Reserve Bank of India /भारतीय रिजर्व बैंक

Estate Department / संपदा विभाग

Kolkata / कोलकाता

Notice inviting e-Tender (only through e-tendering)

Renovation of B-40 and window replacement in A-07 at RBI Officer's Quarter, Ultadanga, Kolkata (West Bengal).

1. E-Tenders in two parts (Part-I and II) are invited for Renovation of B-40 and window replacement in A-07 at RBI Officer's Quarter, Ultadanga, Kolkata (West Bengal). The work is estimated to cost ₹20,31,275/- and is to be completed within 90 days from the 14th day of issue of work order.

2. This is a limited tender only for those bidders/vendors who are empanelled as vendors with RBI for such works given under the TRADE – C1: CIVIL WORKS, CATEGORY – ₹10 (Ten) lakhs to ₹25 (Twenty-Five) lakhs empanelled with RBI Kolkata.

3. The e-tender will be carried out by Central Public Procurement Portal (CPPP) https://etenders.gov.in/eprocure/app as third party on behalf of RBI. Therefore, interested firms are required to register on the CPP portal to participate in the tendering process. The detail regarding the registration on CPPP and procedure of e tendering has been attached at Annexure II. E-Tender shall be submitted online in two parts. Part I of the e-tender will contain the standard technical and commercial conditions for the proposed work and Part II of the e-tender will contain the price bid. All required annexures along with documentary proofs will also be uploaded along with Part I of the tender. This is an e-tender bid and the bidders are not required to be present for opening

4. The Bank is under no obligation to accept the lowest bid and reserves the right to accept any tender either in whole or in part. The Bank reserves the right to reject any or all tenders at its sole discretion, without providing any reason therefor.

5. The Bank reserves the right to issue addendum / corrigendum/ minutes/ pre-bid meeting, which shall be published solely on the official website of RBI and CPPP. Such updates shall form an integral part of the tender document, and no separate notification will be sent to the individual bidders. It is the sole responsibility of the bidder to monitor these portals for any amendment/s.

6. The schedule for the tender (SOT) is as follows:

	E-Tender No.	2026_RBI_297056_1
i.	Mode of Tender	e-Procurement System (Online Part I – Techno-Commercial Bid and Part II - Price Bid through CPP Portal https://etenders.gov.in/eprocure/app
ii.	Estimated Cost	***₹20,31,275/-***
iii.	Time period for completion of the work	90 days
iv.	Earnest Money Deposit (Only through NEFT/Demand Draft/ Bank Guarantee)	Nil
v.	Date of availability of E-Tender Document for download on CPP portal /RBI website	November 06, 2026 from 02:00 PM onwards
vi.	Starting date of e-tender for submission of Part I (Techno-Commercial Bid) and Part II (Price Bid) at	November 10, 2026 from 05:00 PM onwards
vii.	Date and time of pre-bid meeting	November 09, 2026 at 3:00 PM **Venue**: Conference Room, 3rd floor, Estate Department, Reserve Bank of India, Kolkata
viii.	Date of Publishing minutes of pre-bid meeting on RBI website/CPPP	On or before 05:00PM of November 10, 2026
ix.	Last date and time of submission of EMD	NA
x.	Last Date and time of submission of Tender	November 19, 2026 Till 03:00PM
xi.	a. Date and Time of opening of Part I (Techno-Commercial Bid) b. Date of opening of Part II (Price Bid)	November 20, 2026 03:00PM Part II of the tender will be opened only for those bidders who are found eligible upon scrutiny of the Part I submissions. The eligible bidders will be informed separately through email
xii.	Name of officers regarding any clarification on this tender /forwarding the detail of EMD etc.	Name: Subash Luyagun (Manager) Email: sluyagun@rbi.org.in Mobile Number: 7980356553 Name: Sudhanshu Ranjan (Asst. Manager) Email: sudhanshuranjan1@rbi.org.in Mobile Number: 8197680020

Date: November 06, 2026
Place: Kolkata

Regional Director
Reserve Bank of India
West Bengal & Andaman and Nicobar Islands

Reserve Bank of India
Estate Department
Kolkata

E-Tender/bid for

Renovation of B-40 and window replacement in A-07 at RBI Officer's Quarter, Ultadanga

Part – I

(Techno commercial bid)

DISCLAIMER

Reserve Bank of India, Estate Department, Kolkata has prepared this document to give background information on the work to the interested parties. While Reserve Bank of India has taken due care in the preparation of the information contained herein and believe it to be in order, neither Reserve Bank of India nor any of its authorities or any of their respective officers, employees give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

The information is not intended to be exhaustive. Interested parties are required to make their own inquiries and respondents will be required to confirm in writing that they have done so, and they do not rely only on the information provided by RBI in submitting the Tender. The information is provided on the basis that it is non – binding on Reserve Bank of India or any of its authorities or agencies or any of their respective officers, employees, agents or advisors.

Reserve Bank of India reserves the right not to proceed with the work or to change the configuration of the work, to alter the timetable reflected in this document or to change the process or procedure to be applied. It also reserves the right to decline to discuss the matter further with any party expressing interest.

No reimbursement of cost of any type will be paid to persons or entities expressing interest. Any amendments / corrigendum to the tender, if any, issued in future will only be notified on the RBI Website and CPP Portal and will not be published in the newspaper.

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Section-I

Notice Inviting E-Tender (NIT)

Renovation of B-40 and window replacement in A-07 at RBI Officer's Quarter, Ultadanga

The Reserve Bank of India, Kolkata invites limited E-tenders in two parts for captioned work. The estimated cost of the work is ₹20,31,275/- and is to be completed within 90 days.

2. **Eligibility Criteria:** Bidders under category Civil Works under amount ₹10 (Twenty-five) lakhs to ₹25 (Fifty) lakhs empanelled with RBI Kolkata. (Ref: Section III clause 4)

3. The e-tender will be carried out by **Central Public Procurement Portal (CPPP)** https://etenders.gov.in/eprocure/app as third party on behalf of RBI. Therefore, interested firms are required to register on the CPP portal to participate in the tendering process. The detail regarding the registration on CPPP and procedure of e tendering has been attached at **Annexure II.** E-Tender shall be submitted online in two parts. Part I of the e-tender will contain the standard technical and commercial conditions for the proposed work and Part II of the e-tender will contain the price bid. All required annexures along with documentary proofs will also be uploaded along with Part I of the tender. This is an e-tender bid and the bidders are not required to be present for opening

4. The Bank is under no obligation to accept the lowest bid and reserves the right to accept any tender either in whole or in part. The Bank reserves the right to reject any or all tenders at its sole discretion, without providing any reason therefor.

5. The Bank reserves the right to issue addendum / corrigendum/ minutes/ pre-bid meeting, which shall be published solely on the official website of RBI and CPPP. Such updates shall form an integral part of the tender document, and no separate notification will be sent to the individual bidders. It is the sole responsibility of the bidder to monitor these portals for any amendment/s.

6. The schedule for the tender (SOT) is as follows

	E-Tender No.	2026_RBI_297056_1
i.	Mode of Tender	e-Procurement System (Online Part I – Techno-Commercial Bid and Part II - Price Bid through CPP Portal https://etenders.gov.in/eprocure/app
ii.	Estimated Cost	₹*20,31,275*/-
iii.	Time period for completion of the work	90 days

iv.	Earnest Money Deposit (Only through NEFT/Demand Draft/Bank Guarantee)	**NIL** **a) NEFT / RTGS** **b) Demand Draft/Banker's Cheque/Bank Guarantee:** In favour of Reserve Bank of India to be delivered in physical form at Reserve Bank of India, Kolkata, payable at Kolkata
v.	Date of availability of E-Tender Document for download on CPP portal /RBI website	November 06, 2026 from 02:00 PM onwards
vi.	Starting date of e-tender for submission of Part I (Techno-Commercial Bid) and Part II (Price Bid) at	November 10, 2026 from 05:00 PM onwards
vii.	Date and time of pre-bid meeting	November 09, 2026 at 3:00 PM **Venue**: Conference Room, 3rd floor, Estate Department, Reserve Bank of India, Kolkata
viii.	Date of Publishing minutes of pre-bid meeting on RBI website/CPPP	On or before 05:00PM of November 10, 2026
ix.	Last date and time of submission of EMD	NA
x.	Last Date and time of submission of Tender	November 19, 2026 Till 03:00PM
xi.	a. Date and Time of opening of Part I (Techno-Commercial Bid) b. Date of opening of Part II (Price Bid)	November 20, 2026 03:00 PM Part II of the tender will be opened only for those bidders who are found eligible upon scrutiny of the Part I submissions. The eligible bidders will be informed separately through email
xii.	Name of officers regarding any clarification on this tender /forwarding the detail of EMD etc.	Name: Subash Luyagun (Manager) Email: sluyagun@rbi.org.in Mobile Number: 7980356553 Name: Sudhanshu Ranjan (Asst. Manager) Email: sudhanshuranjan1@rbi.org.in Mobile Number: 8197680020

Section II
Form of Tender

The Regional Director
Reserve Bank of India
Estate Department
Kolkata – 700001

Madam/Dear Sir,

Having examined the specifications, designs and schedule of quantities relating to the works specified in the Memorandum hereinafter set out and having visited and examined the site of the works specified in the said Memorandum and having acquired the requisite information relating thereto as affecting the Tender, I/we hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached Bill of Quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in the General Instructions to Bidders, Articles of Agreement, special condition of contract, general condition of contract hereinbefore referred to, specifications, data sheet and Bill of Quantities and with such materials as are provided for, by and in all other respects in accordance with such conditions so far as they may be applicable.

MEMORANDUM

i.		Name of works	Renovation of B-40 and window replacement in A-07 at RBI Officer's Quarter, Ultadanga
ii.		Estimated cost	₹*20,31,275/-*
iii.		Payment Terms	As per clause 5 of Section V Part I of tender
iv.		Earnest Money Deposit	₹ NIL/-
v.		Performance Bank Guarantee	As per clause 2 of Section V Part I of tender
vi.		Time of completion	As per clause 1 of Section V Part I of tender
vii.		Amount to be deducted from each bill	@ 5% is to be recovered from each on-account bill till the total recovery amounts to 5% of the contract value as stipulated in the tender document or submit BG of @ 5% of contract value.

2. We also agree that our tender will remain **valid for acceptance by the Bank for 90 days** from the date of opening of Part I of the tender and this period of validity can be extended for such period as may be mutually agreed between the Bank and us in writing. We also agree to keep the **Bank Guarantee towards earnest money deposit (EMD)** valid during the entire period of validity of tender and the extended period, if any, as per enclosed proforma **(Annexure VII).**

3. Should our tender be accepted, we hereby agree to abide by and fulfil all the terms and conditions of the contract. In the event of any default on our part, we acknowledge the Bank's right to forfeit our Earnest Money Deposit [EMD] and agree to pay the Bank or its successors, or assignees or nominees, any such sums of money as are stipulated in the said conditions.

4. Should our Tender be accepted, we hereby agree to abide by and fulfil all the terms and conditions of the Tender. In the event of any default thereof, we acknowledge the Bank's right to forfeit and agree to pay to the Bank or its successors, or assignees or nominees such sums of money as are stipulated in the conditions contained in the tender together with the written acceptance of the Contract.

5. We acknowledge that you reserve the right to accept or reject any or all the tenders, either in whole or in part, without assigning any reason thereof. If we fail to execute the Contract when called upon to do so, we hereby agree that EMD deposited shall be forfeited by the Reserve Bank of India.

6. We hereby declare that we shall treat the tender documents and other records connected with the work as secret/confidential documents. We undertake not to communicate any information/derived therefrom to any person other than a person to whom I/We am/are authorized to communicate the same nor shall we use the information in any manner that could be prejudicial to the safety, security or interests of the Reserve Bank of India.

Dated this ……..day of …….. 2026.

For and on behalf of M/s ……..

_____

(Signature of authorized signatory with seal)

Name _____

Designation _____

Place _____

Date _____

(Certified true copy of Board Resolution or mandate or Power of Attorney of the above signatory as authorized signatory should be enclosed as per format Annexure I.)

Section III
General Instructions to the Bidders

This is an open / limited e-tender enquiry in two parts i.e. Part I (Techno Commercial) I & Part II (Price bid). Only those bidders who are qualified for the work as per pre-qualification/eligibility criteria stipulated in the tender are eligible to participate in this tender.

1. **Name of work**: Renovation of B-40 and window replacement in A-07 at RBI Officer's Quarter, Ultadanga

2. **Brief Scope of work**: A brief scope of the work is as below:
   Complete civil renovation of one flat, B-40 and window replacement in A-07 situated at RBI Officers' Quarters, Ultadanga
   However, detailed scope of the work is mentioned at **Section VI** of this tender.

3. **E-Tender on CPPP**: The procedure for e -tendering has been detailed at Annexure II. The details of firms required to be furnish in format specified at Annexure III. The estimate cost of the work with completion period has been mentioned in section I.

4. **Eligibility Criteria**: THIS IS A LIMITED TENDER ENQUIRY. ONLY THOSE BIDDERS / VENDORS WHO ARE EMPANELLED AS VENDORS WITH RBI FOR SUCH WORKS GIVEN BELOW UNDER THE TRADE - CIVIL WORKS, CATEGORY – ₹10 Lakhs to ₹25 Lakhs OF LIST OF EMPANELLED VENDORS FOR THE PERIOD 2024 - 27 ARE ELIGIBLE TO PARTICIPATE IN THIS TENDER. BIDDERS ARE ADVISED TO CHECK THEIR ELIGIBILITY FOR THIS TENDER BEFORE PARTICIPATING.

5. **Tendering Process**: **a.** The tenders for the above work in **two parts** i.e., **Part I** containing commercial-technical bid of captioned tender, and the terms and conditions (Rates and amounts of items shall not appear anywhere in this part) and **Part II** containing only rates need to be uploaded at CPP portal as per NIT.
   b. Part I of the tender will be opened at the date and time mentioned in the NIT.
   c. Part II of the eligible bidders will be opened on a subsequent date under intimation to all the bidders. The detail evaluation criteria is mentioned at **Section III (A)**
   Note : All the information/Annexures called for, shall be complete in all respects and to be uploaded in CPP portal with supporting documents. Information furnished on sheets other than those supplied may not be considered. However, the bidders can upload only the relevant catalogues/leaflets/brochures of the manufacturers of the equipment offered.

6. **Earnest Deposit Money (EMD) :** Intending bidders shall pay an Earnest money a sum of mentioned at section-I NIT by way of NEFT to the Bank or by a Demand Draft or Banker's Cheque drawn on any scheduled commercial bank in favour of Reserve Bank of India payable at *Kolkata* Alternatively the bidder may also furnish an irrevocable Bank Guarantee/**eBG** (electronic BG)from any scheduled commercial bank for an equivalent amount towards EMD in the proforma enclosed (Annexure – VII). The Bank Guarantee submitted towards EMD shall remain valid minimum up to 90 days (matching the tender validity period at Clause 9 of Section III) from the last date of submission of tenders. The proof of NEFT/DD/Bank Guarantee details should be uploaded along with technical bid / Part I and also to be sent by email as mentioned in NIT. No interest shall be paid on EMD. A tender,

which is not accompanied by EMD in the form as mentioned above, shall be treated as non-responsive, and will be summarily rejected by the Bank.

i. The EMD of the unsuccessful bidders shall be returned after award of work to the successful bidder. The EMD of the successful bidder shall be returned after submission of requisite Bank Guarantee towards security deposit (Refer clause 2 of section V) for completion period extended up to defect liability period.

ii. **EMD shall be forfeited if the Bidder**:

a. makes misleading or false representations in the forms, statements and attachments submitted, has suppressed any material information, details of any legal proceedings pending in the court which might otherwise have created any impact on the eligibility criteria; or

b. withdraws his Bid during the period of Bid validity; or does not sign the contract after award of Contract.

c. has been blacklisted by any Government agency and the blacklisting is in force as on date of notice inviting the tender.

d. withdraws bid after opening of the price bid.

e. fails to commence the work awarded within the prescribed time limit.

f. fails to sign article of agreement within 14 days after issue of work order.

7. The bidder must obtain for himself on his own responsibility and at his own expense all the information which may be necessary for the purpose of making a tender and for entering into a contract and must examine the drawings, inspect the site of the work, acquaint himself with all local conditions, means of access of the work, nature of the work and all matters pertaining thereof.

8. The rates quoted in the tender shall include all charges for clearing of site before commencement of work as well as during work and after completion of work, all charges for fencing, hoarding, all charges for plant and equipment, all charges for storage sheds, all charges for watching and lighting by night as well as day including Sundays and Holidays, all charges for protection of the public and safety of adjacent roads, streets, cellars, vaults, ovens, pavements, walls, houses, buildings and all other erections, matters or things and the Contractor shall take down and remove any or all such centering, scaffolding, staging etc., as occasion shall require or when ordered to do so, and fully reinstate and make good all matters and things disturbed during the execution of work and to the satisfaction of Bank's Engineer. The rates quoted shall be deemed to be for the finished work to be measured at site. The rates shall also be firm and shall not be subject to exchange variations, labour conditions, fluctuations in railway freights or any conditions whatsoever. Contractors must include in their quote, any other tax and/or other levy levied by the Central Government or any State Government or local authority, if applicable. The rates shall be including applicable GST. No claim in respect of GST or other tax duty or levy whether existing or future shall be entertained by the Bank except if changed by the Central Govt., State Govt or local authorities during the contract period.

9. The successful contractor is bound to carry out any or all items of work necessary for the execution of the job even though such items are not included in the quantities. Interested

bidders are advised to thoroughly survey the site and quote their rates per item of work accordingly.

10. The successful contractors should co-operate with the other contractors, if appointed by the Bank, so that the work shall proceed smoothly with the least possible delay and to the satisfaction of the Bank's Engineer.

11. The successful tender should make his own arrangement to obtain all materials required for the work. The samples and the literature so submitted by the successful contractors shall be retained till the completion. If not submitted, the materials shall be as approved by the Bank. Sample of all materials quoted for the illustrations with descriptive literature on the same shall be submitted by the successful contractor.

12. **Pre-bid Meeting**: A pre-tender briefing meeting of the bidders will be held on date and place as per NIT, to clarify any point / doubt raised by them in respect of the tender. No separate communication will be sent for this meeting. Non-attendance at the pre-Bid meeting will not be a cause for disqualification of a bidder.

i. All communications regarding points requiring clarifications shall be given in writing/email to the address mentioned in NIT by the eligible bidders one day before said meeting.
ii. Bidders are encouraged to attend the pre-bid meeting to seek clarification on any issue related to the tender from the Bank. No request for change in date of pre-bid meeting will be entertained thereafter. If a firm don't attend pre bid meeting, no clarification in future will be entertained and Minutes of Pre-Bid meeting will be binding on them.
iii. Inclusion/submission of any deviations in the tender conditions in Part I of the tender after pre-bid meeting may be liable for rejection.
iv. The minutes of pre-bid meeting and corrigendum/modification/addendums issued regarding bidding process if any, will be hosted in the Bank's website and CPPP only and shall not be published in any Newspaper

13. **Deviations**: The Bank discourages the stipulation of any addition conditions by the bidder. However, if the intending bidders feels that any of the terms and conditions of the tender documents (Techno- commercial) are not acceptable to them or they feel that additional terms and conditions are required to be incorporated, they may indicate these conditions or additional or amended conditions uploaded in the format as per **Annexure VIII**. The submitted deviations will be examined and after discussions with all the bidders, the conditions that are accepted to the Bank will be intimated to the bidders. If accepted condition affect the price than all the bidders will be advised to quote a percentage above or below their tendered amount already submitted in part II. The quoting of such as a percentage above or below their tendered amount shall have a definite bearing on the condition/s the bidders have to withdraw or additional benefit liable to be received as per the condition accepted by the Bank. The letter containing the bidder's quoting percentage above or below their quoted tendered amount should be submitted in sealed cover on or before date fixed to department subsequently and advised to the bidders. This letter together with already submitted tendered rate shall be called Part II, will be opened in presence of the representatives of firms on the

due date advised. All other terms and conditions on which there are no observations by the intending bidders shall be constructed as acceptable to the bidder.

14. **Validity**: Tenders shall remain open to acceptance by the Bank for a period of 90 days from the date of opening Part I of the Tender. This period may be extended by mutual agreement in writing and the bidder shall not cancel or withdraw the tender during this period.

15. **Language**: The Tender form shall be filled in English or in Hindi. In the event of any discrepancy or ambiguity between the English and Hindi version of the documents, the English version shall prevail in matters of interpretation.

16. **Rates in price-bid (Part II)**: All the payment will be made in INR

i. The rates shall be quoted for complete work, i.e.shall include charges for all taxes, scaffoldings, consumable, labor, transport, insurance, storage, workmen compensation & third party liability policies, etc., at the specified site till the work is finally handed over to the Bank. No concessional form for any taxes, duties and levies will be issued by the Bank. Equipment, if required to be imported shall be arranged to be imported against the bidders own import license.
ii. The rates inclusive of insurance cover as mentioned in the special conditions of the contract.

17. **Successful bidder**: as per evaluation criteria mentioned at section III(A).

18. **Article of Agreement :** On receipt of formal intimation/ letter of Award/work order of the acceptance of his/their tender from the Bank, the successful bidder shall be contractually bound to sign/execute an **Article of Agreement** (**as per format Annexure IX**) within 14 days from the date of issue of work order. The agreement should be executed on a non-judicial stamp paper of required value as per applicable stamp act and the cost for the same shall be borne entirely by the bidder.

If the successful bidder fails to sign and execute the formal Article of Agreement within **14 days** from the date of issuance of the work order/Letter of Award, such failure shall constitute a breach of the tender conditions. In such an event, the Bank reserves the absolute right to:

i. **Cancel the award** of the contract.
ii. **Forfeit the Earnest Money Deposit (EMD)** absolutely, without any notice or financial liability to the bidder.
iii. **Blacklist or debar** the bidder from participating in future tenders of the Bank for a specified period.

19. **Site condition**: The work has to be carried out in an occupied Building which may restrict the availability of work fronts during working hours. The bidders are therefore advised to plan for execution of work beyond Bank's normal working hours and full day working on hours during the Saturdays/Sundays/Bank's holidays subject to availability of site. The above aspect may be kept in mind while submitting the tenders.

i. It is essential that the Bidder gives special attention and priority to all matters concerning safety, protection from dust and loose materials, reduction of noise levels, protection from water and air infiltration into Building, and maintenance of neat and orderly conditions in and around work areas inside and outside of Building. Packaging, scrap materials and demolition debris shall be promptly removed from the Building and site on a daily basis.

ii. If the contract includes works, which will be disruptive during normal business operations, or would be dangerous to Building occupants, said works shall be performed during hours as the Bank dictates. The Bidder shall perform such work during The Bank dictated hours and shall include all costs in its tender.

20. **Debarment/court case**: i. If the bidder has been convicted of an offence— (a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract. In this regard, Bidder shall submit a copy of Undertaking / Declaration / Certificate on their letter head duly sealed and signed by the authorized signatory in the format given in **Annexure XIII**.

ii. The bidder shall submit declaration of debarment by any public institution in the format as given in **Annexure XIV**.

21. **Conformity to the rules on Contractor from Countries sharing Land Border with India:** The instruction / rules issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India, vide Office Memorandum (OM) F. No. 6/18/2019-PPD dated July 23, 2020, in respect of s from bidder countries sharing land border with India and subsequent revisions and Public Procurement Orders issued in furtherance thereto shall be mandatory. In this regard, bidder shall submit a copy of Undertaking / Declaration / Certificate on their letter head duly sealed and signed by the authorized signatory in the format given in **Annexure XIII**.

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Section III (A) Evaluation Criteria

Evaluation of tenders: L1 basis

1. Tenders will be evaluated based on the eligibility criteria mentioned in Section III (A) after opening the first e-cover i.e., Part I (Techno-Commercial Bid), of only those bidders who have submitted the EMD on or before the due date. The proof of the submission of EMD should be uploaded in the first e-cover.

2. The bidders must submit all the requisite documents prescribed in the tender document in the first e-cover i.e., Part I (Techno-Commercial Bid). Only those tenders, which meet the eligibility requirements, shall be processed further. The correctness /legality and adequacy of information and supporting documents furnished will be verified /examined by the Bank. If any documents are missing or found fabricated in the uploaded tender, the Bank shall have the right to request the missing documents/certificates and independently verify these certificates. Bidders must also ensure that all uploaded files are readable and uncorrupted. If any uploaded document is unreadable, corrupted, or otherwise inaccessible to the Bank, the Bank shall bear no liability or responsibility, and reserves the right to reject the bidder's candidature without further consideration.

3. Price bids submitted by bidders who do not meet the technical eligibility criteria will not be opened. Notification of their disqualification will be communicated to them.

4. The second e-cover i.e., Part II (price bid) of all the bidders who qualified in Part I (Techno-Commercial bid) will be opened for financial evaluation.

5. The bidder with the lowest price (L1) shall be considered for the Award of Contract and called successful bidder. In case the lowest tendered amount of two or more bidders is the same, then such lowest bidders may be asked to submit a revised offer quoting discount on their already quoted tendered amount in a sealed envelope. Further, if any such lowest bidder does not revise his/her bid on lower side, his/her original bid shall remain valid for further processing. The lowest tender shall be decided on the basis of revised offer. If the revised tendered amount of two or more bidders received in the revised offers is again found to be equal, then the firm with the firm with the highest average turnover for last three financial years shall be considered for the award of contract.

Section IV
General Conditions of Contract

Interpretation Clause

In construing these Conditions, the Scope of work, Specifications, Bill of Quantities and Contract Agreement, the following words shall have the meanings herein assigned to them except where the subject or context otherwise required.

i.	"RBI"	Shall mean Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai– 400001 and having its Regional Offices at various places.
ii.	"Bank"	Shall mean The Reserve Bank of India and shall include its assigns and successors.
iii.	"Tender document"	Shall mean document named as such issued by the Bank to the Contractors inviting Bids for the Project.
iv.	"Bidder"	who submits the bids/tenders. It may be partnership firm, individual firm and a company. Legal representatives of a deceased partner.
v.	"Contractor "	Contractor is the successful contractor who has been officially awarded to execute the work. It may be partnership firm, individual firm and a company. Legal representatives of a deceased partner.
vi.	"Site"	Shall mean the site of the contract works including any Building and erections thereon and any other land (inclusively) as aforesaid allotted by the Bank for the Contractor's work.
vii.	"Contract"	Shall mean and include the all sections of the tender document, corresponding letters, work order, Articles of Agreement, CAMC agreement and minutes of pre-bid etc. attached hereto and duly signed.
viii.	"Notice in writing"	Or written notice shall mean a notice in written, typed or printed characters sent (unless delivered personally or otherwise proved to have been received) by registered post to the last known private or business address to have been received when in the ordinary course of post it would have been delivered. The communication delivered by any accepted electronic means shall also be deemed to be written notice.
ix.	"Act of Insolvency"	Shall mean any Act of Insolvency as defined by the **Insolvency and Bankruptcy Code (IBC), 2016** or any Act amending such original.
x.	"Net Prices"	The price of item mentioned in part II of the tender at CPPP.

xi.	"Market Rate"	shall be the rate as decided by the The Bank on the basis of the cost of materials and labour at the site where the work is to be executed plus the percentage mentioned in clause 19(e) to cover all overheads and profits.
xii.	"The works"	Shall mean name of the tender mentioned in the NIT.
xiii.	Day/Month/Year	Shall mean Calendar day/month/year
xiv.	Working Day	Shall mean The days when Bank's office is working i.e. Days excluding Public holidays, Saturdays and Sundays
xv.	Engineer-in-charge/Bank's Engineer/Bank's representative	Means the Officer employed and paid by the Bank and acting under the orders of the Bank who shall supervise and be in-charge of the work. All works to be executed under the contract shall be executed under the direction and subject to the approval of the Bank's representative in all respects.
xvi.	Manufacturer	refers to a person or firm who is the producer and furnisher of the material or designer and fabricator of equipment
xvii.	Contractor's Works or Manufacturer's Works	Shall mean and include the land and other places which are used by the CONTRACTOR/FABRICATOR or SUB-CONTRACTOR/SUB-FABRICATOR for the manufacture of "Equipment" or performing the "Works".
xviii.	Contract Price or Contract	Amount shall mean the total amount as calculated from quoted unit rates by the successful contractor and quantities mentioned in the Bill of Quantities (Price Bid) and as accepted by the Bank and indicated in the letter of award of work.
xix.	Contract Period	Shall mean the period specified in the tender document for execution of the contract/ completion of the work, including any authorized extended period by the Bank
xx.	Contract Agreement	Shall mean the agreement signed between the Contractor and the Bank for the execution of the Project.

2. **Scope of Contract**

The Contractor shall carry out and complete the said work in every respect in accordance with this Contract and with the directions of and to the satisfaction of the Bank. The Bank may in his absolute discretion and from time to time issue further drawings and/or written instructions, details, directions and explanations, which are hereafter collectively referred to as "Bank's Instructions" in regard to :

i. The variation or modification of the design, quality or quantity of works or the addition or omission or substitution of any work.
ii. Any discrepancy in the Drawings or between the Bill of Quantities and/or Drawings and/or Specifications.
iii. The removal from the site of any materials brought thereon by the Contractor and the substitution of any other material therefor.
iv. The removal and/or re-execution of any works executed by the Contractor.

v. The dismissal from the works of any persons employed by the Contractor thereupon.
vi. The opening up for inspection of any work covered up.
vii. The amending and making good of any defects under Clause 21 hereof.

The Contractor shall forthwith comply with and duly execute any work comprised in such Bank's instructions. Verbal instructions, directions and explanations given to the Contractor or his representatives upon the works by the Bank shall, if involving a variation, must be confirmed in writing by the Contractor within seven days, and if not dissented from in writing within a further seven days by the Bank, such shall be deemed to be Bank's instructions within the scope of the Contract.

Necessary "**Site instruction Book, Hindrance Register, Labour Register**" must be **strictly maintained by contractor on daily basis and got duly authenticated from The Bank** .

3. **Variations to be approved by Bank**

All the variation in the scope of the work shall be approved by the Bank's Engineer. The Contractor shall submit a statement of variations giving a quantity and rates duly supported by analysis of rates, vouchers etc. The rates on scrutiny and final acceptance by the Bank shall form a supplementary tender. The Bank shall not be liable for payment of such variations until these statements are approved by the Bank's Engineer.

4. **Drawings, Bill of Quantities & Agreement**

The Contract shall be executed in duplicate and the Contractor shall be entitled to one executed copy for his use. The contractor shall pay the applicable stamp duty on the agreement. Before the issue of the final certificate to the Contractor, he shall forthwith return to the Bank all Drawings and Specifications.

5. **Contractor to provide everything necessary at his cost**

The Contractor shall provide at his cost, everything necessary for the proper execution of the works according to the intent and meaning of the Drawings, Bill of Quantities and Specifications taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred therefrom, and if the Contractor finds any discrepancy in the Drawings or between the Drawings, Bill of Quantities and Specifications, he shall immediately and in writing refer same to the Bank who shall decide which is to be followed. The Contractor shall provide all works under this specification in full accordance with Health and Safety Regulations.

6. **Authorities, Notices and Patents**

The Contractor shall conform to the provisions of any Act of the Legislature relating to the works and any other aspect thereto such as compliance to the various labour codes, and to the regulations and bye-laws of any authority, and of electric supply and other companies and/or authorities with whose systems, the installation is proposed to be connected and shall, before making any variations from the Drawings or Specifications that may be necessitated by so conforming, give to the Bank, written notice, specifying the variation proposed to be made and the reason for making it and apply for instructions thereon. In case the Contractor shall not receive such instructions **within ten days**, he shall proceed with the work conforming to the provisions, regulations or byelaws, in question, and any variation so necessitated shall be dealt with under Clause No. 14 thereof.

The Contractor shall bring to the attention of the Bank, all notices required by the said Acts, regulations or bye-laws to be given to any authority and pay to such authority, or to any public office, all fees that may be properly chargeable in respect of the works, and lodge the receipts with the Bank for payment.

The Contractor shall indemnify the Bank against all claims in respect of rights, and shall defend all actions arising from claims, and shall himself pay all royalties, license fees, damages, cost and charges of all and every sort that may be legally incurred in respect thereof.

7. **Setting out of work**

The Contractor shall set out the works and shall be responsible for the true and perfect setting out of the same and for the correctness of the positions, levels, dimensions, and alignment of all parts thereof. If at any time any error in this respect shall appear during the progress of the works within a period of one year from the completion of the works, the Contractor shall, if so required, at his own expense, rectify such error to the satisfaction of the Bank.

8. **Materials and workmanship to conform the descriptions**

All materials and workmanship shall so far as procurable be of the respective kinds described in the Bill of Quantities and/or Specifications and in accordance with the Bank's instructions, and the Contractor shall upon the request of the Bank furnish him with all invoices, accounts receipts and other vouchers to prove that the materials comply therewith. The Contractor shall at his own cost arrange for and/or carry out any test of any materials which the Bank may require.

9. **Contractor's superintendence and representative on the works**

The Contractor shall give all necessary personal superintendence during the execution of the works, and as long thereafter as the Bank's Engineer may consider necessary until the expiry of the "Defects Liability Period" stated in the Appendix hereto. The Contractor shall also, during the whole time works are in progress, deploy a competent, qualified (Diploma or Degree in civil engineering) and relevant experienced (minimum 5 years or 3 years, respectively) Engineer who shall be constantly in attendance at the site while the personnel are at work. Any directions, instructions or notices given by the Bank's Engineer to such representative shall be held to be given to the Contractor. The contractor's authorized staff shall also be responsible to maintain day to day consumption of material used in the work, maintaining the records of the same, maintaining proper work quality, etc.

10. **Dismissal of Workmen**

The Contractor shall on the request of the the Bank, immediately dismiss any person employed thereon by him from the works who may, in the opinion of the the Bank, is incompetent or committed any misconduct himself and such persons shall not be again employed on the works, without the permission of the the Bank.

11. **Access to Works**

The Bank and their respective representatives shall have free access to the works and/or the workshops, factories or other places at all reasonable times where materials are lying or from which they are being obtained and the Contractor shall give every facility to the Bank and their representatives necessary for inspection and examination and test of the materials and

workmanship. No person not authorised by the Bank except the representatives of public authorities shall be allowed on the works at any time.

12. **The Bank's Representative: Assistant Manager (Tech)/Manager (Tech)/AGM(Tech)**

The term "Assistant Manager (Tech)/Manager (Tech)/AGM(Tech)" shall mean the person appointed and paid by the Bank to inspect the works, the Contractor shall afford the Assistant Manager(Tech)/Manager(Tech)/AGM(Tech), every facility and assistance for inspecting the works and materials and for checking and measuring time and materials. The Assistant Manager (Tech)/Manager (Tech)/AGM(tech) shall have power to set out works or to revoke, alter, enlarge or relax any requirements of the Contract or to sanction any work, additions, alterations, deviations or omissions or any extra work whatever, except in so far as such authority may be specially conferred by a written order with the prior concurrence in writing of the Bank.

The Assistant Manager (Tech)/Manager (Tech)/AGM(Tech)/AGM(Tech) or any representative of the Bank shall have power to give notice to the Contractor or to his representative of non-approval of any work or materials and such work shall be suspended or the use of such materials shall be discontinued by the Assistant Manager(Tech)/Manager (Tech) but such examination shall not in any way exonerate the Contractor from the obligation to remedy any defects which may be found to exist at any stage of the works or after the same is completed.

13. **Assignments and Sub-letting**

The whole of the works included in the Contract shall be executed by the Contractor and the Contractor shall not directly or indirectly transfer, assign or under-let the Contract or any part share thereof or any interest therein without the prior written consent of the Bank, and no undertaking shall relieve the Contractor from the full and entire responsibility of the Contract or from active superintendence of the works during their progress.

14. **Alterations, additions, omissions etc.**

No alteration, omission or variation shall vitiate this Contract but in case the Bank thinks proper at any time during the progress of the works to make any alterations in or additions to or omissions from the works or any alteration in the kind or quality of the materials to be used therein and shall give notice thereof in writing under his hand to the Contractor, the Contractor shall alter, add to or omit from, as the case may be, in accordance with such notice but the Contractor shall not do any work extra to or make any alterations or additions to or omissions from the works or any deviation from any of the provisions of the Contract, Stipulation, Specifications or Contract Drawings without the previous consent in writing of the Bank and the value of such extras, alterations, additions or omissions shall in all cases be determined with the prior approval in writing of the Bank in accordance with the provisions of Clause 19 hereof, and the same shall be added to or deducted from the Contract Amount, as the case may be, accordingly.

15. **Bill of Quantities**

The Bill of Quantities, unless otherwise stated, shall be deemed to have been prepared in accordance with the Standard Method of Measurement.

Any error in description or in quantity or in omission of items from the Bill of Quantities shall not vitiate this contract but shall be rectified and the value thereof as ascertained under Clause 18 hereof, shall be added to, or deducted from the Contract Amount (as the case may

be) provided that no rectification of errors, if any, shall be allowed in the Contractor's Schedule of Rates.

16. **Sufficiency of Bill of Quantities**

The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the prices stated in the Bill of Quantities and/or the Schedule of Rates and Prices which rates and prices shall cover all his obligations under the Contract, and all matters and things necessary for the proper completion of the works.

17. **Measurement of Works**

The Assistant Manager (Tech)/Manager (Tech) may from time to time intimate to the Contractor and the Bank that he requires the works to be measured, and the Contractor shall forthwith attend or send a qualified Agent to assist the Assistant Manager (Tech)/Manager (Tech) in taking such measurements and calculations and to furnish all particulars or to give all assistance required by any of them.

Should the Contractor not attend or neglect or omit to send such Agent, then the measurement taken by the Assistant Manager(Tech)/Manager (Tech) shall be taken to be correct measurements of the works. Such measurements shall be taken in accordance with the Mode of Measurement detailed in the Specifications.

All measurements and levels shall be taken jointly by the Engineer-in-Charge or his authorized representative and by the contractor or his authorized representative from time to time during the progress of the work and such measurements shall be signed and dated by the Engineer-in-Charge and the contractor or their representatives in token of their acceptance. If the contractor objects to any of the measurements recorded, a note shall be made to that effect with reason and signed by both the parties.

If for any reason, the contractor or his authorized representative is not available and the work of recording measurements is suspended by the Engineer-in-Charge or his representative, the Engineer-in-Charge and the Employer shall not entertain any claim from contractor for any loss or damages on this account. If the contractor or his authorized representative does not remain present at the time of such measurements after the contractor or his authorized representative has been given a notice in writing three (3) days in advance or fails to countersign or to record objection within a week from the date of the measurement, then such measurements recorded in his absence by the Engineer-in-Charge or his representative shall be deemed to be accepted by the Contractor.

The contractor shall, without extra charge, provide all assistance with every appliance, labour and other things necessary for measurements and recording levels.

Except where any general or detailed description of the work expressly shows to the contrary, measurements shall be taken in accordance with the procedure set forth in the specifications notwithstanding any provision in the relevant Standard Method of measurement or any general or local custom. In the case of items which are not covered by specifications, measurements shall be taken in accordance with the relevant standard method of measurement issued by the Bureau of Indian Standards (IS 1200) or any other relevant code

of practice and if for any item no such standard is available, then a mutually agreed method shall be followed.

The contractor shall give, not less than seven days' notice to the Engineer-in-Charge or his authorized representative in charge of the work, before covering up or otherwise placing beyond the reach of measurement any work in order that the same may be measured and correct dimensions thereof be taken before the same is covered up or placed beyond the reach of measurement and shall not cover up and place beyond reach of measurement any work without consent in writing of the Engineer-in-Charge or his authorized representative in charge of the work who shall within the aforesaid period of seven days inspect the work, and if any work shall be covered up or placed beyond the reach of measurements without such notice having been given or the Engineer-in-Charge's consent being obtained in writing, the same shall be uncovered at the Contractor's expense, or in default thereof no payment or allowance shall be made for such work or the materials with which the same was executed.

All authorised extra works, omissions and all variations made with the prior approval in writing of the Bank shall be included in such measurements.

Engineer-in-Charge or his authorized representative may cause either themselves or through another officer of the department to check the measurements recorded jointly or otherwise as aforesaid and all provisions stipulated herein above shall be applicable to such checking of measurements or levels.

It is also a term of this contract that recording of measurements of any item of work in the measurement book and/or its payment in the interim, on account or final bill shall not be considered as conclusive evidence as to the sufficiency of any work or material to which it relates nor shall it relieve the contractor from liabilities from any over measurement or defects noticed till completion of the defects liability period.

18. **Measurements Book**

a. The Bank shall, except as otherwise provided, ascertain and determine by measurement, the value in accordance with the contract of work done. The Contractor shall, without extra charge, provide all assistance with every appliance, labour and other things necessary for measurements and recording levels.

b. Measurement of all items having financial value shall be entered in Computerized Measurement Book (CMB) having pages of A-4 size as a bound volume (as per the enclosed proforma of Measurement Book annexed hereto) so that a complete record is obtained of all works performed under the contract after joint measurement of Bank and authorized representative of the contractor. All bills (Running Account (RA) & Final bill) should be in bound volume of Computerised Measurements (A4 size) to be furnished by the contractor, duly machine numbered for pages, and with MB number to be given by the Bank. – Format of Measurement and Abstract Book as provided by the Bank.

c. The Bank Engineer shall incorporate necessary corrections in the sheets of MB. After incorporating the corrections, the Contractor shall submit revised copies. All pages of the finalized, computerized MB sheets, after due check / test check measurements shall have full signature with date of the authorized official of the Contractor.

Whenever bill is due for payment, the contractor would initially submit draft computerized measurement sheets and these measurements would be got checked/test checked from the

Engineer-in-Charge and/or his authorized representative. The contractor will, thereafter, incorporate such changes as may be done during these checks/test checks in his draft computerized measurements, and submit to the Employer a computerized measurement book, duly bound, and with its pages machine numbered. The Engineer-in- Charge and/or his authorized representative would thereafter check this MB, and record the necessary certificates for their checks/test checks.

The final, fair, computerized measurement book given by the contractor, duly bound, with its pages machine numbered, should be 100% correct, and no cutting or over-writing in the measurements would thereafter be allowed. If at all any error is noticed, the contractor shall have to submit a fresh computerized MB with its pages duly machine numbered and bound, after getting the earlier MB cancelled by the Employer. Thereafter, the MB shall be taken in the Office records, and allotted a number as per the Register of Computerized MBs. This should be done before the corresponding bill is submitted to the Office for payment. The contractor shall submit two spare copies of such computerized MB's for the purpose of reference and record by the concerned officers of the Employer

The contractor shall also submit to the Employer separately his computerized Abstract of Costas per format annexed hereto and the bill based on these measurements, duly bound, and its pages machine numbered along with two spare copies of the bill. Thereafter, this bill will be processed by the Employer and allotted a number as per the computerized record in the same way as done for the measurement book meant for measurements.

19. **Ascertainment of prices for extras**

The Contractor may, when authorised by Bank, add to, omit from, or vary the works shown upon the drawings, or described in the Specification, or included in the Bill of Quantities, but the Contractor shall make no addition, omission or variation without such authorisation or direction. A verbal authority or direction issued by the Bank shall be deemed to have been given in writing, provided it is confirmed by the Bank in writing within seven (7) days of issuance of such instruction/direction.

No claim for any extra work shall be allowed unless it shall have been executed under provisions of Clause 2 hereof with the concurrence of the Bank as herein mentioned. Any such extra work is herein referred to as authorised extra and shall be made in accordance with the following provisions.

i. a. The net rates or prices in the original tender shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced therein upto 20% increase of quantity.
   b. Rates for all items, wherever possible, should be derived out of the rates given in the Priced Bill of Quantities.

ii. The net prices of the original tender shall determine the value of the items omitted, provided if omissions vary the conditions under which any remaining items of works are carried out, the prices for the same shall be valued under sub-clause (c) hereof.

iii. Where the extra works are not of similar character and/or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items of works are carried out or if the amount of any omission or additions. relative to the amount of the whole of the Contract works or to any part thereof shall be such that in the opinion of the Bank the net rate or price contained in the Priced Bill of Quantities or tender or for any item of the works involves loss or expense beyond that reasonably contemplated by the Contractor or is by reason of such omission or addition rendered unreasonable or inapplicable, the Bank shall fix such other rate or price as in the circumstances he shall think reasonable and proper.

iv. Where extra work cannot be properly measured or valued, the Contractor shall be allowed day work prices at the net rates in accordance with the local day work rates and wages for the district, provided that in either case vouchers specifying the daily time and materials employed, be delivered for verification to the Bank at or before the end of the week following that in which the work has been executed.

v. It is further clarified that for all such authorised extra items where rates cannot be derived from tender or the quantity of any of the tender items increases 20% beyond the Bill of Quantities, the contractors shall summit rates supported by the rate analysis worked on the "actual cost basis" plus 15% towards establishment charges, contractor's overhead and profits. Such item will not be eligible for the escalation.

The measurement and valuation in respect of the Contract shall be completed within the "period of final measurement" stated in the Appendix, or if not stated then within six months of the completion of the contract works as defined in Clause 23 hereof.

20. **Unfixed materials when taken into account to be the property of the Bank**

Upon full payment of a certificate that includes the cost of unfixed materials placed on or adjacent to the worksite and raw materials that continue to remain in the premises even after date of virtual completion of work, ownership of those materials vests completely with the Bank. The Contractor shall not remove these materials from the site except for direct application in the works, unless permitted in writing by the Bank. The Contractor shall be legally and financially liable for any loss of or damage to such materials from any cause whatsoever.

21. **Removal of improper work**

The Bank shall, during the progress of the works, have power to order in writing from time to time the removal from the works within such reasonable time or times, as may be specified in the order, of any materials which in the opinion of the Bank are not in accordance with the Specifications or the instructions of the Bank, the substitution of proper materials, and the removal and proper re-execution of any work executed with materials or workmanship not in accordance with the Drawings and Specifications or instruction, and the Contractor shall forthwith carry out such order at his own cost. In case of default on the part of the Contractor to carry out such order, the Bank shall have the power to employ and pay the other persons to carry out the same, and all expenses consequent thereon, or incidental thereto shall be borne by the Contractor, or may be deducted by the Bank from any moneys due, or that may become due, to the Contractor.

22. **Defects after virtual completion**

Any defect, shrinkage, settlement or any other faults which may appear within the "Defects Liability Period" stated in the Appendix hereto, if none stated, **then within 12 months after** the virtual completion of the works, arising in the opinion of the Bank from materials or workmanship not in accordance with the contract, shall upon the directions in writing of the Bank, and within such reasonable time as shall be specified therein, be amended and made good by the Contractor, at his own cost.

In case of default, the Bank may employ and pay other persons to amend and make good such defects, other faults, and all damages, loss and expenses consequent thereon or incidental thereto shall be made good and borne by the Contractor and such damage, loss and expenses shall be recoverable from him by the Bank or may be deducted by the Bank from any moneys due or that may become due to the Contractor, or the Bank may in lieu of such amending and making good by the Contractor deduct from any money due to the Contractor a sum to be determined by the Bank equivalent to the cost of amending such work and in the event of the amount retained as Security Deposit being insufficient, recover the balance from the Contractor, together with any expenses the Bank may have incurred in connection therewith. Should any defective work have been done or material supplied by any Sub-Contractor employed on the works who has been nominated or approved by the Bank as provided in clause 13 & 24 hereof, the Contractor shall be liable to make good in the same manner as if such work or material had been done or supplied by the Contractor and been subject to the provisions of this Clause and Clause 2 hereof. The Contractor shall remain liable under the provision of this Clause, notwithstanding the signing of any certificate or the passing of any accounts, by the Bank.

23. **Certificate of virtual completion and Defects Liability Period**

The works shall not be considered as completed until the Bank has certified in writing that they have been virtually completed. The Defects Liability Period shall commence from the date of such Certificate/date of completion of the work.

24. **Nominated Sub-Contractor**

All Specialists, Merchants, Tradesman and others executing any work of supplying and fixing any goods, for which prime cost prices or provisional sums are included in the Bill of Quantities and/or Specifications, who may be nominated or selected by the Bank are hereby declared to be Sub-Contractors employed by the Contractor and are herein referred to as nominated Sub-Contractors.

No nominated Sub-Contractors shall be employed on or in connection with the works against whom the Contractor shall make reasonable objection or (save where the Bank and Contractor shall otherwise agree) who will not enter into Contract provided

i. That the nominated Sub-Contractors shall indemnify the Contractor against the obligation in respect of the Sub-Contractor as the Contractor is under in respect of this Contract.
ii. That the nominated Sub-Contractor shall indemnify the Contractor against claims in respect of any negligence by the Sub-Contractor, his servants or agents or any misuse by him or them of any scaffolding or other plant, the property of the Contractor or under any Workmen's Compensation Act in force.
iii. Payment shall be made to the nominated Sub-Contractor within fourteen days provided that all nominated Sub-Contractor's accounts included in previous Certificates have been duly discharged, in default whereof, the Bank may pay the same and deduct the amount thereof from

any sums due to the Contractor. The exercise of this power shall not create privity of contract as between Bank and Sub-Contractor.

25. **Other persons employed by Bank**

The Bank reserves the right to use the Estate and any portions of the site for the execution of any work not included in this Contract, which it may desire to have carried out by other persons, and the Contractor shall allow all reasonable facilities for the execution of such work but shall not be required to provide any plant or materials for the execution of such work. Such work shall be carried out in such manner as not to impede the progress of the works included in the Contract and the Contractor shall not be responsible for any damage or delay which may happen to or occasioned by such work.

26. **Insurance in respect of damage to person and property**

The contractor shall, at his own expense, effect and maintain with effect from the date of commencement till issue of the completion certificate under this contract, with an approved insurance company, an All Risks Policy for insurance for an amount equal to the amount of the contract including earthquake risk in the joint names of the Bank and the contractor (the name of the former being placed first in the policy) against all risks as per the standard all risk policy for contractors and deposit such policy or policies with the Bank before commencing the works.

The Contractor shall be held to be reasonably liable for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of the Contractor or its workers or of any nominated Sub-Contractor or any employee or either, whether such injury or damage arises from carelessness, accident or any other cause whatever, in any way connected with the carrying out of this Contract. The liability under this clause shall be held to include inter alia, any damage to Building, whether immediately adjacent or otherwise, and any damage to roads, streets, footpaths, bridges or ways as well as all damage caused to the Building and other structures and works forming the subject matter of this Contract. The contractor shall also be responsible for any damage caused to the Building and other structures and works forming the subject matter of this Contract by frost, rain, wind or other inclemency of weather. The Contractor shall indemnify and keep indemnified the Bank and hold him harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any Statute or otherwise and also in respect of any award of compensation or damages consequent upon such claim.

The Contractor shall reinstate all damage of every sort mentioned in this Clause, so as to do delivery of the whole of the Contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property of third parties. The Contractor shall also indemnify and keep indemnified the Bank against all claims which may be made against the Bank by any person/ member of the public or other **third party** in respect of anything which may arise in respect of the works or in consequence thereof and **shall at his own expense arrange to effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank before commencement of the work**. The minimum limit of coverage under the policy shall be as defined elsewhere under General Condition of Contract. The Contractor shall also similarly indemnify the Bank against all claims which may be made upon the Bank whether under the **Workmen Compensation Act** or any other statute

in force during the currency of this contract or at Common Law in respect of any employee of the Contractor or any Sub-Contractor and **shall at his own expenses effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank from time to time during the currency of the Contract**. In default of the contractor ensuring as provided above, the Bank may so ensure and may deduct the premiums paid from any money due or which may become due to the contractor.

The Contractor shall be responsible for any liability which may be excluded from the Insurance Policies above referred to and also for all other damages to any person, animal or property arising out of and incidental to the negligent or defective carrying out of this Contract, whatever may be the reasons due to which the damage shall have been caused. He shall also indemnify and keep indemnified the Bank in respect of all and any costs, charges or expenses arising out of any claim or proceedings relating to the works and also in respect of any award of compensation or damages, arising therefrom. Without prejudice to the other rights of the Bank against contractor in respect of such default, the Bank shall be entitled to deduct from any sums payable to the Contractor the amount of any damage, compensation, costs, charges and other expenses paid by the Bank and which are payable by the contractor under this clause. The contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be entitled to any further payments in respect of the expenditure incurred for Building or repairing of the materials or goods destroyed or damaged.
The contractor, in case of re-Building or reinstatement after damage shall be entitled to such extension of time for completion as the Bank may deem fit, but shall, however, not be entitled to reimbursement by the Bank of any shortfall or deficiency in the amount finally paid by the insurer in settlement of any claim arising as set out herein.

Without prejudice to his liability under this clause, the contractor shall also cause all nominated sub-contractors to effect, for their respective portions of works similar policies of insurance in accordance with the provisions of this clause and shall produce or cause to produce to the Bank such policies. The contractor shall not permit a nominated sub-contractor to commence work at site unless said insurance policies are submitted. In the event of failure of the sub-contractor to take out such policy or policies of insurance before commencing the works at site, the contractor shall be responsible for any claim or damage attributable to the said sub-contractor.
In order to fulfil all the insurance-related conditions mentioned above, the contractor shall, within 14 days from the date of issue of the work order, insure the works at his cost and keep them insure until the virtual completion of works, against loss or damage by fire with an office in the joint names of the Bank and the contractor (the name of the Bank i.e. “RESERVE BANK OF INDIA” being placed first in the policy). It shall cover the following risks.

i. **Contractors all risk (CAR) policy** insurance inclusive of Storage, erection, testing and commissioning policy for the full contract value including fire risk and Transit insurance for transportation from manufacturer’s works to site (by Air/Sea/Road etc. as applicable.
ii. **Workmen compensation policy** for the employees of the contractor at site.

iii. **Third party liability policy** with a limit of Rs 2 lakh per accident maximum upto 3 accidents.

Note: If the contractor does not provide these policies, the Bank reserves the right to take the above insurance policies themselves and recover **double the cost as penalty** thereof from the bill of the contractor or any other action as it deems fit.

27. **Date of Commencement and Completion**

The Contractor shall be allowed admittance to the site on the "Date of Commencement" stated in the Appendix hereto or such later date as may be specified by the Bank and he shall thereupon and forthwith begin the works and shall regularly proceed with and complete the same (except such painting or other decorative work as the Bank may desire to delay) on or before the "Date of Completion" stated in the Appendix subject nevertheless to the provisions for extension of time hereinafter contained.

28. **Damages for Non-completion**

If the Contractor fails to maintain the required progress of the works and fails to complete the works by the stipulated completion time in the Contract or within any extended time under time extension Clause 29 hereof and the Bank certifies in writing that in his opinion the same ought reasonably to have been completed, the Contractor shall pay the Bank a sum towards "**Liquidated Damages**" **@ 0.25% of the contract value** per week of delay subject to a maximum of 10% of the contract value (contract value means the total value of the work) for the period during which the said works shall so remain incomplete and the Bank may deduct such damages from any moneys due to the Contractor. The contractor hereby specifically agrees and authorizes the Bank to deduct such liquidated damages, if any, from any instalment of payment becoming due and payable to the contractor in terms of this contract or from the retention money."

29. **Delay and Extension of Time**

If in the opinion of the Bank, the assigned works get delayed (a) by force majeure or (b) by reason of any exceptionally inclement weather or (c) by reason of proceedings taken or threatened by or dispute with adjoining or neighbouring owners or public authorities arising otherwise than through the Contractor's own default or (d) by the works or delays of other Contractors or Tradesmen engaged or nominated by the Bank and not referred to in the Bill of Quantities, and/or Specification or (e) by reason of Bank's instructions as per Clause 2 hereof or (f) by reason of civil commotion, legal combination of workmen or strike or lock-out affecting any of the Building trades or (g) in consequence of the Contractor not having received in due time, necessary instructions from the Bank for which he shall have specifically applied in writing or (h) from other causes which the Bank may certify as beyond the control of Contractor or (i) in the event the value of the work exceeds the value of the Priced Bill of Quantities owing to variation, the Bank may make a fair and reasonable extension of time for completion of the Contract works. In case of such strike or lock-out the Contractor shall nevertheless constantly use his endeavours to prevent delay and shall do all that may reasonably be required to the satisfaction of the Bank to proceed with work.

If the contractor needs an extension of time for completion of the work or if the completion of work gets delayed for any reason beyond the due date of completion stipulated in the contract, the contractor shall apply to the Bank for extension of time in writing at least 7 days before the expiry of the scheduled time and while applying for extension of time, contractor shall

furnish the reasons in detail and his justification along with documentary evidence (copy of relevant pages of hindrance register), if any, for delays. Only that period of extension of time as granted by the Bank (on receipt of the application from the contractor or even in absence of any such application certification as to the reasonableness of the grounds for delay) will qualify for exemption of imposition of liquidated damages. For the balance period in excess of original stipulated period and an authorised extension of time granted by the Bank, the provision of liquidated damages as stated under clause 28 will become applicable.

Further, the contract shall remain in force even for the period beyond the due date of completion irrespective of whether the contractor has applied or not, for the grant of extension of time for completion unless the Bank decides to terminate the contract. The delay for completion of work for any reason will not entail any right to the contractor to claim any revision of rates or any extra compensation for any reason.
The conditions for force majeure, as mentioned above are as follows:

i. Notwithstanding anything else contained in this document, neither party shall be liable for any delay in performing its obligations hereunder if such delay is caused by circumstances beyond its reasonable control including without limitation any delay caused by the acts of governments, acts of God, natural calamities, strikes, riots in any region, terrorist attack, war (declared and undeclared). However, upon the happening of any such event causing delay, the Contractor shall immediately give notice thereof in writing to the Bank. The Contractor is under obligation to take necessary steps to mitigate the effects of the force majeure event.

ii. Neither party shall, by reason of such event, be entitled to terminate the Contract in respect of such performance of their obligations.

iii. The obligations under the Contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the Contract is prevented or delayed by reason of the event beyond a period mutually agreed, either party may at its option, terminate the Contract.

30. **Failure by Contractor to comply with Bank's instructions**

If the Contractor after receipt of written notice from the Bank requiring compliance within ten days fails to comply with such further drawings and the Bank may employ and pay other persons to execute any such work whatsoever that may be necessary to give effect thereto, and all costs incurred in connection therewith shall be recoverable from the Contractor by the Bank as a debt or may be deducted by him from any moneys due to the Contractor.

31. **Termination of Contract by the Bank**

If the Contractor being an individual or a firm commits any "act of insolvency", or shall be adjudged an insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee or the Liquidator, in such acts of insolvency or winding up, as the case may be, shall be unable, within seven days after notice to him requiring him to do so, to show the reasonable satisfaction of the Bank that he is able to carry out and fulfil the Contract and to give security therefor, if so required by the Bank.

Or if the Contractor (whether an individual, firm or Incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the Contractor,

Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor,

Or shall assign or sublet this Contract without the consent in writing of the Bank first had and obtained,

Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder,

Or if the Bank determine that the Contractor

i. has abandoned the Contract, or
ii. has failed to commence the works, or has without any lawful excuse under those Conditions suspended the progress of the works for 14 days after receiving from the Bank notice to proceed, or
iii. has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or
iv. has failed to remove materials from the site or to pull down, and replace work for seven days after receiving written notice that the said materials or work were condemned and rejected by the Bank under these Conditions or
v. has neglected or failed persistently to observe and perform all or any of the acts, matters or things by the Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same.

Then and in any of the said cases, the Bank may, notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor, determine the Contract and liabilities of the Contractor, the whole of which shall continue in force fully as if the Contract had not been so determined, and as if the works subsequently executed had been executed by or on behalf of the Contractor and further, the Bank by his agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, machinery and materials lying upon the Estate or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the works or by employing any other Contractor or other person or persons to complete the works, and the Contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed or as soon thereafter as convenient, the Bank shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period of fourteen days after receipt thereof by him, the Bank may sell the same by public auction, and give credit to the Contractor for the net amount realised. The Bank shall thereafter ascertain and certify in writing under his hand what (if anything) shall be due or payable to, or by the Bank, for the value of the said plant and materials so taken possession of by the Bank and the expense or loss which the Bank shall have been put to in procuring the works to be completed, and the amount, if any, owing to the Contractor and the amount which shall be so certified shall thereupon be paid by the Bank to the Contractor or by the

Contractor to the Bank, as the case may be, and the decision of the Bank shall be final and conclusive between the parties.

32. **Termination of Contract by Contractor**

If payment of the amount payable by the Bank under certificate of the Bank's Engineer shall be in arrears and unpaid for thirty days after notice in writing requiring payment of the amount as aforesaid shall have been given by the Contractor to the Bank or if the Bank shall repudiate the Contract, or if the works be stopped for three months under the order of the Bank or by any injunction or other order of any Court of Law, then and in any of the said cases, the Contractor shall be at liberty to determine the Contract by notice in writing to the Bank and he shall be entitled to recover from the Bank, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose of the Contract.

In arriving at the amount of such payment, the net rates contained in the Contractor's original Tender shall be followed, or where the same may not apply, valuation shall be made in accordance with Clause 19 hereof.

33. **Certificates and Payments**

(a) The Contractor shall be paid by the Bank from time to time by instalments under Interim Certificate to be issued by the The Bank on account of the works executed, work to the approximate value named in the Appendix as "**Value of work for Interim Certificates**" (or less at the reasonable discretion of the Bank) has been executed in accordance with this Contract. The Bank may, at his discretion, include in the Interim Certificate such amount as he may consider proper on account of materials delivered upon the site by the Contractor for use in the works. And when the works have been virtually completed and the Bank shall have certified in writing that they have been completed, the contractor shall be paid the balance amount by the Bank in accordance with the certificate to be issued by the The Bank. **The Contractor shall be entitled to the release of the Bank guarantee towards Security Deposit in accordance with the Final certificate to be issued in writing by the Bank at the expiration of the period referred to as "the Defects Liability Period**" in the Appendix hereto from the date of Virtual Completion or as soon after the expiration of such period as the works shall have been finally completed and defects made good according to the true intent and meaning hereof, whichever shall last happen, provided always that the issue by the Bank of any certificate during the progress of the works at or after their completion shall not relieve the Contractor from his liability under Clause 2 and 22 nor relieve the Contractor of his inability in cases of fraud, dishonesty or fraudulent concealment relating to the works or materials or to any matter dealt within the Certificate, and in case of all defects and insufficiencies in the works or materials, which a reasonable examination would not have disclosed. No Certificate shall of itself be conclusive evidence that any works or materials, to which it relates, are in accordance with the Contract neither will the Contractor have a claim for any amounts which the Bank might have certified in any interim bill and paid by the Bank and which might subsequently be discovered as not payable and in this respect the Bank's decision shall be final and binding.

The Bank shall have power to withhold any Certificate if the works or any parts thereof are not being carried out to his satisfaction.

The Bank may by any Certificate make any correction in any previous certificate which shall have been issued by him.

Payments shall be made within the period named in the Appendix as “Period for honouring Certificates” after such Certificates have been delivered to the Bank.

The payment for the system will be made in INR and any dispute arising out of this contract will also be sorted out within the jurisdiction by Office from which contract is signed.

34. **Delayed Payment**

Any amounts payable by the Bank to the Contractor if not paid within the “Period for honouring Certificates” named in the Appendix, carry interest at the rate named in the Appendix as the “Rate of interest for delayed payment” from the date upon which such sum ought to have been paid by the Bank until the payment.

35. **Settlement of dispute by Arbitration**

All disputes and differences of any kind whatever arising out of or in connection with the contract or the carrying out of the works (whether during the progress of the works or after the completion and whether before or after the determination, abandonment or breach of the contract) shall be referred to and settled by the Bank who shall state its decision in writing. Such decision may be in the form of a final certificate or otherwise. The decision of the Bank with respect to any of the excepted matters shall be final and without appeal. But if either party is dissatisfied on any matter, the party may within 28 days after receiving notice of such decision give a written notice to the other party requiring that the matters in dispute be referred for Arbitration as per the procedure agreed upon herein. Such written notice shall specify the matters, which are in dispute or difference of which such written notice has been given. If both the parties agree a single arbitrator would be appointed for the purpose. In case no agreement could be reached on the appointment of single arbitrator, both the parties will nominate one person each as an arbitrator on their behalf. The two arbitrators nominated by the parties shall nominate one more person to act as third arbitrator.

The arbitrator or arbitrators, as the case may be, shall have power to open up, review and revise any certificate, opinion, decision, requisition or notice, save in regard to the excepted matters, referred to in the preceding clause, and to determine all matters to dispute which shall be submitted to arbitration and of which notice shall have been given as aforesaid.

The arbitrator or arbitrators, as the case may be, shall make his or their award within one year (or such further extended time as may be decided by him or them as the case may be with the consent of the parties) from the date of entering on the reference. In case during the arbitration proceedings, the parties mutually settle or compromise their dispute or difference, on the parties filing their joint memorandum of the settlement or compromise, the arbitrator or the arbitrators, as the case may be, shall make an award in terms of such settlement or compromise.

Upon any such reference, the decision on the cost incidental to the reference and award respectively shall be in the discretion of the arbitrator or arbitrators, as the case may be, who may determine the amount thereof or direct the same to be taxed as between the party and party, and shall direct by whom and to whom and in what manner the same shall be borne and paid.

This submission shall be deemed to be a submission to arbitration within the meaning of the Indian Arbitration and Conciliation Act, 1996 or any statutory modification thereof.

The award of the arbitrator or arbitrators, as the case may be, shall be final and binding on the parties. It is agreed that the Contractor shall not delay the carrying out of the works by reason of any such matter, question or dispute being referred to arbitration, but shall proceed with the works with all due diligence and shall until the decision of the arbitrator or arbitrators is given, abide by the decision of the Bank. No award of the arbitrator or arbitrators, as the case may be, shall relieve the Contractor of his obligations to adhere strictly to the Bank's instructions with regard to the actual carrying out of the works. The Bank and the Contractor hereby also agree that arbitration under this clause shall be a condition precedent to any right of action under the contract.

The venue of arbitration shall be the centre/city in which the work is being executed.

36. **Right of technical scrutiny of final bill**

The Bank shall have a right to cause a technical examination of the works and the final bill of the Contractor including all supporting vouchers, abstracts etc. to be made at the time of payment of the final bill. If as a result of this examination or otherwise, any sum is found to have been overpaid or over-certified, it shall be lawful for the Bank to recover the sum.

37. **Bank entitled to recover compensation paid to workmen**

If, for any reason, the Bank is obliged, by virtue of the provision of the Employees' Compensation Act,1923, or any statutory modifications or re-enactment thereof to pay compensation to a workman employed by the Contractor in execution of the works, the Bank shall be entitled to recover from the Contractor the amount of compensation so paid, and without prejudice to rights of the Bank under the said Act. The Bank shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by the Bank to the Contractor under this Contract or otherwise. The Bank shall not be bound to contest any claim made against it under the said Act, except on the written request of the Contractor and upon his giving to the Bank full security to the satisfaction of the Bank for all costs for which the Bank might become liable in consequence of contesting such claim.

38. **Abandonment of Works**

If at any time after acceptance of the tender, the Bank shall, for any reasons whatsoever, not require the whole or any part of the works to be carried out, the Bank shall give notice in writing to the Contractor who shall have no claim to any payment of compensation or otherwise whatsoever on account of any profit or advantage which he might have derived from the execution of the whole works.

39. **Return of surplus materials**

Notwithstanding anything contained to the contrary in any or all the Clauses of this Contract, where any material for the execution of the Contract is procured with the assistance of the Bank by purchases made under orders or permits or licenses issued by Government, the Contractor shall hold the said materials economically and solely for the purpose of the Contract and not dispose of them without the prior written permission of the Bank and return it to the Bank, if required by the Bank, at the price to be determined by the Bank having due regard to the condition of the materials, the price to be determined not to exceed the purchase price thereof inclusive of sales tax, Goods and Services Tax (GST), octroi and other

such levies paid by the Contractor in respect thereof. In the event of breach of the aforesaid condition, the Contractor shall, in addition to being liable to action for contravention of the terms of licenses or permits and/or criminal breach of trust, be liable to the Bank for all moneys, advantages or profits resulting, or which in the usual courses would have resulted to him, by reason of such breach.

40. **Right of Bank to terminate Contract in the event of death of Contractor, if individual**

Without prejudice to any of the rights or remedies under this Contract, if the Contractor, being an individual, dies, the Bank shall have the option of terminating the Contract without incurring any liability for such termination.

41. **Accident Reports**

In the event of accidents of any kind, all required reports (accidental or otherwise) must be submitted without delay. The Contractor shall ensure that these reports are shared with the Bank simultaneously with their transmission to any other external parties or stakeholders.

42. **Prevention of Sexual Harassment at work place:**

i. The contractor shall be solely responsible for full compliance with the provisions of "the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013". In case of any complaint of sexual harassment against its employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the contractor/Agency or Local Complaints Committee as the case may be and the contractor Agency shall ensure appropriate action under the said Act in respect of the Complaint.
ii. Any complaint of sexual harassment from any aggrieved employee of the Service Provider against any employee of the Bank or any employee of any other firm working in the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.
iii. The contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employees of the contractor, for instance any monetary relief to Bank's employee or other firm's employee, if sexual violence by the employee of the contractor is proved.
iv. The contractor shall be responsible for educating its employees about prevention of sexual harassment at workplace and related issues.
v. The contractor shall provide a complete and updated list of its employees who are deployed within the Bank's premises.

43. Non – Disclosure clause:

i. The contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Service Provider and /or the DB Developer during the course of discharging their contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Second Party. Failure to observe the above shall be treated as breach of contract on the part of the contractor, as the case may be, and the Second Party shall be entitled to claim damages and pursue legal remedies.
ii. The contractor shall take all appropriate action with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied.

Without prejudice to the formal Contract Agreement, all confidentiality and non-disclosure obligations binding the Contractor under this tender shall survive the expiration, completion, or termination of this Agreement for any reason whatsoever.

44. **Program chart/ Progress report**:

The contractor shall submit a suitable progress report/chart for completion of different stages of work, to ensure completion of work within allotted period. Such program should be submitted immediately on award of work and got approved within 14 days of the award of work. All suitable modification made by the Bank must be incorporated in the progress chart. If asked the contractor shall submit reports showing current equipment delivery dates and anticipated completion dates for individual units and groups of units.

45. **Statutory Approvals:**

The work shall be executed by the Contractor as per pre-NOC & local body approval received from respective statutory authorities such as Pollution Control Board(PCB) / Chief Electrical Inspector (CEI) / Local fire Authority / Local Municipal Authority etc/ Local statutory Authority. The contractor shall be responsible to understand all the provisions made in all such approvals accorded. In case of any requirements of any additional work/ modification thereof, the same shall be brought to the notice of Engineer in charge well in advance. The work has to be executed adhering to the norms of local body authorities. The contractor shall assist in preparation of documents, reports etc. as required during & after completion of work for obtaining further approvals & final completion & occupancy certificate from the respective authorities. The contractor shall also be responsible to attend meetings & do all liasoning works with respective authorities. No extra/additional payment will be made on this account. However, the fee paid to the local bodies / authorities, if any, shall be borne by the Bank.

46. **Debarment/Disqualification:**

A **contractor is liable for debarment / disqualification** from bidding on the following grounds:

i. If it is determined that the contractor has committed the following acts or omissions in contravention of the code of integrity:

a.

I. making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.
II. any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained, or an obligation avoided.
III. any collusion, bid rigging or anticompetitive behaviour that may impair the transparency, fairness, and the progress of the procurement process.
IV. improper use of information provided by the procuring entity to the contractor with an intent to gain unfair advantage in the procurement process or for personal gain.
V. any financial or business transactions between the contractor and any official of the procuring entity related to tender or execution process of contract: which can affect the decision of the procuring entity directly or indirectly.
VI. any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
VII. obstruction of any investigation or auditing of a procurement process.
VIII. making false declaration or providing false information for participation in a tender process or to secure a contract.

b. failed to disclose conflict of interest.

c. failed to disclose any previous transgressions made in respect of the provisions of sub-clause (i) with any public institution / entity in India or any other country during the last three years or of being debarred by any public procuring institution / entity.

ii. For any actions or omissions by the contractor other than violation of code of integrity, which in the opinion of the Bank warrants debarment, for the reasons like supply of sub-standard material, non-supply of material, abandonment of works, sub-standard quality of works, failure to abide terms of the tender etc.

iii. If the contractor has been convicted of an offence— (a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

47. Police Verification: For all workers deployed on a regular basis at the site, the Contractor shall arrange, obtain, and submit valid Police Verification Reports (PVR) at their own expense prior to the commencement of work. The Contractor shall ensure that no worker with an adverse police record or pending criminal case is deployed at the Bank's premises.

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Section V
Special Conditions of Contract

1. **Time for Completion:**

i. Time allowed for carrying out the work as mentioned in the Memorandum shall be strictly observed by the contractor and it shall be reckoned from the 14th day after written order to commence the work is issued. The work shall throughout the stipulated period of the Contract be proceeded with all due diligence and if the contractor fails to complete the work within the specified period he shall be liable to pay compensation as defined in clause 28 of the Conditions of Contract. The contractor shall, before commencing work, prepare a detailed work programme, which shall be got approved by the Bank's Engineers & shall be supported by contractor's infrastructure with adequate support to plants, tool, tackles, labour forces, etc. The tenderer shall acquaint themselves with the security arrangements of the Bank and arrange to obtain work passes for personnel, gate passes for materials, etc. well ahead of time following extant procedures of the organization. Delay in work arising out of the same will not be entertained by the Bank.

ii. The contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing of the work, whatever the cause of delays may be, including delays arising out of modifications to the work entrusted to him or in any sub-contract connected therewith or delays in awarding contracts for other trades of the project or in commencement or completion of such works or in procuring Government controlled or other building materials or in obtaining water and power connections for construction purposes or for any other reason whatsoever and the Bank shall not be liable for any claim in respect thereof. The Bank does not accept liability for any sum besides the tender amount, subject to such variations as are provided for herein.

2. **Type of Security Deposit:**

i. **Retention Money:** The Retention Money @ 5% will be recovered from each on-account bill till the total recovery amounts to 5% of the contract value as stipulated in the tender document. Such amount shall be released to the contractor after completion of the Defect Liability Period (DLP), without any interest. Successful bidder may also submit the Bank Guarantee (BG) in lieu of retention money, valid till one year of DLP. The format of BG mentioned at Annexure X.

ii. **Performance Bank Guarantee (PBG):** In addition to the Retention Money as specified above, on award of the work, the successful contractor shall furnish an amount equal to 5% (Five percent) of the contract value in the form of a Bank Guarantee (BG) from any scheduled Bank as per Annexure X towards entire period of currency of Contract (work completion +DLP+60 days) for due fulfilment of the Contractual obligations by the contractor. This Performance Bank Guarantee (PBG) shall be initially valid for a period of contract duration plus 60 days and shall be suitably extended till DLP of the work plus 60 days in case of extension of contract period. Such Performance Bank Guarantee (PBG) should be submitted to the Bank within 14 days of the issue of work order. **The Performance Bank Guarantee (PBG) may be submitted as an ePBG, a physical copy, or via NEFT for the equivalent amount.**

iii. Submission of Performance Bank Guarantee shall be ensured as stipulated in the tender. In case of delay in unavoidable circumstances, charge for delay in submission of

Performance Bank Guarantee shall be recovered from the bills of the contractor at Bank rate.

iv. The Bank reserves the right to enforce the Bank Guarantee in case of unsatisfactory performance of the terms, conditions of DLP set out in the tender at any time during the DLP i.e. one year from handing over the work.

3. Contractor will have to make his own arrangement to hoist all the material, tools and plants etc. at the place of work as well as lowering down the same along with debris and salvaged material without causing any dust, nuisance, spillage and safety hazards. For this purpose, the contractor will have to get his scheme approved well in advance from the Bank and shall have to incorporate any changes suggested. No debris more than a truckload shall be allowed to be accumulated at site. Debris shall be placed in location as directed by Bank's Engineer & shall be kept in gunny bags etc.

4. In order to prevent accidents, the Contractor at his own cost will have to put up proper and sufficient partition net / partition fabric / fencing during the time as may be necessary for safety and convenience of the occupants and maintain the same in good condition during work and where necessary cause such partition net / partition fabric / fencing to be well lighted during the night. Contractor will have to make good, without any extra payment, any damage done to Bank's property during the work. The contractors are requested in their own interest to inspect the site to assess the nature and quantum of work.

5. Contractor shall not be allowed to store any of the debris material inside the building. Necessary arrangements shall be made in advance with the prior approval of Engineer-in-charge to transport all debris to ground by means of suitable mechanism and stack the same wherever directed prior to carting away from the Banks premises.

6. Work platforms erected shall be such as to facilitate safe working of workers & supervisors as also to support labourers, materials and debris on at least three to four levels simultaneously.

7. The contractor shall endeavour to keep dust and dirt noise / nuisance inside the building to minimum. Contractor shall also provide at his cost to clean area on day-to-day basis to keep dust free environment. Failing which same will be got done at risk and cost of the contractor. The entire materials for the work shall be brought to the working area through the staircase or by pulley arrangement from external side. The debris/dust or any wastage generated out of the above work shall be cleaned as frequently as required and as instructed by the Bank's Engineer. Contractor shall consider the above facts while quoting the rates and all out efforts shall be made to complete the work within scheduled time period.

8. Electricity and water shall be provided free of cost for execution of the work at one location within the premises. It is contractor's responsibility to make their own arrangements for tapping the same to the required locations. The contractor shall, however, take care to ensure that no undue wastage of electricity & water is caused. Necessary safety measures shall be taken by the contractor to avoid any mishap. The contractor shall be penalized by the Bank if any laxity on his part is observed in this matter.

9. The Employer shall have a right to cause a technical examination of the works and the final bill of the contractor including all supporting documents, vouchers, abstracts, etc. to be made at the time of payment of the final bill. If, as a result of this examination or otherwise, any sum

is found to have been overpaid or over certified it shall be lawful for the Employer to recover the sum from any bill payable to the contractor by the Bank.

10. The rates quoted in the tender shall include all charges for clearing of site before commencement of work as well as after completion of work, providing and erecting double scaffolding during the work and removing the same after the work, all tools and equipment, materials and labourers, loading and unloading, storage arrangements, watching and lighting by night as well as day including Sundays and holidays, temporary lines for drawing plumbing and electricity supply arrangements (water and electricity may be made available at the available sources within the Bank's Premises), protection of the public and safety of walls, buildings and all other erections, matters or things and the Contractor shall take down and remove any or all such formwork, scaffolding, staging, etc. as occasion shall require or when ordered so to do and fully reinstate and make good all matters and things disturbed during the execution of work and to the satisfaction of the Bank.
11. The successful tenderer shall be required to apply samples of approved colour scheme (wherever repainting works are to be executed) and get the same approved from Bank's Engineer before going for full execution of the work. Any modifications/changes suggested by the Bank's Engineer should be affected without demur.

12. No labourers shall be permitted to stay inside the campus after working hours.

13. Temporary lockable storage space for storing materials may be constructed temporarily by the contractor at designated space subject to availability. However, the Bank will not be responsible for the materials kept in the store, it will be the responsibility of the contractor. The store shall be maintained properly and handed over to the Bank in its original condition (as at the time of handing over the same) after completion of the work. Materials brought to the site shall be intimated to the Bank's Engineer immediately for inspection of quality and measurement of quantity of the materials.

14. Wherever required, the Bank's Engineer will verify the account of painting materials brought to site. The contractor shall furnish all details including delivery challan/ invoice etc. to the Bank's Engineer to maintain proper record. After completion of the entire painting work, the Bank's Engineer will scrutinize whether the required quantity of paint as per the theoretical consumption specified by the paint manufacturer was used in the work. However permissible variation on higher or lower side shall be acceptable.

15. All necessary safety measures such as covering with adequate safety net, dust protection cloths, covering the nearby windows with plywood during repair work, usage of protective safety gears by the workmen including safety helmet, safety belt, etc. shall be provided. Interested bidders are advised to quote accordingly.

16. The bidding contractors are advised to inspect the site of work and ascertain their actual quantities before arriving and quoting their rates as per Schedule of Quantities. No claim of difference variations in indicative & actual quantities will be accepted by the Bank after the award of work. Measurements shall be made for the respective items as per their units mentioned in the schedule of quantities and payment accordingly as per the item rate quoted by the contractors against these items. For the convenience of the contractors, tentative quantities of various items of work are given in the enclosed Schedule of Quantities of the tender document.

17. All the bidding vendors are advised to visit the site and raise any issues/doubts invariably at the time of Pre-bid meeting for further clarification, if any. In case the bidding vendors do not raise the issues or seek any clarification on or before pre-bid meeting it will be presumed that the bidders are well conversant with the terms and condition and no further request for change in scope, terms and conditions of contract shall be entertained under any circumstances.

Section VI - Appendix Hereinbefore Referred To

Ref to Clauses in General condition of contract
hereinbefore referred to

1.	Defects Liability Period	Twelve months from the date of the completion of the work
2.	Period of Final Measurement	3 months
3.	Date of Commencement	14th day from the date of issue work order
4.	Liquidated damages at the rate of	The recovery of Liquidated Damages shall be at the rate of 0.25% of the accepted tender amount per week of delay in completion of work and subjected to maximum ceiling as 10% of the contract amount.
5.	Minimum value of works for interim certificates/running account bill	₹ NIL
6.	Period for honouring certificates of payment	One month for interim bills and 3 months for final bill.
7.	Interest for delayed payment	As per Bank rate

Ref to clauses in special condition of contract

1	Contract Period/Time of Completion	90 days
2	Retention Money	5% of contract value till DLP
2	Security Deposit / PBG during execution of the work	5% of contract value till Virtual Completion

Section-VII

Safety Code (A & B)

A. GENERAL SAFETY

1. First aid appliances including adequate supply of sterilized dressings and cotton wool shall be provided in a readily accessible place.
2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all work that cannot safely be done from ground.
4. No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm (clear) and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used an extra mazdoor shall be engaged for holding the ladder.
5. The excavated material shall not be placed within 1.5 meters of the edge of the trench or half of the depth of trench, whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.
6. Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing; minimum height shall be one metre.
7. No floor, roof or other part of the structure shall be so overloaded with debris of materials as to render it unsafe.
8. Workers employed on mixing and handling material such as asphalt, cement mortar or concrete and lime mortar shall be provided with protective footwear and rubber hand-gloves.
9. Those engaged in welding works shall be provided with welder's protective eye-shields and gloves.
10. i) No paint containing lead or lead products shall be used except in the forms of paste or readymade paint.
    ii) Suitable face masks shall be supplied for use by the workers when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
11. Overalls shall be supplied by the Bidder to the painters and adequate facilities shall be provided to enable the working painters to wash during the period of cessation of work.
12. Hoisting machines and tackle used in the works, including their attachments, anchorage and support shall be in perfect condition.
13. The ropes sued in hoisting or lowering material or a means of suspension shall be of durable quality and adequate strength and free from defects.
14. The bidder shall provide all the safety gadgets to the workers for carrying out the work as per statutory norms.
15. During the work execution necessary fire safety measures shall also be taken.

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B. FIRE AND ELECTRICAL SAFETY

1. All the temporary electrical power for carrying out various services at site such as cutting / drilling machine shall be provided through properly rated earth leakage protection devices (ELCB).
2. Only ISI marked 3 pin plug and other appliances and equipment's shall be used. Electrical power cables/wires used shall be properly rated and joints should be avoided. If there, the joint should be proper and insulated.
3. All electrical appliances i.e. welding, drilling, cutting machine, etc. shall be safely and securely earthed to prevent leakage current while in operation. Before commencing the welding work for the first time on any day, fire section shall be informed and only after the site inspection by the Fire officers/Personnel, work shall be started.
4. Fire buckets filled with clean dry sand and ready for immediate use for extinguishing fires, in addition to fire extinguishers suitable for dealing with fires, shall be conspicuously marked and kept at site at convenient location .
5. Used paint drums shall be stored in specified store only after closing them properly.
6. None of the fire extinguishers shall be removed/shifted from its designated location.
7. Personal protective equipment such as safety shoes, hand gloves, welder's mask, ear plugs, etc. as applicable depending upon the requirement of the work, shall be used by the workmen to prevent occupational health hazards.
8. None of the passages near lift lobby and staircases shall be used for stacking/ dumping any kind of materials/waste
9. Power supply shall be switched off from the Mains when equipment is not in use.
10. Wood-shavings, saw-dust or any debris generated from the work shall be collected on daily basis, removed from site and stored at the designated place in proper manner.
11. The work site shall be properly illuminated during the work.
12. All the electrical works should be carried out by licensed/ authorized electricians/ wiremen
13. Portable battery-operated lights may be used at work site to avoid laying of temporary wire for lights.
14. Necessary barricading and signage boards of good quality shall be fixed at conspicuous locations at the work site.
15. Aluminium / steel ladders should have proper rubber insulation at the base and wherever required, these ladders shall be kept on electrical insulating safe rubber mats.
16. Any debris generated from the work shall be collected on daily basis, removed from site and stored at the designated place in proper manner

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Section VIII

GENERAL TECHNICAL SPECIFICATIONS - CIVIL

The scope of work covers **"Renovation of B-40 and window replacement in A-07 at RBI Officer's Quarter, Ultadanga"** in accordance with specifications prepared to the satisfaction of the Bank's Engineer. The following specifications shall form part of the contract and these shall deem to be supplemental to the specifications and not in derogation thereof except to the extent specifically provided herein.

1. QUALITY CONTROL

1. QUALITY: All materials to be used for works shall be confirm to relevant BIS & best quality of their respective kinds as specified herein and shall be approved make and shall comply strictly with the tests prescribed hereinafter or, where tests are not laid down in list Specification, with the requirements of the latest edition of the relevant India standards approved by the Engineer,

2. INSPECTION AND TESTING: - All materials before being incorporated in to the Works shall be subjected to inspection and testing as provided in the Conditions of Contract and elsewhere in the Specifications. The cost of all samples for all tests relevant Standards shall be deemed to be included in the Contract rates. No materials shall be used in the works unless they have first been approved by the Engineer or his representative. Manufacturer test certificate for the material concerned shall accompany the lot of material supplied at site which may be sent for testing if required by the Bank's engineer. The costs of all the tests shall be borne by the contractor.

3. SAMPLES- Samples of all materials proposed to be used or incorporated in the works and to be supplied by the Contractor may be called for at any time by the Engineer or his Representative.

4. INDEPENDENT TESTS- Independent tests and analysis of any of the materials may be made from time to time by a Testing House or analyst appointed by the Engineer/ Bank in order to check the supplier's works tests and analysis. The procedure for the testing and acceptance criteria will be as stated in the respective I.S codes. The contractor shall at his own expenses supply and deliver to a Testing House or Analyst such materials as may be directed by the Engineer. Should the result of any test be unsatisfactory to the Engineer or his Representative, the materials represented will be rejected. The costs of all the tests shall be borne by the contractor.

5. ENGINEER-IN-CHARGE may furnish quality control formats for concrete works after award of work. CONTRACTOR shall note that it is required to adopt all such formats

6. Alternatively, if CONTRACTOR has his own QC formats he may adopt them subjected to such modifications considered necessary and approval by ENGINEER-IN-CHARGE.

7. In either case CONTRACTOR shall submit his detailed Quality Assurance Plan after the award of contract. This would be reviewed, appropriately modified and approved by ENGINEER-IN-CHARGE.

8. INSPECTION: - All materials, workmanship and finished construction shall be subject to continuous inspection and approval of ENGINEER-IN-CHARGE. Materials rejected by ENGINEER-IN-CHARGE shall be expressly removed from site within 3 (three) working days and shall be replaced by CONTRACTOR immediately at no extra cost to OWNER.

9. CLEAN-UP- Upon the completion of concrete work, all forms, equipment, construction tools, protective coverings and any debris, scraps of wood, etc. resulting from the work shall be removed and the premises left clean.

Mode of Measurements (as per IS 1200):

The length and breadth shall be measured correct to a cm. The area shall be calculated in sqm (correct to two places of decimal), except otherwise stated. Small articles not exceeding 10 sq. decimetre (0.1 sqm) of painted surfaces where not in conjunction with similar painted work shall be enumerated. Painting upto 10 cm in width or in girth and not in conjunction with similar painted work shall be given in running metres and shall include cutting to line where so required. Note : Components of trusses, compound girders, stanchions, lattices and similar work shall, however, be given in sq. metres irrespective of the size or girth of members. Priming coat of painting shall be included in the work of painting works.

In measuring painting, varnishing, oiling etc. of joinery and steel work etc. The coefficients as indicated in following tables shall be used to obtain the area payable. The coefficients shall be applied to the areas measured flat and not girthed.

LIST OF APPROVED MATERIALS (CIVIL)

Sr No.	Materials	Approved Manufacturer / Brand name & model
1	Paint	Dulux, Akzo Noble, Berger, Asian, etc or any approved equivalent.
2	Waterproofing chemicals	Polyalk WP, ROFF, Hydro proof, PIDILITE, Fosroc, Sika, BASF, ICI Dulux or any
3	Chemicals / Admixtures for	Fosroc, Dr. Fixit, BASF, SIKA or approved equivalent
4	Zinc chromate primer	Asian paints Ltd, Berger paints or approved equivalent
5	Putty	Birla White, JK white or approved equivalent.
6	Cement	A.C.C, Ultra Tech, Ambuja, Birla, or approved equivalent with ISI branding
7	Tiles	NITCO, Johnson, Kajaria, RAK or any approved equivalent
8	Plywood	Kitply, Green ply, Century or approved equivalent with ISI branding etc.
9	Laminate	Greenlam, Century, Merino, Formica India or approved equivalent
10	UPVC Window	Fenesta, Veka, Prominance, Kommerling or approved Equivalent make
11	Glass	Modi guard, Saint Gobain, AIS, or approved Equivalent.
12	Interior Emulsion paint	Asian Paints, Berger, ICI dulux etc. or any approved equivalent
13	PVC Pipe	Finolex, Supreme, Plasto, Astral or approved equivalent with ISI branding
14	Reinforcement	TATA / SAIL or approved equivalent
15	Steel plate (Grade 304)	TATA or approved equivalent
16	Plumbing / Sanitary fittings & accessories	Jaquar, Parryware, Hindware, Marc, Chilly, ALPINA or any approved equivalent
17	Carpentry hardware, fixtures, imogeneries	Hettich, Haffele, Dorma Kaba, or approved Equivalent make

NOTE: All the materials should be got approved from the Bank before using in the work by the contractor. All materials shall be of the 1st quality ISI marked/ ISI Standard approved. If the approved brands mentioned are not available, equivalent make as may be approved by the Bank / Bank's Engineer only to be used on the work. Wherever contractor proposes to use equivalent makes (i.e. other than specified), the same shall be done after prior approval of the Bank / Bank's Engineer after submitting relevant documentary evidence. Any additional expenditure and time due to this shall be solely on contractor's account and no claims whatsoever shall be entertained in this regard.

Date: -

Place: -

Signature and seal of the contractor

Name and address:

LIST OF DOCUMENTS TO BE MAINTAINED AT SITE

Sr No	Description of the Document	Remarks
1	Contract Agreement. Certified true copies of the contracts	
2	Site order Book - For issue of instructions by Engineer-in-charge or his representative at site in the course of day to day supervision. This book shall be in the form of Triplicate book with machine numbered pages. After recording the instructions, one copy shall be taken by Engineer-in-Charge or his representative, another by the contractor and the third copy shall remain in the book on which the compliance shall be recorded by Contractor after taking required action.	Proforma 1
3	Material at site Register To record the material receipted and issued by on daily basis by the contractor.	Proforma 2
4	Measurement Book	Proforma 3
5	Hindrance register for recording the details of hindrances, reasons & its clearance with time period jointly signed by the Site Engineer/ Engineer-in-charge representative and the contractor's representative	Proforma 4
6	File and Register for Extra/Variation Order To maintain record of extra/ variation items	Proforma 5

Date: Signature and seal of the contractor

Place: Name and address:

Proforma 1- Site order Book

Name of the work :
Work Order Reference:
Work Order Date:
Schedule date of commencement:
Actual date of commencement:
Schedule date of completion:
Actual date of completion:

Sr.no.	Remarks/ Instructions of the Bank's Engineer	Dated initials of Bank's Engineer	Initials of the Contractor for having received the instruction	Action taken with date	Dated initials of the Site Engineer	Remarks of the Bank's officials

Proforma 2- Material at site Register

Name of the work :	
Work Order:	
Schedule date of commencement	
Actual date of commencement	
Schedule date of completion	
Actual date of completion	

Sr No	Date	Challan No.	Particular of Material	Quantity	Signature			Remarks
					Contractor	JE	AM /MGR	

Proforma 4 - MEASUREMENT BOOK
(To be Supplied In Triplicate as Bound volumes)

M.B No._____ Page No._____

Tender Item No.	Full Description of item of work	Measurements				Quantity	Quantity as per Tender Document
		No.	L	B	D/H		

Abstract of cost for Running Account Bill / Final Bill

Running Account Bill no: …….

M.B. No. _____ Page No. _____

Serial No.	Tender Item No.	Full Description of item of work	Quantity	Rate ₹	Unit	Amount ₹
(Colm. 1)	(Colm. 2)	(Colm. 3)	(Colm. 4)	(Colm. 5)	(Colm. 6)	(Colm. 7)

Proforma 4 - Hindrance register

Name of the work :	
Work Order:	
Schedule date of commencement	
Actual date of commencement	
Schedule date of completion	
Actual date of completion	

Sr No	Hindrance		Overlapping Hindrance (Days)	Net Hindrance (Days)	Cumulative Hindrance (days)	Reason	Contractor's Sign	JE	AM or Mgr or AGM
	From	To							

Proforma 5 - File and Register for Extra/Variation

Name of the work:									
Name of the contractor:									
Work Order:									
Amount of tender :									
Amount of extra/variation items sanctioned so far:									
Total likely financial implication of extra/ variation items recommended so far, for sanction including the present proposal:									
Sr. No.	Description of item	Quantity	Unit	Contractor's claims		Proposal of AM(Tech)/MGR(Tech)(Site)		Recommendation of Regional Director	
				Rate	Amount	Rate	Amount	Rate	Amount

Section IX

GENERAL TECHNICAL SPECIFICATIONS - ELECTRICAL

1. General Requirements

The installations shall generally be carried out in conformity with the requirements of Indian Electricity Act, 1910 as amended up to date and Indian Electricity Rules, 1956 framed there under, the relevant regulations of the Electric Supply Authority concerned and also with the specifications laid down in the Indian Standard IS: 732/1963 "Code of Practice (Revised) for Electrical Wiring Installations (System Voltage not exceeding 650V)". The work shall be executed as per National Electrical Code and if any item is not covered there under or there is any doubt, the specification approved by the Engineer-in-charge will be final and binding.

The Tenderer shall visit the premises and ascertain site conditions, existing structures / ceiling and other obstructions if any, and suitably allow for these exigencies in his offer. No extra claims will be admissible later on these grounds.

The participants are requested to visit the site & understand the scope of work before offering their rates.

Materials:-

All materials, LED fittings and its driver unit will be used in electrical installations shall confirm to Indian Standard Specifications wherever these exist. A list of approved materials is attached. Materials not included in the list as well as any particular make not included in the list should be approved by Engineer-in-charge before use. All required materials covered under this specification shall be supplied and installed by the contractor complete in all respect except in cases where it is clearly mentioned otherwise. The materials and accessories required for completing the work will form part of the work although they have not been specified separately. The work shall include all reasonable precautions and provisions for safety of operation and maintenance personnel.

1. Standard:-

(a) Unless otherwise specified, all materials covered under this specification shall be designed, manufactured, tested and installed in conformity with the latest Indian Standard Specifications. In case such Indian Standard Specifications are not published equivalent British Standard Specifications shall be followed. All equipment's shall confirm to latest Indian Electricity Rules, CPWD and Local/State laws or byelaws as regards to safety, earthing and other essential provisions specified therein.

(b) All equipment's and materials selected shall also be supplied and installed taking into consideration the Factories Act, Fire Regulations and Local laws or byelaws. All light fittings and equipment's selected shall be have well tied out design. All materials used in the assembly of fittings and their accessories shall be of high quality and manufactured in accordance with the best modern practice.

(c) All the materials supplied by the contractor according to the contract conditions will be subject to inspection and approval by the Consultant or/and Engineer-in-charge or their authorized representative from time to time. The contractor shall extend all required facilities for such inspection free of cost. At the time of inspection, the inspecting officer shall have full liberty to reject any such material, which does not confirm to specifications or the requirements. Bank shall not entertain any claim for the rejected materials. The contractor shall remove all rejected materials from the site at his own cost.

(d) Bank shall not accept any surplus material procured by the contractor.

2. LT Cables:

The LT power cables shall be of PVC insulated, PVC outer sheathed, FRLS, 1100 Volt grade, armoured, single core or multi core, stranded aluminum / copper (as mentioned in B.O.Q) conductor cables of approved make and should bear ISI mark.

Note: All standards and codes mean the latest.

3. Workmanship: Good workmanship and neat appearance are the pre-requisites for compliance with the various sections of these specifications. The work shall be carried out by the electrician holding wireman certificate duly issued by competent state authority under direct supervision of a person holding Electrical Supervisory certificate for Low Tension (LT) duly issued by concern Authority of the State Govt., failing which Rs 2000/- per day will be imposed as penalty and in accordance with the statutory rules and regulations in force. The relevant ISI code of practice shall be followed wherever applicable.

6. Additional Specifications:

a) Any damage to walls, floors, etc. during installation and erection must be repaired by the Contractor to match the original surface for which no extra amount will be paid.

b) For conduits all the junction boxes etc. should be of inspection type

c) Successful bidder shall use only their offered make of materials and fittings. Getting approval for the materials delivered at site from Bank will be sole responsibility of the successful bidder. The Contractor shall be bound to replace the unapproved materials and fittings at his own cost without any delay.

Sr. No.	Name of Item	Make	Offered make by Bidder (Only one Make)
1	Modular type switches, sockets, regulators, plates, concealed	Legrand (Mylinc), Crabtree	
2	T.V. Outlet socket/telephone socket	Legrand (Mylinc), Crabtree, L&T	
3	Cables and Wires (FRLS)	Polycab/ Finolex/ RR Kabel/Havells/Mescab	
4	Ceiling rose (Three Pin)	Anchor/Havells/ Polycab	

5	Conduit/ Casing-capping	Precision / Presto-plast /AKG/ Polycab	
6	Light fittings	Philips/ Havells/ Crompton/Wipro/Bajaj	
7	Wall bracket light fitting with detachable LED bulbs	Philips/ Havells/ Crompton/Wipro/Bajaj	
8	Glands/ Lugs	Dowells, Jainsons , Comet	
9	BLDC Ceiling fan/ exhaust fan/ cabin fan/ wall fan	Crompton/ Havells/ Orient/ Bajaj/ Atomberg	
10	MCBs, RCCBs, MCBs, MCB TPN DBs etc.	Legrand/ Siemens/ Havells/ L&T	
11	Telephone Wire and cable T.V. wire	DELTON/ Polycab/ Finolex	

d) Intending tenderers are advised to study all the specifications, terms, conditions etc. in detail and inspect the site before submitting tenders so as to ascertain the nature and scope of the work involved and the methods to be adopted for executing the work.

e) The rate quoted shall include cost of cutting holes and chase in walls floor slabs, repairing the same and restoration of original surface. Nothing extra shall be entertained on this account.

f) The quantity of works may be increased or decreased depending on Bank requirement. The successful bidder shall carry out the increased/ decreased works at their quoted rates.

g) The successful bidder shall clean the site on daily basis to remove the all debris from the site, failing which Bank may clean the site by utilizing the services of any other firm/agency & the same may be deducted from the any bill of the successful bidder.

Place:

Signature of the tenderer with seal

Date:

List of various electrical points to be provided in each flat (Tentative)

Area /Location	Light Fittings		Fan points		Exhaust fan	1 nos. 6A/10A Plug points on a main switchboard with light, fan etc.	1 nos. 6A/10A Point on Switch Board (SB) with 6/10 A Switch & Socket	16A Power Point	AC& Geyser POWER POINT	RJ-11 Telephone Point	3 nos. 6A/10A Point on Switch Board (SB) with 6/10 A Switch & Socket
	2'/4' LED Tube lights / LED Bulb	Decorative Light / Call Bell	Ceiling Fan	Cabin Fan / Wall fan							
Drawing Room	1 (4' Tube)	2 (bracket light)	1	0	0	1	3	0	1 (Split AC)	1	1 (TV)
Bedroom-1	1 (4' Tube)	1 (bracket light)	1	0	0	1	1	0	1 (Split AC)	1	1 (TV)
Bedroom-2	1 (4' Tube)	1 (bracket light)	1	0	0	1	1	0	1 (Split AC)	1	1 (TV)
Bathroom	1 (LED Bulb)	0	0	0	1	0	0	0	1 (Geyser)	0	0
Toilet	1 (LED Bulb)	0	0	0	1	0	0	0	0	0	0
Wash Basin	1 (2' Mirror light)	1-Call Bell	0	0	0	1	0	0	0	0	0

Kitchen	2 (1 nos. 4' Tube, 1 LED Bulb)	0	0	1	1	1	3 (1 aqua guard, 1 fridge, 1 chimney)	2 (Micro wave/ Mixer, Dishwasher)	0	0	0
Balcony	0	1 (bracket light)	0	1	0	1	1 (Washing Machine)	0	0	0	0
Total	8	6	3	2	3	6	9	2	4	3	3

Place: **Signature of Tenderer with stamp**

Section – X

Un-priced bill of quantity
(Image of price bid/part II)

S.No.	Description	Qty.	Unit.
1	**Dismantling work of plumbing / sanitary fitting / waterproofing works / counter etc in Kitchen, WC and Bathroom:** Disconnecting, dismantling and disposal of the following: (i)Carefully disconnecting, plugging wherever required and dismantling the existing plumbing / sanitary fittings / fixtures and lowering down & stacking the same neatly. (ii)Carefully dismantling the existing flooring in Bathroom / WC along with its bed mortar, brickbat coba, waterproof treatment, etc. up to base concrete / mother slab as per site requirements (Approximate Qty. 1.60 Cum.) (iii)Carefully dismantling the existing cement concrete / kadappa stone platform in kitchen (iv)Carefully dismantling by manual means the existing door frame including door shutter with holdfasts, anchors, etc. without disturbing adjoining walls (2 Nos. Doors with area less than 3.00 Sqm) (v)Disposing of the generated building rubbish / waste material / malba / similar unserviceable articles, by manual means, including loading, transporting, unloading to approved municipal dumping ground as approved by Bank's Engineer including all leads & lifts involved Rebate for taking the dismantled salvageable items will be given under item no. 41	1.00	per flat
2	**Dismantling of existing wall/dado tiles/mosaic:** Carefully dismantling existing wall tiles / dado in Bathroom / WC / kitchen / balcony and disposal of dismantled materials from the premises including loading, transporting, unloading to approved municipal dumping ground as approved by Bank's Engineer including all leads & lifts involved. Rebate for taking the dismantled salvageable items will be given under item no. 41	50.00	Sqm.

3	**Dismantling / disengaging and removing the existing Mild Steel (M.S) windows having area less than 3.00 Sqm per window:** Carefully dismantling and removing the existing Mild Steel (M.S) windows, along with M.S / wooden outer frames, shutters, glass, fittings / fixtures / fasteners, hardware etc., shifting and disposing the dismantled and removed materials including the salvageable materials at location(s) shown by the Bank's Engineers within the Bank's premises in an organised manner, carting the debris and non-salvageable items away from the colony premises and dumping them at a dumping yard, authorized by Kolkata Municipality Corporation or any other local body authorities etc., complete as directed by Bank's Engineer. Care should be taken to avoid damages to the structural members, other installations, fittings & finishes including dado on both internal and external surfaces of the walls, free falling of dismantled materials including glass panels etc., during the dismantling, shifting, and disposing. Any damage(s), accidentally caused to the structural members, other installations, fittings, finishes including dado on both internal and external surfaces of the walls etc., shall be mended to reinstate the same to their original condition(s). The scope of work shall include temporarily closing the openings left on the wall(s), after removal of the windows, by providing and fixing 6mm plywood panels / planks & tarpaulins, till such time the new windows are installed in those openings. Rebate (scrap / buy-back value) for taking away the salvageable items shifted and stacked shall be considered separately under item No. 41 below.	13.00	Each.
4	**Brickwork:** Providing and constructing half brick masonry wall in superstructure using locally available 1st class bricks for partitions in cement mortar 1:4 (1 cement: 4 sand) at all heights with H.B wire netting at every third layer, including scaffolding, maintaining proper line, level & plumb, necessary curing, etc. all complete as per the directions of the Bank's Engineer in charge.	10.00	Sqm.
5	**Waterproofing treatment to sunken slabs / wall dado in bathroom/WC/Washbasin area/Kitchen without PMM:** Preparing the surfaces, by thorough cleaning, using wire brushes / brooms, clean jet of water etc, to remove the loose matter / dust / dirt, to make them suitable to receive the water proofing treatment to be applied over them. Providing and applying two coats (second coat applied over the first coat after necessary curing) of water-proof coating, using polymer-based chemicals Sika TopSeal 107 or approved equivalent, over the surfaces prepared as above. The rate also includes	57.00	Sqm.

	making good, the minor repairs/damages to the walls/floors if any.		
6	**<u>Waterproofing treatment to sunken slabs in bathroom/WC with PMM in sunken portion:</u>** Providing, laying / rendering, consolidating using hand rammers / trowels, polymer modified, water-proof cement plaster in C.M 1:3, prepared using approved quality, zone III, sieved and washed river sand and approved make portland cement, modified with the same polymer as mentioned above and used as per manufacturer's specifications, for an average thickness of 15 mm, over the water proof-chemical coating applied on the floor and walls, as above, including providing and rendering the same polymer modified cement mortar, prepared as above, to fill the cavities and level the surfaces, to receive the layer of water proof-plaster. The surface of the polymer modified, water-proof plaster layer shall be finished smooth using, using floats, trowels and brushes. Providing and applying two coats (second coat applied over the first coat after necessary curing) of water-proof coating, using polymer-based chemicals Sika TopSeal 107 or approved equivalent, over the surfaces prepared as above. The surfaces shall be suitably prepared as per the instructions / specifications of the chemical manufacturer, before application of each coat of chemicals. The chemicals / materials shall be applied / used strictly as per the manufacturer's specifications and instructions of Bank's Engineer. The rate shall include providing and making 50 mm x 50 mm fillets (coving) at junctions of floor and walls, and walls for the depth of the sunken / raised floor, using P.C.C 1:1.5:3 and C.M 1:3 modified with polymer-based chemicals as used above.The treated portions shall be tested by pounding water for a period of 72 hours to check for leakages / seepages and got approved by the Bank’s Engineer. Any seepage / leakage noticed during the period of testing shall be rectified before going ahead with subsequent works. Note: The rates shall inclusive of submission of performance guarantee for 10 years in prescribed proforma on non-judicial Stamp paper of required value.	14.00	Sqm.

7	**<u>Brick bat coba in sunken portion:</u>** Providing, laying and filling horizontal faces of sunken slabs (i.e. sunken slab portions of WC, kitchen, etc.) with waterproof brick bat coba in CM 1:4 admixed with approved waterproofing compound as per manufacturer's specifications up to 200mm depth including proper consolidation to level and slope, finishing top layer in CM 1:4 admixed with approved water proofing compound, curing etc. complete all as directed. (Bottom & top cement mortar thickness should be minimum 20mm). The rates shall inclusive of submission of performance guarantee for 10 years in prescribed proforma on non-judicial Stamp paper of required value.	4.00	Sqm.
8	**<u>Providing and laying screed concrete (1:2:4):</u>** Providing and laying in position plain cement concrete (1:2:4), having thickness up to 75mm, laid with proper slope. Work includes curing.	8.00	Cum.
9	**<u>Providing and fixing anti-skid vitrified floor tiles:</u>** Providing and laying 1st quality anti-skid, minimum average 10 mm thick floor tiles of approved make, quality, shade of approximate size 600x600 mm or any other approved size in floor tiling in toilet/bath area in proper position and slope laid on average (or as per site requirement) 20mm. thick bed of Cement Mortar 1:4 (1 Cement : 4 Sand) including cement float, filling joint in white cement paste mixed with matching colour pigment, cleaning, curing, etc. complete all as directed by the Bank's Engineer. The basic cost of tiles shall be ₹730.00 per Sq.m. exclusive of all taxes.	18.00	Sqm.
10	**<u>Providing and fixing 20mm diameter SDR-11 grade Chlorinated Polyvinyl Chloride (CPVC) pipes:</u>** Providing and fixing 20mm diameter Chlorinated Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, i/c fixing the pipe with clamps at 1.00 m spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and the cost of cutting chases and making good the same including testing of joints complete as per direction of Engineer in Charge.	23.00	Rmt.

11	**<u>Patch repairing work with Polymer Modified Concrete of avg. thickness upto 50mm:</u>** Patch Repairs to the RCC members such as beams, columns, waist slabs, staircase, entrance portico slab & beam using the polymer chemicals as per the manufacturers specifications at all height & level ,complete as per manufacturer's specifications and Bank's engineer's instructions. The rate should be inclusive of shuttering and centering work if required. The Quoted rate shall include followings (i) Carefully dismantling by gentle chipping the cracked/loose, distressed concrete, loose to expose the hard/sound concrete surface (ii) Cleaning & treatment of existing reinforcement bars from rust to give it a total rust-free steel surface by using alkaline chemical rust remover/passivator of approved make with paint brush and removing loose particles after 24 hours of its application with wire brush and thoroughly washing with water and allowing it to dry, all complete as per manufacturer's specification and direction of Engineer-In-Charge. (iii) Providing, mixing and applying SBR polymer (of approved make @ minimum 2% by wt. of cement used) modified plain/reinforced cement concrete for structural members with ordinary portland cement, coarse manufactured sand and graded stone aggregate of 10mm maximum size with specified average thickness. The rate shall include Providing, mixing and applying bonding coat of required thickness (as per manufacturer's specification) of approved adhesive on chipped portion of RCC as per specifications and direction of Engineer-In-charge complete in all respect. The rate shall be inclusive of carting away the debris out of the premises, etc. all complete as directed by Bank's Engineer. The rate shall include	5.00	Sqm.
	limited minor quantity (approximately 15 kg) of providing & placing of new reinforcement with proper lapping/welding wherever the diameter of the existing reinforcement is found reduced more than 15% of the original or entire damaged. The reinforcement should confirm to high strength deformed steel bars as per IS 1786. The rate should include cutting, bending, binding with G.I. wire and placing in proper position as directed by Bank's Engineer. **Note: Rates shall be for finished surface area of concrete**		
12	**<u>Patch repairing work with Polymer Modified Cement Mortar upto 25 mm average thickness:</u>**	40.00	Sqm.

	Patch Repairs to the RCC members such as beams, columns, waist slabs, overhead tanks, staircase, entrance portico slab & beam using the polymer chemicals as per the manufacturers specifications at all height & level ,complete as per manufacturer's specifications and Bank's engineer's instructions. The Quoted rate shall include followings: (i) Carefully dismantling by gentle chipping the cracked/loose, distressed concrete, loose to expose the hard/sound concrete surface (ii) Providing, mixing and applying SBR polymer (of approved make) modified Cement mortar in proportion of 1:4 (1 cement: 4 graded manufactured sand with polymer minimum 2% by wt. of cement used) as per specifications and directions of Engineer-in-charge. (iii) Providing, mixing and applying bonding coat of required thickness (as per manufacturer's specification) of approved adhesive on chipped portion of RCC as per specifications and direction of Engineer-In-charge complete in all respect. The rate shall be inclusive of carting away the debris out of the premises, etc. all complete as directed by Bank's Engineer. **Note: Rates shall be for finished surface area of concrete**		
13	**Providing and fixing 40mm diameter SDR-11 grade Chlorinated Polyvinyl Chloride (CPVC) pipes:**	3.00	Rmt.
	Providing and fixing 40mm diameter Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge.		
14	**Providing and fixing 80mm diameter unplastisized Polyvinyl Chloride (uPVC) pipes:**	4.00	Rmt.
	Providing and fixing 80mm diameter unplastisized Polyvinyl Chloride (CPVC) pipes, having thermal stability for hot & cold water supply including all CPVC plain & brass threaded fittings This includes jointing of pipes & fittings with one step CPVC solvent cement, trenching, refilling & testing of joints complete as per direction of Engineer in Charge.		
15	**Providing and fixing 100mm diameter CI pipes:**	20.00	Rmt.
	Providing and fixing 100mm diameter sand cast CI pipes as per IS 1729 laid in proper line and level, completely watertight with the spun yarn and lead joints complete all as directed by the Bank's engineer.		
16	**Providing and fixing PVC P trap:**	1.00	Nos.
	Providing and fixing PVC P trap(4"x4") with 100 mm water seal		

17	**Providing and fixing PVC S trap:**	1.00	Nos.
	Providing and fixing PVC S trap(4"x4") with 100 mm water seal		
18	**1:4 Cement Plaster:**	70.00	Sqm.
	(i) Carefully removing existing plaster on masonry/concrete walls with chisel and hammer in patches such that the masonry / concrete element underneath the plaster is not damaged. Plaster shall be removed along with visible traces of cement / lime and surface thoroughly cleaned with wire brush as required and concrete surface shall be hacked wherever required, to receive plaster& proper bonding surface.		
	(ii) Providing & applying plaster of thickness 12 mm to 20 mm in patches of area 2.50 sq.meters and under, including cutting the patch in proper shape, raking out joints and preparing and plastering the surface of the walls complete, including disposal of rubbish to the dumping ground, all complete as per direction of Engineer-in-Charge.		
19	**Providing and applying white cement putty:**	150.00	Sqm.
	Providing and applying white cement putty of 1 mm thickness over plastered surface in line & level to prepare smooth surface. Quoted rate shall inclue the cost of preparation of surfaces as per bank's specification, necessary scaffolding, cleaning, carting away debris out of premises complying the statutory norms etc. all complete as directed by Bank's Engineer		
20	**Providing and fixing glazed ceramic wall tiles:**	50.00	Sqm.
	Providing and fixing in position 600 X 1200, first quality glazed ceramic tiles of approved make by the Bank in colour, shade & pattern in dado on wall with grey cement paste over 12 mm thick single coat cement plaster in CM 1:3 (1 Cement : 3 Sand) including filling the joints with white cement mixed with matching colour pigment, cleaning, curing, and carting away the debris etc. complete all as directed by the Bank`s Engineer. The tiles shall be laid with 3/4 mm spacers and shall be set with a floating layer of grey cement slurry and joints shall be pointed with epoxy tile grouts of approved make, quality and shade.		
	Basic price of ceramic tile is ₹600/sqm, exclusive of GST		

21	**Providing and fixing EWC:** Supplying & installing approved make & model white colour approved European commode with hydraulic seat cover and cistern etc. such as Jaquar, Parryware, Hindware or any other approved equivalent complete set including all necessary fittings accessories & hardware including making leak-proof connection with the P/S trap, flushing cistern, cutting & chasing brick /RCC members/ walls, floors, removing old P/S traps, removing existing EWC/OWC complete as directed by Bank's engineer. Jaquar make FSS-WHT-29853S300UFSM or approved equivalent (basic rate is ₹. 18, 800/- excluding GST)	1.00	Each.
22	**Dismantling tile work in floors and skirting:**	80.00	Sqm.
	Dismantling tile work in floors and skirting including bed mortar up to parent surface all complete as directed by the Bank's Engineer.(including stacking material within 50 metres lead and dumping the debris in the municipal dumping ground. For thickness of tiles 10 mm to 25 mm) Only plan area will be measured for arriving final quantity.		
23	**Providing and fixing vitrified floor tiles:**	80.00	Sqm.
	Providing and laying vitrified floor tiles and 150mm high skirting with tiles of size 600 X 600 mm (thickness to be specified by the manufacturer) with water absorption less than 0.08% and conforming to IS: 15622, of approved make, in all colours and shades, laid on 20mm thick cement mortar 1:4 (1 cement : 4 coarse sand), jointing with grey cement slurry @ 3.3 kg/ sqm including grouting the joints with white cement and matching pigments etc., complete as directed by the Bank's Engineer. Only finished plan area shall be measured for payemnt purpose. **Basic price of vitrified tile is ₹600/sqm,exclusive of GST.**		
24	**Repainting work with 100% Premium acrylic emulsion paint (Interior quality):**	280.00	Sqm.

	Suitably preparing the surface of the walls, ceilings / soffits by scrapping, sand papering & dusting to remove the loose layers of paints, dirt / rust scales, laitance or any other foreign matter. Providing and applying white cement-based putty of approved make for the required thickness as per site conditions to fill-up, level and smoothen the surfaces wherever required in patches. Providing and applying, two or more coats of interior grade premium acrylic washable distemper paint of approved make and shade over a coat of approved make interior grade primer etc., complete all directed by Bank's Engineer. The Rate shall also include the following (i)Providing & applying 1 to 2 mm average thick cement-based wall putty of approved make where ever required as per site condition to prepare smooth & level surface. (ii)Providing, erecting, removing and taking away necessary scaffolding and staging if required for the successful execution of the work is also included in the scope of the work (iii)Removing of stain from floor, glass pane, electrical fittings etc., carting away debris out of premises complying the statutory norms etc. all complete as directed by Bank's Engineer-in-charge		
25	**<u>Repainting work to wooden surface with SEP:</u>**	35.00	Sqm.
	Suitably preparing the surface of the wooden surface by scrapping, sand papering & dusting to remove the loose layers of paints, dirt / rust scales, laitance or any other foreign matter. Providing and applying two or more coats of approved make wooden primer. Providing & applying approved make & shade Synthetic Enamel Paint to wooden surface, as per manufacturer's specification. The Quoted rate shall include following (i)Providing & applying wooden filler / putty of approved make where ever required as per site condition to prepare smooth & level surface. (ii)Providing, erecting, removing and taking away necessary scaffolding and staging if required for the successful execution of the work is also included in the scope of the work (iii)Removing of stain from floor, glass pane, electrical fittings etc., carting away debris out of premises complying the statutory norms etc. all complete as directed by Bank's Engineer-in-charge		
26	**<u>Dismatling the existing inbuilt cupboard and rebuilding the same with new carcass:</u>**	8.00	Sqm.

	Dismantling of existing inbuilt cupboard including overhead unit and refixing it as per the existing approved design with replacement of wooden shelves, carcass (sides , top and bottom) etc. with approved make 16mm thick laminated cement bonded particle board having edge band with 2mm thick pvc tape and replacement of drawers and face shutter with the 12mm thick BWR plywood pasted with 0.80 mm thick laminates, inside and outside of drawer finished with teak wood lipping, etc. complete fixed with the telescopic soft closing channels at both side of the wall. The shutter shall be made of blockboard of 19mm thick and laminated with 0.80 mm thick lamination at the both faces shall be hanged with piano hinges at the both side. The rear side faces of the built-in cupboard shall be fixed with 8 mm cement bonded laminated particle board including cost of providing and fixing decorative handles, locks of approved make etc. and labour charges, fixing & drilling fasteners in walls RCC/brick wall suitably all complete as per direction of Bank's Engineer. The dimensions of the new cupboard will be similar to those of the existing one.		
	(Note: Exposed elevation area shall be measured for payment only)		
27	**Providing and fixing Modular Kitchen unit along with required overhead & under counter storage units, loft shutters & electric chimney, with inlet/outlet/exhaust arrangement, etc:**	1.00	Each set.

	Design, Supplying, Fabricating & Installing Modular kitchen sets along with kitchen platform (having structure made of kadappa stone and Black granite top and sides, facia etc) with necessary modular unit of marine ply structure and accessories of SS 304 approved make & model basket, hardware-fittings. The approved Marine grade Plywood laminated (post formed factory pressed) overhead & under counter storage units, loft shutters, SS sink & electric chimney, with inlet/outlet/exhaust arrangement, etc. complete as per Bank's specifications. The quoted rates shall include the following:- (i) Providing shop design for modular kitchen sets complete for Supplying, Fabricating & Installing Modular kitchen sets along with kitchen platform having structure of kadappa stone and Black granite top and sides, facia etc. with necessary modular unit of marine ply structure including providing layout, accessories including chimney & sink arrangements, Computer generated 3D Sketch indicating the shape and overall appearance of the proposed Kitchen arrangements. Note: The Reference sketches and measurements are representational indicative only for quoting purpose. As the CONTRACTOR at his own cost shall provide & get the approval from Bank for the design & shop drawings as specified above after the award of work. (ii) Providing and fixing 23-25mm average thick black kadapaa stone platform with adequate intermediate vertical support of double layer kadappa stone (sandwitched) to take the load of granite platform on top and single vertical support to end supports having the compartment for modular cabinets inclusive of cost of adhesives, labour, making LPG pipe connecting hole all complete as directed by Bank's Engineer. Basic rate for kadapa stone is ₹650/sqm		

	(iii) Providing and fixing minimum 16 mm to 18mm average thick machine cut mirror polished granite stone platform and facia horizontal and vertical over the kadappa stone platform of modular cabinet cutting adequate chases inside the wall to rest the slab,making LPG pipe connecting hole all complete as directed by Bank's Engineer. sealing the joint with silicon sealant and fixing granite facia at the vertical edges, moulding rounding the exposed edges, making cut outs for sink, sealing the joints with wall, all complete as directed by Bank's Engineer. Basic rate for granite stone is ₹2600/sqm Below platform Counter Base Cabinets: (iv) Carcass of the cabinets: Shall be produced/fabricated underneath the kadappa kitchen platform by erecting vertical partitions at suitable interval including horizontal top & bottom as per the approved shop drawings & necessary site requirements so as to facilitate fixing of shutters / SS drawer basket accessories units with telescopic channels/ fittings auto hinges using approved make 19 mm thick, Marine grade plywood with 0.6 mm thick laminate(factory pressed) on both sides white laminate. All the exposed edges of the Carcass comprising vertical partitions at suitable interval including horizontal top & bottom shall be edge banded with 2 mm thick approved make white colour P.V.C edge banding (factory pressed) using approved make adhesives. The rear side panel of overhead carcass shall be made out of 4 mm thick Bakelite sheet. (v) Shutters / drawer fascias: Shall be made of 19 mm thick, Marine grade plywood laminated with 0.6 mm thick decorative post forming laminate for exposed faces and 0.6 mm thick white laminate for inner surfaces (balancing laminate). Other edges which are not post formed shall be		

	edge banded with 2 mm thick PVC edge banding. All of approved quality, make and shade (by factory pressing) using approved make adhesives. (vi) Horizontal Shelves: shall be made of 19 mm thick Marine grade plywood laminated with 0.6 mm thick white laminate on both sides and edges of the plywood shall be provided with 2 mm thick P.V.C edge banding of approved quality, make and shade (by factory pressing) with adhesives (vii) Each Shutters shall be fixed with 2 nos of Auto close hinges of approved make including necessary S.S screws etc (viii) Drawers with S.S baskets shall be mounted on high precision auto closer telescopic channels of suitable load carrying capacity (approved make and model) for smooth operation (ix) Wire Baskets & accessories of various required sizes as per indicative list/approved make shall be made of '304 grade' SS wires of approved make & model. (x) Each shutter / Drawer shall be provided with brush finished '304 grade Stainless Steel handles' of approved make & model Over head wall cabinets (xi) Same as item No. (iv) for Carcass of Overhead Cabinets but with 0.8 mm thick decorative laminate(Factory Pressed) on the exposed surface and 0.6 mm thick balancing laminate(Factory pressed) on the inner sides. (xii) Same as item no. (v) but the cabinet shutters shall be made with partly glazed- partly paneled consisting of approved make 4 mm thick float glass panels with approved design including etching /beveling of edges, of suitable size as per approved drawing. Shelves of these cabinets shall be made by providing and fixing 10 mm thick clear float glass with machine polished edges including etching /beveling of edges.		

	All the shelves shall be supported on approved make SS Cleats/Pins/holding studs The rear side panel of overhead carcass shall be made out of 4 mm thick Bakelite sheet. (xiii) Each Shutters shall be fixed with 2 nos of Auto close hinges of approved make including necessary S.S screws etc. (xiv) The cabinets shall be firmly installed on the wall using suitable size wooden wedges, S/S screw etc. including necessary drilling in all type of brick /rcc wall (xv) Same as item no. (vi) for horizontal shelves. All the shelves shall be supported on approved quality SS Cleats/Pins and shall be adjustable for various height requirements. The rear side panel shall be made out of 4 mm thick Bakelite sheet Electrical chimney with Hood: (xvi) Supply, installation, testing & commissioning of approved size and make chimney with minimum suction capacity of 1250 M3/Hr of FABER or approved equivalent, for smoke exhaust system with 100/150 mm diameter of aluminium flexible exhaust pipe of adequate length including supply & fixing exit cawl fittings (from building outside) making opening at all level & height in RCC /brickwork wall / window, filling and plugging the hole with waterproof plaster to match with the adjacent surface etc. complete as directed including disposing off and clearing the debris from the premises. Boxing for the exhaust pipes (xvii) The exhaust pipe of the chimney shall be provided with boxing made of 19 mm thick, BWR grade plywood, laminated on the inner side with 0.6 mm thick white laminate and 0.8 mm decorative laminate of approved make		
	and shade by factory pressing using approved quality adhesives and fixed to the wall / window using S.S clips / sleeves / screws and edges of the plywood shall be edge banded with 2 mm thick P.V.C edge banding. All of approved make and shade (by factory pressing) using adhesives All other accessories: (xviii) The scope of work of modular Kitchen shall also include for the provision of following other accessories like a) Two numbers of Gas cylinder trolleys of S.S 304 Grade with casters of approved make and design. b) b) One Number Garbage bin SS 304 grade of approved make and design. c) c) One Number Detergent holder SS 304 Grade of approved make and design		

	Note: This item of work is defined as a per flat job. Basic Rates of sub-items have been given to indicate quality of work. Contractor should quote considering all basic rate variations, material variations as per market condition. Payment will be made per flat only for this item of work and Basic rates will be adjusted.		
28	**Supplying and fixing the following plumbing / sanitary fittings / fixtures of approved make.**		
	The material has to be got approved for its make & quality by the Bank's Engineer before execution of work and in case of any discrepancies bank's decision shall be final.		
(a)	15 mm C.P. Brass 2 way Bib Cock with nozzle (quarter turn) Basic price of unit ₹2,340/- [reference model Jaquar FUS-CHR-29041] or equivalent approved, exclusive of GST	1.00	Each.
(b)	Health faucet with 8mm diameter, 1.20mt long flexible tube & wall hook Basic price of unit should be ₹1,560/- [reference model Jaquar ALD-CHR 577] or equivalent approved,exclusive of GST	1.00	Each.
(c)	15 mm C.P. Brass Angular Stop cock Basic price of unit should be ₹1,340/- [reference model Jaquar-FUS-CHR-29053] or equivalent approved,exclusive of GST	7.00	Each.
(d)	Providing and fixing 20 mm dia gun metal gate valve / master control valve of Zoloto or any approved equivalent Basic price of unit should be ₹2714/- exclusive of GST	2.00	Each.
(e)	15 mm C.P. Brass hot & cold wall mixer with hand shower arrangement Basic price of unit should be ₹6,560/- [reference model Jaquar-FUS-CHR-29281] or equivalent approved, exclusive of GST	1.00	Each.
(f)	Shower head / rose round shape with shower arm casted 190mm long including base plate etc. complete Basic price of unit should be ₹3,200/- [reference model Jaquar OHS-CHR-1709 and SHA-CHR-477] or equivalent approved, exclusive of GST	1.00	Each.
(g)	Hand shower with bracket and accessories complete set Basic price of unit should be ₹2,600/- [reference model Jaquar HSH-CHR-1937; SHA-CHR-549D8; SHA-CHR-555] or equivalent approved, exclusive of GST	1.00	Each.
(h)	15mm mixer (for hot and cold water) Central hole basin pillar cock Basic price of unit should be ₹4,280/- [reference model Jaquar FUS-CHR-29023B] or equivalent approved, exclusive of GST	1.00	Each.

(i)	Single towel rail 600mm long Basic price of unit should be ₹1,260/- [reference model Jaquar ACN-CHR-1111SM] or equivalent approved, exclusive of GST	1.00	Each.
(j)	Towel ring round with round flange Basic price of unit should be ₹1,000/- [reference model Jaquar ACN-CHR-1121BN] or equivalent approved, exclusive of GST	1.00	Each.
(k)	Soap dish holder Basic price of unit should be ₹680/- [reference model JAQUAR ACN-CHR-1131N] or equivalent approved, exclusive of GST	1.00	Each.
(l)	Tumbler holder Basic price of unit should be ₹1,520/- [reference model JAQUAR ACN-CHR-1141N],or equivalent approved, exclusive of GST	1.00	Each.
(m)	Double Coat hook Basic price of unit should be ₹560/- [reference model JAQUAR ACN-CHR-1161N],or equivalent approved, exclusive of GST	2.00	Each.
(n)	100mm. Stainless steel floor trap grating of approved make over the trap mouth. **Basic price of unit should be ₹100/- exclusive of GST**	4.00	Each.
(o)	Kitchen Sink with integrated drain board Basic price of unit should be ₹9000/- [reference model Nirali Popular Elegance BG Big 10"] or equivalent approved, exclusive of GST	1.00	Each.
(p)	Sink cock (mixer) Basic price of unit should be ₹4,600/- [reference model Jaquar ARI-CHR-39309]or equivalent approved, exclusive of GST	1.00	Each.
(q)	wash basin Basic price of unit should be ₹6800/- [reference model [Jaquar KUS-WHT-35601] or equivalent approved,exclusive of GST	1.00	Each.
(r)	Bottle trap Basic price of unit should be ₹1,760/- [reference model [Jaquar ALD-769L300X190] or equivalent approved, exclusive of GST	1.00	Each.
(s)	Basin Mirror Glass shelf Basic price of unit should be ₹1,240/- [reference model ACN-CHR-1171N] or equivalent approved, exclusive of GST	1.00	Each.
(t)	Corner Glass Shelf (with bracket) Basic price of unit should be ₹1,380/- [reference model ACN-CHR-1173] or equivalent approved,exclusive of GST	2.00	Each.
29	**Vertical supports for wash basin platform:**	4.40	Sqm.

	Providing and fixing in position machine cut avg. 20mm thick one side polished kadappa slab with required number of vertical support below the granite counter slab for wash basin with cut out of required size to accommodate oval shaped basin, including cost of cutting chases in walls fixing with cement mortar (1:3) etc. all complete as per the directions of the Bank's Engineer.		
	(Basic Rate of kadappa stone: ₹650/- per Sqm exclusive of GST)		
30	**Granite stone work for wash basin platform:**	2.50	Sqm.
	Providing, laying and fixing in position minimum 16 mm thick machine cut mirror polished granite stone counter slab and vertical slab, facia etc. on the kadappa stone slab of approved quality, colour and shade, complete including making cut-out of required shape and size for fixing oval shape wash basin, finishing the edges with grinding to Bull nose shape, polishing the cut edges as specified etc., cutting chases in walls & fixing with cement mortar (1:3), etc. all complete as per direction of Bank's Engineer.		
	(Basic Rate of Granite slab: Rs.2600/- per Sqm exclusive of GST)		
31	**Granite Door Sill:**	15.00	Rmt.
	Providing, laying and fixing in position minimum 16 mm thick machine cut mirror polished granite stone door sill of approved quality, colour and shade, complete including making cut-out of required shape and size, finishing the edges with grinding to Bull nose shape, polishing the cut edges as specified etc. & fixing with cement mortar (1:3), etc. all complete as per direction of Bank's Engineer.(Width will be 100mm)		
32	**Providing and fixing Medicine chest box :**	1.00	Each.
	Providing and fixing Medicine chest box made of FRP material minimum thickness 3mm as per the existing pattern of size 1'- 0" x 1'- 6" x 0'- 6" approx. including fixing with necessary hardware fittings like brass hinges, knob, hasp & staple etc. complete.Make-Navrang or equivalent approved		
33	**Providing and fixing mirror :**	1.00	Each.
	Providing and fixing 6 mm thick mirror of requisite size (approx 600x450mm) fixed with manufacturer's specified studs as per the site requirement of Modiguard, Saint Gobain, or any other approved make complete with 6mm thick cement bonded particle board in back. All complete as per the directions of the Bank's Engineer.		
34	**WPC Door Frame:**	10.00	Rmt.

	Providing and fixing 125mmX50mm factory made single extruded WPC (Wood Polymer Composite) solid door frame / chowkhat comprising of virgin PVC polymer of K value 58-60 (Suspension Grade), calcium carbonate and natural fibers (wood powder/ rice husk/wheat husk) and non toxic additives (maximum toxicity index of 12 for 100 gms) fabricated with mitered joints after applying PVC solvent cement and screwed with full body threaded star headed SS screws having minimum frame density of 750 kg/cum, screw withdrawal strength of 2200 N (Face) & 1100 N (Edge), minimum compressive strength of 58 N/mm2, modulus of elasticity 900 N/mm2 and resistance to spread of flame of Class A category with property of being termite/borer proof, water/moisture proof and fire retardant and fixed in position with M.S hold fast / lugs / SS dash fasteners of required diameter and length complete as directed.		
35	**<u>WPC Door Shutter:</u>**	6.00	Sqm.
	Providing and fixing 30mm factory made single extruded WPC (Wood Polymer Composite) solid plain flush door shutter of required size comprising of virgin polymer of K value 58-60 (Suspension Grade), calcium carbonate and natural fibers (wood powder/ rice husk/wheat husk) and non toxic additives (maximum toxicity index of 12 for 100 gms) having minimum density of 650 kg/cum and screw withdrawal strength of 1800 N (Face) & 900 N (Edge), minimum compressive strength 50 N/mm2, modulus of elasticity 850 N/mm2 and resistance to spread of flame of Class A category with property of being termite/borer proof, water/ moisture proof and fire retardant and fixing with stainless steel butt hinges of required size with necessary full body threaded star headed counter sunk S.S screws, all as directed.		
36	**<u>Door fittings:</u>** Providing and fixing 1 Nos. cylinder lock without key (Godrej Product Code 5805 UNSPSC or approved equivalent), 2 Nos minimum 150mm Aluminium Handle and 2 Nos. minimum 100mm aluminium tower bolt. (Basic price of each set ₹750 + ₹250 + ₹200 = ₹1200/- per set for one door Exclusive of GST)	2.00	Each set
37	**<u>Providing and fixing minimum 16 mm thick granite slabs as lining on the sills of the openings for windows.</u>**	8.00	Sqm.

	Suitably preparing the sills, soffits & jambs of the openings left on the walls after dismantling and removing the windows, by carefully dismantling and removing the existing plaster, glass or clay ceramic mosaic tile / granite / sand / granite stone slab lining / cladding with their back mortar, providing and rendering cement plaster in C.M 1:3 admixed with water proofing compounds or ready-mix plaster of approved make / brand, providing, cutting to the required sizes and fixing minimum 16 mm thick approved quality and shade granite slabs (lengthwise) in the sill in single piece without joints for each side), fixed with cement slurry or approved quality and make tile adhesives, over the plastered surfaces / stone slab lining / cladding wherever they have to be retained as per site conditions. The exposed edges on both sides of the slabs shall, project beyond the faces of the walls, by 5 mm to 10 mm and be half rounded and machine polished to get the same finish of the pre-polished surface of the slab. The scope of the work shall include, mending the damages (both internal and external surfaces) generally matching with the surrounding finishes and re-painting of the affected areas. The scope of work shall include shifting and disposing the dismantled and removed materials at location(s) shown by the Bank's Engineers within the Bank's premises in an organised manner and carting the same away from the Bank's premises and dumping them at a dumping yard, authorized by Kolkata Municipality Corporation or any other local body authorities etc., complete as directed by Bank's Engineer. Care should be taken to avoid damages to the walls / structural members, other installations, fittings & finishes, free falling of dismantled materials etc., during the dismantling, shifting and disposing.		
	(Basic price of granite slabs - ₹2,600/- per Sqm. Exclusive of GST)		
38	**<u>Providing and fixing minimum 16 mm thick granite slabs over the already provided sill in item no. 37:</u>**	5.00	Sqm.

	Providing, cutting to the required sizes and fixing minimum 16mm thick approved quality and shade granite slabs (lengthwise in single piece without joints for each side) overlapping the granite sill already provided in item no. 38(a) throughout the length and glued together with approved quality and make adhesives in the longitudinal direction as directed by the Bank's Engineer, to prevent seepage of water through the joints. The exposed edge which faces inside the hall shall, project beyond the faces of the walls, by 5 mm to 10 mm and be half rounded and machine polished to get the same finish of the pre-polished surface of the slab. The scope of the work shall include, mending the damages (both internal and external surfaces) generally matching with the surrounding finishes and re-painting of the affected areas. The scope of work shall include shifting and disposing the dismantled and removed materials at location(s) shown by the Bank's Engineers within the Bank's premises in an organised manner and carting the same away from the Bank`s premises and dumping them at a dumping yard, authorized by Kolkata Municipality Corporation or any other local body authorities etc., complete as directed by Bank's Engineer. Care should be taken to avoid damages to the walls / structural members, other installations, fittings & finishes, free falling of dismantled materials etc., during the dismantling, shifting and disposing. Providing, erecting, removing and taking away necessary scaffolding and staging if required for the successful execution of the work is also included in the scope of the work. Scope includes a secondary overlapping flashing layer of matching 16 mm granite glued in the longitudinal direction using approved adhesive to form an absolute watertight step barrier against rainwater seepage.		
	(Basic price of granite slabs - ₹2,600/- per Sqm. Exclusive of GST)		
39	**<u>Providing and fixing MS grill :</u>**	650.00	Kg.
	Providing and fixing MS grill consisting of different sections as per approved design, shape around the opening for UPVC sliding DGU windows and casement combination windows as per the approved design all complete. The rate includes providing and applying 2 or more coats of approved quality SEP over 2 or more coats of red oxide primer.		
40	**<u>Providing and fixing uPVC window:</u>**		

	Providing and fixing, approved make and shade (Pristine White or approved equivalent), factory made uPVC windows as per the following general specifications: i. The window system shall be fabricated, using approved make standard extruded uPVC casement/sliding window sections as specified by the specifications of the original manufacturer, with multi-chamber construction as transom/mullions/outer frames. ii. All corners and joints of the outer frame & shutters shall be, mitred cut & fusion welded, without any mechanical joint. The outer frames and mullions shall be fastened together in proper line and level by fusion welding/mechanical joints using 'L' shaped G.I / S.S cleats / clamps & screws of approved size & design suitable to prevent lateral movements. All welded joints shall be neatly trimmed & feature-grooved / raised-nib finished, to make the finished window system, free from all sharp edges and burrs. The mechanical joints shall be glued together / filled and finished with approved quality glues / sealants to ensure proper finish of the joint. The outer frames shall have holes with caps to ensure proper drainage of rainwater. iii. The outer frames shall be firmly secured to the granite slab cladding / frame / lining,using suitable numbers of M-8 x 75 mm / M-10 x 100 mm S.S anchor fasteners for each side (sill, soffits and jambs), recommended by the manufacturer. The joints between the window frames and the granite slab frames / lining, on all the sides, shall be sealed with providing and applying, gun grade UV-resistant silicone-based sealants or equivalent as per manufacturer's specification from outside and from inside. iv. The outer frames, mullions and shutters shall be provided with EPDM		

	(Ethylene Propylene Diene Monomer) gaskets / buffers of approved quality to make the window air tight in closed condition. v. Sash/frame members of respective fixed/sliding windows must be provided with toughened 24mm DGU or 6mm toughened glass as per the case and must be fixed to the sash/frame with the beading/EPDM gasket to completely seal the window. vi. uPVC sections / profiles, such as outer frames and frames of the shutters shall be suitably reinforced with Galvanized Mild Steel strips, as specified by the specifications of the original manufacturer. Note: 1. Prior to fabrication the Bidder has to submit a letter of authorization from the window fabricator stating that he/she is authorized dealer/fabricator of the window brand which he/she is supplying. 2. The bidder has to submit the detailed shop drawing including the section of the outer frame/sash/mullion members used and opening pattern 3. The bidder has to submit the Dead load (Self weight of the window/lintel beam/granite soffit etc.) /Live load / Wind load (or a combination of all three loads) and a structural stability certificate for the windows. 4. Bidders must submit sample of window profile sections / handles / locks etc. to the Bank's Engineer and get it approved. Only after getting approval from the bank, the fabrication process has to be started 5. All hardware fittings must be of SS 304 grade, except handles to be of zinc/Al. alloy casted with powder coated. All hardware such as handle & friction hinge stay shall be endurance tested as per the manufacturer/OEM specification.		
	6. The indicative dimensions / Opening size (as per the attached indicative drawings) may vary slightly during execution, no extra claim shall be made for the same as the CONTRACTOR at his own cost shall provide & get the approval from Bank for the design & shop drawings as specified above after the award of work. 7. There should be Warranty of 10 years on Profile & 5 years on hardware from virtual completion of the work.		

(a)	**<u>Three track UPVC Sliding Windows with 2 sliding glass shutters and 1 mesh sliding shutter:</u>** Providing and fixing three track UPVC Sliding Windows in the form of 2 Glass shutters plus 1 Mesh shutter with each sliding shutter having identical dimensions. The window should consist of 2 Nos. uPVC glazed Sliding shutters Windows plus one SS fly/mosquito mesh sliding shutter consisting of following : i) uPVC outer frame of required cross-section to sustain the self load/sliding shutter load and wind load as per the manufacturer specification. ii) 2 Nos. sliding shutter, with uPVC shutter frame of required cross-section to sustain the self load/DGU glass load and wind load as per the manufacturer specification and 24mm DGU glass consisting of 6mm thick clear toughened glass + 12 mm Gap + 6 mm thick clear toughened glass. iii) 1 Nos. sliding shutter, with uPVC shutter frame of required cross-section to sustain the self load and wind load as per the manufacturer specification and SS fly/mosquito mesh . (iv) Providing & fixing heavy duty rollers, locking arrangement of approved design including necessary hardware & fittings as per manufacturer's specifications. (v) The thickness of GI reinforcements to be used in the above outer frame/shutter/mullions etc. should be selected to meet the wind load Requirement as per IS 875- Part III on sash/mullion/frames. (vi) All corners and joints of the outer frame & shutters shall be, mitred cut & fusion welded, without any mechanical joint. The outer frames and mullions shall be fastened together in proper line and level by fusion welding/mechanical joints using 'L' shaped G.I / S.S cleats / clamps &	11.30	Sqm

	screws of approved size & design suitable to prevent lateral movements. All welded joints shall be neatly trimmed & feature-grooved / raised-nib finished, to make the finished window system, free from all sharp edges and burrs. The mechanical joints shall be glued together / filled and finished with approved quality glues / sealants to ensure proper finish of the joint. The outer frames shall have holes with caps to ensure proper drainage of rainwater. (vii) The outer frames/mullions and shutters shall be provided with EPDM (Ethylene Propylene Diene Monomer) gaskets / buffers of approved quality to make the window air tight in closed condition. (viii). The outer frames shall be firmly secured to the granite slab cladding / frame / lining, using suitable numbers of M-8 x 75 mm / M-10 x 100 mm S.S anchor fasteners for each side (sill, soffits and jambs), recommended by the manufacturer. The joints between the window frames and the granite slab frames / lining, on all the sides, shall be sealed with providing and applying, gun grade UV-resistant silicone-based sealants or equivalent as per manufacturer's specification from outside and from inside.		
(b)	**<u>Three track UPVC Sliding Windows with upper fixed portion of approximate 400mm height (with 6mm toughened glass) and lower sliding portion of approximate 600mm height (with 24mm DGU glass):</u>** All same as the item no.(a) above (Bedroom window), except for the upper fixed portion of 400mm height (with 6mm toughened glass) and an opening for mounting the Exhaust fan. The rest 600mm lower portion remains same as item no. (b) above.	2.40	Sqm

(c)	**<u>Side hung casement window:</u>** Providing and fixing Side hung casement Windows in the form of 1 Glass shutters plus 1 Mesh shutter with one opening outwards and one opening inwards. The window should consist of 1 Nos. uPVC glazed side hung shutter plus 1 SS fly/mosquito mesh side hung shutter consisting of following: i) Double rebate uPVC outer frame of required cross-section to sustain the self load/side hung shutter load and wind load as per the manufacturer specification. ii) 1 Nos. side hung shutter, with uPVC shutter frame of required cross-section to sustain the self load/DGU glass load and wind load as per the manufacturer specification and 24mm DGU glass consisting of 6mm thick clear toughened glass + 12 mm Gap + 6 mm thick clear toughened glass. iii) 1 Nos. side hung shutter, with uPVC shutter frame of required cross-section to sustain the self load and wind load as per the manufacturer specification and SS fly/mosquito mesh . (iv) Providing & fixing multipoint locking arrangement, handle and friction hinges of approved design including necessary hardware & fittings as per manufacturer's specifications. (v) The thickness of GI reinforcements to be used in the above outer frame/shutter/mullions etc. should be selected to meet the wind load Requirement as per IS 875- Part III on sash/mullion/frames. (vi) All corners and joints of the outer frame & shutters shall be, mitred cut & fusion welded, without any mechanical joint. The outer frames and mullions shall be fastened together in proper line and level by fusion welding/mechanical joints using 'L' shaped G.I / S.S cleats / clamps & screws of approved size & design suitable to prevent lateral movements.	6.50	Sqm

	All welded joints shall be neatly trimmed & feature-grooved / raised-nib finished, to make the finished window system, free from all sharp edges and burrs. The mechanical joints shall be glued together / filled and finished with approved quality glues / sealants to ensure proper finish of the joint. The outer frames shall have holes with caps to ensure proper drainage of rainwater. (vii) The outer frames/mullions and shutters shall be provided with EPDM (Ethylene Propylene Diene Monomer) gaskets / buffers of approved quality to make the window air tight in closed condition. (viii). The outer frames shall be firmly secured to the granite slab cladding / frame / lining, using suitable numbers of M-8 x 75 mm / M-10 x 100 mm S.S anchor fasteners for each side (sill, soffits and jambs), recommended by the manufacturer. The joints between the window frames and the granite slab frames / lining, on all the sides, shall be sealed with providing and applying, gun grade UV-resistant silicone-based sealants or equivalent as per manufacturer's specification from outside and from inside.		
(d)	**<u>Top Hung window/ventilator:</u>** Providing and fixing Top hung Windows/ventilator in the form of upper fixed portion of approximate height 320 mm and lower openable portion of 380mm.The window should consist of following: i) uPVC outer frame of required cross-section to sustain the self-load/top hung shutter load and wind load as per the manufacturer specification. ii) Upper fixed portion should have 6mm frosted toughened glass fixed to the frame with beading and EPDM rubber gaskets/buffer and an opening for mounting the Exhaust fan. iii) Lower openable portion should have shutter frame of required cross-section to sustain the self load/shutter load and wind load as per the manufacturer specification along with 6mm frosted toughened glass fixed to the frame with beading and EPDM gaskets/buffer. (iv) Providing & fixing locking arrangement, handle and friction hinges of approved design including necessary hardware & fittings as per manufacturer's specifications. (v) The thickness of GI reinforcements to be used in the above outer frame/shutter/mullions etc. should be selected to meet the wind load Requirement as per IS 875- Part III on sash/mullion/frames. (vi) All corners and joints of the outer frame & shutters shall be, mitred cut & fusion welded, without any mechanical joint. The outer frames and mullions shall be fastened together in proper line and level by fusion	1.68	Sqm

	welding/mechanical joints using 'L' shaped G.I / S.S cleats / clamps & screws of approved size & design suitable to prevent lateral movements. All welded joints shall be neatly trimmed & feature-grooved / raised-nib finished, to make the finished window system, free from all sharp edges and burrs. The mechanical joints shall be glued together / filled and		
	finished with approved quality glues / sealants to ensure proper finish of the joint. The outer frames shall have holes with caps to ensure proper drainage of rainwater. (vii) The outer frames/mullions and shutters shall be provided with EPDM (Ethylene Propylene Diene Monomer) gaskets / buffers of approved quality to make the window air tight in closed condition. (viii). The outer frames shall be firmly secured to the granite slab cladding / frame / lining, using suitable numbers of M-8 x 75 mm / M-10 x 100 mm S.S anchor fasteners for each side (sill, soffits and jambs), recommended by the manufacturer. The joints between the window frames and the granite slab frames / lining, on all the sides, shall be sealed with providing and applying, gun grade UV-resistant silicone-based sealants or equivalent as per manufacturer's specification from outside and from inside.		
(e)	**Hall Window** **3 Track sliding with 4 Glass Panel 2 Mesh Sliding Window, (1 Number of window) each size Approximate 2.7mx1.25m**		

	Providing and fixing three track UPVC Sliding Windows in the form of 4 Glass shutters plus 2 Mesh shutter with each sliding shutter having identical dimensions. The window should consist of 2 Nos. uPVC glazed Sliding shutters Windows plus one SS fly/mosquito mesh sliding shutter consisting of following: i) uPVC outer frame of required cross-section to sustain the self load/sliding shutter load and wind load as per the manufacturer specification. ii) 2 Nos. sliding shutter, with uPVC shutter frame of required cross-section to sustain the self load/DGU glass load and wind load as per the manufacturer specification and 24mm DGU glass consisting of 6mm thick clear toughened glass + 12 mm Gap + 6 mm thick clear toughened glass. iii) 1 Nos. sliding shutter, with uPVC shutter frame of required cross-section to sustain the self load and wind load as per the manufacturer specification and SS fly/mosquito mesh. (iv) Providing & fixing heavy duty rollers, locking arrangement of approved design including necessary hardware & fittings as per manufacturer's specifications. (v) The thickness of GI reinforcements to be used in the above outer frame/shutter/mullions etc. should be selected to meet the wind load Requirement as per IS 875- Part III on sash/mullion/frames. (vi) All corners and joints of the outer frame & shutters shall be, mitred cut & fusion welded, without any mechanical joint. The outer frames and mullions shall be fastened together in proper line and level by fusion welding/mechanical joints using 'L' shaped G.I / S.S cleats / clamps &	3.70	Sqm

	screws of approved size & design suitable to prevent lateral movements. All welded joints shall be neatly trimmed & feature-grooved / raised-nib finished, to make the finished window system, free from all sharp edges and burrs. The mechanical joints shall be glued together / filled and finished with approved quality glues / sealants to ensure proper finish of the joint. The outer frames shall have holes with caps to ensure proper drainage of rainwater. (vii) The outer frames/mullions and shutters shall be provided with EPDM (Ethylene Propylene Diene Monomer) gaskets / buffers of approved quality to make the window air tight in closed condition. (viii). The outer frames shall be firmly secured to the granite slab cladding / frame / lining, using suitable numbers of M-8 x 75 mm / M-10 x 100 mm S.S anchor fasteners for each side (sill, soffits and jambs), recommended by the manufacturer. The joints between the window frames and the granite slab frames / lining, on all the sides, shall be sealed with providing and applying, gun grade UV-resistant silicone-based sealants or equivalent as per manufacturer's specification from outside and from inside.		
	Total - (A).		
41	**<u>Rebate (scrap / buyback value) for taking away the salvageable items:</u>**		
	Rebate (scrap / buyback value) for taking away the reusable / salvageable items removed and stacked under any of the above items, which are not required to be re-used in the work under any of the items above, including GST		
	Grand total all-inclusive estimated amount - (A) + (B).		

Basic cost for Modular Item

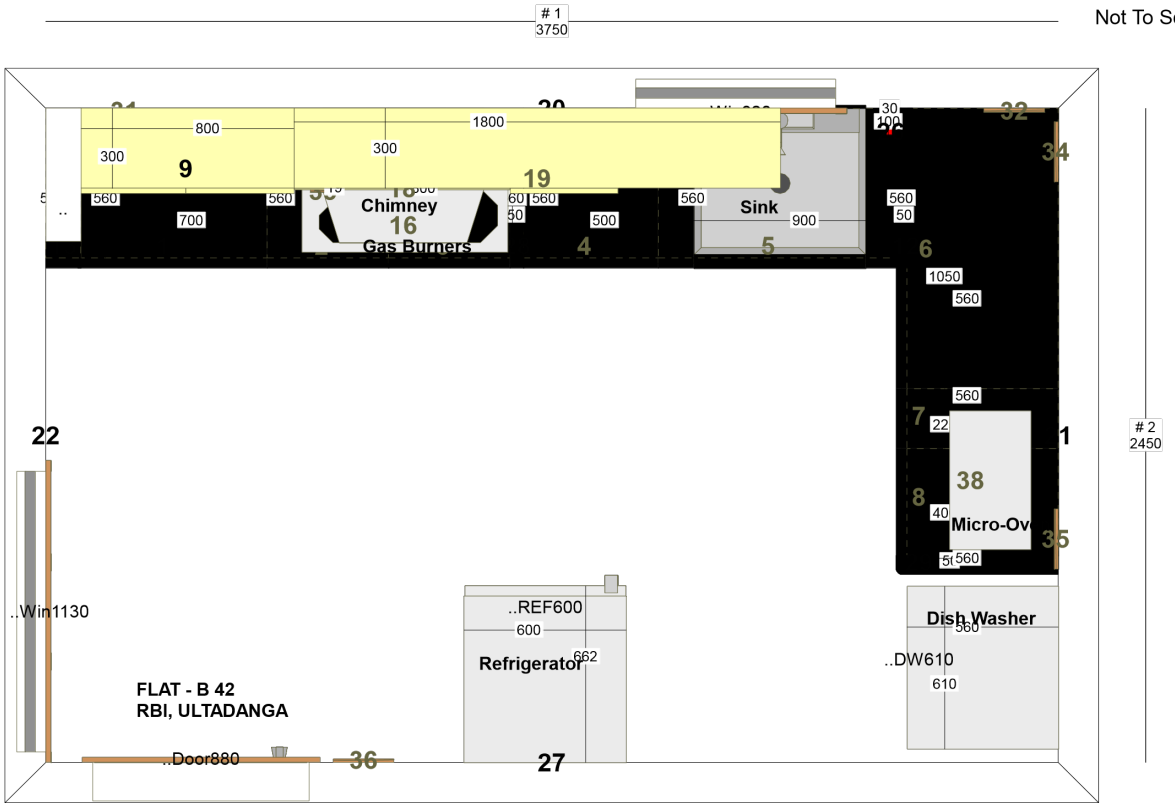
Hettich Cargo Wire Baskets (Cutlery/Cup/Thali)	Each	3	2701
Hettich InnoTech Plain Basket Unit (9243086)	Each	2	5534
Hettich Cargo IQ Bottle Pull-Out (919170800)	Each	1	4333
Hettich Detergent Holder (9269984)	Each	1	1159
Hettich Gas Cylinder Trolley (9210445)	Each	1	1419
Hettich Pull-Out Waste Dustbin (9132380)	Each	1	2521
Hettich InnoTech Deep Heavy Grain Basket	Each	2	6231
Electric Kitchen Chimney (1250 m^3/hr capacity)	Each	1	23720

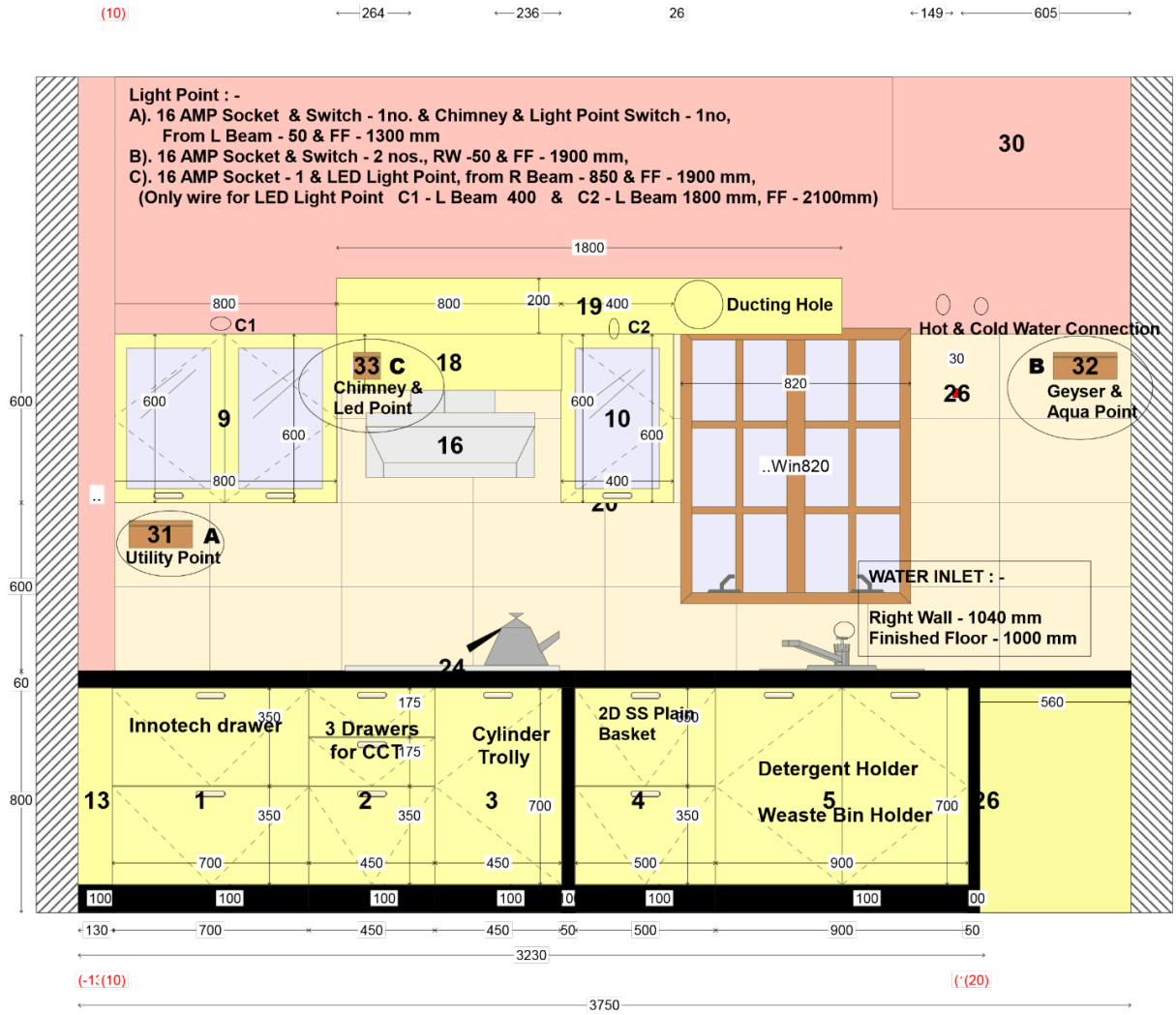
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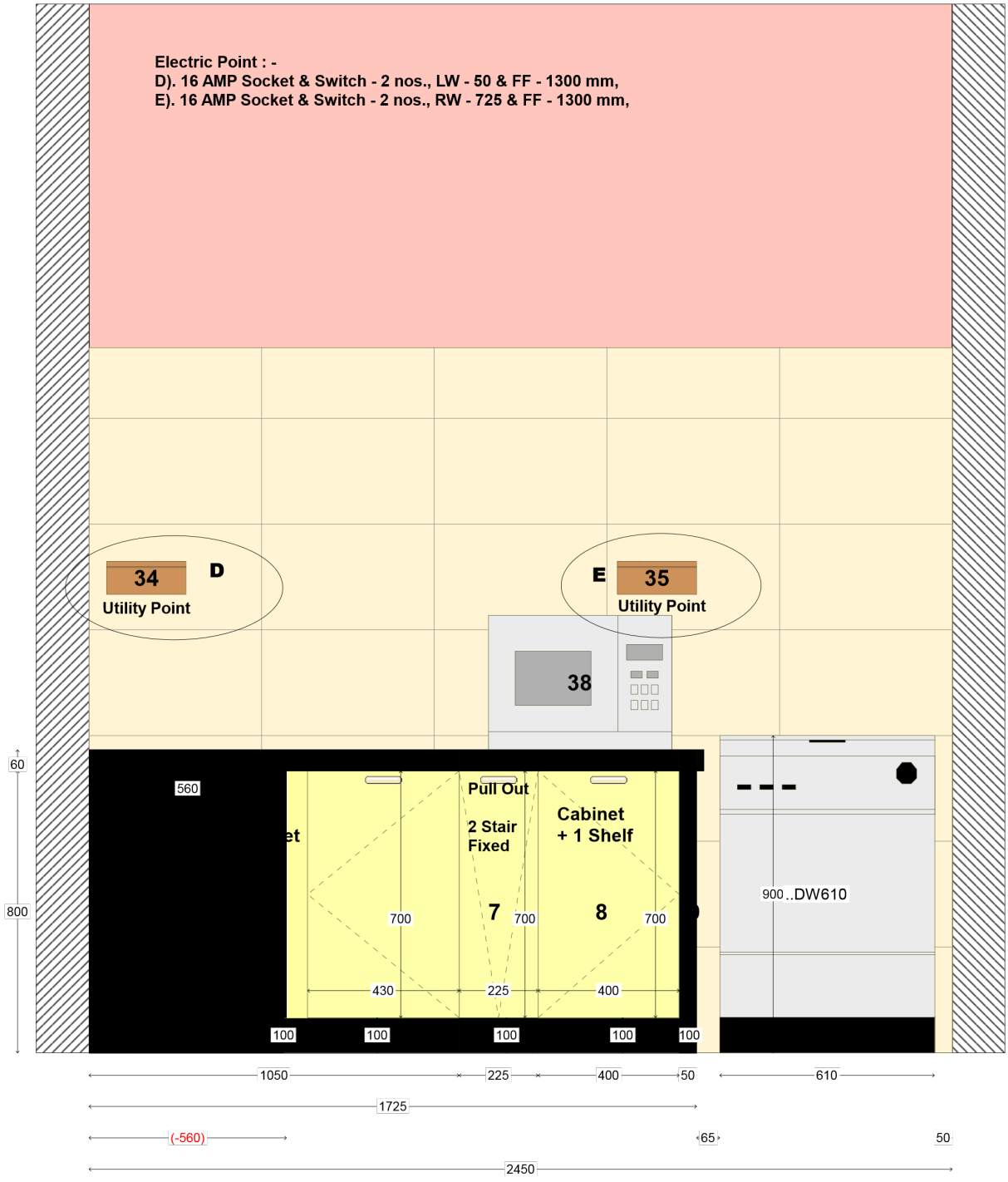
Date:

Signature of Contractor with Seal
Address with contact No.

Indicative Layout of Modular Kitchen:

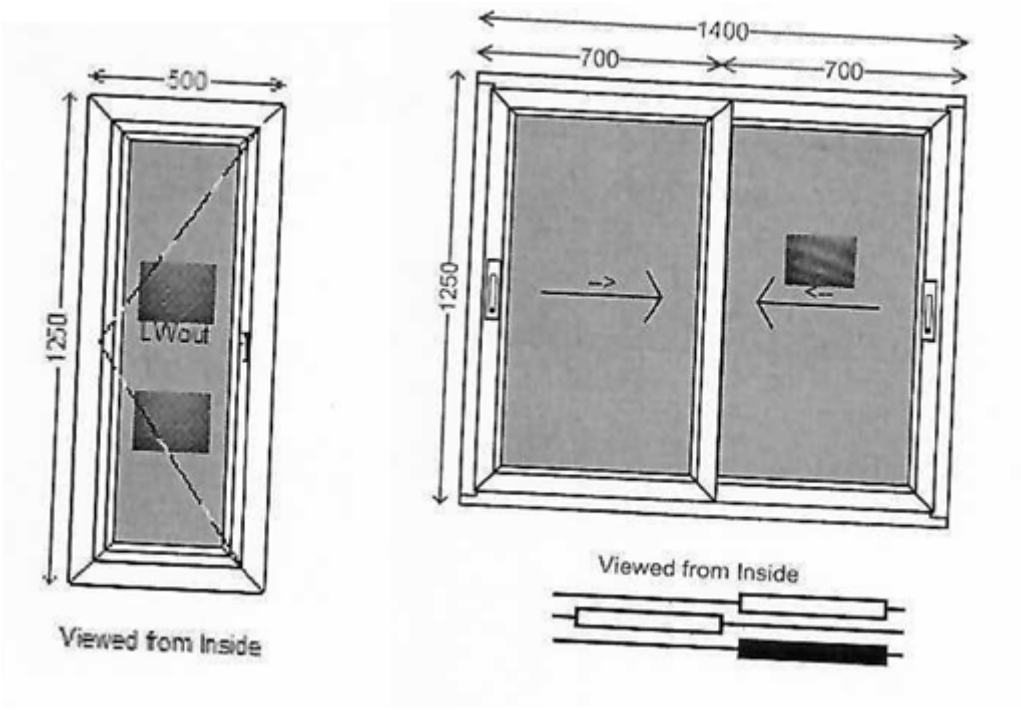



Light Point : -
A). 16 AMP Socket & Switch - 1no. & Chimney & Light Point Switch - 1no,
From L Beam - 50 & FF - 1300 mm
B). 16 AMP Socket & Switch - 2 nos., RW -50 & FF - 1900 mm,
C). 16 AMP Socket - 1 & LED Light Point, from R Beam - 850 & FF - 1900 mm,
(Only wire for LED Light Point C1 - L Beam 400 & C2 - L Beam 1800 mm, FF - 2100mm)
30
1800
800
800
200
19
400
Ducting Hole
C1
C2
Hot & Cold Water Connection
33 C
Chimney &
Led Point
18
820
30
B 32
Geyser &
Aqua Point
600
600
9
600
10
600
16
..Win820
800
400
20
31 A
Utility Point
WATER INLET : -
Right Wall - 1040 mm
Finished Floor - 1000 mm
24
60
175
560
Innotech drawer
350
3 Drawers
for CCT
175
Cylinder
Trolly
2D SS Plain
Basket
Detergent Holder
Weaste Bin Holder
13
1
2
3
4
5
26
350
350
700
350
700
700
450
450
500
900
100
100
100
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500
900
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3750

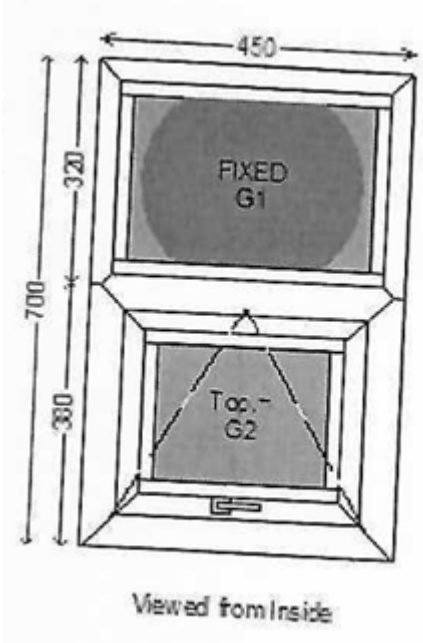

Electric Point : -
D). 16 AMP Socket & Switch - 2 nos., LW - 50 & FF - 1300 mm,
E). 16 AMP Socket & Switch - 2 nos., RW - 725 & FF - 1300 mm,
34
D
Utility Point
E
35
Utility Point
38
60
800
560
Pull Out
2 Stair
Fixed
Cabinet
+ 1 Shelf
7
8
700
700
700
900
..DW610
430
225
400
100
100
100
100
100
1050
225
400
50
610
1725
(-560)
65
50
2450

Indicative uPVC window images:

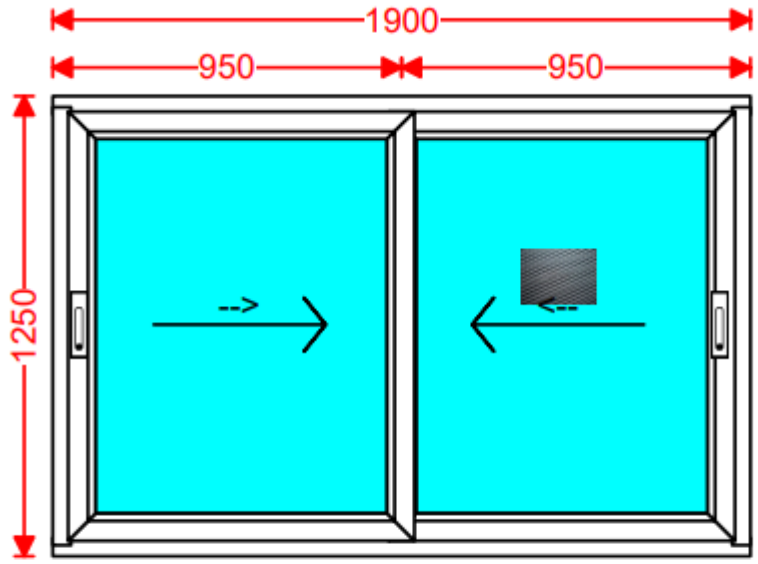
Bedroom/Kitchen window



Kitchen window



Hall Window



Viewed from Inside



Annexure – I

FORMAT FOR POWER OF ATTORNEY FOR SIGNING OF PROPOSAL

(On Non-Judicial Stamp Paper of appropriate value)

Know all men by these presents, We……..……(Name of the Bidder and address of their registered office) do hereby constitute, appoint and authorize Mr. / Ms. …… ……(Name and residential address of Power of Attorney holder) who is presently employed with us and holding the position of ……as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for the **"Renovation of B-40 and window replacement in A-07 at RBI Officer's Quarter, Ultadanga"** including signing and submission of all documents, deputing persons in pre-bid meeting and providing information / responses to RBI, representing us in all matters before RBI, and generally dealing with RBI in all matters in connection with our proposal for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Note:

Power of Attorney should be properly stamped and notarized Power of Attorney furnished shall be irrevocable.

Signature/(s) of the Bidder Name/(s)

Stamp/Seal of the Bidder

(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified.)

Annexure II

Important Instructions Regarding E-tender

This is an e-procurement event of RBI. The e- procurement Service Provider/Bidder is the Central Public Procurement Portal(CPPP).
https://etenders.gov.in/eprocure/app

Process of E-tender: Bidder manual kit is available on home page.

A) Registration for new bidder: The process involves vendor's registration with CPP portal which is free of cost. https://etenders.gov.in/eprocure/app?page=BiddersManualKit&service=page

For any technical related queries please call at 24 x 7 Help Desk Number

0120-4001 002

0120-4001 005

0120- 4493395

International Bidders are requested to prefix +91 as country code

EMail Support:
For any Issues or Clarifications relating to the published tenders, bidders are requested to contact the respective Tender Inviting Authority

Technical - support-eproc@nic.in

Policy Related - cppp-doe@nic.in

Annexure III

FORMAT FOR BANKER'S CERTIFICATE / SOLVENCY CERTIFICATE

On the Letter Head of Bank

Please always quote in your correspondence

Ref. No. _____ Date: _____

Regional Director,
Reserve Bank of India,
6th Floor, Main Office Building
15, Netaji Subhas Road
Kolkata – 700 001

Dear Sir,

Name of Work: Renovation of B-40 and window replacement in A-07 at RBI Officer's Quarter, Ultadanga

Banker's Certificate

We confirm that M/s. _____ are banking with us. They may be considered financially sound for entrusting with any contract to ₹ .

2. Other particulars are given below for your perusal and record:

Sr. No.	Particulars	Comments of the Bank
1	Composition of the firm (Whether partnership / proprietorship /Public Ltd.)	……
2	Names of the proprietor/ partners / Directors of the firm	
3	Credit facility / overdraft facility enjoyed by them	
4	Dealings	
5	The period from which the firm has been banking with your Bank	
6	Any other remarks	

3. This certificate is issued without any Guarantee or responsibility on the bank or any of its officers.

Yours faithfully,

Seal of the Bank

(Signature)
Authorized Signatory
For the Bank

Annexure – IV

PROFORMA OF BANK GUARANTEE FOR EARNEST MONEY DEPOSIT

(On Non-Judicial Stamp Paper of appropriate value)

Regional Director,
Reserve Bank of India,
6th Floor, Main Office Building
15, Netaji Subhas Road
Kolkata – 700 001

Dear Sir,

Name of Work: Renovation of B-40 and window replacement in A-07 at RBI Officer's Quarter, Ultadanga

Ref.: NIT/Advt.No. date

WHEREAS The Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai (hereinafter called the 'RBI') has invited tenders for the captioned work (hereinafter called "the said tender") on the terms and conditions mentioned in the said tender documents. It is one of the terms of invitation of tenders that the bidder shall furnish a Bank Guarantee for a sum of Rs. (Rupees only) as Earnest Money Deposit (EMD). M/s. (Name of the Bidder/Bidder) _____, (hereinafter called as "the Bidder/ Bidder"), who are our Clients/Constituents intend to submit their tender/ Bid for the said work and have requested us to furnish Bank Guarantee to RBI in respect of the said sum of Rs. (Rupees only) in respect of EMD. NOW THIS GUARANTEE WITNESSETH

1. We (Name of the Bank) do hereby agree with and undertake to RBI, their Successors, Assigns that in the event of the RBI coming to the conclusion that the Bidder have not performed their obligations under the said conditions of the tender or have committed a breach thereof, which conclusion shall be binding on us as well as the said Bidder; we shall on demand by the RBI, pay without demur to the RBI, a sum of Rs. (Rupees only) or any lower amount that may be demanded by the RBI. Our guarantee shall be treated as equivalent to the Earnest Money Deposit for the due performance of the obligations of the Bidder under the said Conditions, provided, however, that our liability against such sum shall not exceed the sum of Rs. (Rupees only).

2. We also agree to undertake to and confirm that the sum not exceeding Rs. (Rupees only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the RBI on receipt of a notice in writing stating that the amount is due to them and we shall not ask for any further proof or evidence and the notice from the RBI shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. We undertake to pay the amount claimed by the RBI within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the RBI under this guarantee shall be independent of the agreement or agreements or other understandings between the RBI and the Bidder. This guarantee shall not be revoked by us without prior consent in writing of the RBI. We hereby further agree that –

a) Any forbearance or commission on the part of the RBI in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said tender and/or hereunder or granting of any time or showing of any indulgence by the RBI to the Bidder or any other

matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Bidders of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding Rs. (Rupees only).

b) Our liability under these presents shall not exceed the sum of Rs. (Rupees only).

c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents/clients in tendering for the said work or their obligations there under or by dissolution or change in the constitution of our said constituents.

d) This guarantee shall remain in force upto (six months from the last date of receipt of tender) provided that if so desired by the RBI, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.

e) Our liability under these presents will terminate unless these presents are renewed as provided hereinabove on the or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the RBI alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within or any extended period, all the rights of the RBI against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder.

Yours faithfully,

For and on behalf of Bank.

Authorised Official (with seal)

(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified).

Annexure V

Format of Article of Agreement /Contract Agreement

(for successful bidder)

(On non-judicial stamp paper of appropriate value as per the applicable Stamp Act)

THIS CONTRACT AGREEMENT is made the_____ day of_____, 2026 between the Reserve Bank of India Kolkata, body corporate constituted under the Reserve bank of India, Act 1934, having its registered office at: Central Office Building, Shahid Bhagat Singh Road, Mumbai – 400 001 (hereafter called "The Bank") represented by ……..which expression shall include its successors and assigns of the one part and _____ _____incorporated under _____and having its registered office at _____ (thereinafter called "the Contractor")) which expression shall include its successors, legal representatives and assigns of the other part.

WHEREAS the Bank desires to engage the Contractor to Renovation of B-40 and window replacement in A-07 at RBI Officer's Quarter, Ultadanga and the Contractor has agreed to such engagement upon and subject to the terms and conditions hereinafter appearing.

AND WHEREAS the Bank had called for tenders from eligible contractors to provide services for providing "……." as has been indicated in the scope of work and other documents attached to the tender.

AND WHEREAS the Contractor and others submitted the tender and the Bank has awarded the contract, to provide ……." as stated in the scope of work attached to the Tender Document, to the Contractor.

AND WHEREAS the Contractor has agreed to execute the assigned work subject to the conditions set forth herein and to the conditions set forth in the Tender Documents (Part I, Part II, annexures and amendments thereof) as modified and finally accepted by both the parties (all of which are collectively hereinafter referred to as "the said Conditions") the works described in terms and conditions and included in the detailed scope of work as stated in the Tender Documents (Part I, Part II, annexures and amended thereof) at the respective rates therein set forth, amounting to the sum as therein arrived at or such other sum as shall become payable there under (hereinafter referred to as "the said Contract Amount").

NOW IT IS HEREBY AGREED AS FOLLOWS:	
1	**Contract Agreement:** The following documents shall constitute the Contract between the Bank and the Contractor, and each shall be read and construed as an integral part of the Contract: a) This Contract Agreement and the Appendices hereto b) Letter of Award. Ref. No c) Minutes of pre-bid meeting d) All emails and letters exchange during the tendering process e) Part I (Techno commercial bid) and Part II (Price bid) Bid submitted by the bidder f) Notice Inviting Tender (NIT), along with any corrigenda/addenda.

2	**Contract Price:** The Bank hereby agrees to pay to the Bidder the Contract Price in consideration of the performance by the Bidder of its obligations hereunder. The Contract Price shall be the aggregate ₹*20,31,275*/-(Twenty Lakh Thirty one thousand two hundred seventy five only) or such other sums as may be determined in accordance with the terms and conditions of the Contract.
3	**Earnest Money Deposit**: Contractor has deposited an Earnest Money Deposit (EMD) equal to **₹0** along with the tender document in the form of NEFT in favour of Reserve Bank of India, Kolkata in the A/c No: A/c No: 186003001 transaction remarks. No interest will be payable on the EMD. The Earnest money paid by the Contractor will be released after submission of Security deposit in the form of Performance Bank Guarantee.
4	**Performance Bank Guarantee (PBG):** The Contractor shall deposit PBG @5% of the contract amount in favour of Reserve Bank of India, Kolkata within 14 days of the award of contract. The Performance Bank Guarantee (PBG) shall be initially valid for a period of contract duration plus 60 days. No interest will be paid on it. The PBG deposited by the Contractor shall be liable to be forfeited or appropriated in the event of unsatisfactory performance of the Contractor and / or loss/ damage if any sustained by the Bank on account of failure or negligence of the workers deployed by him or in the event of breach of the terms and conditions of the agreement. However, the issue of letter of acceptance/ work order by the Bank shall be construed as a binding contract, as though such an agreement has been executed and all the terms and conditions shall apply on this contract. Submission of PBG shall be ensured as stipulated in the tender. In case of delay in submission in unavoidable circumstances, charges for delay in submission of PBG shall be recovered from the bills of the contractor at Bank rate. The Contractor shall also submit Performance Bank Guarantee in case the contract is extended and the PBG shall be valid for a period of 60 days beyond the date of termination of the renewed contract.
5	**Payment Terms:** Payment shall be made by the Bank to the Contractor as per the provisions of Part I of the tender. The Contractor shall ensure that wages & allowances paid to the his workers are in compliance with Government wage regulations. Proof of paying minimum wages shall be submitted by the Contractor to the Bank. The percentage of wage increase shall be given as per percentage revision of wages by the Government. The workmen should be paid minimum wages under the Minimum Wages Act, 1948 & rules made thereunder or under any other applicable law. Besides, the workmen should be given Employees Provident Fund as per Employees Provident Funds & Miscellaneous Provisions Act, 1952 and / or dividends as per Payment of Bonus Act, 1965 and ESI under ESI Act, 1948 as applicable. In the absence of ESI, the contractor should undertake the liability under the coverage of Insurance such as Workmen's Compensation Insurance under Employees Compensation Act, 1923. The Workmen Compensation policies shall be valid till the validity of contract with the Bank. If the contractor does not provide these policies, the Bank reserves the right to take the above insurance policies themselves and recover the cost thereof from the bill of the contractor. The total premium shall be borne by the

	contractor. The contractor shall have a valid EPF Account for making EPF Contribution for its workmen. In case of any complaint regarding non-compliance of any statutory payments; the same shall be deducted from the bill without prejudice to the Bank's right to terminate the contract. The Contractor shall abide by all the statutory provisions of the Labour Codes, shall not engage a person below the age of 18 years. Contractor shall be responsible for implementing the requirements of the applicable laws. f) The Contractor shall ensure timely payment of wages/salary within **five (05) days** of subsequent month to the persons employed for the purpose of this agreement (through cheque or by crediting to the bank account) and a certificate to the effect that the salaries/wages are being paid regularly shall be furnished to the bank every monthPayment shall be made by the Bank to the Bidder as per the provisions of Part I of the tender.
6	**Insurance:** The contractor shall, at his own expense, effect and maintain with effect from the date of commencement till issue of the completion certificate under this contract, with an approved insurance company, an All Risks Policy for insurance for an amount equal to the amount of the contract including earthquake risk in the joint names of the Bank and the contractor (the name of the former being placed first in the policy) against all risks as per the standard all risk policy for contractors and deposit such policy or policies with the Bank before commencing the works. The Contractor shall be held to be reasonably liable for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of the Contractor or its workers or of any nominated Sub-Contractor or any employee or either, whether such injury or damage arises from carelessness, accident or any other cause whatever, in any way connected with the carrying out of this Contract. The liability under this clause shall be held to include inter alia, any damage to Building, whether immediately adjacent or otherwise, and any damage to roads, streets, footpaths, bridges or ways as well as all damage caused to the Building and other structures and works forming the subject matter of this Contract. The contractor shall also be responsible for any damage caused to the Building and other structures and works forming the subject matter of this Contract by frost, rain, wind or other inclemency of weather. The Contractor shall indemnify and keep indemnified the Bank and hold him harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any Statute or otherwise and also in respect of any award of compensation or damages consequent upon such claim. The Contractor shall reinstate all damage of every sort mentioned in this Clause, so as to do delivery of the whole of the Contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property of third parties. The Contractor shall also indemnify and keep indemnified the Bank against all claims which may be made against the Bank by any person/ member of the public or other **third party** in respect of anything which may arise in respect of the works or in consequence thereof and **shall at his own expense arrange to effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank before**

	commencement of the work. The minimum limit of coverage under the policy shall be as defined elsewhere under General Condition of Contract. The Contractor shall also similarly indemnify the Bank against all claims which may be made upon the Bank whether under the **Workmen Compensation Act** or any other statute in force during the currency of this contract or at Common Law in respect of any employee of the Contractor or any Sub-Contractor and **shall at his own expenses effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor(the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank from time to time during the currency of the Contract**. In default of the contractor ensuring as provided above, the Bank may so ensure and may deduct the premiums paid from any money due or which may become due to the contractor. The Contractor shall be responsible for any liability which may be excluded from the Insurance Policies above referred to and also for all other damages to any person, animal or property arising out of and incidental to the negligent or defective carrying out of this Contract, whatever may be the reasons due to which the damage shall have been caused. He shall also indemnify and keep indemnified the Bank in respect of all and any costs, charges or expenses arising out of any claim or proceedings relating to the works and also in respect of any award of compensation or damages, arising therefrom. Without prejudice to the other rights of the Bank against contractor in respect of such default, the Bank shall be entitled to deduct from any sums payable to the Contractor the amount of any damage, compensation, costs, charges and other expenses paid by the Bank and which are payable by the contractor under this clause. The contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be entitled to any further payments in respect of the expenditure incurred for Building or repairing of the materials or goods destroyed or damaged. The contractor, in case of re-Building or reinstatement after damage shall be entitled to such extension of time for completion as the Bank may deem fit, but shall, however, not be entitled to reimbursement by the Bank of any shortfall or deficiency in the amount finally paid by the insurer in settlement of any claim arising as set out herein. Without prejudice to his liability under this clause, the contractor shall also cause all nominated sub-contractors to effect, for their respective portions of works similar policies of insurance in accordance with the provisions of this clause and shall produce or cause to produce to the Bank such policies. The contractor shall not permit a nominated sub-contractor to commence work at site unless said insurance policies are submitted. In the event of failure of the sub-contractor to take out such policy or policies of insurance before commencing the works at site, the contractor shall be responsible for any claim or damage attributable to the said sub-contractor. In order to fulfil all the insurance-related conditions mentioned above, the contractor shall, within 14 days from the date of issue of the work order, insure the works at his cost and keep them insure until the virtual completion of works, against loss or damage by fire with an office in the joint names of the Bank and the contractor (the name of the Bank i.e.

	"RESERVE BANK OF INDIA" being placed first in the policy). It shall cover the following risks. i. **Contractors all risk (CAR) policy** insurance inclusive of Storage, erection, testing and commissioning policy for the full contract value including fire risk and Transit insurance for transportation from manufacturer's works to site (by Air/Sea/Road etc. as applicable. ii. **Workmen compensation policy** for the employees of the contractor at site. iii. **Third party liability policy** with a limit of Rs 2 lakh per accident maximum upto 3 accidents.
7	**Time of Completion:** The completion period of the project shall be reckoned from the 14th day of issuance of Letter of Award/Work Order. Time shall be considered the essence of this Contract, and the Contractor hereby agrees to commence the work immediately after the site is handed over to him to complete the entire work as provided in the said conditions, subject nevertheless to the provisions for extension of time.
8	**Appendices**: The Appendices listed in the attached list of Appendices shall form an integral part of this Contract Agreement. Reference in the Contract to any Appendix shall mean the Appendix attached hereto, and the Contract shall be read and construed accordingly.
9	**Jurisdiction**: All disputes arising out of or in any way connected with this Agreement shall be deemed to have arisen at Reserve Bank of India,Kolkata and only Courts in Kolkata shall have jurisdiction to determine the same
10	**Language**: The Tender form shall be filled in English or in Hindi. In the event of any discrepancy or ambiguity between the English and Hindi version of the documents, the English version shall prevail in matters of interpretation. All communications, drawings, designs, data, information, codes, specifications, and other documents supporting the bid or otherwise exchanged under the Contract shall be in English or in Hindi.
11	**Non-disclosure:** i. The contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Service Provider and /or the DB Developer during the course of discharging their contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the services/works in any trade or technical paper or elsewhere without the previous written consent of the Second Party. Failure to observe the above shall be treated as breach of contract on the part of the contractor, as the case may be, and the Second Party shall be entitled to claim damages and pursue legal remedies. ii. The contractor shall take all appropriate action with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied.

	iii. Without prejudice to the formal Contract Agreement, all confidentiality and non-disclosure obligations binding the Contractor under this tender shall survive the expiration, completion, or termination of this Agreement for any reason whatsoever.
12	**PREVENTION OF SEXUAL HARASSMENT AT WORKPLACE** i. The Contractor shall be solely responsible for full compliance with the provisions of "the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013". In case of any complaint of sexual harassment against its own employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the Contractor who shall ensure appropriate action under the said Act in respect to the complaint. ii. Any complaint of sexual harassment from any aggrieved employee of the Contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank. iii. The Contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employee of the Contractor, for instance any monetary relief to the Bank's employee, if sexual violence by the employee of the Contractor is proved. The Contractor shall be responsible for educating its employees about prevention of sexual harassment at workplace and related issues.
13	**Termination of Contract by the Bank** If the Contractor being an individual or a firm commits any "act of insolvency", or shall be adjudged an insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee or the Liquidator, in such acts of insolvency or winding up, as the case may be, shall be unable, within seven days after notice to him requiring him to do so, to show the reasonable satisfaction of the Bank that he is able to carry out and fulfil the Contract and to give security therefor, if so required by the Bank. Or if the Contractor (whether an individual, firm or Incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the Contractor, Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor, Or shall assign or sublet this Contract without the consent in writing of the Bank first had and obtained, Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder, Or if the Bank determine that the Contractor has abandoned the Contract, or

	has failed to commence the works, or has without any lawful excuse under those Conditions suspended the progress of the works for 14 days after receiving from the Bank notice to proceed, or has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or has failed to remove materials from the site or to pull down, and replace work for seven days after receiving written notice that the said materials or work were condemned and rejected by the Bank under these Conditions or has neglected or failed persistently to observe and perform all or any of the acts, matters or things by the Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same. Then and in any of the said cases, the Bank may, notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor, determine the Contract and liabilities of the Contractor, the whole of which shall continue in force fully as if the Contract had not been so determined, and as if the works subsequently executed had been executed by or on behalf of the Contractor and further, the Bank by his agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, machinery and materials lying upon the Estate or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the works or by employing any other Contractor or other person or persons to complete the works, and the Contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed or as soon thereafter as convenient, the Bank shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period of fourteen days after receipt thereof by him, the Bank may sell the same by public auction, and give credit to the Contractor for the net amount realised. The Bank shall thereafter ascertain and certify in writing under his hand what (if anything) shall be due or payable to, or by the Bank, for the value of the said plant and materials so taken possession of by the Bank and the expense or loss which the Bank shall have been put to in procuring the works to be completed, and the amount, if any, owing to the Contractor and the amount which shall be so certified shall thereupon be paid by the Bank to the Contractor or by the Contractor to the Bank, as the case may be, and the decision of the Bank shall be final and conclusive between the parties.
14	**Termination of Contract by Contractor** If payment of the amount payable by the Bank under certificate of the Bank's Engineer shall be in arrears and unpaid for thirty days after notice in writing requiring payment of the amount as aforesaid shall have been given by the Contractor to the Bank or if the Bank shall repudiate the Contract, or if the works be stopped for three months under the order of the Bank or by any injunction or other order of any Court of Law, then and in any of the said cases, the Contractor shall be at liberty to determine the Contract by notice in writing to the Bank and he shall be entitled to recover from the Bank, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose of the Contract. In arriving at the amount of such payment, the net rates contained in the Contractor's original Tender shall be followed, or where the same may not apply, valuation shall be made in accordance with Clause 19 of section IV.
15	**Penalty**

	The recovery of Liquidated Damages shall be at the rate of 0.25% of the accepted tender amount per week of delay in completion of work and subjected to maximum ceiling as 10% of the contract amount.

IN WITNESS WHERE OF the Bank and the Bidder/Bidder have caused this Agreement to be duly executed by their duly authorized representatives the day and year first above written.

Signed by for and on behalf of the Bank
[Signature]
[Name & Title]
In the presence of:

1. [Witness 1 Signature & Details]
2. [Witness 2 Signature & Details]

Signed for and on behalf of the Bidder
[Signature]
[Name & Title]
In the presence of:

1. [Witness 1 Signature & Details]
2. [Witness 2 Signature & Details]

Annexure – VI

Proforma Of Bank Guarantee For Performance Security Deposit/ Retention Money

(On Non-Judicial Stamp Paper of appropriate value purchased in the name of the issuing bank)

Place : _____

Date : _____

Regional Director,
Reserve Bank of India,
6th Floor, Main Office Building
15, Netaji Subhas Road
Kolkata – 700 001

_____ _____

Dear Sir,

Name of work: Renovation of B-40 and window replacement in A-07 at RBI Officer's Quarter, Ultadanga - Bank Guarantee For PERFORMANCE SECURITY DEPOSIT/ Retention Money

WHEREAS Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai, (hereinafter called "the RBI") has awarded the Contract for the captioned project (hereinafter called the "Contract") to M/s _____ (Name of the Bidder) (hereinafter called " the said Bidder" which expression shall include its successors and assigns). AND Whereas the Bidder is bound by the said Contract to submit to RBI a Performance Security for a total amount of ₹._____ (Rupees___ _____ only) (Amount in figures and words) for the due fulfilment by the said bidder of the terms and conditions contained in the contract. We, _____ (Name of the Bank), (hereinafter called "the Bank"), at the request of M/s _____, the bidder, do hereby undertake to pay to the RBI an amount not exceeding Rs _____ as Performance Guarantee for due fulfilment of the terms and conditions of the contract.

NOW THIS GUARANTEE WITNESSETH

1. We (Name of the Bank) do hereby agree with and undertake to RBI, their Successors, Assigns that in the event of the RBI coming to the conclusion that the Bidder has not performed his obligations under the said conditions of the contract or have committed a breach thereof, which conclusion shall be binding on us as well as the said bidder; we shall on demand by the RBI, pay without demur to the RBI, a sum of Rs. (Rupees only) or any lower amount that may be demanded by the RBI. Our guarantee shall be treated as equivalent to the Performance Guarantee Amount for the due performance of the obligations of the Bidder under the said Contract, provided, however, that our liability against such sum shall not exceed the sum of Rs. (Rupees only).

2. We also agree to undertake to and confirm that the sum not exceeding Rs. (Rupees _____only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the RBI on receipt of a notice in writing stating that the amount is due to them and we shall not ask for any further proof or evidence and the notice from the RBI shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. The Bank shall pay to RBI any money so demanded notwithstanding any dispute/disputes raised by the Bidder in any suit or proceedings pending before any Court, Tribunal or Arbitrator/s relating thereto and the liability under this guarantee shall be absolute and unequivocal. We undertake to pay the amount claimed by the RBI within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the RBI under this guarantee shall be independent of the agreement or agreements or other understandings between the RBI and the Bidder.

4. This guarantee shall not be revoked by us without prior consent in writing of the RBI. We hereby further agree that –

a) Any forbearance or commission on the part of the RBI in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said Contract and/or hereunder or granting of any time or showing of any indulgence by the RBI to the Bidder or any other matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Bidder of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding Rs. (Rupees only).

b) Our liability under these presents shall not exceed the sum of Rs. (Rupees only) .

c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents/clients or their obligations thereunder or by dissolution or change in the constitution of our said constituents.

d) This guarantee shall remain in force upto (60 days beyond the Defect liability period) provided that if so desired by the RBI, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.

e) Our liability under these presents will terminate unless these presents are renewed as provided hereinabove on the or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the RBI alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within or any extended period, all the rights of the RBI against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder. In witness whereof I/We of the Bank have signed and sealed this guarantee on the -------- -- day of ---------- (Month) (Year) being herewith duly authorized. For and on behalf of _____ (Name of the Bank) Signature of authorized Bank official Name: Designation Stamp/ Seal of the Bank Signed, sealed and delivered for and on behalf of the Bank by the above named in the presence of: Witness

1 Signature …… Name …… Address …… (NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified).

Annexure VII

PROFORMA OF PERFORMANCE GUARANTEE FOR WATER-PROOFING

(On Non-Judicial Stamp Paper of appropriate value)

Place:

Date:

The Regional Director
Estate Department
Reserve Bank of India
Kolkata

Name of Work: _____

Dear Sir/Madam,

We M/s. _____ (Proprietary Waterproofing Agency) have treated the __ ___ areas as water-proofing experts for the work. We have read and understood the scope and responsibility of the waterproofing and damp proofing work as provided for in the tender document. We (M/s. _____) as per Contract with the Reserve Bank of India and accordingly as a Proprietary Agency engaged by M/s. _____ (name of contractor in whose name work order has been issued by RBI) for the items of works of damp proofing and water proofing in the building, we have treated the above mentioned surfaces / areas as per specifications for works furnished to us as water-proofing experts.

After virtual completion of work and before the ___day ____month of_____ at any time or times if the treated areas or any other related portions (external or internal) treated by us M/s._____ starts leaking or in any way get damaged due to the influence of seeping water including forming wet patches, dampness etc. either due to the inadequacy of the work carried out or due to any other reason whatsoever relating to the specification, workmanship etc. including the responsibility for any surface treatment and plumbing works etc. carried out by other agencies, we the M/s._____ hereby undertake and guarantee to carry out all necessary remedial measures up to 5 years from the date of virtual completion of the works to such extent and so often as may be necessary to free the premises from such leakages, dampness without any extra cost to the Employer (Reserve Bank of India). The decision of the Employer in regard to the question as to whether there is any leakage or the treatment has given way to water or moisture, shall be treated as final and binding on us. We also undertake to reinstate the surfaces disturbed to attend to the rectification work to its original condition after carrying out the rectification work, if necessary, by bringing new materials and executing works at no extra cost to the Employer.

Signature

M/s._____ (Proprietary Waterproofing Agency)

Date:

Place:

Counter Signed by for and on behalf of M/s._____ (Contractors in whose name work order has been issued by RBI)

Date:

Place:

Annexure VIII

Proforma for Undertaking / Declaration / Certificate by the Bidder regarding country sharing land border with India

(To be submitted by bidders on their letter head duly sealed and signed by the authorized signatory)

To, Date:

Regional Director,
Reserve Bank of India,
6th Floor, Main Office Building
15, Netaji Subhas Road
Kolkata – 700 001

Ref: Application for _____

Madam,

I / We ……. (Name and address, including Country of location of bidder) have read and understood the contents of the Office Memorandum (OM) F. No. 6/18/2019-PPD dated July 23, 2020 and its subsequent orders / revision issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India regarding the restrictions on procurement from a bidder of a country which shares a land border with India.

2 I / We certify that …… (Name of the bidder)

2.1 is not from a country sharing land border with India, or

2.2 is from a country sharing land border with India and has been registered with the Competent Authority, the certificate of which is enclosed, or

2.3 is from a country sharing land border with India where Government of India has extended lines of credit, or

2.4 is from a country sharing land border with India where Government of India is engaged in development projects.

(Strikeout whichever of the above is not applicable).

3 I /We further certify that ……. (Name of bidder) fulfils all requirements in this regard and is eligible to be considered under the provision of the above referred Office Memorandum and its subsequent orders / revision. I/We also undertake that even in case of contracts where we are permitted by the Bank/RBI to sub- contract I/we ……..……(Name of bidder) will not sub-contract any work to a bidder from country(ies) sharing land border with India, unless such bidder fulfils all the requirements contained in the above referred office memorandum / order.

4. I/We know and understand that, if this Undertaking / Declaration / Certificate submitted by us is found to be false, the Bank shall be free to reject / terminate our tender / Work Order and that the Bank shall also be free to initiate any legal action in accordance with law including forfeiting of Earnest Money Deposit / Performance Bank Guarantee / Security Deposit and / or debarring us from participating in tenders invited by the Bank in future.

Signature and name of the authorized signatory of the Bidder with Rubber Stamp

Date:

Place:

Annexure IX

Undertaking on Legal Actions / Civil Lawsuits / Litigation / Arbitration by the Bidder

[On the Letter head of the Applicant]

Date:

To,

Regional Director,

Reserve Bank of India,

6th Floor, Main Office Building

15, Netaji Subhas Road

Kolkata – 700 001

Ref: Application for _____

Madam,

1 I/We …… (Name of the bidder) declare that no legal action(s) have been / is being taken against us for any cause in any legal jurisdiction.

1. I/We …… (Name of the bidder) declare that the followings legal action(s) have been/ is being taken against us:

…… (detail of the legal action, project under consideration, legal authority involved etc.) …..

…….

However, we affirm that the above legal action does not affect our ability to deliver the requirements of the Bank as per the Application for Empanelment.

(Note: strike out one of the above two declarations which is not applicable)

2. Further, we ……. also declare that no cases of civil lawsuits / litigation / arbitration etc. have been initiated in any in any of our executed projects

2. Further, we ……. also declare that the following civil lawsuits / litigation / arbitration cases were/are initiated in our executed projects:

……. (detail of the project and type of action etc.) .....

……

(Note: strike out one of the above two declarations which is not applicable)

Signature and name of the authorized signatory of the Bidder
with Rubber Stamp

Date:

Place:

Annexure X

Undertaking to be included in tender regarding declaration of debarment by public institution(s):

(To be submitted by the tenderer on their letterhead)

Name of Work: Renovation of B-40 and window replacement in A-07 at RBI Officer's Quarter, Ultadanga

1. I/We ……. (Name of the bidder) declares that
   a) I/we or any of our allied firm* is/ are not debarred / suspended / blacklisted by any public institution / entity in India or any other country as on …….(last date of submission of bid).
   b) I/ We or any of our allied firm* have not made any transgression in respect of the code of integrity (as mentioned in the tender) with any public institution / entity in India or any other country in last three years as on ……...(last date of submission of bid).
   c) I/we or any of our allied firm* is/ are not debarred by any procuring entity for violation of Public Procurement (Make in India) Order, 2017as on last date of submission of the bid.)
   d) we will inform the Bank in writing, in case, I/we or any of our allied firm* is/are debarred / suspended / blacklisted by any public institution / entity in India or any other country on or before award of work for the captioned work.
2. I/We ……..(Name of the bidder) declares that I/we or our allied firm* ……(Name of the allied firm(s)) is/ are debarred / suspended / blacklisted by ……..……..(Name and address of public institution in India or any other country) and the same effective upto ……(date). A copy of such letter is attached for your information and record.

(seal and signature of the bidder)
Date
Place
(Note: strike out one of the above two declarations which is not applicable)

*Allied firm: A firm would be termed as "allied firm" if the management is common, or substantial or majority shares are owned by the banned/ suspended firm and by virtue of this it has a controlling voice. Further all successor firms will also be considered as allied firms.

Annexure XI

Proforma of Letter of Authorization from the OEM of uPVC windows / doors to participate in this Bid

(To be issued by the OEM of uPVC windows / doors on OEM's letterhead)

To,
The Regional Director
Reserve Bank of India
Estate Department, 3rd floor
15, N.S. Road,
Kolkata-700001

Dear Sir,

Subject: Authorization Letter to M/s. _____ for participation in the bid for "Renovation of B-40 and window replacement in A-07 at RBI Officer's Quarter, Ultadanga"

We _____, (name and address of the manufacturer) the manufacturer of _____ having factories at _____ (addresses of manufacturing / development locations) do hereby authorize M/s_____ (name and address of the bidder / tenderer) to bid, negotiate and conclude the contract with you against the above-mentioned tender for the above products manufactured / developed by us.

We herewith certify that the above-mentioned products are our current line of production and we hereby undertake to support these products in terms of availability of spares / upgrades for products for the duration of minimum 5 years from the date of virtual completion of work.

In the unlikely event of M/s _____ (name and address of the bidder / tenderer not remaining our authorized dealer / partner at any time during the next 5 years (committed support period) and refusing to provide after sales support to you as per the contract conditions, we _____, (name and address of the manufacturer) undertake to extend required after sales support, including supply of spares, either directly ourselves or through any other authorized dealer/ partner for the duration of minimum 5 years from the date of virtual completion of work.

Yours faithfully,

For and on behalf of
M/s _____ (Name of the manufacturer)

Signature of authorized signatory:
Name:
Designation:
Address:
Date: