भारतीय रिज़र्व बैंक/Reserve Bank of India
कृषि बैंकिंग महाविद्यालय/College of Agricultural Banking
अकादमिक विभाग/Academic Division
पुणे/Pune

## NOTICE INVITING FINANCIAL BIDS

Reserve Bank of India, College of Agricultural Banking, Pune, invites Financial Bids (Price bids) from the empaneled vendors of the College for the work – **"Designing, Printing and Supply of CAB's Journal "CAB Calling".** The current work is 'Designing, Printing and Supply of the two issues of Volume 50 viz. Issue 1 & Issue 2 of CAB Calling Journal pertaining to January – December 2026 period'. This work is estimated to cost **₹4,40,000/- (including taxes)** and is to be completed by March 2027.

2. The mode of submission of Financial Bids will be through **physical sealed quotations**.

3. **The last date of submission of Financial Bid is till 05:00 PM of August 14, 2026.**

4. The salient details of the work for which bids are invited and important instructions to the bidders are as under:

**SCHEDULE OF PRICE BIDDING PROCESS**

| | |
|---|---|
| i. Original Tender No. | RBI/CAB PUNE/Estate/10/24-25/ET/831 |
| ii. Name of the Current Work: | **Designing, Printing and Supply of the two issues of Volume 50 viz. Issue 1 & Issue 2 of CAB Calling Journal pertaining to January – December 2026 period** |
| iii. Mode of Submission: | Physical sealed quotations to be submitted by 05:00 PM of August 14, 2026 to AGM, Academic Division, College of Agricultural Banking, Reserve Bank of India, University Road, Pune 411016) 02025582362/99/43 (Quotation received in any other mode such as email etc. would not be accepted) |
| iv. Date of NIT (along with complete tender) available to the parties to download | August 4, 2026 from 05:00 PM |
| v. Date and venue of the Pre-Bid Meeting | NA |
| vi. Estimated cost of the work | **₹4,40,000/- (including taxes) (Rupees Four lakh Forty Thousand only)** [this is an estimate and bids may be more or less than this] |
| vii. Earnest Money Deposit (EMD) | Nil |

| | |
|---|---|
| viii. Last date of submission of DD/Bank Guarantee for EMD | NA |
| ix. Performance Bank Guarantee (PBG) | Nil |
| x. Retention Money (RM) to be deducted from each bill | Nil |
| xi. Bank guarantee towards DLP | Nil |
| xii. Time allowed for completion of the works from fourteenth day after the date of written order to commence work | About 1 Month for each issue |
| xiii. Start date of acceptance of Financial Bids | August 05, 2026 at 10:00 AM |
| xiv. Date of closing of submission of Financial Bid | August 14, 2026 till 05:00 PM |
| xv. Date & Time of opening of Financial Bid | **August 18, 2026 at 11:00 AM** |
| xvi. Transaction fee / Tender fees | Nil |

5. For full details please refer to Tender Document hosted on the Bank's website https://www.rbi.org.in/ under the section - Tenders.

6. The Bank reserves the right to accept or reject any or all the bids, either in whole or in part, without assigning any reasons therefor.

7. This notice is being published for information only and is not an open invitation to quote in this limited tender. Participation in this tender is by invitation only and is limited to the selected Procuring Entity's enlisted contractors. Unsolicited offers are liable to be ignored. However, contractors who desire to participate in such tenders in future may apply for enlistment with RBI as per procedure.

**Chief General Manager & Principal**
**College of Agricultural Banking**
**Reserve Bank of India**
**Pune**

**Reserve Bank of India**
**College of Agricultural Banking**
**Pune – 411016**

**Designing, Printing and Supply of CAB's Journal "CAB Calling": Price Bid for the two half-yearly issues viz. Volume 50 - Issue 1 & 2 pertaining to period January – December 2026**

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In January 2025, the College of Agricultural Banking, Reserve Bank of India (hereinafter referred to as "the Bank"), floated a tender titled *"Designing, Printing and Supply of CAB's Quarterly Journal "CAB Calling" - Empanelment for the period 2025 to 2027 (Calendar Year) and price bid for the four issues - Volume 48 - Issue 4 to Volume 49 Issue 3"* bearing number *RBI/CAB PUNE/Estate/10/24-25/ET/831* (hereinafter referred to as "original tender") to empanel vendors for the design and printing of the CAB Calling journal. The original tender document is accessible on the RBI website at https://rbi.org.in/Scripts/BS_ViewTenders.aspx?Id=11762.

As stipulated in the original tender, orders for the years 2026 and 2027 were to be placed with one of the empanelled vendors following the invitation of price bids from all such vendors.

Accordingly, the Academic Division, College of Agricultural Banking (CAB), Reserve Bank of India, University Road, Pune – 411016, hereby invites physical sealed price bids from empanelled vendors for the design, printing, and supply of the upcoming two half-yearly issues of CAB Calling (Volume 50, Issues 1 & 2) covering the period January – December 2026. It is noted that the frequency of the journal has been revised from quarterly to half-yearly. **Only vendors empanelled by CAB, Pune, for this specific work are eligible to submit price bids.**

## General Instructions, terms and conditions

1. General Instructions, terms and conditions as detailed in the original tender document shall be binding on the bidders unless otherwise stated in this document.

2. **Specifications of the Publication's Volume 50 Issue 1 (normal) & 2 (special):**

The details of publication which are under consideration are as given below:

i. **Size of each copy:** 8.50" x 11.00" (in closed condition)
ii. **Number of Pages in each copy:**
  a) **Volume 50, Issue 1:** 100 inside text pages (50 dual-side) + Cover Pages

b) **Volume 50, Issue 2 (Special Issue):** 152 inside text pages (76 dual-side) + Cover Pages. Note: If the page count for the Special Issue exceeds 152 pages, additional charges will be paid proportionally. However, the bid must be submitted considering 152 pages.

iii. **Quality of Inside Pages** Paper to be used in each copy :100 gsm Art Paper

iv. **Quality of Cover Pages** (Front & Rear) of each copy: 170 gsm Art Paper

v. **Colour** of Inside Pages and Cover Pages of each copy: Four color

vi. **Font Size:** 12 points for inside text

vii. **Binding type** of each copy: Perfect Binding

viii. **Number of Copies:** 1500 per issue

ix. **Frequency of issues:** half-yearly

### 3. Design & Printing Process

i. Upon receipt of the requisite material (articles/research papers in Word/PDF format) from the Bank, the Vendor shall submit the digital proof of the Journal within seven days. Any changes suggested by the Bank must be incorporated expeditiously, and confirmation thereof forwarded to the Bank.

ii. One Physical Dummy (containing all items) must be delivered to CAB, Pune, against acknowledgment within seven days of the submission of the last article. All final printed copies must be delivered to CAB, Pune, against acknowledgment within seven days of the issuance of final clearance following approval of the dummy.

iii. Simultaneously with the physical delivery of copies, the Vendor must submit the final high-quality printable soft copies of each issue in CorelDRAW and PDF formats to the College.

### 4. Earnest Money Deposit

No Earnest Money Deposit (EMD) or Security Deposit of any kind is required for the captioned work.

### 5. Price Bid Process and Evaluation Criteria

i. Price bids shall be opened strictly in accordance with the notified schedule. Only bids submitted by empanelled vendors shall be considered. Bidders must complete the Price Bid format (Annex I) carefully and in strict adherence to the provided instructions. Bids that deviate from the prescribed format or are incomplete in any respect shall be summarily rejected.

ii. All prices must be quoted in Indian Rupees (₹). The quoted rates shall be final and binding on the bidder for the entire duration covered under this Price Bid. The Price Bid format (Annex I) must be signed by an authorized signatory on behalf of the bidder. Any terms or conditions stipulated by the bidder within the Price Bid shall be disregarded; offers must be unconditional.

iii. In the event of an unforeseen closure or holiday on the scheduled bid opening date, the opening of bids shall be conducted on the immediately following working day.

iv. The value indicated in the green cell of the table in Annex I, specifically **'(C) Total Cost of Volume 50 Issue 1 & 2 (Sum of A+B above) in Indian Rupees (inclusive of GST)'**, shall be the determinant for identifying the Lowest Bidder. The award of work for the entire assignment shall be based on this consolidated cost.

v. For Volume 50 Issue 2, the bid must be computed based on the current estimated page count of 152 pages. Bidders are mandated to submit financial quotes strictly considering this base estimate. In the event that the actual page count of the Special Issue exceeds 152 pages, payment for the additional pages shall be made on a pro-rata basis.

vi. The total cost quoted must be all-inclusive, encompassing expenses related to design and creativity, paper procurement, printing, transportation, Goods and Services Tax (GST), and all other applicable statutory dues. The quote must reflect the final cost after accounting for all applicable discounts. Any discounts indicated separately shall not be factored into the tender evaluation. The decision of the Bank regarding the admissibility of costs shall be final.

vii. Bids that are incomplete or fail to provide all requested information are liable to be rejected. Bids containing arithmetic errors in the quotation shall be summarily rejected. Furthermore, any deviation from the prescribed format for furnishing quotes shall render the bid liable for rejection. The Bank's decision in this regard shall be final and binding upon the bidder.

viii. The successful bidder shall submit a **Letter of Acceptance** to the Bank for undertaking the work **within 14 days** of the issuance of the Work Order.

ix. Upon successful completion of the printing of each issue, the vendor shall submit a duly signed invoice addressed to **"The Principal, College of Agricultural Banking, Reserve Bank of India, Pune" (GST Reg. No. 27AAIFR5286M1ZG)**. Payment against such invoices shall be effected by the Bank within the normal operating cycle. No advance payments shall be made.

x. The vendor is required to certify separately in the bill that the paper used for printing the journal conforms to the Bank's Tender specifications. Any deviation shall be subject to penalty as specified in the Original Tender Document.

6. **Acceptance of Terms and Conditions**

   The bidder must submit a **Certificate of Acceptance** (in the format provided in **Annex II**), signed by an **authorized signatory**. This certificate must explicitly state that all terms and conditions outlined in this document and the original tender document, **including penalty clauses**, are **unconditionally accepted**.

7. The Bank reserves the right to reject any or all bids without assigning any reason and is under no obligation to accept the lowest or any other bid received. Furthermore, any attempt by a bidder to influence the acceptance of a quotation through direct or indirect negotiation with any Bank official shall result in the immediate exclusion of that bid from consideration.

8. **Authorized Officer**
   Assistant General Manager, Academic Division, College of Agricultural Banking, Reserve Bank of India, Pune shall be the authorized officer with regard to the tender. The decision of the authorized officer shall be final and binding on the bidders. The authorized officer shall hold all the meetings at Pune only.

9. **Jurisdiction of Courts in case of dispute**
   All matters and disputes arising from, relating to or concerning the contract shall be subject to the jurisdiction of the courts at Pune.

10. **The clarifications / interpretations provided by the Bank shall be final.**

**Contact details for seeking clarifications**

Shri Prakash Sarma, Assistant General Manager, Tel No. 02025582343
Shri Vikas Wakchaure, Manager, Tel No. 02025582399
Shri Chaitanya Shrishrimal, Assistant, Tel No. 02025582362
**Email ID** cabacademic@rbi.org.in

**Annex I**

## Format to Submit Price Bid

| Title | Particulars | Total Cost of copies (inclusive of GST) |
|---|---|---|
| **(A) Total cost for 1500 copies of CAB Calling's Volume 50 Issue 1 in Indian rupees (inclusive of GST)** | Rate for design, printing, layout and supply of Inside (Text) Pages (**100** pages i.e. 50 dual side pages excluding cover) "8.5 x 11" inch (Four Colour 100 GSM Art Paper); Cover Page (Front and backside cover) "8.5 x 11" inch (Four Colour 170 GSM Art Paper); Perfect Binding Charges; Applicable GST. | Rs____________ |
| **(B) Total cost for 1500 copies of CAB Calling's Volume 50 Issue 2 in Indian rupees (inclusive of GST)** | Rate for design, printing, layout and supply of Inside (Text) Pages (**152** pages i.e. 76 dual side pages excluding cover) "8.5 x 11" inch (Four Colour 100 GSM Art Paper); Cover Page (Front and backside cover) "8.5 x 11" inch (Four Colour 170 GSM Art Paper); Perfect Binding Charges; Applicable GST. | Rs____________ |
| **(C) Total Cost of Volume 50 Issue 1 & 2 (Sum of A+B above) in Indian rupees (inclusive of GST)** | | Rs____________ |

**Annex II**

(*on Company/firm letterhead*)

**Certificate of Acceptance of terms and conditions**

It is certified that we have read and understood all the terms and conditions in the document titled '*Designing, Printing and Supply of CAB's Journal "CAB Calling": Price Bid for the two half-yearly issues viz. Volume 50 - Issue 1 & 2 pertaining to period January – December 2026*' and that our company/firm, namely, ………………………………….. do hereby unconditionally accept all the Term and Conditions set out in this document, and the Original Tender document including the penalty clauses therein.

It is further certified that no employee of the Reserve Bank of India or any of his / her family member(s) holds / hold interest in the Company."

Date: Signature of Authorised Signatory

Place: (Name of company/firm)

Seal of Company/firm

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