reserve Bank of India, Chennai IFSC: RBIS0CNPA01 (Numeric Zero at 5th and 10th place from left). A/c no.: 186003001 **b) Demand Draft/Banker's Cheque/Bank Guarantee:** In favour of Reserve Bank of India to be delivered in physical form at Estate Dept., Reserve Bank of India, Fort Glacis, No. 16, Rajaji Salai, Chennai – 600 001
v. Date of availability of E-Tender Document for download on CPP portal /RBI website	**November 03, 2026** from 06:00 PM onwards
vi. Starting date of e-tender for submission of Part I (Techno-Commercial Bid) and Part II (Price Bid) at	**November 16, 2026** from 11:00 AM onwards

vii. Date and time of pre-bid meeting	Offline at 11:00 AM **on November 11, 2026** (Venue: Reserve Bank of India, Estate Department, II Floor, Rajaji Salai, Fort Glacis, Chennai-600001)
viii. Date of Publishing minutes of pre-bid meeting on RBI website/CPPP	on **November 13, 2026**
ix. Last date and time of submission of EMD	**November 23, 2026** till 02.00 PM
x. Last Date and time of submission of Tender	**November 23, 2026** till 03.00 PM
xi. Date and time of opening of Part I (Techno-Commercial Bid) Date of opening Part II (Price Bid)	**November 24, 2026** on 03.00 PM Part II of the tender will be opened only for those bidders who are found eligible upon scrutiny of the Part I submissions. The eligible bidders will be informed separately through email.
xii. Name of officers regarding any clarification on this tender /forwarding the detail of EMD, etc	a) Shri Rijesh R N (Assistant General Manager) 044-25619261 / rijeshrn@rbi.org.in b) Shri. Nithin J Sebastian (Manager-Electrical) 044-2561 9847/ nithinjsebastian@rbi.org.in c) Shri. Abhishek Deshmukh (AM, Estate Department) 044-2539 9066 / adeshmukh@rbi.org.in

2. For full details please refer tender document Techno - Commercial Bid (Part I) and Price - Bid (Part II). Further corrigendum / addendum if any, will be hosted on the Bank's website https://www.rbi.org.in/ under the link 'Tender's and https://etenders.gov.in/eprocure/app. The Bank is not bound to accept the lowest tender and reserves the right to accept either full or in part of any tender. The Bank also reserves the right to reject any one or all of the tenders without assigning any reason, thereof.

The Regional Director
Reserve Bank of India
Chennai



Reserve Bank of India
Estate Department
Chennai

E Tender No: 2026_RBI_296665

E-Tender/bid for

Design, Supply, Installation, Testing and Commissioning (DSITC) of Microprocessor based Security Alarm System for Bank's Main Office Premises, Reserve Bank of India, Chennai

Part – I

(Techno-commercial bid)

*[**Shri Yarasi Jayakumar,** Regional Director, Reserve Bank of India, Chennai – 01]*

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Section-I

Notice Inviting E-Tender (NIT)

Design, Supply, Installation, Testing and Commissioning of Microprocessor based Security Alarm System for Bank's Main Office

The Reserve Bank of India Chennai invites open *E-tender in* two *parts for captioned work. The estimated cost of the work is* ₹23.22 *and is to be completed within* 03 months from the 14th day from the issue of work order.

2. Eligibility **Criteria: As per Section III clause 4 of the tender.**

3. The e-tender will be carried out by **Central Public Procurement Portal (CPPP)** https://etenders.gov.in/eprocure/app as third party on behalf of RBI. Therefore, interested firms are required to register on the CPP portal to participate in the tendering process. The detail regarding the registration on CPPP and procedure of e tendering has been attached at **Annexure II.** E-Tender shall be submitted online in two parts. Part I of the e-tender will contain the standard technical and commercial conditions for the proposed work and Part II of the e-tender will contain the price bid. All required annexures along with documentary proofs will also be uploaded along with Part I of the tender. This is an e-tender bid and the bidders are not required to be present for opening

4. The Bank is under no obligation to accept the lowest bid and reserves the right to accept any tender either in whole or in part. The Bank reserves the right to reject any or all tenders at its sole discretion, without providing any reason therefor.

5. The Bank reserves the right to issue addendum / corrigendum/ minutes/ pre-bid meeting, which shall be published solely on the official website of RBI and CPPP. Such updates shall form an integral part of the tender document, and no separate notification will be sent to the individual bidders. It is the sole responsibility of the bidder to monitor these portals for any amendment/s.

6. The schedule for the tender (SOT) is as follows:

	E-Tender No.	**2026_RBI_296665**
i.	Mode of Tender	e-Procurement System (Online Part I – Techno-Commercial Bid and Part II - Price Bid through CPP Portal https://etenders.gov.in/eprocure/app
ii.	Estimated Cost	Rs. 23.22 Lakhs

iii.	Time period for completion of the work	03 months from the 14th day from the issue of work order
iv.	Earnest Money Deposit (Only through NEFT/Demand Draft/Bank Guarantee)	**₹46,440.00 from each bidder** **a) NEFT / RTGS** Beneficiary name: Reserve Bank of India, Chennai IFSC: RBIS0CNPA01 (Numeric Zero at 5th and 10th place from left). A/c no.: 186003001 **b) Demand Draft/Banker's Cheque/Bank Guarantee:** In favour of Reserve Bank of India to be delivered in physical form at Estate Dept., Reserve Bank of India, Fort Glacis, No. 16, Rajaji Salai, Chennai – 600 001
v.	Date of availability of E-Tender Document for download on CPP portal /RBI website	**November 03, 2026** from 06:00 PM onwards
vi.	Starting date of e-tender for submission of Part I (Techno-Commercial Bid) and Part II (Price Bid) at	November 16, 2026 from 11:00 AM onwards
vii.	Date and time of pre-bid meeting	Offline at 11:00 AM **on November 11, 2026** (Venue: Reserve Bank of India, Estate Department, II Floor, Rajaji Salai, Fort Glacis, Chennai-600001)
viii.	Date of Publishing minutes of pre-bid meeting on RBI website/CPPP	on **November 13, 2026**
ix.	Last date and time of submission of EMD	**November 23, 2026** till 02.00 PM (must be reflected in our account)
x.	Last Date and time of submission of Tender	**November 23, 2026** till 03.00 PM
xi.	a. Date and Time of opening of Part I (Techno-Commercial Bid) b. Date of opening of Part II (Price Bid)	**November 24, 2026** on 03.00 PM Part II of the tender will be opened only for those bidders who are found eligible upon scrutiny of the Part I submissions. The eligible bidders will be informed separately through email.
xii.	Name of officers regarding any clarification on this tender /forwarding the details of EMD etc.	(i) Shri Rijesh R N (Assistant General Manager) 044 - 25619261 / rijeshrn@rbi.org.in (ii) Shri. Nithin J Sebastian (Manager-Electrical) 044-2561 9847/ nithinjsebastian@rbi.org.in (iii) Shri. Abhishek Deshmukh (AM, Estate Department) 044 - 2539 9066 / adeshmukh@rbi.org.in

Section II
Form of Tender

Shri Yarasi Jayakumar
Regional Director
Reserve Bank of India
Fort Glacis, No. 16, Rajaji Salai,
Chennai – 600 001

Madam/ Dear Sir,

Having examined the drawings, specifications, designs and Bill of Quantities relating to the works specified in the Memorandum hereinafter set out and having visited and examined the site of the works specified in the said Memorandum and having acquired the requisite information relating thereto as affecting the Tender, I/we hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached Bill of Quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in the General Instructions to Bidders, Articles of Agreement, special condition of contract, general condition of contract hereinbefore referred to, specifications, data sheet and Bill of Quantities and with such materials as are provided for, by and in all other respects in accordance with such conditions so far as they may be applicable.

MEMORANDUM

i.		Name of works	Design, Supply, Installation, Testing and Commissioning of Microprocessor based Security Alarm System for Bank's Main Office
ii.		Estimated cost	Rs. 23.22 Lakhs
iii.		Payment Terms	As per clause 5 of Section V Part I of tender
iv.		Earnest Money Deposit	₹46,440/-
v.		Performance Bank Guarantee	As per clause 2 of Section V Part I of tender
vi.		Time of completion	As per clause 1 of Section V Part I of tender

vii.		Amount to be deducted from each bill	@ 5% is to be recovered from each on-account bill till the total recovery amounts to 5% of the contract value as stipulated in the tender document or submit BG of @ 5% of contract value.

2. We also agree that our tender will remain **valid for acceptance by the Bank for 90 days** from the date of opening of Part I of the tender and this period of validity can be extended for such period as may be mutually agreed between the Bank and us in writing. We also agree to keep the **Bank Guarantee towards earnest money deposit (EMD)** valid during the entire period of validity of tender and the extended period, if any, as per enclosed proforma **(Annexure VII).**

3. Should our tender be accepted, we hereby agree to abide by and fulfil all the terms and conditions of the contract. In the event of any default on our part, we acknowledge the Bank's right to forfeit our Earnest Money Deposit [EMD] and agree to pay the Bank or its successors, or assignees or nominees, any such sums of money as are stipulated in the said conditions.

4. Should our Tender be accepted, we hereby agree to abide by and fulfil all the terms and conditions of the Tender. In the event of any default thereof, we acknowledge the Bank's right to forfeit ……and agree to pay to the Bank or its successors, or assignees or nominees such sums of money as are stipulated in the conditions contained in the tender together with the written acceptance of the Contract.

5. We acknowledge that you reserve the right to accept or reject any or all the tenders, either in whole or in part, without assigning any reason thereof. If we fail to execute the Contract when called upon to do so, we hereby agree that EMD deposited shall be forfeited by the Reserve Bank of India.

6. We hereby declare that we shall treat the tender documents and other records connected with the work as secret/confidential documents. We undertake not to communicate any information/derived therefrom to any person other than a person to whom I/We am/are authorized to communicate the same nor shall we use the information in any manner that could be prejudicial to the safety, security or interests of the Reserve Bank of India.

Dated this ……..day of …….. 2026.

For and on behalf of M/s ……..

_____

(Signature of authorized signatory with seal)

Name _____

Designation _____

Place _____

Date _____

(Certified true copy of Board Resolution or mandate or Power of Attorney of the above signatory as authorized signatory should be enclosed as per format Annexure I.)

Section III
General Instructions to the Bidders

This is an open / limited e-tender enquiry in two parts i.e. Part I (Techno-Commercial) & Part II (Price bid). Only those bidders who are qualified for the work as per pre-qualification/eligibility criteria stipulated in the tender are eligible to participate in this tender.

2. **Brief Scope of work**: A brief scope of the work is as below

Reserve Bank of India Chennai has Security Alarm System installed in its Main Office Building at Fort Glacis Chennai, which is to be replaced with a new system for an estimated cost of Rs. 23.22 Lakhs.

However, detailed scope of the work is mentioned at **Section VI** of this tender.

3. **E-Tender on CPPP**: The procedure for e -tendering has been detailed at Annexure II. The details of firms are required to be furnished in format specified at Annexure III. The estimate cost of the work with completion period has been mentioned in section I.

4. **Eligibility Criteria**: Only OEMs (original equipment manufacturer) /Dealers of the Security Alarm system duly authorized by the OEM of the approved Security alarm systems as per Annexure XII and fulfill following criterion.

4.1 **Duration of past experience**: Should have minimum 5 years of experience of executing similar works* (during last 5 years ending last day of month previous to the one of which tenders are invited). The bidder should submit documentary evidence in support of minimum experience of 5 years.

and

4.2 **Minimum value of each completed work (qualifying)**: Experience of having successfully completed similar works during last 5 years ending last day of month previous to the one of which tenders are invited should be either of the following:

i. Three similar completed works each costing not less than the amount equal to 40% of the estimated cost.

or

ii. Two similar completed works each costing not less than the amount equal to 50% of the estimated cost.

or

iii. One similar work costing not less than the amount equal to 80% of the estimated cost.

*** Similar work**: Design, Supply, Installation, Testing and Commissioning of Microprocessor based Security Alarm System for Bank's Main Office Building, RBI Chennai

4.3 **Yearly turnover**: 100% of estimated cost or more during the last three financial years ending 31st March.

and

4.4 **Solvency:** Should furnish solvency certificate issued by the bidder's banker, specifically for the purpose of the work, for an amount equal to the estimated cost of the work.

and

4.5 **Service setup:** Full-fledged service setup should be available for the specified job at Chennai/Thiruvallur/Chenkalpettu/Kancheepuram

and

4.6 **Local Content:** Only Class-I Local suppliers and Class-II Local suppliers will be eligible to bid as per Public Procurement (Preference to Make in India), Order 2017 (Department for Promotion of Industry and Internal Trade, Ministry of Commerce and Industry Order No.P45021/2/2017-B.E. II dated 15 June 2017) and its subsequent amendments. The 'local content' requirement to categorize a supplier as 'Class-I local supplier' is minimum 50% and that for Class-II local supplier' is minimum 20%. The bidder shall submit a duly signed declaration, certifying the extent of local content, in the format specified in Annexure XVI.

4.7 The Bidders should invariably furnish the following information/documents along with the tender documents to satisfy the Bank about their eligibility for participation in the e-Tendering process Eligibility.

i.	Details of bidder	Full particulars (whether Bidder is an individual, or a partnership firm, or a company etc.,) of the composition of the firm of bidders in details should be uploaded along with name(s) and address (es), of the partner's copy of the Articles of Association/ Power of Attorney/other relevant document. **Refer: Annexure I & III**
ii.	Work experience & Completion of similar works of specified value during the specified period	(i) Bidder should fill up the information in **Annexure IV** annexed hereto indicating client-wise names of Similar Services awarded and actual cost(s), completion date stipulated in Contract and actual date of completion, etc. and should submit along with the documentary evidence as proof of minimum five years of experience of completed Similar Services* viz. a) Copies of detailed work order/s and agreement, indicating date of award, Contract amount, scope of the work/services, time given for completing the work, etc. and the corresponding completion certificate(s) indicating actual date of completion and actual value of executed similar work/s issued by the client(s). For works executed for government /public sector companies and copies of work order, agreement, work completion certificate along with Tax Deducted at Source (TDS) certificate(s) issued by the client(s) for works executed for private companies. (ii)The details along with documentary evidence of previous experience, if any, of carrying out works for the Reserve Bank of India at any other office should also be given.

iii.	Credit worthiness of the bidder and their turnover during the specified period	Income Tax Assessment Orders along with the latest final accounts of the business of the firm duly certified by a Chartered Accountant should be enclosed in proof of their creditworthiness and turnover for last three years.
iv.	Service setup	Certificate from the manufacturers/any other valid document in support of having a full-fledged service setup at Chennai/Thiruvallur/ Chenkalpettu/ Kancheepuram should be enclosed. **(Annexure III)**
v.	Client certificates	In the format **Annexure V** **from each client.**
vi.	Solvency/ Banker Certificates	In the format of **Annexure VI**

4.8 Bidder, intending to apply, will have to satisfy the Bank by furnishing documentary evidence in support of their possessing required eligibility. The bank reserves the right to reject the candidature of any bidder who fails to do so. While the Bank retains the right to request clarification or missing administrative certificates and independently verify them, any document found to be fabricated, forged, or altered will lead to immediate rejection of the bid and potential debarment.

4.9 The Bank shall obtain reports on the past performance of the bidders from their clients and bankers alongside validating submitted solvency certificates. Evaluation of the said reports shall be completed before opening of the Part – II of the tenders. If any bidder is not found to possess the required eligibility at any stage of the process, or if his performance reports received from his clients/bankers are found unsatisfactory, the Bank reserves the right to reject his offer even after opening of Part - I of the tender. Consequently, his Part II bid will not be opened and the EMD shall be returned to him in its original form. The Bank is under no obligation to assign any reason for such actions.

5. **Tendering Process**: **a.** The tenders for the above work in **two parts** i.e., **Part I** containing commercial-technical bid of captioned tender, and the terms and conditions (Rates and amounts of items shall not appear anywhere in this part) and **Part II** containing only rates need to be uploaded at CPP portal as per NIT.
b. Part I of the tender will be opened at the date and time mentioned in the NIT.
c. Part II of the eligible bidders will be opened on a subsequent date under intimation to all the bidders. The detail evaluation criterial is mentioned at **Section III (A)**
Note: All the information/Annexures called for, shall be complete in all respects and to be uploaded in CPP portal with supporting documents. Information furnished on sheets other than those supplied may not be considered. However, the bidders can upload only the relevant catalogues/leaflets/brochures of the manufacturers of the equipment offered.

6. **Earnest Deposit Money (EMD) :** Intending bidders shall pay an Earnest money a sum of mentioned at section-I NIT by way of NEFT to the Bank or by a Demand Draft or Banker's Cheque drawn on any scheduled commercial bank in favour of Reserve Bank of India payable at Chennai Alternatively the bidder may also furnish an irrevocable Bank

Guarantee/**eBG** (electronic BG)from any scheduled commercial bank for an equivalent amount towards EMD in the proforma enclosed (Annexure – VII). The Bank Guarantee submitted towards EMD shall remain valid minimum up to 90 days (matching the tender validity period at Clause 9 of Section III) from the last date of submission of tenders. The proof of NEFT/DD/Bank Guarantee details should be uploaded along with technical bid / Part I and also to be sent by email as mentioned in NIT. No interest shall be paid on EMD. A tender, which is not accompanied by EMD in the form as mentioned above, shall be treated as non-responsive, and will be summarily rejected by the Bank.

i. The EMD of the unsuccessful bidders shall be returned after award of work to the successful bidder. The EMD of the successful bidder shall be returned after submission of requisite Bank Guarantee towards security deposit (Refer clause 2 of section V) for completion period extended up to defect liability period.

ii. **EMD shall be forfeited if the Bidder**:

a. makes misleading or false representations in the forms, statements and attachments submitted, has suppressed any material information, details of any legal proceedings pending in the court which might otherwise have created any impact on the eligibility criteria; or

b. withdraws his Bid during the period of Bid validity; or does not sign the contract after award of Contract.

c. has been blacklisted by any Government agency and the blacklisting is in force as on date of notice inviting the tender.

d. withdraws bid after opening of the price bid.

e. fails to commence the work awarded within the prescribed time limit.

f. fails to sign article of agreement within 14 days after issue of work order.

7. **Pre-bid Meeting**: A pre-tender briefing meeting of the bidders will be held on date and place as per NIT, to clarify any point / doubt raised by them in respect of the tender. No separate communication will be sent for this meeting. Non-attendance at the pre-Bid meeting will not be a cause for disqualification of a bidder.

i. All communications regarding points requiring clarifications shall be given in writing/email to the address mentioned in NIT by the eligible bidders one day before said meeting.

ii. Bidders are encouraged to attend the pre-bid meeting to seek clarification on any issue related to the tender from the Bank. No request for change in date of pre-bid meeting will be entertained thereafter. If a firm doesn't attend pre bid meeting, no clarification in future will be entertained and Minutes of Pre Bid meeting will be binding on them.

iii. Inclusion/submission of any deviations in the tender conditions in Part I of the tender after pre-bid meeting may be liable for rejection.

iv. The minutes of pre-bid meeting and corrigendum/modification/addendums issued regarding bidding process if any, will be hosted in the Bank's website and CPPP only and shall not be published in any Newspaper

8. **Deviations**: The Bank discourages the stipulation of any additional conditions by the bidder. However, if the intending bidders feel that any of the terms and conditions of the tender documents (Techno- commercial) are not acceptable to them or they feel that additional terms and conditions are required to be incorporated, they may indicate these conditions or

additional or amended conditions uploaded in the format as per **Annexure VIII.** The submitted deviations will be examined and after discussions with all the bidders, the conditions that are accepted to the Bank will be intimated to the bidders. If accepted condition affect the price than all the bidders will be advised to quote a percentage above or below their tendered amount already submitted in part II. The quoting of such a percentage above or below their tendered amount shall have a definite bearing on the condition/s the bidders have to withdraw or additional benefit liable to be received as per the condition accepted by the Bank. The letter containing the bidder's quoting percentage above or below their quoted tendered amount should be submitted in sealed cover on or before date fixed to department subsequently and advised to the bidders. This letter together with already submitted tendered rate shall be called Part II, will be opened in presence of the representatives of firms on the due date advised. All other terms and conditions on which there are no observations by the intending bidders shall be constructed as acceptable to the bidder.

9. **Validity**: Tenders shall remain open to acceptance by the Bank for a period of 90 days from the date of opening Part I of the Tender. This period may be extended by mutual agreement in writing and the bidder shall not cancel or withdraw the tender during this period.

10. **Language**: The Tender form shall be filled in English or in Hindi. In the event of any discrepancy or ambiguity between the English and Hindi version of the documents, the English version shall prevail in matters of interpretation.

11. **Rates in price-bid (Part II)**: All the payment will be made in INR

i. The rates shall be quoted for complete work, i.e. Shall include charges for all taxes, scaffoldings, consumable, labor, transport, insurance, storage, workmen compensation & third-party liability policies, etc., at the specified site till the work is finally handed over to the Bank. No concessional form for any taxes, duties and levies will be issued by the Bank. Equipment, if required to be imported shall be arranged to be imported against the bidders own import license.

ii. The rates inclusive of insurance cover as mentioned in the special conditions of the contract.

12. **Successful bidder**: as per evaluation criteria mentioned in section III(A).

13. **Article of Agreement:** On receipt of formal intimation/ letter of Award/work order of the acceptance of his/their tender from the Bank, the successful bidder shall be contractually bound to sign/execute an **Article of Agreement** (**as per format Annexure IX**) within 14 days from the date of issue of work order. The agreement should be executed on a non-judicial stamp paper of required value as per applicable stamp act and the cost for the same shall be borne entirely by the bidder.

If the successful bidder fails to sign and execute the formal Article of Agreement within **14 days** from the date of issuance of the work order/Letter of Award, such failure shall constitute a breach of the tender conditions. In such an event, the Bank reserves the absolute right to:

i. **Cancel the award** of the contract.

ii. **Forfeit the Earnest Money Deposit (EMD)** absolutely, without any notice or financial liability to the bidder.

iii. **Blacklist or debar** the bidder from participating in future tenders of the Bank for a specified period.

14. **Site condition**: The work has to be carried out in an occupied office Building which may restrict the availability of work fronts during working hours. The bidders are therefore advised to plan for execution of work beyond Bank's normal working hours and full day working hours during the Saturdays/Sundays/Bank's holidays subject to availability of site. The above aspect may be kept in mind while submitting the tenders.

i. It is essential that the Bidder gives special attention and priority to all matters concerning safety, protection from dust and loose materials, reduction of noise levels, protection from water and air infiltration into Building, and maintenance of neat and orderly conditions in and around work areas inside and outside of Building. Packaging, scrap materials and demolition debris shall be promptly removed from the building and site on a daily basis.

ii. If the contract includes works, which will be disruptive during normal business operations, or would be dangerous to Building occupants, said works shall be performed during hours as the Bank dictates. The Bidder shall perform such work during The Bank dictated hours and shall include all costs in its tender.

15. **Debarment/court case**:

i. If the bidder has been convicted of an offence— (a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract. In this regard, Bidder shall submit a copy of Undertaking / Declaration / Certificate on their letter head duly sealed and signed by the authorized signatory in the format given in **Annexure XIII**.

ii. The bidder shall submit declaration of debarment by any public institution in the format as given in **Annexure XIV**.

16. **Conformity to the rules on Contractor from Countries sharing Land Border with India:** The instruction / rules issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India, vide Office Memorandum (OM) F. No. 6/18/2019-PPD dated July 23, 2020, in respect of s from bidder countries sharing land border with India and subsequent revisions and Public Procurement Orders issued in furtherance thereto shall be mandatory. In this regard, bidder shall submit a copy of Undertaking / Declaration / Certificate on their letter head duly sealed and signed by the authorized signatory in the format given in **Annexure XI**.

17. **Integrity Pact:** Not applicable.

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Section III (A) Evaluation Criteria

Evaluation of tenders: Net Present Value basis

1. Tenders will be evaluated based on the eligibility criteria mentioned in Section III (A) after opening the first e-cover i.e., Part I (Techno-Commercial Bid), of only those bidders who have submitted the EMD on or before the due date. The proof of the submission of EMD should be uploaded in the first e-cover.

2. The bidders must submit all the requisite documents prescribed in the tender document in the first e-cover i.e., Part I (Techno-Commercial Bid). Only those tenders, which meet the eligibility requirements, shall be processed further. The correctness /legality and adequacy of information and supporting documents furnished will be verified /examined by the Bank. If any documents are missing or found fabricated in the uploaded tender, the Bank shall have the right to request the missing documents/certificates and independently verify these certificates. Bidders must also ensure that all uploaded files are readable and uncorrupted. If any uploaded document is unreadable, corrupted, or otherwise inaccessible to the Bank, the Bank shall bear no liability or responsibility and reserves the right to reject the bidder's candidature without further consideration.

3. Price bids submitted by bidders who do not meet the technical eligibility criteria will not be opened. Notification of their disqualification will be communicated to them.

4. The second e-cover i.e., Part II (price bid) of all the bidders who qualified in Part I (Techno-Commercial bid) will be opened for financial evaluation.

5. **Net Present Value:** The tenders will be evaluated not only on the basis of capital cost quoted for the Security Alarm System but also taking into account the effect of rates quoted for comprehensive all-inclusive Annual Maintenance Contract (CAMC) for a period of 7 years after expiry of one year of Defect Liability Period and deducting the buyback value of the Security alarm (Excluding cables) by using Net Present Value (NPV) method. For arriving at the NPV of CAMC amount, the following will be considered:

i.	Discount factor	8% per annum
ii.	Annual Escalation	5% per annum

iii.	Period of CAMC	7 years
iv.	Period of deputation of technician	Once in a quarter for service and as and when complaint raised by the Bank
v.	Payment terms of CAMC	Half yearly payment after satisfactory completion of the service

Evaluation Formula is as follows

Total Cost of Ownership (TCO) = A - C + B X F1

The bidder with the lowest Total Cost of Ownership (TCO) will be identified as the L1 bidder.
Where,

A= Capital Cost of the all-new equipment, as applicable
C= Buy Back Value of the Old equipment, as applicable
B= Comprehensive AMC Value of all the new equipment, as applicable
F1 = **5.6321**

The bidder with the lowest Total cost of ownership (as explained above) shall be considered for the Award of Contract and called successful bidder. In case the lowest tendered amount (TCO) of two or more bidders is the same, then such lowest bidders may be asked to submit a revised offer quoting discount on their already quoted tendered amount in a sealed envelope. Further, if any such lowest bidder does not revise his/her bid on lower side, his/her original bid shall remain valid for further processing. The lowest tender shall be decided on the basis of revised offer. If the revised tendered amount of two or more bidders received in the revised offers is again found to be equal, then the firm with the highest average turnover for last three financial years shall be considered for the award of contract.

In the process of evaluation, the 'Class-I local supplier' shall get purchase preference over 'Class-II local supplier' as well as 'Non-local supplier', as per following procedure:

i. Among all qualified bids, the lowest bid will be termed as L1. If L1 is Class -I local supplier', the contract will be awarded to L1.
ii. If L1 is not 'Class-I local supplier', the lowest bidder among the 'Class-I local supplier', will be invited to match the L1 price subject to Class-I local supplier's quoted price falling within the margin of purchase preference, and the contract shall be awarded to such 'Class-I local supplier' subject to matching the L1 price.
iii. In case such lowest eligible 'Class-I local supplier' fails to match the L1 price, the 'Class-I local supplier' with the next higher bid within the margin of purchase preference shall be invited to match the L1 price and so on and contract shall be awarded accordingly. In case

none of the 'Class-I local supplier' within the margin of purchase preference matches the L1 price, the contract may be awarded to the L1 bidder.

Margin of purchase preference means the maximum of 20% of the price quoted by a “Class-I local supplier” (TCO) above the L1 for the purpose of purchase preference.

In case the contractor/ supplier does not meet the stipulated local content requirement and the category of the supplier changes from Class-I to Class-II/ Non-local or from Class-II to Non-local, a penalty upto 10% of the contract value may be imposed.

Section IV
General Conditions of Contract

Interpretation Clause

In construing these Conditions, the Scope of work, Specifications, Bill of Quantities and Contract Agreement, the following words shall have the meanings herein assigned to them except where the subject or context otherwise required.

i.	"RBI"	Shall mean Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai– 400001 and having its Regional Offices at various places.
ii.	"Bank"	Shall mean The Reserve Bank of India and shall include its assigns and successors.
iii.	"Tender document"	Shall mean document named as such issued by the Bank to the Contractors inviting Bids for the Project.
iv.	"Bidder"	who submits the bids/tenders. It may be partnership firm, individual firm and a company. Legal representatives of a deceased partner.
v.	"Contractor "	Contractor is the successful contractor who has been officially awarded to execute the work. It may be partnership firm, individual firm and a company. Legal representatives of a deceased partner.
vi.	"Site"	Shall mean the site of the contract works including any Building and erections thereon and any other land (inclusively) as aforesaid allotted by the Bank for the Contractor's work.
vii.	"Contract"	Shall mean and include all sections of the tender document, corresponding letters, work order, Articles of Agreement, CAMC agreement and minutes of pre-bid etc. attached hereto and duly signed.
viii.	"Notice in writing"	Or written notice shall mean a notice in written, typed or printed characters sent (unless delivered personally or otherwise proved to have been received) by registered post to the last known private or business address to have been received when in the ordinary course of post it would have been delivered. The communication delivered by any accepted electronic means shall also be deemed to be written notice.
ix.	"Act of Insolvency"	Shall mean any Act of Insolvency as defined by the **Insolvency and Bankruptcy Code (IBC), 2016** or any Act amending such original.
x.	"Net Prices"	The price of item mentioned in part II of the tender at CPPP.

xi.	"Market Rate"	shall be the rate as decided by the The Bank on the basis of the cost of materials and labour at the site where the work is to be executed plus the percentage mentioned in clause 19(e) to cover all overheads and profits.
xii.	"The works"	Shall mean name of the tender mentioned in the NIT.
xiii.	Day/Month/Year	Shall mean Calendar Day/month/year
xiv.	Working Day	Shall mean the days when Bank's office is working i.e. Days excluding Public holidays, Saturdays and Sundays
xv.	Engineer-in-charge/Bank's Engineer/Bank's representative	Means the Officer employed and paid by the Bank and acting under the orders of the Bank who shall supervise and be in-charge of the work. All works to be executed under the contract shall be executed under the direction and subject to the approval of the Bank's representative in all respects.
xvi.	Manufacturer	refers to a person or firm who is the producer and furnisher of the material or designer and fabricator of equipment
xvii.	Contractor's Works or Manufacturer's Works	Shall mean and include the land and other places which are used by the CONTRACTOR/FABRICATOR or SUB-CONTRACTOR/SUB-FABRICATOR for the manufacture of "Equipment" or performing the "Works".
xviii.	Contract Price or Contract value	Amount shall mean the total amount as calculated from quoted unit rates by the successful contractor and quantities mentioned in the Bill of Quantities (Price Bid) and as accepted by the Bank (excluding buyback and CAMC) and indicated in the letter of award of work.
xix.	Contract Period	Shall mean the period specified in the tender document for execution of the contract/ completion of the work, including any authorized extended period by the Bank
xx.	Contract Agreement	Shall mean the agreement signed between the Contractor and the Bank for the execution of the Project.

2. **Scope of Contract**

The Contractor shall carry out and complete the said work in every respect in accordance with this Contract and with the directions of and to the satisfaction of the Bank. The Bank may in his absolute discretion and from time to time issue further drawings and/or written instructions, details, directions and explanations, which are hereafter collectively referred to as" Bank's Instructions" in regard to:

i. The variation or modification of the design, quality or quantity of works or the addition or omission or substitution of any work.
ii. Any discrepancy in the Drawings or between the Bill of Quantities and/or Drawings and/or Specifications.
iii. The removal from the site of any materials brought thereon by the Contractor and the substitution of any other material therefor.
iv. The removal and/or re-execution of any works executed by the Contractor.
v. The dismissal from the works of any persons employed by the Contractor thereupon.
vi. The opening up for inspection of any work covered up.

vii. The amending and making good of any defects under Clause 21 hereof.

The Contractor shall forthwith comply with and duly execute any work comprised in such Bank's instructions. Verbal instructions, directions and explanations given to the Contractor or his representatives upon the works by the Bank shall, if involving a variation, must be confirmed in writing by the Contractor within seven days, and if not dissented from in writing within a further seven days by the Bank, such shall be deemed to be Bank's instructions within the scope of the Contract. Where the context so requires, words imparting the singular only also include the plural and vice versa. Any reference to masculine gender shall whenever required include feminine gender and vice versa.

Necessary "**Site instruction Book, Hindrance Register, Labour Register**" **strictly maintained by contractor on daily basis and got duly authenticated from The Bank**.

3. **Variations to be approved by Bank**

All the variation in the scope of the work shall be approved by the Bank's Engineer. The Contractor shall submit a statement of variations giving a quantity and rates duly supported by analysis of rates, vouchers etc. The rates on scrutiny and final acceptance by the Bank shall form a supplementary tender. The Bank shall not be liable for payment of such variations until these statements are approved by the Bank's Engineer.

4. **Drawings, Bill of Quantities & Agreement**

The Contract shall be executed in duplicate, and the Contractor shall be entitled to one executed copy for his use. The contractor shall pay the applicable stamp duty on the agreement. Before the issue of the final certificate to the Contractor, he shall forthwith return to the Bank all Drawings and Specifications.

5. **Contractor to provide everything necessary at his cost**

The Contractor shall provide at his cost, everything necessary for the proper execution of the works according to the intent and meaning of the Drawings, Bill of Quantities and Specifications taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred therefrom, and if the Contractor finds any discrepancy in the Drawings or between the Drawings, Bill of Quantities and Specifications, he shall immediately and in writing refer same to the Bank who shall decide which is to be followed. The Contractor shall provide all works under this specification in full accordance with Health and Safety Regulations.

6. **Authorities, Notices and Patents**

The Contractor shall conform to the provisions of any Act of the Legislature relating to the works and any other aspect thereto such as compliance to the various labour codes, and to the regulations and bye-laws of any authority, and of electric supply and other companies and/or authorities with whose systems, the installation is proposed to be connected and shall, before making any variations from the Drawings or Specifications that may be necessitated by so conforming, give to the Bank, written notice, specifying the variation proposed to be made and the reason for making it and apply for instructions thereon. In case the Contractor shall not receive such instructions **within ten days**, he shall proceed with the work conforming to the provisions, regulations or byelaws, in question, and any variation so necessitated shall be dealt with under Clause No. 14 thereof.

The Contractor shall bring to the attention of the Bank, all notices required by the said Acts, regulations or bye-laws to be given to any authority and pay to such authority, or to any public office, all fees that may be properly chargeable in respect of the works, and lodge the receipts with the Bank for payment.

The Contractor shall indemnify the Bank against all claims in respect of rights, and shall defend all actions arising from claims, and shall himself pay all royalties, license fees, damages, cost and charges of all and every sort that may be legally incurred in respect thereof.

7. **Setting out of work**

The Contractor shall set out the works and shall be reasonable for the true and perfect setting out of the same and for the correctness of the positions, levels, dimensions, and alignment of all parts thereof. If at any time any error in this respect shall appear during the progress of the works within a period of one year from the completion of the works, the Contractor shall, if so required, at his own expense, rectify such error to the satisfaction of the Bank.

8. **Materials and workmanship to conform the descriptions**

All materials and workmanship shall so far as procurable be of the respective kinds described in the Bill of Quantities and/or Specifications and in accordance with the Bank's instructions, and the Contractor shall upon the request of the Bank furnish him with all invoices, accounts receipts and other vouchers to prove that the materials comply therewith. The Contractor shall at his own cost arrange for and/or carry out any test of any materials which the Bank may require.

9. **Contractor's superintendence and representative on the works**

The Contractor shall provide all necessary personal superintendence during the execution of the works, and as long thereafter as the Bank may consider necessary until the expiration of the "**Defects Liability Period**" stated in the Appendix hereto. The Contractor shall also during the whole time the works are in progress, employ a competent representative who shall be constantly in attendance at the works while the men are at work. Any directions, explanations, instructions or notices given by the Bank to such representative shall be held to be given to the Contractor.

10. **Dismissal of Workmen**

The Contractor shall on the request of the the Bank, immediately dismiss any person employed thereon by him from the works who may, in the opinion of the the Bank, is incompetent or committed any misconduct himself and such persons shall not be again employed on the works, without the permission of the the Bank.

11. **Access to Works**

The Bank and their respective representatives shall have free access to the works and/or the workshops, factories or other places at all reasonable times where materials are lying or from which they are being obtained and the Contractor shall give every facility to the Bank and their representatives necessary for inspection and examination and test of the materials and workmanship. No person not authorised by the Bank except the representatives of public authorities shall be allowed on the works at any time.

12. **The Bank's Representative: Assistant Manager (Tech)/Manager (Tech)/AGM(Tech)**

The term "Assistant Manager (Tech)/Manager (Tech)/AGM(Tech)" shall mean the person appointed and paid by the Bank to inspect the works, the Contractor shall afford the Assistant Manager (Tech)/Manager(Tech)/AGM(Tech), every facility and assistance for inspecting the works and materials and for checking and measuring time and materials. The Assistant Manager (Tech)/Manager (Tech)/AGM(tech) shall have power to set out works or to revoke, alter, enlarge or relax any requirements of the Contract or to sanction any work, additions, alterations, deviations or omissions or any extra work whatever, except in so far as such authority may be specially conferred by a written order with the prior concurrence in writing of the Bank.

The Assistant Manager (Tech)/Manager (Tech)/AGM(Tech)/AGM(Tech) or any representative of the Bank shall have power to give notice to the Contractor or to his representative of non-approval of any work or materials and such work shall be suspended or the use of such materials shall be discontinued by the Assistant Manager(Tech)/Manager (Tech) but such examination shall not in any way exonerate the Contractor from the obligation to remedy any defects which may be found to exist at any stage of the works or after the same is completed.

13. **Assignments and Sub-letting**

The whole of the works included in the Contract shall be executed by the Contractor and the Contractor shall not directly or indirectly transfer, assign or under-let the Contract or any part share thereof or any interest therein without the prior written consent of the Bank, and no undertaking shall relieve the Contractor from the full and entire responsibility of the Contract or from active superintendence of the works during their progress.

14. **Alterations, additions, omissions etc.**

No alteration, omission or variation shall vitiate this Contract but in case the Bank thinks proper at any time during the progress of the works to make any alterations in or additions to or omissions from the works or any alteration in the kind or quality of the materials to be used therein and shall give notice thereof in writing under his hand to the Contractor, the Contractor shall alter, add to or omit from, as the case may be, in accordance with such notice but the Contractor shall not do any work extra to or make any alterations or additions to or omissions from the works or any deviation from any of the provisions of the Contract, Stipulation, Specifications or Contract Drawings without the previous consent in writing of the Bank and the value of such extras, alterations, additions or omissions shall in all cases be determined with the prior approval in writing of the Bank in accordance with the provisions of Clause 19 hereof, and the same shall be added to or deducted from the Contract Amount, as the case may be, accordingly.

15. **Bill of Quantities**

The Bill of Quantities, unless otherwise stated, shall be deemed to have been prepared in accordance with the Standard Method of Measurement.

Any error in description or in quantity or in omission of items from the Bill of Quantities shall not vitiate this contract but shall be rectified and the value thereof as ascertained under Clause 18 hereof, shall be added to, or deducted from the Contract Amount (as the case may be) provided that no rectification of errors, if any, shall be allowed in the Contractor's Schedule of Rates.

16. **Sufficiency of Bill of Quantities**

The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the prices stated in the Bill of Quantities and/or the Schedule of Rates and Prices which rates and prices shall cover all his obligations under the Contract, and all matters and things necessary for the proper completion of the works.

17. **Measurement of Works**

The Assistant Manager (Tech)/Manager (Tech) may from time to time intimate to the Contractor and the Bank that he requires the works to be measured, and the Contractor shall forthwith attend or send a qualified Agent to assist the Assistant Manager (Tech)/Manager (Tech) in taking such measurements and calculations and to furnish all particulars or to give all assistance required by any of them.

Should the Contractor not attend or neglect or omit to send such Agent, then the measurement taken by the Assistant Manager(Tech)/Manager (Tech) shall be taken to be correct measurements of the works. Such measurements shall be taken in accordance with the Mode of Measurement detailed in the Specifications.

The Contractor or his Agent may at the time of measurement take such notes and measurements as he may require.

All authorised extra works, omissions and all variations made with the prior approval in writing of the Bank shall be included in such measurements.

18. **Measurements Book**

a. The Bank shall, except as otherwise provided, ascertain and determine by measurement, the value in accordance with the contract of work done. The Interior Contractor shall, without extra charge, provide all assistance with every appliance, labour and other things necessary for measurements and recording levels.

b. Measurement of all items having financial value shall be entered in Computerized Measurement Book (CMB) so that a complete record is obtained of all works performed under the contract after joint measurement of Bank and authorized representative of the contractor. All bills (Running Account (RA) & Final bill) should be in bound volume of Computerised Measurements (A4 size) to be furnished by the contractor, duly machine numbered for pages, and with MB number to be given by the Bank. – Format of Measurement and Abstract Book as provided by the Bank.

c. The Bank Engineer shall incorporate necessary corrections in the sheets of MB. After incorporating the corrections, the Contractor shall submit revised copies. All pages of the finalized, computerized MB sheets, after due check / test check measurements shall have full signature with date of the authorized official of the Contractor.

19. **Ascertainment of prices for extras**

The Contractor may, when authorised by Bank, add to, omit from, or vary the works shown upon the drawings, or described in the Specification, or included in the Bill of Quantities, but the Contractor shall make no addition, omission or variation without such authorisation or direction. A verbal authority or direction issued by the Bank shall be deemed to have been given in writing, provided it is confirmed by the Bank in writing within seven (7) days of issuance of such instruction/direction.

No claim for any extra work shall be allowed unless it shall have been executed under provisions of Clause 2 hereof with the concurrence of the Bank as herein mentioned. Any such extra work is herein referred to as authorised extra and shall be made in accordance with the following provisions.

i. a. The net rates or prices in the original tender shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced therein upto 25% increase of quantity.
   b. Rates for all items, wherever possible, should be derived out of the rates given in the Priced Bill of Quantities.

ii. The net prices of the original tender shall determine the value of the items omitted, provided if omissions vary the conditions under which any remaining items of works are carried out, the prices for the same shall be valued under sub-clause (c) hereof.

iii. Where the extra works are not of similar character and/or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items of works are carried out or if the amount of any omission or additions. relative to the amount of the whole of the Contract works or to any part thereof shall be such that in the opinion of the Bank the net rate or price contained in the Priced Bill of Quantities or tender or for any item of the works involves loss or expense beyond that reasonably contemplated by the Contractor or is by reason of such omission or addition rendered unreasonable or inapplicable, the Bank shall fix such other rate or price as in the circumstances he shall think reasonable and proper.

iv. Where extra work cannot be properly measured or valued, the Contractor shall be allowed day work prices at the net rates in accordance with the local day work rates and wages for the district, provided that in either case vouchers specifying the daily time and materials employed, be delivered for verification to the Bank at or before the end of the week following that in which the work has been executed.

v. It is further clarified that for all such authorised extra items where rates cannot be derived from tender or the quantity of any of the tender items increases 25% beyond the Bill of Quantities, the contractors shall summit rates supported by the rate analysis worked on the “actual cost basis” plus 15% towards establishment charges, contractor’s overhead and profits. Such item will not be eligible for the escalation.

The measurement and valuation in respect of the Contract shall be completed within the “period of final measurement” stated in the Appendix, or if not stated then within six months of the completion of the contract works as defined in Clause 23 hereof.

20. **Unfixed materials when taken into account to be the property of the Bank**

Upon full payment of a certificate that includes the cost of unfixed materials placed on or adjacent to the worksite, ownership of those materials vests completely with the Bank. The Contractor shall not remove these materials from the site except for direct application in the works, unless permitted in writing by the Bank. The Contractor shall be legally and financially liable for any loss of or damage to such materials from any cause whatsoever.

21. **Removal of improper work**

The Bank shall, during the progress of the works, have power to order in writing from time to time the removal from the works within such reasonable time or times, as may be specified in the order, of any materials which in the opinion of the Bank are not in accordance with the Specifications or the instructions of the Bank, the substitution of proper materials, and the removal and proper re-execution of any work executed with materials or workmanship not in accordance with the Drawings and Specifications or instruction, and the Contractor shall forthwith carry out such order at his own cost. In case of default on the part of the Contractor to carry out such order, the Bank shall have the power to employ and pay the other persons to carry out the same, and all expenses consequent thereon, or incidental thereto shall be borne by the Contractor, or may be deducted by the Bank from any moneys due, or that may become due, to the Contractor.

22. **Defects after virtual completion**

Any defect, shrinkage, settlement or other faults which may appear within the "Defects Liability Period" stated in the Appendix hereto, if none stated, **then within 12 months after** the virtual completion of the works, arising in the opinion of the Bank from materials or workmanship not in accordance with the contract, shall upon the directions in writing of the Bank, and within such reasonable time as shall be specified therein, be amended and made good by the Contractor, at his own cost.

In case of default, the Bank may employ and pay other persons to amend and make good such defects, other faults, and all damages, loss and expenses consequent thereon or incidental thereto shall be made good and borne by the Contractor and such damage, loss and expenses shall be recoverable from him by the Bank or may be deducted by the Bank from any moneys due or that may become due to the Contractor, or the Bank may in lieu of such amending and making good by the Contractor deduct from any money due to the Contractor a sum to be determined by the Bank equivalent to the cost of amending such work and in the event of the amount retained as Security Deposit being insufficient, recover the balance from the Contractor, together with any expenses the Bank may have incurred in connection therewith. Should any defective work have been done or material supplied by any Sub-Contractor employed on the works who has been nominated or approved by the Bank as provided in clause 13 & 24 hereof, the Contractor shall be liable to make good in the same manner as if such work or material had been done or supplied by the Contractor and been subject to the provisions of this Clause and Clause 2 hereof. The Contractor shall remain liable under the provision of this Clause, notwithstanding the signing of any certificate or the passing of any accounts, by the Bank.

23. **Certificate of virtual completion and Defects Liability Period**

The works shall not be considered as completed until the Bank has certified in writing that they have been virtually completed. The Defects Liability Period shall commence from the date of such Certificate/date of completion of the work.

24. **Nominated Sub-Contractor**

All Specialists, Merchants, Tradesman and others executing any work of supplying and fixing any goods, for which prime cost prices or provisional sums are included in the Bill of Quantities and/or Specifications, who may be nominated or selected by the Bank are hereby declared to be Sub-Contractors employed by the Contractor and are herein referred to as nominated Sub-Contractors.

No nominated Sub-Contractors shall be employed on or in connection with the works against whom the Contractor shall make reasonable objection or (save where the Bank and Contractor shall otherwise agree) who will not enter into Contract provided

i. That the nominated Sub-Contractors shall indemnify the Contractor against the obligation in respect of the Sub-Contractor as the Contractor is under in respect of this Contract.
ii. That the nominated Sub-Contractor shall indemnify the Contractor against claims in respect of any negligence by the Sub-Contractor, his servants or agents or any misuse by him or them of any scaffolding or other plant, the property of the Contractor or under any Workmen's Compensation Act in force.
iii. Payment shall be made to the nominated Sub-Contractor within fourteen days provided that all nominated Sub-Contractor's accounts included in previous Certificates have been duly discharged, in default whereof, the Bank may pay the same and deduct the amount thereof from any sums due to the Contractor. The exercise of this power shall not create privity of contract as between Bank and Sub-Contractor.

25. **Other persons employed by Bank**

The Bank reserves the right to use the Estate and any portions of the site for the execution of any work not included in this Contract, which it may desire to have carried out by other persons, and the Contractor shall allow all reasonable facilities for the execution of such work but shall not be required to provide any plant or materials for the execution of such work. Such work shall be carried out in such manner as not to impede the progress of the works included in the Contract and the Contractor shall not be responsible for any damage or delay which may happen to or occasioned by such work.

26. **Insurance in respect of damage to person and property**

The contractor shall, at his own expense, effect and maintain with effect from the date of commencement till issue of the completion certificate under this contract, with an approved insurance company, an All Risks Policy for insurance for an amount equal to the amount of the contract including earthquake risk in the joint names of the Bank and the contractor (the name of the former being placed first in the policy) against all risks as per the standard all risk policy for contractors and deposit such policy or policies with the Bank before commencing the works.

The Contractor shall be held to be reasonably liable for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of the Contractor or its workers or of any nominated Sub-Contractor or any employee or either, whether such injury or damage arises from carelessness, accident or any other cause whatever, in any way connected with the carrying out of this Contract. The liability under this clause shall be held to include inter alia any damage to Building, whether immediately adjacent or otherwise, and any damage to roads, streets, footpaths, bridges or ways as well as all damage caused to the building and other structures and works forming the subject matter of this Contract. The contractor shall also be responsible for any damage caused to the building and other structures and works forming the subject matter of this Contract by frost, rain, wind or other inclemency of weather. The Contractor shall indemnify and keep indemnified the Bank and hold him harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any Statute or otherwise and also in respect of any award of compensation or damages consequent upon such claim.

The Contractor shall reinstate all damage of every sort mentioned in this Clause, so as to do delivery of the whole of the Contract works complete and perfect in every respect and so as

to make good or otherwise satisfy all claims for damage to the property of third parties. The Contractor shall also indemnify and keep indemnified the Bank against all claims which may be made against the Bank by any person/ member of the public or other **third party** in respect of anything which may arise in respect of the works or in consequence thereof and **shall at his own expense arrange to effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank before commencement of the work**. The minimum limit of coverage under the policy shall be as defined elsewhere under General Condition of Contract. The Contractor shall also similarly indemnify the Bank against all claims which may be made upon the Bank whether under the **Workmen Compensation Act** or any other statute in force during the currency of this contract or at Common Law in respect of any employee of the Contractor or any Sub-Contractor and **shall at his own expenses effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank from time to time during the currency of the Contract**. In default of the contractor ensuring as provided above, the Bank may so ensure and may deduct the premiums paid from any money due or which may become due to the contractor.

The Contractor shall be responsible for any liability which may be excluded from the Insurance Policies above referred to and also for all other damages to any person, animal or property arising out of and incidental to the negligent or defective carrying out of this Contract, whatever may be the reasons due to which the damage shall have been caused. He shall also indemnify and keep indemnified the Bank in respect of all and any costs, charges or expenses arising out of any claim or proceedings relating to the works and also in respect of any award of compensation or damages, arising therefrom. Without prejudice to the other rights of the Bank against contractor in respect of such default, the Bank shall be entitled to deduct from any sums payable to the Contractor the amount of any damage, compensation, costs, charges and other expenses paid by the Bank and which are payable by the contractor under this clause. The contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be entitled to any further payments in respect of the expenditure incurred for Building or repairing of the materials or goods destroyed or damaged.
The contractor, in case of re-Building or reinstatement after damage shall be entitled to such extension of time for completion as the Bank may deem fit, but shall, however, not be entitled to reimbursement by the Bank of any shortfall or deficiency in the amount finally paid by the insurer in settlement of any claim arising as set out herein.

Without prejudice to his liability under this clause, the contractor shall also cause all nominated sub-contractors to effect, for their respective portions of works similar policies of insurance in accordance with the provisions of this clause and shall produce or cause to produce to the Bank such policies. The contractor shall not permit a nominated sub-contractor to commence work at site unless said insurance policies are submitted. In the event of failure of the sub-contractor to take out such policy or policies of insurance before commencing the works at

site, the contractor shall be responsible for any claim or damage attributable to the said sub-contractor.

In order to fulfil all the insurance-related conditions mentioned above, the contractor shall, within 14 days from the date of issue of the work order, insure the works at his cost and keep them insure until the virtual completion of works, against loss or damage by fire with an office in the joint names of the Bank and the contractor (the name of the Bank i.e. “RESERVE BANK OF INDIA” being placed first in the policy). It shall cover the following risks.

i. **Contractors all risk (CAR) policy** insurance inclusive of Storage, erection, testing and commissioning policy for the full contract value including fire risk and Transit insurance for transportation from manufacturer’s works to site (by Air/Sea/Road etc. as applicable.
ii. **Workmen compensation policy** for the employees of the contractor at site.
iii. **Third party liability policy** with a limit of Rs 2 lakh per accident maximum upto 3 accidents.

Note: If the contractor does not provide these policies, the Bank reserves the right to take the above insurance policies themselves and recover **double the cost as penalty** thereof from the bill of the contractor or any other action as it deems fit.

27. **Date of Commencement and Completion**

The Contractor shall be allowed admittance to the site on the “Date of Commencement” stated in the Appendix hereto or such later date as may be specified by the Bank and he shall thereupon and forthwith begin the works and shall regularly proceed with and complete the same (except such painting or other decorative work as the Bank may desire to delay) on or before the “Date of Completion” stated in the Appendix subject nevertheless to the provisions for extension of time hereinafter contained.

28. **Damages for Non-completion**

If the Contractor fails to maintain the required progress of the works and fails to complete the works by the stipulated completion time in the Contract or within any extended time under time extension Clause 29 hereof and the Bank certifies in writing that in his opinion the same ought reasonably to have been completed, the Contractor shall pay the Bank a sum towards “**Liquidated Damages**” **@ 0.25% of the contract value** per week of delay subject to a maximum of 10% of the contract value (contract value means the total value of capital cost of work) for the period during which the said works shall so remain incomplete and the Bank may deduct such damages from any moneys due to the Contractor. The contractor hereby specifically agrees and authorizes the Bank to deduct such liquidated damages, if any, from any instalment of payment becoming due and payable to the contractor in terms of this contract or from the retention money."

29. **Delay and Extension of Time**

If in the opinion of the Bank, the assigned works get delayed (a) by force majeure or (b) by reason of any exceptionally inclement weather or (c) by reason of proceedings taken or threatened by or dispute with adjoining or neighbouring owners or public authorities arising otherwise than through the Contractor’s own default or (d) by the works or delays of other Contractors or Tradesmen engaged or nominated by the Bank and not referred to in the Bill of Quantities, and/or Specification or (e) by reason of Bank’s instructions as per Clause 2 hereof or (f) by reason of civil commotion, legal combination of workmen or strike or lock-out affecting any of the Building trades or (g) in consequence of the Contractor not having received in due time, necessary instructions from the Bank for which he shall have specifically applied in

writing or (h) from other causes which the Bank may certify as beyond the control of Contractor or (i) in the event the value of the work exceeds the value of the Priced Bill of Quantities owing to variation, the Bank may make a fair and reasonable extension of time for completion of the Contract works. In case of such strike or lock-out the Contractor shall nevertheless constantly use his endeavours to prevent delay and shall do all that may reasonably be required to the satisfaction of the Bank to proceed with work.

If the contractor needs an extension of time for completion of the work or if the completion of work gets delayed for any reason beyond the due date of completion stipulated in the contract, the contractor shall apply to the Bank for extension of time in writing at least 7 days before the expiry of the scheduled time and while applying for extension of time, contractor shall furnish the reasons in detail and his justification along with documentary evidence (copy of relevant pages of hindrance register), if any, for delays. Only that period of extension of time as granted by the Bank (on receipt of the application from the contractor or even in absence of any such application certification as to the reasonableness of the grounds for delay) will qualify for exemption of imposition of liquidated damages. For the balance period in excess of original stipulated period and an authorised extension of time granted by the Bank, the provision of liquidated damages as stated under clause 28 will become applicable.

Further, the contract shall remain in force even for the period beyond the due date of completion irrespective of whether the contractor has applied or not, for the grant of extension of time for completion unless the Bank decides to terminate the contract. The delay for completion of work for any reason will not entail any right to the contractor to claim any revision of rates or any extra compensation for any reason.
The conditions for force majeure, as mentioned above are as follows:

i. Notwithstanding anything else contained in this document, neither party shall be liable for any delay in performing its obligations hereunder if such delay is caused by circumstances beyond its reasonable control including without limitation any delay caused by the acts of governments, acts of God, natural calamities, strikes, riots in any region, terrorist attack, war (declared and undeclared). However, upon the happening of any such event causing delay, the Contractor shall immediately give notice thereof in writing to the Bank. The Contractor is under obligation to take necessary steps to mitigate the effects of the force majeure event.

ii. Neither party shall, by reason of such event, be entitled to terminate the Contract in respect of such performance of their obligations.

iii. The obligations under the Contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the Contract is prevented or delayed by reason of the event beyond a period mutually agreed, either party may at its option, terminate the Contract.

30. **Failure by Contractor to comply with Bank's instructions**

If the Contractor after receipt of written notice from the Bank requiring compliance within ten days fails to comply with such further drawings and the Bank may employ and pay other persons to execute any such work whatsoever that may be necessary to give effect thereto, and all costs incurred in connection therewith shall be recoverable from the Contractor by the Bank as a debt or may be deducted by him from any moneys due to the Contractor.

31. **Termination of Contract by the Bank**

If the Contractor being an individual or a firm commits any "act of insolvency", or shall be adjudged an insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee or the Liquidator, in such acts of insolvency or winding up, as the case may be, shall be unable, within seven days after notice to him requiring him to do so, to show the reasonable satisfaction of the Bank that he is able to carry out and fulfil the Contract and to give security therefor, if so required by the Bank.

Or if the Contractor (whether an individual, firm or Incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the Contractor,

Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor,

Or shall assign or sublet this Contract without the consent in writing of the Bank first had and obtained,

Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder,

Or if the Bank determine that the Contractor

i. has abandoned the Contract, or
ii. has failed to commence the works, or has without any lawful excuse under those Conditions suspended the progress of the works for 14 days after receiving from the Bank notice to proceed, or
iii. has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or
iv. has failed to remove materials from the site or to pull down, and replace work for seven days after receiving written notice that the said materials or work were condemned and rejected by the Bank under these Conditions or
v. has neglected or failed persistently to observe and perform all or any of the acts, matters or things by the Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same.

Then and in any of the said cases, the Bank may, notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor, determine the Contract and liabilities of the Contractor, the whole of which shall continue in force fully as if the Contract had not been so determined, and as if the works subsequently executed had been executed by or on behalf of the Contractor and further, the Bank by his agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, machinery and materials lying upon the Estate or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the works or by employing any other Contractor or other person or persons to complete the works, and the Contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed or as soon thereafter as convenient, the Bank shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period

of fourteen days after receipt thereof by him, the Bank may sell the same by public auction, and give credit to the Contractor for the net amount realised. The Bank shall thereafter ascertain and certify in writing under his hand what (if anything) shall be due or payable to, or by the Bank, for the value of the said plant and materials so taken possession of by the Bank and the expense or loss which the Bank shall have been put to in procuring the works to be completed, and the amount, if any, owing to the Contractor and the amount which shall be so certified shall thereupon be paid by the Bank to the Contractor or by the Contractor to the Bank, as the case may be, and the decision of the Bank shall be final and conclusive between the parties.

32. **Termination of Contract by Contractor**

If payment of the amount payable by the Bank under certificate of the Bank's Engineer shall be in arrears and unpaid for thirty days after notice in writing requiring payment of the amount as aforesaid shall have been given by the Contractor to the Bank or if the Bank shall repudiate the Contract, or if the works be stopped for three months under the order of the Bank or by any injunction or other order of any Court of Law, then and in any of the said cases, the Contractor shall be at liberty to determine the Contract by notice in writing to the Bank and he shall be entitled to recover from the Bank, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose of the Contract.

In arriving at the amount of such payment, the net rates contained in the Contractor's original Tender shall be followed, or where the same may not apply, valuation shall be made in accordance with Clause 19 hereof.

33. **Certificates and Payments**

(a) The Contractor shall be paid by the Bank from time to time by instalments under Interim Certificate to be issued by the The Bank on account of the works executed, work to the approximate value named in the Appendix as "**Value of work for Interim Certificates**" (or less at the reasonable discretion of the Bank) has been executed in accordance with this Contract. The Bank may, at his discretion, include in the Interim Certificate such amount as he may consider proper on account of materials delivered upon the site by the Contractor for use in the works. And when the works have been virtually completed and the Bank shall have certified in writing that they have been completed, the contractor shall be paid the balance amount by the Bank in accordance with the certificate to be issued by the The Bank. **The Contractor shall be entitled to the release of the Bank guarantee towards Security Deposit in accordance with the Final certificate to be issued in writing by the Bank at the expiration of the period referred to as "the Defects Liability Period**" in the Appendix hereto from the date of Virtual Completion or as soon after the expiration of such period as the works shall have been finally completed and defects made good according to the true intent and meaning hereof, whichever shall last happen, provided always that the issue by the Bank of any certificate during the progress of the works at or after their completion shall not relieve the Contractor from his liability under Clause 2 and 22 nor relieve the Contractor of his inability in cases of fraud, dishonesty or fraudulent concealment relating to the works or materials or to any matter dealt within the Certificate, and in case of all defects and insufficiencies in the works or materials, which a reasonable examination would not have disclosed. No Certificate shall of itself be conclusive evidence that any works or materials, to which it relates, are in accordance with the Contract neither will the Contractor have a claim for any amounts which the Bank might have certified in any interim bill and paid by the Bank

and which might subsequently be discovered as not payable and in this respect the Bank's decision shall be final and binding.
The Bank shall have power to withhold any Certificate if the works or any parts thereof are not being carried out to his satisfaction.

The Bank may by any Certificate make any correction in any previous certificate which shall have been issued by him.

Payments shall be made within the period named in the Appendix as "Period for honouring Certificates" after such Certificates have been delivered to the Bank.

The payment for the system will be made in INR and any dispute arising out of this contract will also be sorted out within the jurisdiction by Office from which contract is signed.

34. **Delayed Payment**

Any amounts payable by the Bank to the Contractor if not paid within the "Period for honouring Certificates" named in the Appendix, carry interest at the rate named in the Appendix as the "Rate of interest for delayed payment" from the date upon which such sum ought to have been paid by the Bank until the payment.

35. **Settlement of dispute by Arbitration**

All disputes and differences of any kind whatever arising out of or in connection with the contract or the carrying out of the works (whether during the progress of the works or after the completion and whether before or after the determination, abandonment or breach of the contract) shall be referred to and settled by the Bank who shall state its decision in writing. Such decision may be in the form of a final certificate or otherwise. The decision of the Bank with respect to any of the excepted matters shall be final and without appeal. But if either party is dissatisfied on any matter, the party may within 28 days after receiving notice of such decision give a written notice to the other party requiring that the matters in dispute be referred for Arbitration as per the procedure agreed upon herein. Such written notice shall specify the matters, which are in dispute or difference of which such written notice has been given. If both the parties agree a single arbitrator would be appointed for the purpose. In case no agreement could be reached on the appointment of single arbitrator, both the parties will nominate one person each as an arbitrator on their behalf. The two arbitrators nominated by the parties shall nominate one more person to act as third arbitrator.

The arbitrator or arbitrators, as the case may be, shall have power to open up, review and revise any certificate, opinion, decision, requisition or notice, save in regard to the excepted matters, referred to in the preceding clause, and to determine all matters to dispute which shall be submitted to arbitration and of which notice shall have been given as aforesaid.

The arbitrator or arbitrators, as the case may be, shall make his or their award within one year (or such further extended time as may be decided by him or them as the case may be with the consent of the parties) from the date of entering on the reference. In case during the arbitration proceedings, the parties mutually settle or compromise their dispute or difference, on the parties filing their joint memorandum of the settlement or compromise, the arbitrator or the arbitrators, as the case may be, shall make an award in terms of such settlement or compromise.

Upon any such reference, the decision on the cost incidental to the reference and award respectively shall be in the discretion of the arbitrator or arbitrators, as the case may be, who may determine the amount thereof or direct the same to be taxed as between the party and party, and shall direct by whom and to whom and in what manner the same shall be borne and paid.

This submission shall be deemed to be a submission to arbitration within the meaning of the Indian Arbitration and Conciliation Act, 1996 or any statutory modification thereof.

The award of the arbitrator or arbitrators, as the case may be, shall be final and binding on the parties. It is agreed that the Contractor shall not delay the carrying out of the works by reason of any such matter, question or dispute being referred to arbitration, but shall proceed with the works with all due diligence and shall until the decision of the arbitrator or arbitrators is given, abide by the decision of the Bank. No award of the arbitrator or arbitrators, as the case may be, shall relieve the Contractor of his obligations to adhere strictly to the Bank's instructions with regard to the actual carrying out of the works. The Bank and the Contractor hereby also agree that arbitration under this clause shall be a condition precedent to any right of action under the contract.
The venue of arbitration shall be the centre/city in which the work is being executed.

36. **Right of technical scrutiny of final bill**
The Bank shall have a right to cause a technical examination of the works and the final bill of the Contractor including all supporting vouchers, abstracts etc. to be made at the time of payment of the final bill. If as a result of this examination or otherwise, any sum is found to have been overpaid or over-certified, it shall be lawful for the Bank to recover the sum.

37. **Bank entitled to recover compensation paid to workmen**
If, for any reason, the Bank is obliged, by virtue of the provision of the Employees' Compensation Act,1923, or any statutory modifications or re-enactment thereof to pay compensation to a workman employed by the Contractor in execution of the works, the Bank shall be entitled to recover from the Contractor the amount of compensation so paid, and without prejudice to rights of the Bank under the said Act. The Bank shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by the Bank to the Contractor under this Contract or otherwise. The Bank shall not be bound to contest any claim made against it under the said Act, except on the written request of the Contractor and upon his giving to the Bank full security to the satisfaction of the Bank for all costs for which the Bank might become liable in consequence of contesting such claim.

38. **Abandonment of Works**
If at any time after acceptance of the tender, the Bank shall, for any reasons whatsoever, not require the whole or any part of the works to be carried out, the Bank shall give notice in writing to the Contractor who shall have no claim to any payment of compensation or otherwise whatsoever on account of any profit or advantage which he might have derived from the execution of the whole works.

39. **Return of surplus materials**
Notwithstanding anything contained to the contrary in any or all the Clauses of this Contract, where any material for the execution of the Contract is procured with the assistance of the Bank by purchases made under orders or permits or licenses issued by Government, the Contractor shall hold the said materials economically and solely for the purpose of the Contract

and not dispose of them without the prior written permission of the Bank and return it to the Bank, if required by the Bank, at the price to be determined by the Bank having due regard to the condition of the materials, the price to be determined not to exceed the purchase price thereof inclusive of sales tax, Goods and Services Tax (GST), octroi and other such levies paid by the Contractor in respect thereof. In the event of breach of the aforesaid condition, the Contractor shall, in addition to being liable to action for contravention of the terms of licenses or permits and/or criminal breach of trust, be liable to the Bank for all moneys, advantages or profits resulting, or which in the usual courses would have resulted to him, by reason of such breach.

40. **Right of Bank to terminate Contract in the event of death of Contractor, if individual**

Without prejudice to any of the rights or remedies under this Contract, if the Contractor, being an individual, dies, the Bank shall have the option of terminating the Contract without incurring any liability for such termination.

41. **Accident Reports**

In the event of accidents of any kind, all required reports (accidental or otherwise) must be submitted without delay. The Contractor shall ensure that these reports are shared with the Bank simultaneously with their transmission to any other external parties or stakeholders.

42. **Prevention of Sexual Harassment at workplace:**

i. The contractor shall be solely responsible for full compliance with the provisions of "the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013". In case of any complaint of sexual harassment against its employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the contractor/Agency or Local Complaints Committee as the case may be and the contractor Agency shall ensure appropriate action under the said Act in respect of the Complaint.
ii. Any complaint of sexual harassment from any aggrieved employee of the Service Provider against any employee of the Bank or any employee of any other firm working in the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.
iii. The contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employees of the contractor, for instance any monetary relief to Bank's employee or other firm's employee, if sexual violence by the employee of the contractor is proved.
iv. The contractor shall be responsible for educating its employees about prevention of sexual harassment at workplace and related issues.
v. The contractor shall provide a complete and updated list of its employees who are deployed within the Bank's premises.

43. **Non – Disclosure clause**:

i. The contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Service Provider and /or the DB Developer during the course of discharging their contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Second Party. Failure to observe the above shall be treated as breach of contract on the part of the contractor, as the case may be, and the Second Party shall be entitled to claim damages and pursue legal remedies.
ii. The contractor shall take all appropriate action with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied.

Without prejudice to the formal Contract Agreement, all confidentiality and non-disclosure obligations binding the Contractor under this tender shall survive the expiration, completion, or termination of this Agreement for any reason whatsoever.

44. **Program chart/ Progress report**:

The contractor shall submit a suitable progress report/chart for completion of different stages of work, to ensure completion of work within allotted period. Such program should be submitted within 14 days of the award of work. All suitable modification made by the Bank must be incorporated in the progress chart. If asked the contractor shall submit reports showing current equipment delivery dates and anticipated completion dates for individual units and groups of units.

45. **Statutory Approvals:**

The work shall be executed by the Contractor as per pre-NOC & local body approval received from respective statutory authorities such as Pollution Control Board(PCB) / Chief Electrical Inspector (CEI) / Local fire Authority / Local Municipal Authority etc/ Local statutory Authority. The contractor shall be responsible to understand all the provisions made in all such approvals accorded. In case of any requirements of any additional work/ modification thereof, the same shall be brought to the notice of Engineer in charge well in advance. The work has to be executed adhering to the norms of local body authorities. The contractor shall assist in preparation of documents, reports etc. as required during & after completion of work for obtaining further approvals & final completion & occupancy certificate from the respective authorities. The contractor shall also be responsible to attend meetings & do all liasoning works with respective authorities. No extra/additional payment will be made on this account. However, the fee paid to the local bodies / authorities, if any, shall be borne by the Bank.

46. **Debarment/Disqualification:**

A **contractor is liable for debarment / disqualification** from bidding on the following grounds:
i. If it is determined that the contractor has committed the following acts or omissions in contravention of the code of integrity:
a.

I. making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.
II. any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained, or an obligation avoided.
III. any collusion, bid rigging or anticompetitive behaviour that may impair the transparency, fairness, and the progress of the procurement process.
IV. improper use of information provided by the procuring entity to the contractor with an intent to gain unfair advantage in the procurement process or for personal gain.
V. any financial or business transactions between the contractor and any official of the procuring entity related to tender or execution process of contract: which can affect the decision of the procuring entity directly or indirectly.
VI. any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
VII. obstruction of any investigation or auditing of a procurement process.
VIII. making false declaration or providing false information for participation in a tender process or to secure a contract.

b. failed to disclose conflict of interest.
c. failed to disclose any previous transgressions made in respect of the provisions of sub-clause (i) with any public institution / entity in India or any other country during the last three years or of being debarred by any public procuring institution / entity.

ii. For any actions or omissions by the contractor other than violation of code of integrity, which in the opinion of the Bank warrants debarment, for reasons like supply of sub-standard material, non-supply of material, abandonment of works, sub-standard quality of works, failure to abide terms of the tender etc.

iii. If the contractor has been convicted of an offence— (a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

47. **Packing and dispatch:** The equipment shall be properly and securely packed in boxes suitable for multiple handling and transportation under Indian conditions. All equipment/ components shall be delivered on Duty Delivery Paid (DDP) basis in the Bank's Office Building.

48. **Police Verification**: For all workers deployed on a regular basis at the site, the Contractor shall arrange, obtain, and submit valid Police Verification Reports (PVR) at their own expense prior to the commencement of work. The Contractor shall ensure that no worker with an adverse police record or pending criminal case is deployed at the Bank's premises.

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Section V
Special Conditions of Contract

1. Time for Completion:

i. Time allowed for carrying out the work as mentioned in the Memorandum shall be strictly observed by the contractor and it shall be reckoned from the 14th day after written order to commence the work is issued. The work shall throughout the stipulated period of the Contract be proceeded with all due diligence and if the contractor fails to complete the work within the specified period he shall be liable to pay compensation as defined in clause 28 of the Conditions of Contract. The contractor shall before commencing the work prepare a detailed work programme which shall be approved by the Bank.

ii. The contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing of the work, whatever the cause of delays may be, including delays arising out of modifications to the work entrusted to him or in any sub-contract connected therewith or delays in awarding contracts for other trades of the project or in commencement or completion of such works or in procuring Government controlled or other building materials or in obtaining water and power connections for construction purposes or for any other reason whatsoever and the Bank shall not be liable for any claim in respect thereof. The Bank does not accept liability for any sum besides the tender amount, subject to such variations as are provided for herein.

2. Type of Security Deposit:

i. **Retention Money:** The Retention Money @ 5% will be recovered from each on-account bill till the total recovery amounts to 5% of the contract value as stipulated in the tender document. Such amount shall be released to the contractor after completion of the Defect Liability Period (DLP), without any interest. Successful bidder may also submit the Bank Guarantee (BG) in lieu of retention money, valid till one year of DLP. The format of BG mentioned at Annexure X.

ii. **Performance Bank Guarantee (PBG):** In addition to the Retention Money as specified above, on award of the work, the successful contractor shall furnish an amount equal to 5% (Five percent) of the contract value in the form of a Bank Guarantee (BG) from any scheduled Bank as per Annexure X towards entire period of currency of Contract (work completion +DLP+60 days) for due fulfilment of the Contractual obligations by the contractor. This Performance Bank Guarantee (PBG) shall be initially valid for a period of contract duration plus 60 days and shall be suitably extended till DLP of the work plus 60 days in case of extension of contract period. Such Performance Bank Guarantee (PBG) should be submitted to the Bank within 14 days of the issue of work order. **The Performance Bank Guarantee (PBG) may be submitted as an ePBG, a physical copy, or via NEFT for the equivalent amount.**

iii. Submission of Performance Bank Guarantee shall be ensured as stipulated in the tender. In case of delay in unavoidable circumstances, charge for delay in submission of Performance Bank Guarantee shall be recovered from the bills of the contractor at Bank rate.

iv. The Bank reserves the right to enforce the Bank Guarantee in case of unsatisfactory performance of the terms, conditions of DLP set out in the tender at any time during the DLP i.e. one year from handing over the work.

3. **Payment Terms: The following terms of payment, subject to statutory deductions, shall be applicable to this contract:**

   60% of the quoted rate on pro-rata basis against delivery of material at site and submission of the following documents subject to all statuary deductions:
   i) Original Equipment Manufacturer's Test Certificates
   ii) Contractor's Certificate that all components, parts, sub systems, consumables etc. for successful installation, testing and commissioning of the Security alarm system have been received at site in good condition and if any shortfall is noticed during installation, commissioning, and testing, they will be supplied without any additional charge to the Bank.
   iii) Policies of insurance as per the tender and PBG as per clause 2.ii under Section V of this tender.

   30% of the quoted rate against installation, testing, commissioning and handing over of the equipment to the Bank including submission of necessary documents, manuals.

   5% of the quoted rate after installation, testing, commissioning, handing over of the equipment to the Bank and against submission and successful verification of Performance of Bank Guarantee as per clause 2.ii under Section V of this tender.

   5% of the quoted rate after the expiry of DLP or against submission and successful verification of Performance of Bank Guarantee as per clause 2.i under Section V of this tender.

4. **Performance Bank Guarantee for Comprehensive Annual Maintenance Contract (CAMC-PBG):**
   Within 10 days of date of expiry of DLP, contractor shall furnish an amount equal to 5% (Five percent) of the contract value in the form of a Bank Guarantee (BG) from any scheduled Bank as per Annexure X towards 7 years (Entire period of CAMC) for due fulfilment of the Contractual obligations by the contractor. **The Performance Bank Guarantee (PBG) may be submitted as an ePBG, a physical copy, or via NEFT for the equivalent amount.** The Bank reserves the right to invoke this PBG to compensate any loss to it from the contractor during the AMC period.

5. **Basic Prices:** Not Applicable

6. **Factory inspection –** Not Applicable

Section (VI) - Appendix Hereinbefore Referred To

Ref to Clauses in General condition of contract
hereinbefore referred to

1	Defects Liability Period	Twelve months from the date of the completion of the work
2	Period of Final Measurement	3 months
3	Date of Commencement	14th day from the date of issue work order
4	Liquidated damages at the rate of	Liquidated Damages" @ 0.25% of the contract value per week of delay subject to a maximum of 10% of the contract value
5	Minimum value of works for interim certificates/running account bill	First milestone target amount
6	Period for honouring certificates of payment	One month for interim bills and 3 months for final bill.
7	Interest for delayed payment	As per Bank rate

Ref to clauses in special condition of contract

1	Contract Period/Time of Completion	3 months from the 14th day of date of work order
2	Retention Money	5% of contract value till DLP
3	Security Deposit / PBG during execution of the work	5% of contract value till DLP
4	CAMC period PBG	7 years

Section-VII

Safety Code (A & B)

A. GENERAL SAFETY

1. First aid appliances including adequate supply of sterilized dressings and cotton wool shall be provided in a readily accessible place.
2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all work that cannot safely be done from ground.
4. No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm (clear) and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used an extra mazdoor shall be engaged for holding the ladder.
5. The excavated material shall not be placed within 1.5 meters of the edge of the trench or half of the depth of trench, whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.
6. Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing; minimum height shall be one metre.
7. No floor, roof or other part of the structure shall be so overloaded with debris of materials as to render it unsafe.
8. Workers employed on mixing and handling material such as asphalt, cement mortar or concrete and lime mortar shall be provided with protective footwear and rubber hand-gloves.
9. Those engaged in welding works shall be provided with welder's protective eye-shields and gloves.
10. i) No paint containing lead or lead products shall be used except in the forms of paste or readymade paint.
    ii) Suitable face masks shall be supplied for use by the workers when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
11. Overalls shall be supplied by the Bidder to the painters and adequate facilities shall be provided to enable the working painters to wash during the period of cessation of work.
12. Hoisting machines and tackle used in the works, including their attachments, anchorage and support shall be in perfect condition.
13. The ropes sued in hoisting or lowering material or a means of suspension shall be of durable quality and adequate strength and free from defects.
14. The bidder shall provide all the safety gadgets to the workers for carrying out the work as per statutory norms.
15. During the work execution necessary fire safety measures shall also be taken.

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B. FIRE AND ELECTRICAL SAFETY

1. All the temporary electrical power for carrying out various services at site such as cutting / drilling machine shall be provided through properly rated earth leakage protection devices (ELCB).
2. Only ISI marked 3 pin plug and other appliances and equipment's shall be used. Electrical power cables/wires used shall be properly rated and joints should be avoided. If there, the joint should be proper and insulated.
3. All electrical appliances i.e. welding, drilling, cutting machine, etc. shall be safely and securely earthed to prevent leakage current while in operation. Before commencing the welding work for the first time on any day, fire section shall be informed and only after the site inspection by the Fire officers/Personnel, work shall be started.
4. Fire buckets filled with clean dry sand and ready for immediate use for extinguishing fires, in addition to fire extinguishers suitable for dealing with fires, shall be conspicuously marked and kept at site at convenient location.
5. Used paint drums shall be stored in specified store only after closing them properly.
6. None of the fire extinguishers shall be removed/shifted from its designated location.
7. Personal protective equipment such as safety shoes, hand gloves, welder's mask, ear plugs, etc. as applicable depending upon the requirement of the work, shall be used by the workmen to prevent occupational health hazards.
8. None of the passages near lift lobby and staircases shall be used for stacking/ dumping any kind of materials/waste
9. Power supply shall be switched off from the Mains when equipment is not in use.
10. Wood-shavings, saw-dust or any debris generated from the work shall be collected on daily basis, removed from site and stored at the designated place in proper manner.
11. The work site shall be properly illuminated during the work.
12. All the electrical works should be carried out by licensed/ authorized electricians/ wiremen
13. Portable battery-operated lights may be used at work site to avoid laying of temporary wire for lights.
14. Necessary barricading and signage boards of good quality shall be fixed at conspicuous locations at the work site.
15. Aluminium / steel ladders should have proper rubber insulation at the base and wherever required, these ladders shall be kept on electrical insulating safe rubber mats.
16. Any debris generated from the work shall be collected on daily basis, removed from site and stored at the designated place in proper manner

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Section VIII

Scope of Work

1. **Background:**

Reserve Bank of India Chennai has a Security alarm system installed, which the Bank desires to replace with a new Security alarm system by retaining the existing cable network, replacing other components/devices and adding new components/devices.

2. **Requirement:**

The system and its components should be installed in place of the existing old system in the pre occupied building using existing cables wherever the old equipments are replaced with new ones (1.5Sqmm armoured copper cable) and with new cable wherever new equipments are provided. The security alarm system comprises a number of manual call points (push button stations) and alarm sounders installed at pre-determined locations, within and outside the office building. These are connected to a central control panel. In the event of an emergency situation, the concerned staff presses the nearest call button to raise a general audible alarm in the building by activating all the alarm sounders.

The system should “poll” the status of all push buttons, active devices at a rate so that each polling cycle is complete in 5-10 milliseconds. If the status of any push buttons or device is found to be abnormal during the polling cycle, it shall initiate activation of a counter. The counter shall be incremented by one when the abnormal situation in the particular device persists during the next polling cycle. The alarm must be activated on completion of 03 Seconds after pressing the push Button. If during the next polling cycle, if the abnormal condition is not detected, the counter shall be reset to zero. Appropriate audio visual alarm/ message shall be raised only when the counter number exceeds a programmable predetermined number. This is to prevent any spurious/false alarm. The contractor has to be make all the damages occurred to Bank’s property during course of execution of work in original condition.

While this is the broad scope of the system in order to take appropriate follow up action in the event of an alarm or a fault on any of the system equipments, the following are required to be incorporated in the system. **The entire system shall be tamper proof.**

3. **Technical Specifications**

(I) Addressable Push Buttons

The Call buttons shall be of " dual press to activate” type and shall have indications to alert the push button `activated’ condition. Each push button station will have a unique address / identification with location to which the push button belongs. Each push button shall be separately and independently addressable by the Master Controller. Number of push buttons in a contiguous area shall be logically grouped to form a zone.

The push buttons shall be housed in powder coat painted MS boxes with shutters made of transparent fibre/acrylic sheet. The box shall be of sufficient size for housing the panic button and its associated components for trouble free and smooth operation. The box shall have protection to prevent accidental pressing of push buttons by people moving/working close-by and at the same time convenient for activating the button in emergency conditions. **Box of push buttons shall be approved by the Bank before installation. All panic switches shall be individually**

controllable, so that in case of fault in any one of the panic switch, the same should be isolated and rest of the system should function normally.

(II) Master Controller (Main panel)
(i) The master controller shall be listed/approved/certified from EN / UL and should have the following facilities/features.

a) A LED indicating the healthy condition of the whole system.

b) A LED indicating a fault condition i.e. when the communication between the master controller and
push button stations and other devices fails or there are problems with Main power supply, Battery back-up, intermediate devices etc. Simultaneously, the "LCD/LED display window" shall also indicate identification number of the faulty push button/device. Only the beeper in the main controller will raise an audio alarm under such conditions. A "fault acknowledgement push button" shall be incorporated in the panel, which when pressed will silence the audio alarm. However, until the fault is cleared, the visual indication (i.e., LED display and the message on LCD window/screen) shall remain 'ON'.

c) A LED indicating Alarm Condition. Under such conditions, the "LCD/LED display window" shall indicate (alpha-numeric) the exact push button identification (serial number and location) from where the alarm has been activated. Besides, the system shall switch “ON” all the alarm sounders.

d) A push button shall be provided for acknowledging the alarm. When acknowledged, the system shall switch "OFF" the sounders after a pre-set time interval, but the Alarm LED and the LCD/LED with the appropriate displays shall remain “ON”.

e) The system shall be capable of catering to simultaneous multiple alarm conditions i.e., when an alarm has been raised from a particular push button station and the same has been acknowledged or yet to be acknowledged and at this stage a further alarm is raised from any other push button, all the sounders, if silenced already shall come "ON" once again and the display window shall also indicate the address and location of this push button station along with the previous indications. This can either be displayed simultaneously or by scrolling message display. Such provision shall be available to take care of at least five successive alarms at a time.

- Should Support long-range radio (LRR) communication.
- Supports alarm reporting via Internet.
- Interfaces with automation/BMS software/PC.

f) There shall be a System Reset push button suitably protected to ensure accessibility only to authorized personnel, which when pressed will reset the system and switch "OFF" the LED/LEDs on the activated push button station the master control panel, repeater panels. All the messages on the display window can also be erased. However, the details of all such event(s) shall be stored in the internal memory of the system for subsequent downloading and printing for creating an audit trail.

g) The system equipment and Master Controller shall be suitable for loop wiring so that in case

of fault in the cabling, alternate route can be established to ensure that the healthy part of the system is put back into operation with least down time.

(h) System shall have spare capacity to the extent of 20 percent of alarm components for future expansion purpose.

i) Addressable line isolating devices: The system shall also have addressable line isolating devices at specified intervals which can be controlled from the master controller, the same shall be included and indicated as an interface device. When a section is isolated either by a command or by the system a constant message shall be displayed on the LCD /LED panel. When the fault in the isolated section is rectified the isolating circuitry should automatically reconnect the affected section of the loop.

j) A suitable printer shall be incorporated in the controller system. The printer on demand shall print:

(i) The date and time at which fault occurred or the system activated,

(ii) The date and time at which a device is isolated and put back into the system.

(iii) The zone where the fault occurred or zone(s) and the push button number(s) from where the system has been activated

(iv) The time at which the fault/alarm has been acknowledged in the master controller, repeater panels and mimic panels.

(v) The time at which the reset has been done. The tenderer shall supply and configure a desktop computer and laser colour printer for generating system reports.

k) The systems shall also have sufficient memory to store this information in sequence for the latest 100 events (minimum). The program shall facilitate taking print out of events on a particular day or all the information stored.

l) The Master Controller will operate at normal electric supply voltage of 220 volts +/- 10% at 50 Hz +/- 3% and have power supply unit (including standby SMF battery back power) with sufficient capacity to supply power for all the active components of the system besides the master controller. The power supply unit will have in-built protection against variation in incoming supply voltage and also short circuit protection for outgoing circuits.

A set of sealed maintenance free batteries of adequate ampere hour capacity shall be provided along with the controller so that the power supply unit draws power from this in case of mains failure. A boost/trickle charger shall also be incorporated to ensure that the battery is kept in fully charged condition.

The capacity of the battery set shall be sufficient to supply power for the whole system for 24 hours under idle conditions and for at least 2 hours under alarm condition. The master controller will communicate with the push button stations through communication cables, with or without the help of any intermediate device.

The tenderer shall clearly indicate and detail out any additional feature which the controller (proposed by them) will offer. Power supply for all units will be extended from main panel power source.

(III) Repeater Panel

The repeater stations will have the following features. The repeater stations will not have any control functions. They will have:

a) LEDs to indicate the Healthy and Alarm conditions
b) A beeper which can be silenced by pressing a push button or micro switch.
c) A LCD/LED display window which will indicate all the messages as appearing on the LCD/LED window of the main alarm panel at any given point of time

(IV) Electronic Alarm Sounder

The output of the hooter shall be about 90db and shall clearly audible up to a distance of about 100 mtrs from the appliance (Sounder).

(V) Integration with CCTV System

The system should have a provision to interact with IP CCTV and Building Management Interface Equipment in future. The contractor should facilitate the same in future on request of the Bank at chargeable basis.

(VI) Interface Equipments:

The tenderer is requested to include interface/intermediate equipments as required, if any, to achieve the aforesaid objective of the system, between the input devices and the main alarm panel, repeater panels and output devices and main alarm panel. Each interface unit and expenders/zone cards should have minimum 10% provision in spare for future connectivity.

(VII) Flash Lamps

In certain areas, a number of push buttons are provided close to each other (for example Banking hall counters). For convenience, a group of such push buttons will be clubbed together to form a logical zone. For easy identification, a flash lamp shall be provided physically in the middle of each zone. Whenever an alarm is raised from any one of the push buttons in the zone, the flash lamp pertaining to that zone shall come ‘ON’ and remain ‘ON’ until the main panel is reset.

(VIII) Route Indicator

Luminous Route indicators (illuminated arrow marks) are to be provided in the path from Police Guard’s Room to the alarm point at junctions in order to guide the police personnel to reach the alarm point at the earliest.

(A) Constructional details of equipment

The main control panel shall be modular in construction and shall be made out of MS powder coated sheet. Necessary ventilation arrangement, including necessary cooling/ventilation fans, if necessary shall be provided to reduce the temperature rise to acceptable level. Equipment shall be capable of working continuously in an ambient temperature of 50deg C and a RH of 90% (non-condensable).

The tenderer shall furnish the make, specification, technical literature & details of Indian /International standards to which they comply and all other relevant data will enable to evaluate the tender.

(B) System of cabling for devices

1) The tenderer shall enclose a schematic diagram indicating the system of cabling/connection of various type of equipments offered by them for the Security alarm system. The floor plans to include the locations of devices such as main alarm panel, zone expanders, repeater panel, push button, response indicators etc.

2) The cables of the existing system shall be reused for the installation of new system. The existing system cabling is of 4 core 1.5 sq.mm. armoured cable. Any additional cores required over and above the existing 4 cores, shall be laid by the contractor in his scope using armoured copper cables with each core of minimum 1.5 sq.mm and it will not be measured for payment. The system of cabling for the new devices shall be carried out with armoured multicore copper conductor cable and this will be measured for payment. The size of power conductor and data conductor shall not be less than 1.5 sq.mm.

3) All the cables shall be laid on walls / ceiling/ false ceiling/partition etc. as required and shall be clamped with GI / Aluminium saddles as required at suitable distance (as directed). All the opening in walls/ false ceiling/partition shall be made by the contractor and the damages is to be made good as per actual. The cables should be laid on surface, false ceiling, loose soil, concrete road as per site requirement and as directed by Bank's Engineer. Cables laid underground should be laid through HDPE pipes of suitable size and the opening made for laying the same shall be made as original by the contractor.

4) The cable and the equipment selected shall be such that the performance of the system shall not deteriorate or get affected by any electromagnetic interference from any appliances such as lamps, note counting machines, computers, printers, FAX machines, mobile phones etc. It shall also be not affected by presence of power cables, other control cables that may be laid /existing side by.

5) Power for all the devices should be supplied from main control panel only. Accordingly, the cabling system shall take care of the required number of cores to power all the devices.

(C) INSTALLATION

The system has to be installed in the pre-occupied office building by replacing the existing Security Alarm System. Intrusion detection control panel system shall be installed and tested in accordance with manufacturer's installation instructions. Coordinate interfaces with Owner's representative where appropriate.

Provide back boxes, pull boxes, connectors, supports, conduit, cable, and wire for a complete and reliable installation. Obtain Bank's approval for exact location of all boxes, conduit, and wiring runs prior to installation.

Install conduit, cable, and wire parallel and square with building lines, including raised floors areas. Do not exceed forty percent fill in conduits. Gather wires and tie to create an orderly installation.

Coordinate with other trades to provide proper sequencing of installation.

(D) FIELD COMMISSIONING AND CERTIFICATION

Field Commissioning: Test system as recommended by manufacturer, including the following:

Conduct complete inspection and testing of equipment, including verification of operation with connected equipment.

Test devices and demonstrate operational features to Bank's representative and authorities having jurisdiction as applicable.

Correct deficiencies until satisfactory results are obtained. Submit written copies of test results.

(E) TRAINING

Conduct on-site system training, with the number of sessions and length of sessions as recommended by the manufacturer. Training shall include administration, provisioning, configuration, operation and diagnostics.

4. **Approved make:**

List of approved make of material and Equipment

Sr. No.	Description of items	Approved Make	Make offered by the Bidder
1	Main / Master Control Panel, software with license	Texecom / Bosch / DSC / Honeywell / Tyco / Johnson Controls / Cooper or equivalent	
2	Repeater panel / Zone expander including module.		
3	Intelligent Sounder, Hooter cum Flasher, Input / Output modules.		
4	FRLS armoured copper cable.	Finolex / Polycab / Gloster / CCI / RR Kabel	
5	Computer (PC)	IBM/ HP/ Compaq/ DELL	
6	Printer	HP/Brother/Canon/Epson	
7	Cables	Finolex, Gloster, Polycab, KEI, CCI, Universal	

5. **Comprehensive Annual maintenance contract (CAMC):**

5.1 Requirement: The tenderers shall quote their charges separately for Comprehensive Annual Maintenance Service Contract (CAMC) after expiry of one-year guarantee period in the price bid. The payment shall be made on half yearly basis on rendering satisfactory service. The service contract rate shall also take into account all the cost, including travel cost from the nearest service

station, cost of spares including cartridge of the printer etc. The equipment supplied shall be guaranteed against all types of defects for at least a period of One year from the date of handing over of the Microprocessor based Security Alarm System to the Reserve Bank of India, Chennai. Any defects in the system/sub-assemblies found within the guarantee period and the annual maintenance contract period shall be rectified/replaced by the tenderer free of cost including replacement of all spare parts, software and subsequent updation, rectification of loop cabling and labour involved. During this period, full servicing and cleaning of devices at not less than three months interval shall be done including attending to ANY NUMBER of breakdown calls which shall be carried out free-of-cost. Tenderer shall also indicate the service facility they can offer at the place of installation and the contact details viz., telephone number, email & address of their service centre.

During Guarantee and CAMC period the system will be inspected and checked by deputing a competent, trained service engineer on every quarter/earlier or as per OEM guidelines for Maintenance of the system. Suitable log register/call sheet indicating faults, rectification done with date & time of breakdown should be maintained and got signed from the Security Officer/Bank's Engineer.

Reserve Bank of India, Chennai will not provide any assistance in the form of men/material during the currency of the guarantee and service contract. The tenderers will have to make their own arrangements for deputing a helper to skilled personnel including all necessary spares for rectification of the defects reported/observed.

5.2 The AMC rate quoted by firm after expiry of one-year guarantee period and first year of AMC the rate will be revised and contract renewed as per the following formula:

	Ac = Ap [(15+60 X (EPIc/EPIp)+25X(CPIc/CPIp)] X 1/ 100
Ac	Contract Amount for the current year
Ap	Contract amount for the previous year
EPIc	Wholesale Price Index for Electronic products 6 months prior to the commencement date of contract for the current year.
EPIp	Wholesale Price Index for Electronic products 6 months prior to the commencement date of contract for the previous year.
CPIc	Consumer Price Index for Industrial workers (All India Average) 6 months prior to the commencement date of contract for the current year.
CPIp	Consumer Price Index for Industrial workers (All India Average) 6 months prior to the commencement date of contract for the previous year.

5.3 Penalty for delay in rectification of fault during DLP and CAMC:

This being an emergency system, during DLP and CAMC period, any fault in the system shall be rectified as per the rectification time given below failing which penalty shall be applied.

Sr. No	Type of defect in the system	Rectification Time	Penalty
a)	Any defects resulting in total failure of the system	24 Hours	Rs.500/- per day subject to a maximum of 10% of Value of PBG submitted by the firm.
b)	Any defects in the independent devices, components, cables which may not result in total failure of the system	72 Hours	Rs.250/- per day subject to a maximum of 10% of value of PBG submitted by the firm.

Bank has the right to recover the penalty charges from any dues payable to the contractor or by invoking the Performance Bank Guarantee, during the AMC period and Defect liability period.

Place:

Date: Seal & Signature of Contract

Section -IX

Technical Details to be filled by Bidder

TECHNICAL DETAILS TO BE FURNISHED BY THE BIDDER

A.	**Main Control Panel**		
	(i)	Make	
	(ii)	Model/Type	
	(iii)	Indicate	
		LED for 'Healthy' provided	Yes/No
		LED for 'Fault' provided	Yes/No
		No. of LEDs for 'Alarm' condition provided	_____ Nos.
		No. of simultaneous alarm conditions that can be handled	_____Nos.
		Alarm Acknowledgement provided	Yes/No
		Alarm Reset provided	Yes/No
	(iv)	LCD/LED window size (LXW)	
		No. of character per line	
		No. of lines	
	(v)	Programmable keypad/touch screen provided	Yes/No
	(vi)	Power supply unit sufficient to supply power for all the devices in the system.	Yes/No
	(vii)	Printer provided	Yes/No
		Standby Battery Back-up source,	
	(viii)	Voltage of each battery	Volts
		Amp. Hrs capacity of each battery	AH
		No. of batteries	Nos.
		Type of batteries- whether Sealed Maintenance Free	Yes/No
	(ix)	Whether the capacity of the battery set is sufficient to supply power for the whole system for 24 hours under idle conditions and for at least 2 hours under alarm condition	Yes/No

	(x)	Maximum number of devices that can be connected to one system. (Qty. in Nos. to be filled against all items)	
		Input devices	Nos.
		Output devices	Nos.
B	**Push button station**		
	(i)	Make of push button	
	(ii)	Indication for "Alarm" condition	Yes/No
	(iii)	Whether Addressable	Yes/No
C	**Electronic Sounders**		
	(i)	Make	
	(ii)	Output Capacity	_____ Watts.
	(iii)	Individually addressable & programme	Yes/No
D	**Repeater Panel**		
	(i)	Healthy LED provided	Yes/No
	(ii)	Acknowledgement button provided	Yes/No
	(iii)	Whether LCD display window which will indicate all the messages on the LCD window of main panel provided	Yes/No
E	**Printer**		
	(i)	Make	
	(ii)	Model	
	(iii)	Speed	

F	**Intermediate Devices (Expander)**		
	(i)	Name of device	
	(ii)	Whether it will accept input devices only or output devices only or combination of both.	
	(iii)	No. of devices and the type that can be connected to each intermediate device.	
	(iv)	No. of intermediate devices required for the complete system (type wise)	
G	**Flashlights & Route indicators**		
	(i)	Make	
	(ii)	Model	

Date:

Place: Seal and Signature of the Contractor

Section – X

Un-priced bill of quantity
(price bid/part II)

Name of Work: Design, Supply, Installation, Testing and Commissioning of Microprocessor based addressable Security Alarm System for the Bank's Main Office Building, RBI, Chennai

Sl. No	Description of the work	Qty	Unit
1	Supply, Installation, testing and Commissioning (SITC) of Microprocessor based addressable Security Alarm Control Panel with not less than two zones, with sufficient loops and capable enough to handle minimum 100 Nos. of panic switches and other modules told in this BoQ. The panel shall have minimum 80-character LCD/LED display or touch screen and cabinet, Transformer, SMF battery and battery charger along with communication modules including IP LAN module for integration and alarm management, required softwares for integration of all devises in the Security Alarm System, all other accessories etc. as per the technical specifications given in Part- I of tender. The system should be UL/EN compliant.	1	Set
2.	SITC of Keypad/ Annunciator/ Repeater panel with Module, suitable display or touch screen & Necessary Hardware to indicate the status of the system and location of incident etc., as per tender specifications given in Part I of the Tender.	15	Nos
3	SITC of Addressable Manual Call/Panic Button (dual push type) with connection module & Necessary Hardware like acrylic / fibre cover with opening for Push, to prevent accidental actuation with required cabling (as per the Tender specifications). It shall be UL/EN approved.	75	Nos.
4	SITC of **Addressable Foot Operated Manual Switch** with Module & Necessary Hardware.	11	Nos.
5	SITC of electronic Alarm Sounder cum Strobe light. It shall be UL/EN approved.	14	Nos.
6	SITC of Eight-zone Expansion Module as per tender specifications given in Part I of the Tender.	13	Nos.
7.	Control Station with mapping feature: SITC of graphical user interface (GUI) to display alarm conditions and locations in a graphical interface (e-map feature), storage and display of system logs/alarm conditions,	1	set

	monitoring of components in the system etc in a PC as per below specifications (minimum)– • Operating System - Windows 11 Professional 64 bit (or higher) and MS office 2021 or better • Processor - Intel ® Core ™ i5 (14th or 15th Gen or Core ultra 5) or better • RAM - 8 GB DDR3 • Hard Disk – 512 GB SSD with minimum 100 GB free • 21 inches LED Monitor The Personal Computer (PC) of above specification shall be supplied and installed by the contractor without any additional cost to the Bank.		
8.	SITC of Laser Printer along with required accessories as per System requirement	1	set
9.	SITC of **3 core, 1.5sqmm copper multistranded armoured FR cable** as per the Tender specifications, partially underground, concealed & on surface wall with proper saddling manner including earth extrusion/ wall chasing /hole/concrete cutting/ disconnecting cable & reconnection etc wherever required, as directed by Bank's Engineer.	200	Mtrs
10.	SITC of **4 core, 1.5sqmm copper multistranded armoured FR cable** as per the Tender specifications, partially underground, concealed & on surface wall with proper saddling manner including earth extrusion/ wall chasing /hole/concrete cutting/ disconnecting cable & reconnection etc wherever required, as directed by Bank's Engineer.	2000	Mtrs
	(A) Total capital cost in rupees including GST		
11	**Comprehensive Annual Maintenance Charges (CAMC)** for maintenance of the security alarm system (after Defect Liability Period) as per the terms and conditions laid down in the tender	1	Job
	(B) Total CAMC charges in rupees including GST		
12	**Rebate** offered for dismantling and taking away components of old security alarm system (excluding cables) after virtual completion of new system.	1	Lump sum
	(C) Total rebate offered including GST		

Total Cost of Ownership (TCO) = Capital Cost (A) – Rebate Amount(C) + 5.6321 x AMC rate quoted (B)

Tender will be evaluated based on TCO.

Date:

Place: Seal & Signature of the contractor

Annexure – I

FORMAT FOR POWER OF ATTORNEY FOR SIGNING OF PROPOSAL

(On Non-Judicial Stamp Paper of appropriate value)

Know all men by these presents, We……..……(Name of the Bidder and address of their registered office) do hereby constitute, appoint and authorize Mr. / Ms. …… ……(Name and residential address of Power of Attorney holder) who is presently employed with us and holding the position of ……as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for the **"Name of work "** including signing and submission of all documents, deputing persons in pre-bid meeting and providing information / responses to RBI, representing us in all matters before RBI, and generally dealing with RBI in all matters in connection with our proposal for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Note:

Power of Attorney should be properly stamped and notarized Power of Attorney furnished shall be irrevocable.

Signature/(s) of the Bidder Name/(s)

Stamp/Seal of the Bidder

(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified.)

Annexure II

Important Instructions Regarding E-tender

This is an e-procurement event of RBI. The e- procurement Service Provider/Bidder is the Central Public Procurement Portal (CPPP).
https://etenders.gov.in/eprocure/app

Process of E-tender: Bidder manual kit is available on home page.

A) Registration for new bidder: The process involves vendor's registration with CPP portal which is free of cost. https://etenders.gov.in/eprocure/app?page=BiddersManualKit&service=page

For any technical related queries please call 24 x 7 Help Desk Number

0120-4001 002

0120-4001 005

0120- 4493395

International Bidders are requested to prefix +91 as country code

Email Support:
For any Issues or Clarifications relating to the published tenders, bidders are requested to contact the respective Tender Inviting Authority

Technical - support-eproc@nic.in

Policy Related - cppp-doe@nic.in

Annexure-III

Detail of participating firm/bidder on firm's letterhead

1.	Bidder Name	
2.	Status of Firm	Proprietorship Firm/Partnership firm/ Limited/Others If Others Specify: _____ [Enclose certificate of Registration]
3.	Name of Proprietor/Partners/Directors of the firm/company	
4.	Number of Years in Operation	
5.	Address of Registered Office:	
6.	Address of manufacturing plant	
7.	Bidder's address where order/contract is to be placed	
8.	Telephone Number of addresses where order is to be placed Website & Email ID	_____ (Country Code) (Area Code) (Telephone No.) _____
9.	PAN No.	_____ [Also, Enclose copy of PAN Card]
10.	GST No. (refer sl. no. 8 above)	_____ [Also, Enclose copy of GST Certificate]
11.	EPF Registration No.	_____ [Also, Enclose copy of EPF Registration Certificate]
12.	ESI code No.	_____ [Also, Enclose copy of relevant document]
13.	Whether Micro / Small / Medium Enterprise	(Bidder to submit documents as specified it ITB)

14.	**Banker Detail (The account for receiving payment)** [Also, Enclose copy of cancelled Cheque]	
I.	Banker's Name	
II.	Branch	
III.	Bank account number	
IV.	IFSC	
15.	**Detail of Service Setup**	
I.	Address	
II.	Email	
III.	Telephone/Mobile No	
IV.	No of person stationed	

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:

Annexure – IV

List of Clients on firm's letterhead

As per eligibility criteria details of qualifying works

		For work experience (Work to be completed before 5 years)	Minimum value of each completed work (Work to be completed within 5 years)		
		Client	**Client 1**	**Client 2**	**Client 3**
1	**Description of the work**				
2	**Detail of client address, telephone number & contact person & email**				
3	**Work order/Letter of award detail (Enclosed)**				
4	**Value of the work**				
5	**Date of start of work**				
6.	**Date of finish of work**				
7.	**Completion period as per work order**				
8.	**Whether works completed in time or not (No of days of delay)**				
9.	**Whether works are under Comprehensive Annual Maintenance Contract (CAMC)**				

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:

ANNEXURE - V

On the Letter Head of company/firm/organization

Please always quote in your correspondence

Ref. No. _____ Date: _____

Shri Yarasi Jayakumar
Regional Director,
Reserve Bank of India,
Fort Glacis,
No. 16, Rajaji Salai,
Chennai – 600 001.

Dear Sir,

Name of Work: _____

Client's Certificate regarding performance of the Bidder

We confirm that M/s. (Name of the bidder) _____ have carried out the following work/s for us. The firm may be considered sound for entrusting captioned costing up to .

2. Other particulars are given below for your perusal and record:

Sr. No.	Particulars	Comments of the Client
1	Name of the eligible work with brief particulars	
2	Work order No. and date	
3	Project/work cost	
4	Date of commencement of work	
5	Stipulated date of completion	
6	Actual date of completion	
7	Details of compensation levied for delay (indicate amount), if any	
8	Gross amount of the work completed and paid for	
9	**Performance Report:**	Outstanding / Very Good / Good / Fair / Satisfactory / Poor
	(i) Quality of executed work (indicate grading)	

Sr. No.	Particulars	Comments of the Client
	(ii) If firm is maintaining the system under Annual maintenance Contract (AMC). Indicate grading for performance of AMC	
10	Comments of the Client on the capabilities of the M/s. _____ (Indicate Grading): Outstanding / Very Good / Good / Fair / Satisfactory / Poor	
	(a)Technical proficiency	
	(b) Financial soundness	
	(c) Mobilization of Manpower	
	(d) General Behavior	
11	Any other information which you consider will help us in making our decision.	

Office Seal of the Client

Yours faithfully,

(Signature of the Responding Officer*)
For S.E.(E) / Executive Engineer (E)

* Regarding performance report/clients certificate, for works carried out for Government/ public sector companies, the certificate should be signed by the concerned Executive Engineer or an officer in an equivalent or higher rank. For works carried out for Private companies, Copy of TDS has to be submitted for proving the credentials/contract amount.
(i) All columns should be filled .in properly
(ii) The Client Certificates should be submitted in a sealed cover addressed to the Reserve Bank of India ……. for each of the Prequalification work/s

Annexure VI

On the Letter Head of Bank

Please always quote in your correspondence

Ref. No. _____ Date: _____

Shri Yarasi Jayakumar
Regional Director,
Reserve Bank of India,
Fort Glacis,
No. 16, Rajaji Salai,
Chennai – 600 001.

Dear Sir,

Name of Work: _____

Banker's Certificate

We confirm that M/s. _____ are banking with us. They may be considered financially sound for entrusting with any contract to ₹ .

2. Other particulars are given below for your perusal and record:

Sr. No.	Particulars	Comments of the Bank
1	Composition of the firm (Whether partnership / proprietorship /Public Ltd.)	…….
2	Names of the proprietor/ partners / Directors of the firm	
3	Credit facility / overdraft facility enjoyed by them	
4	Dealings	
5	The period from which the firm has been banking with your Bank	
6	Any other remarks	

3. This certificate is issued without any Guarantee or responsibility on the bank or any of its officers.

Yours faithfully,

Seal of the Bank

(Signature)
Authorized Signatory
For the Bank

Annexure – VII

PROFORMA OF BANK GUARANTEE FOR EARNEST MONEY DEPOSIT

(On Non-Judicial Stamp Paper of appropriate value)

Shri Yarasi Jayakumar
Regional Director,
Reserve Bank of India,
Fort Glacis,
No. 16, Rajaji Salai,
Chennai – 600 001.

Dear Sir,

Name of Work ……

Ref.: NIT/Advt.No. date

WHEREAS The Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai (hereinafter called the 'RBI') has invited tenders for the captioned work (hereinafter called "the said tender") on the terms and conditions mentioned in the said tender documents. It is one of the terms of invitation of tenders that the bidder shall furnish a Bank Guarantee for a sum of Rs. (Rupees only) as Earnest Money Deposit (EMD). M/s. (Name of the Bidder/Bidder) _____, (hereinafter called as "the Bidder/ Bidder"), who are our Clients/Constituents intend to submit their tender/ Bid for the said work and have requested us to furnish Bank Guarantee to RBI in respect of the said sum of Rs. (Rupees only) in respect of EMD. NOW THIS GUARANTEE WITNESSETH

1. We (Name of the Bank) do hereby agree with and undertake to RBI, their Successors, Assigns that in the event of the RBI coming to the conclusion that the Bidder have not performed their obligations under the said conditions of the tender or have committed a breach thereof, which conclusion shall be binding on us as well as the said Bidder; we shall on demand by the RBI, pay without demur to the RBI, a sum of Rs. (Rupees only) or any lower amount that may be demanded by the RBI. Our guarantee shall be treated as equivalent to the Earnest Money Deposit for the due performance of the obligations of the Bidder under the said Conditions, provided, however, that our liability against such sum shall not exceed the sum of Rs. (Rupees only).

2. We also agree to undertake to and confirm that the sum not exceeding Rs. (Rupees only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the RBI on receipt of a notice in writing stating that the amount is due to them and we shall not ask for any further proof or evidence and the notice from the RBI shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. We undertake to pay the amount claimed by the RBI within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the RBI under this guarantee shall be independent of the agreement or agreements or other understandings between the RBI and the Bidder. This guarantee shall not be revoked by us without prior consent in writing of the RBI. We hereby further agree that –

a) Any forbearance or commission on the part of the RBI in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said tender and/or hereunder or granting of any time or showing of any indulgence by the RBI to the Bidder or any other

matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Bidders of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding Rs. (Rupees only).

b) Our liability under these presents shall not exceed the sum of Rs. (Rupees only).

c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents/clients in tendering for the said work or their obligations there under or by dissolution or change in the constitution of our said constituents.

d) This guarantee shall remain in force upto (six months from the last date of receipt of tender) provided that if so desired by the RBI, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.

e) Our liability under these presents will terminate unless these presents are renewed as provided hereinabove on the or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the RBI alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within or any extended period, all the rights of the RBI against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder.

Yours faithfully,

For and on behalf of Bank.

Authorised Official (with seal)

(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified).

Annexure VIII

Deviation in Techno- Commercial Conditions (on firm's letter head)

We confirm that all commercial condition /technical specification of the Bank except for deviations listed below.

Sr. No.	Section No.	Clause No.	Deviation proposed Commercial condition
Sr. No.	**Section No.**	**Clause No.**	**Deviation proposed technical specification**

(Submit nil if there is no deviation)

Place:
Date:

[Signature of Authorized Signatory of Bidder]
Name:
Designation:
Seal:

Annexure IX

Format of Article of Agreement /Contract Agreement

(for successful bidder)

(On non-judicial stamp paper of appropriate value as per the applicable Stamp Act)

THIS CONTRACT AGREEMENT is made the_____ day of_____, 2026 between the Reserve Bank of India Chennai body corporate constituted under the Reserve bank of India, Act 1934, having its registered office at: Central Office Building, Shahid Bhagat Singh Road, Mumbai – 400 001 (hereafter called "The Bank") represented by ……..which expression shall include its successors and assigns of the one part and _____ _____incorporated under _____and having its registered office at _____ (thereinafter called "the Contractor")) which expression shall include its successors, legal representatives and assigns of the other part.

WHEREAS the Bank desires to engage the Contractor to Design, Supply, Installation, Testing and Commissioning of Microprocessor based Security Alarm System for Bank's Main Office Building, RBI Chennai and the Contractor has agreed to such engagement upon and subject to the terms and conditions hereinafter appearing.

AND WHEREAS the Bank had called for tenders from eligible contractors to provide services for providing "……." as has been indicated in the scope of work and other documents attached to the tender.

AND WHEREAS the Contractor and others submitted the tender and the Bank has awarded the contract, to provide ……." as stated in the scope of work attached to the Tender Document, to the Contractor.

AND WHEREAS the Contractor has agreed to execute the assigned work subject to the conditions set forth herein and to the conditions set forth in the Tender Documents (Part I, Part II, annexures and amendments thereof) as modified and finally accepted by both the parties (all of which are collectively hereinafter referred to as "the said Conditions") the works described in terms and conditions and included in the detailed scope of work as stated in the Tender Documents (Part I, Part II, annexures and amended thereof) at the respective rates therein set forth, amounting to the sum as therein arrived at or such other sum as shall become payable there under (hereinafter referred to as "the said Contract Amount").

NOW IT IS HEREBY AGREED AS FOLLOWS:	
1	**Contract Agreement:** The following documents shall constitute the Contract between the Bank and the Contractor, and each shall be read and construed as an integral part of the Contract: a) This Contract Agreement and the Appendices hereto b) Letter of Award. Ref. No c) Minutes of pre-bid meeting d) All emails and letters exchange during the tendering process e) Part I (Techno commercial bid) and Part II (Price bid) Bid submitted by the bidder f) Notice Inviting Tender (NIT), along with any corrigenda/addenda.

2	**Contract Price:** The Bank hereby agrees to pay to the Bidder the Contract Price in consideration of the performance by the Bidder of its obligations hereunder. The Contract Price shall be the aggregate of *[Fill: amount of local currency in words], [Fill: amount in figures],* or such other sums as may be determined in accordance with the terms and conditions of the Contract.
3	**Earnest Money Deposit**: Contractor has deposited an Earnest Money Deposit (EMD) equal to **₹46,440/-** along with the tender document in the form of NEFT in favour of Reserve Bank of India, Mumbai in the A/c No: 186003001 with IFSC: RBIS0CNPA01 transaction remarks. No interest will be payable on the EMD. The Earnest money paid by the Contractor will be released after submission of Security deposit in the form of Performance Bank Guarantee.
4	**Performance Bank Guarantee (PBG):** The Contractor shall deposit PBG @5**%**of the contract amount in favour of Reserve Bank of India Chennai, within **14 days** of the award of contract. The PBG shall be valid for a period of 60 days beyond the date of termination of contract. No interest will be paid on it. The PBG deposited by the Contractor shall be liable to be forfeited or appropriated in the event of unsatisfactory performance of the Contractor and / or loss/ damage if any sustained by the Bank on account of failure or negligence of the workers deployed by him or in the event of breach of the terms and conditions of the agreement. However, the issue of letter of acceptance/ work order by the Bank shall be construed as a binding contract, as though such an agreement has been executed and all the terms and conditions shall apply on this contract. Submission of PBG shall be ensured as stipulated in the tender. In case of delay in submission in unavoidable circumstances, charges for delay in submission of PBG shall be recovered from the bills of the contractor at Bank rate. The Contractor shall also submit Performance Bank Guarantee in case the contract is extended and the PBG shall be valid for a period of 60 days beyond the date of termination of the renewed contract.
5	**Payment Terms:** Payment shall be made by the Bank to the Contractor as per the provisions of Part I of the tender. The Contractor shall ensure that wages & allowances paid to his workers are in compliance with Government wage regulations. Proof of paying minimum wages shall be submitted by the Contractor to the Bank. The percentage of wage increase shall be given as per percentage revision of wages by the Government. The workmen should be paid minimum wages under the Minimum Wages Act, 1948 & rules made thereunder or under any other applicable law. Besides, the workmen should be given Employees Provident Fund as per Employees Provident Funds & Miscellaneous Provisions Act, 1952 and / or dividends as per Payment of Bonus Act, 1965 and ESI under ESI Act, 1948 as applicable. In the absence of ESI, the contractor should undertake the liability under the coverage of Insurance such as Workmen's Compensation Insurance under Employees Compensation Act, 1923. The Workmen Compensation policies shall be valid till the validity of contract with the Bank. If the

	contractor does not provide these policies, the Bank reserves the right to take the above insurance policies themselves and recover the cost thereof from the bill of the contractor. The total premium shall be borne by the contractor. The contractor shall have a valid EPF Account for making EPF Contribution for its workmen. In case of any complaint regarding non-compliance of any statutory payments; the same shall be deducted from the bill without prejudice to the Bank's right to terminate the contract. The Contractor shall abide by all the statutory provisions of the Labour Codes, shall not engage a person below the age of 18 years. Contractor shall be responsible for implementing the requirements of the applicable laws. f) The Contractor shall ensure timely payment of wages/salary within **five (05) days** of subsequent month to the persons employed for the purpose of this agreement (through cheque or by crediting to the bank account) and a certificate to the effect that the salaries/wages are being paid regularly shall be furnished to the bank every monthPayment shall be made by the Bank to the Bidder as per the provisions of Part I of the tender.
6	**Insurance:** The contractor shall, at his own expense, effect and maintain with effect from the date of commencement till issue of the completion certificate under this contract, with an approved insurance company, an All Risks Policy for insurance for an amount equal to the amount of the contract including earthquake risk in the joint names of the Bank and the contractor (the name of the former being placed first in the policy) against all risks as per the standard all risk policy for contractors and deposit such policy or policies with the Bank before commencing the works. The Contractor shall be held to be reasonably liable for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of the Contractor or its workers or of any nominated Sub-Contractor or any employee or either, whether such injury or damage arises from carelessness, accident or any other cause whatever, in any way connected with the carrying out of this Contract. The liability under this clause shall be held to include inter alia, any damage to Building, whether immediately adjacent or otherwise, and any damage to roads, streets, footpaths, bridges or ways as well as all damage caused to the Building and other structures and works forming the subject matter of this Contract. The contractor shall also be responsible for any damage caused to the building and other structures and works forming the subject matter of this Contract by frost, rain, wind or other inclemency of weather. The Contractor shall indemnify and keep indemnified the Bank and hold him harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any Statute or otherwise and also in respect of any award of compensation or damages consequent upon such claim. The Contractor shall reinstate all damage of every sort mentioned in this Clause, so as to do delivery of the whole of the Contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property of third parties. The Contractor shall also indemnify and keep indemnified the Bank against all claims which may be made against the Bank by any person/ member of the public or other **third party** in respect of anything which may arise in respect of the works or in consequence thereof and **shall at his own expense arrange to effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such**

	Policy or Policies with the Bank before commencement of the work. The minimum limit of coverage under the policy shall be as defined elsewhere under General Condition of Contract. The Contractor shall also similarly indemnify the Bank against all claims which may be made upon the Bank whether under the **Workmen Compensation Act** or any other statute in force during the currency of this contract or at Common Law in respect of any employee of the Contractor or any Sub-Contractor and **shall at his own expenses effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank from time to time during the currency of the Contract**. In default of the contractor ensuring as provided above, the Bank may so ensure and may deduct the premiums paid from any money due or which may become due to the contractor. The Contractor shall be responsible for any liability which may be excluded from the Insurance Policies above referred to and also for all other damages to any person, animal or property arising out of and incidental to the negligent or defective carrying out of this Contract, whatever may be the reasons due to which the damage shall have been caused. He shall also indemnify and keep indemnified the Bank in respect of all and any costs, charges or expenses arising out of any claim or proceedings relating to the works and also in respect of any award of compensation or damages, arising therefrom. Without prejudice to the other rights of the Bank against contractor in respect of such default, the Bank shall be entitled to deduct from any sums payable to the Contractor the amount of any damage, compensation, costs, charges and other expenses paid by the Bank and which are payable by the contractor under this clause. The contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be entitled to any further payments in respect of the expenditure incurred for Building or repairing of the materials or goods destroyed or damaged. The contractor, in case of re-Building or reinstatement after damage shall be entitled to such extension of time for completion as the Bank may deem fit, but shall, however, not be entitled to reimbursement by the Bank of any shortfall or deficiency in the amount finally paid by the insurer in settlement of any claim arising as set out herein. Without prejudice to his liability under this clause, the contractor shall also cause all nominated sub-contractors to effect, for their respective portions of works similar policies of insurance in accordance with the provisions of this clause and shall produce or cause to produce to the Bank such policies. The contractor shall not permit a nominated sub-contractor to commence work at site unless said insurance policies are submitted. In the event of failure of the sub-contractor to take out such policy or policies of insurance before commencing the works at site, the contractor shall be responsible for any claim or damage attributable to the said sub-contractor. In order to fulfil all the insurance-related conditions mentioned above, the contractor shall, within 14 days from the date of issue of the work order, insure the works at his cost and keep them insure until the virtual completion of works, against loss or damage by fire with an office in the joint names of the Bank and the contractor (the name of the Bank i.e. “RESERVE BANK OF INDIA” being placed first in the policy). It shall cover the following risks.

	i. **Contractors all risk (CAR) policy** insurance inclusive of Storage, erection, testing and commissioning policy for the full contract value including fire risk and Transit insurance for transportation from manufacturer's works to site (by Air/Sea/Road etc. as applicable. ii. **Workmen compensation policy** for the employees of the contractor at site. iii. **Third party liability policy** with a limit of Rs 2 lakh per accident maximum upto 3 accidents.
7	**Time of Completion:** The completion period of the project shall be reckoned from the 14th day of issuance of Letter of Award/Work Order. Time shall be considered the essence of this Contract, and the Contractor hereby agrees to commence the work immediately after the site is handed over to him to complete the entire work as provided in the said conditions, subject nevertheless to the provisions for extension of time.
8	**Appendices**: The Appendices listed in the attached list of Appendices shall form an integral part of this Contract Agreement. Reference in the Contract to any Appendix shall mean the Appendix attached hereto, and the Contract shall be read and construed accordingly.
9	**Jurisdiction**: All disputes arising out of or in any way connected with this Agreement shall be deemed to have arisen at *Chennai* and only Courts in *Chennai* shall have jurisdiction to determine the same
10	**Language**: The Tender form shall be filled in English or in Hindi. In the event of any discrepancy or ambiguity between the English and Hindi version of the documents, the English version shall prevail in matters of interpretation. All communications, drawings, designs, data, information, codes, specifications, and other documents supporting the bid or otherwise exchanged under the Contract shall be in English or in Hindi.
11	**Non-disclosure:** i. The contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Service Provider and /or the DB Developer during the course of discharging their contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the services/works in any trade or technical paper or elsewhere without the previous written consent of the Second Party. Failure to observe the above shall be treated as breach of contract on the part of the contractor, as the case may be, and the Second Party shall be entitled to claim damages and pursue legal remedies. ii. The contractor shall take all appropriate action with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. iii. Without prejudice to the formal Contract Agreement, all confidentiality and non-disclosure obligations binding the Contractor under this tender shall survive the expiration, completion, or termination of this Agreement for any reason whatsoever.
12	**PREVENTION OF SEXUAL HARASSMENT AT WORKPLACE** i. The Contractor shall be solely responsible for full compliance with the provisions of "the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013". In case of any complaint of sexual harassment against its own employee within the premises of

	the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the Contractor who shall ensure appropriate action under the said Act in respect to the complaint. ii. Any complaint of sexual harassment from any aggrieved employee of the Contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank. iii. The Contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employee of the Contractor, for instance any monetary relief to the Bank's employee, if sexual violence by the employee of the Contractor is proved. The Contractor shall be responsible for educating its employees about prevention of sexual harassment at workplace and related issues.
13	**Termination of Contract by the Bank** If the Contractor being an individual or a firm commits any "act of insolvency", or shall be adjudged an insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee or the Liquidator, in such acts of insolvency or winding up, as the case may be, shall be unable, within seven days after notice to him requiring him to do so, to show the reasonable satisfaction of the Bank that he is able to carry out and fulfil the Contract and to give security therefor, if so required by the Bank. Or if the Contractor (whether an individual, firm or Incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the Contractor, Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor, Or shall assign or sublet this Contract without the consent in writing of the Bank first had and obtained, Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder, Or if the Bank determine that the Contractor has abandoned the Contract, or has failed to commence the works, or has without any lawful excuse under those Conditions suspended the progress of the works for 14 days after receiving from the Bank notice to proceed, or has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or has failed to remove materials from the site or to pull down, and replace work for seven days after receiving written notice that the said materials or work were condemned and rejected by the Bank under these Conditions or has neglected or failed persistently to observe and perform all or any of the acts, matters or things by the Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same. Then and in any of the said cases, the Bank may, notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor, determine the Contract and liabilities of

	the Contractor, the whole of which shall continue in force fully as if the Contract had not been so determined, and as if the works subsequently executed had been executed by or on behalf of the Contractor and further, the Bank by his agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, machinery and materials lying upon the Estate or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the works or by employing any other Contractor or other person or persons to complete the works, and the Contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed or as soon thereafter as convenient, the Bank shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period of fourteen days after receipt thereof by him, the Bank may sell the same by public auction, and give credit to the Contractor for the net amount realised. The Bank shall thereafter ascertain and certify in writing under his hand what (if anything) shall be due or payable to, or by the Bank, for the value of the said plant and materials so taken possession of by the Bank and the expense or loss which the Bank shall have been put to in procuring the works to be completed, and the amount, if any, owing to the Contractor and the amount which shall be so certified shall thereupon be paid by the Bank to the Contractor or by the Contractor to the Bank, as the case may be, and the decision of the Bank shall be final and conclusive between the parties.
14	**Termination of Contract by Contractor** If payment of the amount payable by the Bank under certificate of the Bank's Engineer shall be in arrears and unpaid for thirty days after notice in writing requiring payment of the amount as aforesaid shall have been given by the Contractor to the Bank or if the Bank shall repudiate the Contract, or if the works be stopped for three months under the order of the Bank or by any injunction or other order of any Court of Law, then and in any of the said cases, the Contractor shall be at liberty to determine the Contract by notice in writing to the Bank and he shall be entitled to recover from the Bank, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose of the Contract. In arriving at the amount of such payment, the net rates contained in the Contractor's original Tender shall be followed, or where the same may not apply, valuation shall be made in accordance with Clause 19 of section IV.
15	**Penalty**

Sr. No	Type of defect in the system	Rectification Time	Penalty
a)	Any defects resulting in total failure of the system	24 Hours	Rs.500/- per day subject to a maximum of 10% of Value of PBG submitted by the firm.
b)	Any defects in the independent devices, components, cables which may not result in total failure of the system	72 Hours	Rs.250/- per day subject to a maximum of 10% of value of PBG submitted by the firm.

IN WITNESS WHERE OF the Bank and the Bidder/Bidder have caused this Agreement to be duly executed by their duly authorized representatives the day and year first above written.

Signed by for and on behalf of the Bank

[Signature]
[Name & Title]

In the presence of:

1. [Witness 1 Signature & Details]

2. [Witness 2 Signature & Details]

Signed for and on behalf of the Bidder

[Signature]
[Name & Title]

In the presence of:

1. [Witness 1 Signature & Details]

2. [Witness 2 Signature & Details]

Annexure – X

Proforma Of Bank Guarantee for Performance Security Deposit/ Retention Money

(On Non-Judicial Stamp Paper of appropriate value purchased in the name of the issuing bank)

Place : _____

Date : _____

Shri Yarasi Jayakumar
Regional Director,
Reserve Bank of India,
Fort Glacis,
No. 16, Rajaji Salai,
Chennai – 600 001.

Dear Sir,

Name of work: _____ - Bank Guarantee For PERFORMANCE SECURITY DEPOSIT/ Retention Money

WHEREAS Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai, (hereinafter called “the RBI”) has awarded the Contract for the captioned project (hereinafter called the "Contract") to M/s _____ (Name of the Bidder) (hereinafter called " the said Bidder" which expression shall include its successors and assigns). AND Whereas the Bidder is bound by the said Contract to submit to RBI a Performance Security for a total amount of ₹. _____/- (Rupees___ _____ only) (Amount in figures and words) for the due fulfilment by the said bidder of the terms and conditions contained in the contract. We, _____ (Name of the Bank), (hereinafter called “the Bank”), at the request of M/s _____, the bidder, do hereby undertake to pay to the RBI an amount not exceeding Rs _____ as Performance Guarantee for due fulfilment of the terms and conditions of the contract.

NOW THIS GUARANTEE WITNESSETH

1. We (Name of the Bank) do hereby agree with and undertake to RBI, their Successors, Assigns that in the event of the RBI coming to the conclusion that the Bidder has not performed his obligations under the said conditions of the contract or have committed a breach thereof, which conclusion shall be binding on us as well as the said bidder; we shall on demand by the RBI, pay without demur to the RBI, a sum of Rs. (Rupees only) or any lower amount that may be demanded by the RBI. Our guarantee shall be treated as equivalent to the Performance Guarantee Amount for the due performance of the obligations of the Bidder under the said Contract, provided, however, that our liability against such sum shall not exceed the sum of Rs. (Rupees only).

2. We also agree to undertake to and confirm that the sum not exceeding Rs. (Rupees _____only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the RBI on receipt of a notice in writing stating that the amount is due to them and we shall not ask for any further proof or evidence and the notice from the RBI shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. The Bank shall pay to RBI any money so demanded notwithstanding any dispute/disputes raised by the Bidder in any suit or proceedings pending before any Court, Tribunal or Arbitrator/s relating thereto and the liability under this guarantee shall be absolute and unequivocal. We undertake to pay the amount claimed by the RBI within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the RBI under this guarantee shall be independent of the agreement or agreements or other understandings between the RBI and the Bidder.

4. This guarantee shall not be revoked by us without prior consent in writing of the RBI. We hereby further agree that –

a) Any forbearance or commission on the part of the RBI in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said Contract and/or hereunder or granting of any time or showing of any indulgence by the RBI to the Bidder or any other matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Bidder of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding Rs. (Rupees only).

b) Our liability under these presents shall not exceed the sum of Rs. (Rupees only) .

c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents/clients or their obligations thereunder or by dissolution or change in the constitution of our said constituents.

d) This guarantee shall remain in force upto (60 days beyond the Defect liability period) provided that if so desired by the RBI, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.

e) Our liability under these presents will terminate unless these presents are renewed as provided hereinabove on the or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the RBI alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within or any extended period, all the rights of the RBI against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder. In witness whereof I/We of the Bank have signed and sealed this guarantee on the -------- -- day of ---------- (Month) (Year) being herewith duly authorized. For and on behalf of _____ (Name of the Bank) Signature of authorized Bank official Name: Designation Stamp/ Seal of the Bank Signed, sealed and delivered for and on behalf of the Bank by the above named in the presence of: Witness

1 Signature …… Name …… Address …… (NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified).

Annexure XI

Proforma for Undertaking / Declaration / Certificate by the Bidder regarding country sharing land border with India

(To be submitted by bidders on their letter head duly sealed and signed by the authorized signatory)

Shri Yarasi Jayakumar
Regional Director,
Reserve Bank of India,
Fort Glacis,
No. 16, Rajaji Salai,
Chennai – 600 001.

Date:

Ref: Application for _____

Madam,

I / We ……. (Name and address, including Country of location of bidder) have read and understood the contents of the Office Memorandum (OM) F. No. 6/18/2019-PPD dated July 23, 2020 and its subsequent orders / revision issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India regarding the restrictions on procurement from a bidder of a country which shares a land border with India.

2 I / We certify that …… (Name of the bidder)

2.1 is not from a country sharing land border with India, or

2.2 is from a country sharing land border with India and has been registered with the Competent Authority, the certificate of which is enclosed, or

2.3 is from a country sharing land border with India where Government of India has extended lines of credit, or

2.4 is from a country sharing land border with India where Government of India is engaged in development projects.

(Strikeout whichever of the above is not applicable).

3 I /We further certify that ……. (Name of bidder) fulfils all requirements in this regard and is eligible to be considered under the provision of the above referred Office Memorandum and its subsequent orders / revision. I/We also undertake that even in case of contracts where we are permitted by the Bank/RBI to sub- contract I/we …… (Name of bidder) will not sub-contract any work to a bidder from country(ies) sharing land border with India, unless such bidder fulfils all the requirements contained in the above referred office memorandum / order.

4. I/We know and understand that, if this Undertaking / Declaration / Certificate submitted by us is found to be false, the Bank shall be free to reject / terminate our tender / Work Order and that the Bank shall also be free to initiate any legal action in accordance with law including forfeiting of Earnest Money Deposit / Performance Bank Guarantee / Security Deposit and / or debarring us from participating in tenders invited by the Bank in future.

Signature and name of the authorized signatory of the Bidder with Rubber Stamp

Date:

Place:

Annexure XII

Proforma of Letter of Authorization from the OEM to participate in this Bid

(To be issued by the manufacturer of offered make of equipment on his letterhead)

Shri Yarasi Jayakumar
Regional Director,
Reserve Bank of India,
Fort Glacis,
No. 16, Rajaji Salai,
Chennai – 600 001.

Date:

Sir,

Subject: Authorization Letter to M/s _____ for participation in the bid for Design, Supply, Installation, Testing, and commissioning (DSITC) of Microprocessor Based Security Alarm System for the Bank's Main Office Building, RBI Chennai

We _____, (name and address of the manufacturer) the manufacturer of _____ having factories at _____ (addresses of manufacturing / development locations) do hereby authorize M/s _____ (name and address of the tenderer) to bid, negotiate and conclude the contract with you against the above-mentioned tender for the above equipment / software manufactured / developed by us.

We herewith certify that the above-mentioned equipment / software products are current line of products and we hereby undertake to support these equipment / software in terms of availability of spares/ upgrades for software and hardware for the duration of minimum 08 years from the date of this letter.

In the unlikely event of M/s _____ (name and address of the tenderer) not remaining our authorized dealer/ partner at any time during the next 08 years (committed support period) and refusing to provide after sales support to you as per the contract conditions, we undertake to extend required after sales support, including supply of spares, either directly ourselves or through any other authorized dealer/ partner.

Yours faithfully,

For and on behalf of

M/s _____(Name of the manufacturer)

Signature of authorized signatory:

Name :

Designation :

Address :

Date :

Annexure XIII

Undertaking on Legal Actions / Civil Lawsuits / Litigation / Arbitration by the Bidder

[On the Letter head of the Applicant]

Date:

Shri Yarasi Jayakumar
Regional Director,
Reserve Bank of India,
Fort Glacis,
No. 16, Rajaji Salai,
Chennai – 600 001.

Ref: Application for _____

Madam,

1 I/We …… (Name of the bidder) declare that no legal action(s) have been / is being taken against us for any cause in any legal jurisdiction.

1. I/We …… (Name of the bidder) declare that the followings legal action(s) have been/ is being taken against us:

…… (detail of the legal action, project under consideration, legal authority involved etc.) …..

…….

However, we affirm that the above legal action does not affect our ability to deliver the requirements of the Bank as per the Application for Empanelment.

(Note: strike out one of the above two declarations which is not applicable)

2. Further, we ……. also declare that no cases of civil lawsuits / litigation / arbitration etc. have been initiated in any in any of our executed projects

3. Further, we ……. also declare that the following civil lawsuits / litigation / arbitration cases were/are initiated in our executed projects:

……. (detail of the project and type of action etc.) .....

……

(Note: strike out one of the above two declarations which is not applicable)

Signature and name of the authorized signatory of the Bidder
with Rubber Stamp

Date:

Place:

Annexure XIV

Undertaking to be included in tender regarding declaration of debarment by public institution(s):

(To be submitted by the tenderer on their letterhead)

Name of Work:……

1. I/We ……. (Name of the bidder) declares that
   a) I/we or any of our allied firm* is/ are not debarred / suspended / blacklisted by any public institution / entity in India or any other country as on ……. (last date of submission of bid).
   b) I/ We or any of our allied firm* have not made any transgression in respect of the code of integrity (as mentioned in the tender) with any public institution / entity in India or any other country in last three years as on …….... (last date of submission of bid).
   c) I/we or any of our allied firm* is/ are not debarred by any procuring entity for violation of Public Procurement (Make in India) Order, 2017as on last date of submission of the bid.)
   d) we will inform the Bank in writing, in case, I/we or any of our allied firm* is/are debarred / suspended / blacklisted by any public institution / entity in India or any other country on or before award of work for the captioned work.
2. I/We ……..(Name of the bidder) declares that I/we or our allied firm* ……(Name of the allied firm(s)) is/ are debarred / suspended / blacklisted by ……..……..(Name and address of public institution in India or any other country) and the same effective upto …….(date). A copy of such letter is attached for your information and record.

(seal and signature of the bidder)
Date
Place
(Note: strike out one of the above two declarations which is not applicable)

*Allied firm: A firm would be termed as “allied firm” if the management is common, or substantial or majority shares are owned by the banned/ suspended firm and by virtue of this it has a controlling voice. Further all successor firms will also be considered as allied firms.

Annexure XV

वार्षिक रखरखाव अनुबंध के लिए समझौता
(**500** रुपये गैर न्यायिक स्टांप पेपर पर)

Articles of Agreement for Annual Maintenance Contract
(On Rs 500 non-judicial stamp paper)

यह समझौता अनुबंध भारतीय रिजर्व बैंक, केंद्रीय कार्यालय, मुंबई है (और_____के मध्य दिनांक_____ को) इसके बाद" नियोक्ता" और" ठेकेदार "कहा जाएगा(निष्पादित किया गया।
जबकि नियोक्ता _____(कार्य का नाम (हेतु _____ की अवधि के लिए वार्षिक रखरखाव अनुबंध का इच्छुक है और उसने किए जाने वाले कार्यों की विशिष्टताओं और मात्राओं के अनुरूप अपेक्षित कार्य के लिए हस्ताक्षरित अथवा पार्टियों द्वारा या इसके लिए हस्ताक्षरित किए गए हैं ।
और जबकि ठेकेदार इस विषय के काम पर यहां निर्धारित शर्तों और विशेष शर्तों में उल्लिखित और अनुबंध की मात्राओं और शर्तों की अनुसूची में संशोधित करके अंतत :दोनों पक्षों द्वारा स्वीकृति के लिए सहमति हुई है
)इन सभी सामूहिक रूप से इसके बाद" उक्त शर्तों "के रूप कहा जाएगा ,(उक्त मानचित्रों पर दिखाए गए कार्यों और/या उक्त विनिर्देशों में वर्णित और संबंधित दरों में मात्रा की अनुसूची में शामिल है, उसके बाद निकाली गई राशि या अन्य राशि के रूप में इसके तहत देय) इसके बाद" उक्त अनुबंध राशि "के रूप में संदर्भित (होगा।
ARTICLES OF AGREEMENT made the _____
day of _____ between the **Reserve Bank of India**, Chennai (hereinafter called "the Bank") of the one part and _____ (hereinafter called "the Bidder") on the other part.

WHEREAS the Bank is desirous of Annual Maintenance Contract for the _____ for_____(*Name of the work)* and has caused specifications and Bill of Quantities describing the works to be done which have been signed by or on behalf of the parties hereto.

AND WHEREAS the Bidder has agreed to execute upon the subject work to the conditions set forth herein and to the conditions set forth in the special conditions and in the Bill of Quantities and conditions of Contract as modified and finally accepted by both the parties (all of which are collectively hereinafter referred to as "the said Conditions") the works shown upon the said drawings and/or described in the said Specifications and included in the Bill of Quantities at the respective rates therein set forth, amounting to the sum as therein arrived at or such other sum as shall become payable there under (hereinafter referred to as "the said Contract Amount").

यह एतदद्वारा अब सहमति के साथ इस प्रकार है :

NOW IT IS HEREBY AGREED AS FOLLOWS:

1.	यह वार्षिक रखरखाव अनुबंध (प्रणाली के सभी भाग) 19 वर्ष की अवधि के लिए है। अनुबंध की दर को इस समझौते के उपबंध 3B के अनुसार नवीनीकृत किया जाएगा। This Annual maintenance contract (i.e. all parts of the system) for the period of 19 years. Rate of the contract shall be renewed as per the clause 3B of this agreement.
2.	बैंक _____ में _____ के रख-रखाव कार्य के निष्पादन हेतु फ़र्म को रू_____ के लिए भुगतान किया जाएगा। **The firm will be paid Rs. _____ for _____by the Bank for _____**

3	**A. Scope of work during warranty/Defect liability period and Comprehensive annual maintenance contract period after:** i. Ensure that qualified team deployed by them, for the purpose for rendering the services required by the Bank under this agreement. ii. Ensure that his employees, while in the Bank premises or while carrying out their obligations under this agreement, observe the standards of cleanliness, decorum, safety, good behavior and general discipline laid down by the Bank and the Bank/ the Bank shall be the sole judge as to whether or not the bidder and/ or his employees have observed the same. iii. Personally, and exclusively supervise the work of his employees so as to ensure that the services rendered under this agreement are carried out to the satisfaction of the Bank. iv. Ensure that no employees of the bidder will enter or remain on the Bank's premises beyond the specified time limits unless and necessary for fulfilling bidder's obligations. v. Be liable for any damage caused to the Bank or its premises or any part thereof or to any equipment thereof or any property of the Bank and therein by any act, omission, default or negligence of the bidder or his employees or agents. vi. The equipment supplied shall be guaranteed against all types of defects for DLP and CAMC period from date of handing over of the equipment to the Bank. Any defects in the system/sub-assemblies/battery of ARD/small parts like call button, Car LED lights/Fans/LED panel etc found within the guarantee period shall be rectified/replaced by the bidder **free of cost**. Any assembly/parts/battery/wiring which requires replacement/wear and tear/damaged cables and/or any spares parts etc. shall be replaced as and when required, for which Bank shall not make payment as per terms and condition of the contract. vii. The system is also required to be maintained under CAMC for further period of **19 years.** viii. During this period (DLP & CAMC) servicing at not less than **4** servicing (cleaning of rails, lubrication of moving parts, checking of electro mechanical components, safety, interlocking checking or any other checking as recommended by OEM) and attending to ANY NUMBER of breakdown calls shall be carried out free-of-cost. ix. There is no payment during DLP. However, the CAMC payment shall be made on **half yearly** on rendering satisfactory services. x. The annual maintenance service contract rate shall also consider all the cost, including labor, travel cost from the nearest service station, all spares parts, oil, cables, and upgradation of technologies and relocation of system as and when required, consumable items etc. required for smooth functioning of the system. xi. The Bidder shall carry out all the work strictly in accordance with drawing, details and instructions of the Bank's Engineer. If in the opinion of the Bank's Engineer, nominal changes have to be made to suit the site condition and with the prior approval in writing of the Bank, they desire the Bidder to carry out the same, the Bidder shall carry out the same without any extra charge.
	B. Renewal of Rate of Comprehensive AMC: The amount of service contract shall be renewed for an additional period of at least 18 years after two years (one-year defect liability period and one-year AMC on quoted rates). While renewing the contract amount will be arrived at based on following formula.

$A_C = A_P [(50 x(EPI_C/EPI_P)+50x(CPI_C/CPI_P)] / 100$

A_C	The contract amount for the current year (excluding taxes)
A_P	The contract amount for the previous year (excluding taxes)
CPI_C	Consumer Price Index for Industrial Workers (All India Average) 6 months prior to the commencement date of contract for the current year
CPI_P	Consumer Price Index for Industrial Workers (All India Average) 6 months prior to the commencement date of contract for the previous year
EPI_C	Wholesale Price Index for **as per required commodity** 6 months prior to the commencement date of contract for the current year.
EPI_P	Wholesale Price Index **for as per required commodity** 6 months prior to the commencement date of contract for the previous year.

Renewal in the yearly wages of the deputed technician

$A_C = A_P X (CPI_C/CPI_P)$

A_C The contract amount for the current year (excluding taxes)
A_P The contract amount for the previous year (excluding taxes)
CPI_C Consumer Price Index for Industrial Workers (All India Average) 6 months prior to the commencement date of contract for the current year
CPI_P Consumer Price Index for Industrial Workers (All India Average) 6 months prior to the commencement date of contract for the previous year

C. Depute of person:
Qualification of deputed persons:

Skilled worker: Minimum ITI holder in Mechanical /Electrical Engineering with 3 years' experience

4 **Penalty:** Any fault in the system shall be rectified as per the rectification time given below failing which penalty shall be applied.

Sr. No	Type of defect in the system	Rectification Time	Penalty
a)	Any defects resulting in total failure of the system	24 Hours	Rs.500/- per day subject to a maximum of 10% of Value of PBG submitted by the firm.

	b)	Any defects in the independent devices, components, cables which may not result in total failure of the system	72 Hours	Rs.250/- per day subject to a maximum of 10% of value of PBG submitted by the firm.
5	**भुगतान शर्त :**सेवा अनुबंध के लिए यह दर संतोषजनक सेवा प्रदान करने पर अर्धवार्षिक आधार पर 1 वर्ष के भुगतान की अवधि के लिए मान्य है। **Payment Condition**: This rate for the service contract is valid for a period of 1 year and payment shall be made on half yearly basis on rendering satisfactory service.			
6	इस अनुबंध के तहत नियोक्ता द्वारा सभी भुगतान केवल मुम्बई में किए जाएंगे। All payments by the Bank under this Contract will be made only at Chennai.			
7	इस समझौते से जुड़े या किसी भी तरह से उत्पन्न होने वाले सभी विवादों को मुंबई में उत्पन्न माना जाएगा और केवल मुम्बई की अदालतों को ही यह निर्धारित करने का क्षेत्राधिकार होगा। All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen at Chennai and only Courts in Chennai shall have jurisdiction to determine the same.			
8	गैर-प्रकटीकरण खंड :बोलीकर्ता ,बैंक के बुनियादी ढांचे/प्रणालियों/उपकरणों आदि की प्रत्यक्ष या अप्रत्यक्ष रूप से किसी भी जानकारी, सामग्री और विवरण का किसी तीसरे पक्ष को खुलासा नहीं करेगा, जो इस समझौते के संबंध में अपने संविदात्मक दायित्वों के निर्वहन के दौरान बोलीकर्ता के कब्जे या ज्ञान के पास आ सकता है, और हर समय इस पर विश्वास रखेगा। बोलीदाता सिवाय इसके तहत दायित्वों को पूरा करने या लागू कानूनों का पालन करने के लिए आवश्यक सीमा के अलावा अनुबंध के विवरण को वैयक्क और गोपनीय मानेगा। बोलीकर्ता नियोक्ता की पिछली लिखित सहमति के बिना किसी भी व्यापार या तकनीकी पत्र या अन्य जगहों पर कार्यों के किसी भी विवरण का खुलासा, प्रकाशित होने की अनुमति नहीं देगा। बोलीकर्ता , किसी भी गोपनीय जानकारी के प्रकटीकरण के परिणामस्वरूप नियोक्ता को होने वाले किसी भी नुकसान के लिए नियोक्ता को क्षतिपूर्ति करेगा। उपर्युक्त का पालन करने में विफलता को बोलीदाता की ओर से अनुबंध का उल्लंघन माना जाएगा और नियोक्ता नुकसान का दावा करने और कानूनी उपचारों को आगे बढ़ाने का हकदार होगा। बोलीकर्ता अपने कर्मचारियों के मध्य सभी उचित कार्रवाई करेगा ताकि यह सुनिश्चित किया जा सके कि इस समझौते के तहत गोपनीय सूचनाओं का प्रकटीकरण न करने के दायित्व पूरी तरह से संतुष्ट हों । गैर-प्रकटीकरण और गोपनीयता के संबंध में बोलीकर्ता के दायित्व किसी भी कारण से इस समझौते की समाप्ति या समाप्ति से बच जाएंगे। **Non-Disclosure clause:** The Bidder shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Bidder during the course of discharging its contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The Bidder shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The Bidder shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Bank. The Bidder shall indemnify the Bank for any loss suffered by the Bank as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the Bidder and the Bank shall be entitled to claim damages and pursue legal remedies. The Bidder shall take all appropriate actions with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. The Bidder's obligations			

	with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reason.
9.	यौन उत्पीड़न की रोकथाम संबंधी उपबंध Prevention of Sexual harassment clause/ ठेकेदार/एजेंसी कार्य स्थल) रोकथाम, निषेध और निवारण (अधिनियम 2013 में महिलाओं के यौन उत्पीड़न के प्रावधान के पूर्ण अनुपालन के लिए पूरी तरह जिम्मेदार होगी। बैंक के परिसर के भीतर अपने कर्मचारी के खिलाफ यौन उत्पीड़न की किसी भी शिकायत के मामले में ठेकेदार/एजेंसी द्वारा गठित आंतरिक शिकायत समिति के समक्ष शिकायत दर्ज की जाएगी और ठेकेदार/एजेंसी शिकायत के संबंध में उक्त अधिनियम के तहत उचित कार्रवाई सुनिश्चित करेगी । बैंक के किसी भी कर्मचारी के खिलाफ ठेकेदार के किसी भी गंभीर कर्मचारी से यौन उत्पीड़न की किसी भी शिकायत का बैंक द्वारा गठित क्षेत्रीय शिकायत समिति द्वारा संज्ञान लिया जाएगा यदि ठेकेदार के कर्मचारी द्वारा यौन हिंसा साबित हो जाती है, तो ठेकेदार किसी भी मौद्रिक मुआवजे के लिए जिम्मेदार होगा, जिसे घटना में कर्मचारी शामिल होने की स्थिति में भुगतान करने की आवश्यकता हो सकती है। ठेकेदार अपने कर्मचारी को कार्यस्थल पर यौन उत्पीड़न की रोकथाम और संबंधित मुद्दे के बारे में शिक्षित करने के लिए जिम्मेदार होगा। ठेकेदार अपने कर्मचारी की एक पूरी और अद्यतन सूची प्रदान करेगा जो बैंक के परिसर के भीतर तैनात हैं। The bidder/Agency shall be solely responsible for full compliance with the provision of “the sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act 2013”.In case of any complaint of sexual harassment against its employee within the premises of Bank, complaint will be filed before the Internal complaint committee constituted by the Bidder/Agency and the Bidder/Agency shall ensure appropriate action under the said Act in respect to the complaint. Any complaint of sexual harassment from any aggravated employee of the bidder against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank The Bidder shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employee, if sexual violence by the employee of the bidder is proved. The bidder shall be responsible for educating its employee about prevention of sexual harassment at work place and related issue. The bidder shall provide a complete and updated list of its employee who are deployed within the Bank’s premises.

सेवा प्रदाता के हस्ताक्षर
सील सहित
Signature of service provider
)With seal)

बैंक प्रतिनिधि के हस्ताक्षर
सील सहित
Signature of Bank Representative
(With Seal)

Annexure XVI

(To be given on Company Letter Head)

Date: -----

To Whomsoever It May Concern

Subject: Declaration of Local Content
Tender Reference No: ----------
Name of Tender/ Work:

1. Country of Origin of Goods being offered:

2. We hereby declare that items offered has _ _ % local content which qualifies us as (Class I Local/Class 11 Local/Non-local) supplier.

3. Details of location at which local value addition will be made/ made (Complete address to be mentioned): _____

"Local Content" means the amount of value added in India which shall, be the total value of the item being offered minus the value of the imported content in the item (including all customs duties) as a proportion of the total value, in percent.

"*False declaration will be in breach of Code of Integrity under Rule 175(1)(i)(h) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other actions as may be permissible under law."

Yours Faithfully,

(Signature of the Bidder, with Official Seal)