Reserve Bank of India
Information Technology Cell
Lucknow

Notice Inviting Tender (NIT)
(Only through CPPP e-Tendering portal)

Supply and Installation of 23 B1win category Laptops at RBI, Lucknow approved by Department of Information Technology, RBI, Central Office, Mumbai under Empanelment of vendors for FY 2026-27 for Supply and Installation of Computer Systems at Reserve Bank of India Lucknow.

1. The RBI Lucknow invites limited E-tender in two parts for captioned work from Bank's empanelled vendors. The estimated cost of the work is ₹50,00,000/- (inclusive of GST) and is to be completed within 7 weeks.

2. Eligibility Criteria: Bidders empaneled with Department of Information Technology, RBI, Central Office, Mumbai for Supply and Installation of Computer Systems at Reserve Bank of India for FY 2026-27 as mentioned in Section III clause 4 of tender document.

3. The e-tender will be carried out by Central Public Procurement Portal (CPPP) https://etenders.gov.in/eprocure/app as third party on behalf of RBI. Therefore, interested firms are required to register on the CPP portal to participate in the tendering process. The detail regarding the registration on CPPP and procedure of e tendering has been attached at Annexure II. E-Tender shall be submitted online in two parts. Part I of the e-tender will contain the standard technical and commercial conditions for the proposed services/work and Part II of the e-tender will contain the price bid. All required annexures along with documentary proofs will also be uploaded along with Part I of the tender. This is an e-tender bid and the bidders are not required to be present for opening.

4. The schedule for the tender (SOT) is as follows:

a	E-Tender No.	**2026_RBI_296803_1 [Supply and Installation of 23 B1win category Laptops at RBI Lucknow]**
b	Mode of Tender	e-Procurement System (Online Part I – Techno-Commercial Bid and Part II - Price Bid through CPP Portal https://etenders.gov.in/eprocure/app
c	Estimated Cost	₹50,00,000/- (Inclusive of GST)
d	Time period for completion of the work	6 weeks for delivery and 1 week for installation
e	Date of availability of E-Tender Document for download on CPP portal /RBI website	November 06, 2026, from 03:00 PM onwards
f	Starting date of e-tender for submission of Part I (Techno-	November 06, 2026, from 03:00 PM onwards

	Commercial Bid) and Part II (Price Bid) at	
g	Date and time of pre-bid meeting	November 13, 2026, at 11:00 AM **Mode**: Through Webex (link will be shared through email to all eligible bidders as per Section III clause 4)
h	Date of Publishing minutes of pre-bid meeting on RBI website/CPPP	November 16, 2026
i	Last Date and time of submission of Tender	November 26, 2026, till 03:00 PM
j	a. Date and Time of opening of Part I (Techno-Commercial Bid) b. Date of opening of Part II (Price Bid)	November 27, 2026, at 03:00 PM Second e-cover i.e., Part II (Price Bid) of only those bidders who qualified in Part I (Techno-Commercial Bid) shall be opened on the same day (November 27, 2026) or a subsequent date, and it would be intimated to qualified bidders through email.
k	Name of officers regarding any clarification on this tender.	Name: Pushpendra Singh Email: ditlucknow@rbi.org.in Mobile Number: 7652094812 Name: Archana Verma Email: ditlucknow@rbi.org.in Mobile Number: 6394567959

5. This notice is being published for information only and is not an open invitation to quote in this limited tender. Participation in this tender is by invitation only and is limited to the selected Procuring Entity's enlisted contractors. Unsolicited offers are liable to be ignored. However, contractors who desire to participate in such tenders in future may apply for enlistment with RBI as per procedure.

6. The Tenderer should check the above website / e-portal for any Amendment / Corrigendum / Clarification before submitting the bid. The Bank is under no obligation to accept the lowest bid and Bank shall have the right to cancel, modify the Tender and extend the deadline for submission of Tender. Further, the Bank reserves the right to accept any Tender, either in full or in part and to reject any or all the Tenders without assigning any reason thereof.

Regional Director
Reserve Bank of India
Lucknow

Reserve Bank of India
Department of Information Technology
Lucknow

Tender No. 2026_RBI_296803_1
Limited E-Tender/bid for

Supply and Installation of 23 B1win category Laptops at RBI, Lucknow approved by Department of Information Technology, RBI, Central Office, Mumbai under Empanelment of vendors for FY 2026-27 for Supply and Installation of Computer Systems at Reserve Bank of India.

Last date of Submission November 26, 2026 till 03:00 PM

Part – I

(Techno commercial bid)

Regional Director
RBI Lucknow
8-9, Vipin Khand,
Gomti Nagar, Lucknow, Uttar Pradesh 226010

Disclaimer

Reserve Bank of India, Department of Information Technology, Lucknow, has prepared this document to give background information on the work to the interested parties. While Reserve Bank of India has taken due care in the preparation of the information contained herein and believe it to be accurate, neither Reserve Bank of India nor any of its authorities or agencies nor any of their respective officers, employees, agents or advisors give any warranty or make any representations, express or implied as to the completeness or accuracy of the information contained in this document or any information which may be provided in association with it.

The document is not intended to be exhaustive. Interested parties are required to make their own inquiries. The Reserve Bank of India is not responsible if no due diligence is performed by the Respondents.

The document is provided on the basis that it is non – binding on Reserve Bank of India or any of its authorities or agencies or any of their respective officers, employees, agents or advisors.

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Section-I

Notice Inviting E-Tender (NIT)

Supply and Installation of 23 B1win category Laptops at RBI, Lucknow approved by Department of Information Technology, RBI, Central Office, Mumbai under Empanelment of vendors for FY 2026-27 for Supply and Installation of Computer Systems at Reserve Bank of India Lucknow

The RBI Lucknow invites limited E-tender in two parts for captioned work from Bank's empanelled vendors. The estimated cost of the work is ₹ 50,00,000/- (inclusive of GST) and is to be completed within 7 weeks after issue of purchase order.

2. **Eligibility Criteria: Bidders empaneled with Department of Information Technology, RBI, Central Office, Mumbai for Supply and Installation of Computer Systems at Reserve Bank of India for FY 2026-27 as mentioned in Section III clause 4 of the tender document.**

3. The e-tender will be carried out by **Central Public Procurement Portal (CPPP)** https://etenders.gov.in/eprocure/app as third party on behalf of RBI. Therefore, interested firms are required to register on the CPP portal to participate in the tendering process. The detail regarding the registration on CPPP and procedure of e tendering has been attached at **Annexure II.** E-Tender shall be submitted online in two parts. Part I of the e-tender will contain the standard technical and commercial conditions for the proposed services/work and Part II of the e-tender will contain the price bid. All required annexures along with documentary proofs will also be uploaded along with Part I of the tender. This is an e-tender bid and the bidders are not required to be present for opening.

4. The Bank is under no obligation to accept the lowest bid and reserves the right to accept any tender either in whole or in part. The Bank reserves the right to reject any or all tenders at its sole discretion, without providing any reason therefor.

5. The Bank reserves the right to issue addendum / corrigendum/ minutes/ pre-bid meeting, which shall be published solely on the official website of RBI and CPPP. Such updates shall form an integral part of the tender document, and no separate notification will be sent to the individual bidders. It is the sole responsibility of the bidder to monitor these portals for any amendment/s.

6. The schedule for the tender (SOT) is as follows:

	E-Tender No.	**2026_RBI_296803_1 [Supply and Installation of 23 B1win category Laptops at RBI Lucknow]**
	Mode of Tender	e-Procurement System (Online Part I – Techno-Commercial Bid and Part II - Price Bid through CPP Portal https://etenders.gov.in/eprocure/app

	Estimated Cost	₹ 50,00,000/- (Inclusive of GST)
	Time period for completion of the work	6 weeks for delivery and 1 week for installation
	Date of availability of E-Tender Document for download on CPP portal /RBI website	November 06, 2026, from 03:00 PM onwards
	Starting date of e-tender for submission of Part I (Techno-Commercial Bid) and Part II (Price Bid) at	November 06, 2026, from 03:00 PM onwards
	Date and time of pre-bid meeting	November 13, 2026, at 11:00 AM **Mode**: Through Webex (link will be shared through email to all eligible bidders as per Section III clause 4)
	Date of Publishing minutes of pre-bid meeting on RBI website/CPPP	November 16, 2026
	Last Date and time of submission of Tender	November 26, 2026, till 03:00 PM
	a. Date and Time of opening of Part I (Techno-Commercial Bid) b. Date of opening of Part II (Price Bid)	November 27, 2026, at 3:00 PM Second e-cover i.e., Part II (Price Bid) of only those bidders who qualified in Part I (Techno-Commercial Bid) shall be opened on the same day (November 27, 2026) or a subsequent date, and it would be intimated to qualified bidders through email.
	Name of officers regarding any clarification on this tender.	Name: Pushpendra Singh Email: ditlucknow@rbi.org.in Mobile Number: 7652094812 Name: Archana Verma Email: ditlucknow@rbi.org.in Mobile Number: 6394567959

7. This notice is being published for information only and is not an open invitation to quote in this limited tender. Participation in this tender is by invitation only and is limited to the selected Procuring Entity's enlisted contractors. Unsolicited offers are liable to be ignored. However, contractors who desire to participate in such tenders in future may apply for enlistment with RBI as per procedure.

Regional Director
Reserve Bank of India 8-9, Vipin Khand,
Gomti Nagar, Lucknow, Uttar Pradesh 226010

Section II
Form of Tender

Regional Director
Reserve Bank of India
8-9, Vipin Khand,
Gomti Nagar, Lucknow,
Uttar Pradesh 226010

Madam/Dear Sir,

Having examined the specifications and bill of quantities relating to the works specified in the Memorandum hereinafter set out and having acquired the requisite information relating thereto as affecting the Tender, I/we hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached Bill of quantities and in accordance in all respects with the specifications and instructions in writing referred to in the General Instructions to Bidders, Articles of Agreement, special condition of contract, general condition of contract hereinbefore referred to, specifications, data sheet and Bill of quantities and with such materials as are provided for, by and in all other respects in accordance with such conditions so far as they may be applicable.

MEMORANDUM

i.	Name of works	Supply and Installation of 23 B1win category Laptops at RBI, Lucknow approved by Department of Information Technology, RBI, Central Office, Mumbai under Empanelment of vendors for FY 2026-27 for Supply and Installation of Computer Systems at Reserve Bank of India.
ii.	Estimated cost	₹ 50,00,000/- (Inclusive of GST)
iii.	Payment Terms	As per clause 3 of Section V Part I of tender
iv.	Performance Bank Guarantee	As per clause 3 of Section V Part I of tender
v.	Contract Period/Time of completion	As per clause 1 of Section V Part I of tender

2. Should our Tender be accepted; we hereby agree to abide by and fulfil all the terms and conditions of the Tender.
3. We acknowledge that you reserve the right to accept or reject any or all the tenders, either in whole or in part, without assigning any reason thereof.
4. We hereby declare that we shall treat the tender documents and other records connected with the work as secret/confidential documents. We undertake not to communicate any information/derived therefrom to any person other than a person to whom I/We am/are authorized to communicate the same nor shall we use the information in any manner that could be prejudicial to the safety, security or interests of the Reserve Bank of India. Dated this ……day of …….. 2026.

For and on behalf of M/s ……

_____
(Signature of authorized signatory with seal)

Name _____

Designation _____

Place _____

Date _____

(Certified true copy of Board Resolution or mandate or Power of Attorney of the above signatory as authorized signatory should be enclosed as per format **Annexure I**).

Section III

A. General Instructions to Bidders

1. This is a limited e-tender enquiry in two parts i.e. Part I (Techno Commercial) I & Part II (Price bid). Only those bidders who are qualified for the work as per pre-qualification/eligibility criteria stipulated in the tender are eligible to participate in this tender.

2. **Brief Scope of services/work**: A brief scope of the services/work is as below

   Supply and Installation of 23 B1win category Laptops at RBI, Lucknow approved by Department of Information Technology, RBI, Central Office, Mumbai under Empanelment of vendors for FY 2026-27 for Supply and Installation of Computer Systems at Reserve Bank of India.

   Detailed scope of the services/work is mentioned at **Section VI** of this tender.

3. **E-Tender on CPPP**: The procedure for e -tendering has been detailed at Annexure II. The details of firms required to be furnished in format specified at Annexure III. The estimate cost of the services/work with completion period has been mentioned in section I.

4. **Eligibility Criteria**: Vendors Empaneled with Department of Information Technology, RBI, Central Office, Mumbai for Supply and Installation of Computer Systems at Reserve Bank of India for FY 2026-27 are eligible to participate in this tender. Bidders are advised to check with RBI regarding their eligibility for this tender before participating. Bids from non-empaneled vendors will not be accepted.

5. **Tendering Process**: **a.** The tenders for the above services/work in **two parts** i.e., **Part I** containing commercial-technical bid of captioned tender, and the terms and conditions (Rates and amounts of items shall not appear anywhere in this part) and **Part II** containing only rates need to be uploaded at CPP portal as per NIT.

   Part I of the tender will be opened at the date and time mentioned in the NIT.

   Part II of the eligible bidders will be opened on a subsequent date under intimation to all the bidders. The detail evaluation criteria is mentioned at **Section III(B)**

   Note: All the information/Annexures called for, shall be complete in all respects and to be uploaded in CPP portal with supporting documents. Information furnished on sheets other than those supplied may not be considered. However, the bidders can upload only the relevant catalogues/leaflets/brochures of the manufacturers of the equipment offered.

6. **Pre-bid Meeting**:

   A pre-tender briefing meeting of the bidders will be held on date and mode as per NIT, to clarify any point / doubt raised by them in respect of the tender. The Webex meeting link will be shared before the meeting to the email IDs of eligible bidders as per Section III clause 4

of the tender document. Non-attendance at the pre-Bid meeting will not be a cause for disqualification of a bidder.

i. All firms are required to attend the pre-bid meeting in order to get clarification on any issue related to the tender from the Bank. No request for change in date of pre-bid meeting will be entertained thereafter. If a firm do not attend pre bid meeting, no clarification in future will be entertained and Minutes of Pre-Bid meeting will be binding on them.
ii. Inclusion/submission of any deviations in the tender conditions in Part I of the tender after pre-bid meeting may be liable for rejection.
iii. The minutes of pre-bid meeting and corrigendum/modification/addendums issued regarding bidding process if any, will be hosted in the Bank's website and CPPP only and shall not be published in any Newspaper.

7. **Validity**: Tenders shall remain open to acceptance by the Bank for a period of 30 days from the date of opening Part I of the Tender. This period may be extended by mutual agreement in writing and the bidder shall not cancel or withdraw the tender during this period.

8. **Language**: The Tender form shall be filled in English or in Hindi.

9. **Rates in price-bid (Part II)**: All the payment will be made in INR

i. The rates quoted shall be firm and shall not be subjected to variations in exchange rate, duties, local levies, GST, custom duty, excise duty, octroi, import/export license fee or any other taxes/ duties imposed by state/ local bodies.
ii. Rates shall be inclusive of GST and all applicable taxes, packing, freight, transit insurance and installation at Reserve Bank of India, Regional Office, Lucknow. No extra claim will be entertained.
iii. Each invoice / bill shall indicate amongst other things, the vendor's PAN and G.S.T Registration Number. The vendor shall also produce to the Bank adequate proof of remittance of G.S.T within a reasonable time from remittance. The contract value will also be subject to TDS / TCS / TDS under GST / Withholding Tax / any other tax, as per statutes.

10. **Successful bidder**: as per evaluation criteria mentioned at section III (B).

11. **Debarment/court case:**

i. If the bidder has been convicted of an offence— (a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract. In this regard, Bidder shall submit a copy of Undertaking / Declaration / Certificate on their letter head duly sealed and signed by the authorized signatory in the format given in Annexure IV.

ii. The bidder shall submit the undertaking on declaration of debarment as per the Annexure VI.

12. **Conformity to the rules on Contractor from Countries sharing Land Border with India:** The instruction / rules issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India, vide Office Memorandum (OM) F. No. 6/18/2019-PPD dated July 23, 2020, in respect of bidders from countries sharing land border with India and subsequent revisions and Public Procurement Orders issued in furtherance thereto shall be mandatory. In this regard, bidder shall submit a copy of Undertaking / Declaration / Certificate on their letter head duly sealed and signed by the authorized signatory in the format given in Annexure V.

13. **Place of Delivery and Installation:** The supply of the material shall be affected at the Department of Information Technology, Reserve Bank of India, Lucknow – 226010, delivered and installed by the contractor at his own cost and risk. The contractor shall be responsible for the material, including for any damage to or loss of the same, till the handover of the items to the Department of Information Technology, Reserve Bank of India, Lucknow, duly acknowledged in writing.

14. **Other Instructions:**

i. The bidder must obtain for himself, at his own responsibility and at his own expense, all information which may be necessary for the purpose of making his tender and of entering into a contract and must himself examine the requirements (if any), the site, the specifications and all other conditions governing the tender. No claim on account of want of such knowledge or of any misunderstanding on the part of the bidder shall be entertained by the Bank.

ii. All instructions, terms and conditions mentioned above shall be binding on the tenderer, in addition to and without prejudice to the instructions issued by the Department of Information Technology, Central Office, while empaneling the vendors for supply and installation of computer systems for FY 2026-27.

iii. The Bank reserves the right to accept the tender either in whole or in part, at the same prices quoted by the tenderer, and such acceptance shall be binding on the tenderer to the extent of the tender accepted.

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Section III (B) Evaluation Criteria

1. Tenders will be evaluated based on the eligibility criteria mentioned in Section III (B) after opening the first e-cover i.e., Part I (Techno-Commercial Bid), of only those bidders as mentioned in clause 4 of section III.

2. The bidders must submit all the requisite documents prescribed in the tender document in the first e-cover i.e., Part I (Techno-Commercial Bid). Only those tenders, which meet the eligibility requirements, shall be processed further. The correctness /legality and adequacy of information and supporting documents furnished will be verified /examined by the Bank. If any documents are missing or found fabricated in the uploaded tender, the Bank shall have the right to request the missing documents/certificates and independently verify these certificates.

3. The price bids of unqualified bidders will not be opened, and communication will be sent in this regard.

4. The second e-cover i.e., Part II (price bid) of all the bidders who qualified in Part I (Techno-Commercial bid) will be opened for financial evaluation. The firm with the lowest price (L1) shall be considered for the Award of Contract and called successful bidder.

5. In case the lowest tendered amount of two or more bidders is the same, then such lowest bidders may be asked to submit a revised offer quoting discount on their already quoted tendered amount in a sealed envelope. Further, if any such lowest bidder does not revise his/her bid on lower side, his/her original bid shall remain valid for further processing. The lowest tender shall be decided on the basis of revised offer. If the revised tendered amount of two or more bidders received in the revised offers is again found to be equal, then the firm with minimum delivery time as declared by the vendor through email shall be considered for the award of contract.

Section IV
General Conditions of Contract

Interpretation Clause

1. In construing these Conditions, the Scope of services/work, Specifications, Bill of quantities and Contract Agreement, the following words shall have the meanings herein assigned to them except where the subject or context otherwise required.

i.	"RBI"	Shall mean Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai– 400001 and having its Regional Offices at various places.
ii.	"Bank"	Shall mean The Reserve Bank of India and shall include its assigns and successors.
iii.	"Tender document"	Shall mean document named as such issued by the Bank to the Contractors inviting Bids for the Project.
iv.	"Bidder"	who submits the bids/tenders. It may be partnership firm, individual firm, and a company. Legal representatives of a deceased partner.
v.	"Contractor "	"Contractor" is the successful bidder who has been officially awarded to execute the services/work. It may be partnership firm, individual firm, and a company. Legal representatives of a deceased partner.
vi.	"Site"	Shall mean the site of the contract services/works including any Building and erections thereon and any other land (inclusively) as aforesaid allotted by the Bank for the Contractor's services/work.
vii.	"Contract"	Shall mean and include all sections of the tender document, corresponding letters, services/work order, Articles of Agreement, CAMC agreement and minutes of pre-bid etc. attached hereto and duly signed.
viii.	"Notice in writing"	Or written notice shall mean a notice in written, typed or printed characters sent (unless delivered personally or otherwise proved to have been received) by registered post to the last known private or business address to have been received when in the ordinary course of post, it would have been delivered. The communication delivered by any accepted electronic means shall also be deemed to be written notice.

ix.	"Act of Insolvency"	Shall mean any Act of Insolvency as defined by the **Insolvency and Bankruptcy Code (IBC), 2016** or any Act amending such original.
x.	"Net Prices"	The price of item mentioned in part II of the tender at CPPP.
xi.	"Market Rate"	shall be the rate as decided by the Bank on the basis of the cost of materials and labour at the site where the services/work is to be executed plus the percentage mentioned in clause 12(e) to cover all overheads and profits.
xii.	"The services/works"	Shall mean name of the tender mentioned in the NIT.
xiii.	Day/Month/Year	Shall mean Calendar Day/month/year
xiv.	working Day	Shall mean the days when Bank's office is services/working i.e. Days excluding Public holidays, Saturdays and Sundays
xv.	Engineer-in-charge/Bank's Engineer/Bank's representative	Means the Officer employed and paid by the Bank and acting under the orders of the Bank who shall supervise and be In-charge of the services/work. All services/works to be executed under the contract shall be executed under the direction and subject to the approval of the Bank's representative in all respects.
xvi.	Manufacturer	refers to a person or firm who is the producer and furnisher of the material or designer and fabricator of equipment
xvii.	Contractor's Services/works or Manufacturer's Services/works	Shall mean and include the land and other places which are used by the CONTRACTOR/FABRICATOR or SUB-CONTRACTOR/SUB-FABRICATOR for the manufacture of "Equipment" or performing the "Services/works".
xviii.	Contract Price or Contract	Amount shall mean the total amount as calculated from quoted unit rates by the successful contractor and quantities mentioned in the Bill of quantities (Price Bid) and as accepted by the Bank and indicated in the letter of award of services/work.
xix.	Contract Period	Shall mean the period specified in the tender document for execution of the contract/ completion of the services/work, including any authorized extended period by the Bank
xx.	Contract Agreement	Shall mean the agreement signed between the Contractor and the Bank for the execution of the Project.

2. **Costs and Currency**

i. The empanelled vendors are required to quote the prices of the items / equipment in Indian Rupees only.

ii. The vendor, shortlisted for supply of items / equipment, is required to take transit insurance to cover the items / equipment up to delivery at the Bank's location. The transit Insurance premium amount will not be reimbursed by the Bank.

iii. The vendor/s shall supply upgraded versions, if any, of the equipment during the validity of the contract period.

3. **Installation**

The vendor, shortlisted for supply of items / equipment, is required to install the same. During the process of installation, the vendor is required to copy the backup from the old Desktops and laptops to the new ones, and also to install, at no extra cost, all the licensed software i.e., antivirus software, MS Office, Windows OS (Enterprise Edition License), Adobe, etc., supplied by the Bank, before acceptance.

4. **Compatibility of equipment supplied**

All the equipment supplied by the vendors shall be compatible with the latest version of the Operating System.

5. **Warranty**

a) Three years on-site comprehensive warranty covering all parts and labour from the date of acceptance of the systems by the Bank at the Lucknow locations. During the warranty period, the vendor will have to undertake comprehensive maintenance of hardware components, systems software and accessories supplied by them.

b) Products with MacOS / iPad OS comes with Standard OEM warranty.

c) The vendors are expected to repair all items by next working day. In case of any deviation specific exemption may be sought by them on case-to-case basis from the respective Bank Location who have issued the Purchase Order.

d) The vendors shall be fully responsible for the manufacturer's warranty for all items, accessories, spare parts etc. against any defects arising from design, material, manufacturing, workmanship, or any act or omission of the manufacturer / vendor or any defect that may develop under normal use of supplied items during the warranty period.

e) The warranty will not become void even if the Bank buy any other supplementary hardware from a third party and installs it within these machines. However, the warranty of the OEMs will not apply to such hardware items installed. Besides the above, the vendor will have to conform to the terms and conditions of warranty in the contract.

6. **Penalty for downtime**

In case the estimated time required for repair of the items supplied under the contract exceeds four working days, the vendor will immediately provide a standby machine of equivalent or higher configuration till the original is restored for use. In case the vendor fails to meet the above standards of maintenance, there will be a penalty as specified below:

Sr. No.	Item	Amount (for each)
1	Desktop, Laptop, Tablet	₹1500/- per day
2	Printers/Scanners	₹1500/- per day
3	Peripherals / Other additional items which is not mentioned above	₹1000/- per day

In case the vendor fails to pay the imposed penalty amount within seven days, a fresh notice will be issued by the Bank by registered post / email. In case the penalty amount is not paid within seven days of such notice, the Bank would be well within its rights to invoke PBG under advice to the vendor.

Public Holidays as declared at the respective locations/centres and force majeure situations are excluded for the downtime calculation.

7. Repeated Failure

If, during the warranty period, any system as a whole or any subsystem has any failure on two or more occasions in a period of 3 months, it shall be replaced by equivalent new items by the vendor at no cost to the Bank. In case of failure of SDD or HDD of Desktop / Laptop during warranty period, the vendor will help the user to recover the data.

8. Indemnity to the Bank

The empanelled vendors shall keep the Bank indemnified against any losses or damages because of any violation of patents, trademark etc., by them in respect of the products supplied.

9. Guarantee

The equipment under the contract must conform to the highest quality and standard. In case of software, the vendor shall guarantee that the software supplied to the purchaser is licensed and legally obtained. All hardware and software are required to be supplied with their original and complete printed documentation with maintenance of consistency for the entire lot of the items offered. All the required quantity of an item in 'Schedule of Requirement' needs to be of the same brand and same model number. Part numbers also must be same for all pieces of an item. The vendor should not substitute any internal components or subsystems of item by similar items from a different manufacturer. All the items and peripherals should be supplied with the relevant interface cables.

The empanelled vendors should supply only "Commercial/Business products" and not any product from "Home/consumer category". The item and its datasheet should be in public domain. The drivers of the supplied products should be in public domain.

10. End of Life

The Vendors shall supply only those items , which would not be declared end of life until March 31, 2027. Further, those products should also not go End of Support before March 31, 2030. However, in cases where the OEM decides to phase out any particular model, the vendor is required to substitute (upgrade) the product with another product (model with equivalent or better configuration at no extra cost or changes to the Bank The vendor must inform well in advance about such changes. In case no substitute model is available, the

vendor through OEM shall give the notice in writing at least one month prior to such discontinuation. In case of software, the vendor shall supply the latest version available at the time of delivery at no extra cost to the Bank.

11. Completeness of the contract

The contract will be deemed as incomplete if any component of the items / equipment or any documentation /media relating thereto is not delivered or is delivered but not installed and / or not operational or not acceptable to the Bank after acceptance testing/examination. In an event, the supply and installation is termed as incomplete, it will not be accepted, and the warranty period will not commence. The warranty period will commence only after successful installation of the products listed under the said Empanelment and its acceptance by the Bank.

12. Force Majeure

The vendor shall not be liable for forfeiture of its performance security, liquidated damages or termination for default, if and to the extent that its delay in performance or other failure to perform its obligations under the contract is the result of an event of Force Majeure. For purposes of this Clause, "Force Majeure" means an event beyond the control of the vendor and not involving the vendor's fault or negligence and not foreseeable. Such events may include, but are not limited to, Acts of God or acts of public enemy, acts of Government of India in their sovereign capacity, acts of war, and acts of Reserve Bank of India or fires, floods, and freight embargoes.

If a Force Majeure situation arises, the vendor shall promptly notify the Bank in writing of such conditions and the cause thereof within twenty calendar days. Unless otherwise directed by the Bank, in writing, the vendor shall continue to perform its obligations under the contract as far as it is reasonably practical and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event. In such a case, the time for performance shall be extended by a period (s) not less than the duration of such delay. If the duration of delay continues beyond a period of three months, the Bank and the vendor shall hold consultations with each other in an endeavour to find a solution to the problem. Notwithstanding above, the decision of the Bank shall be final and binding on the vendor.

13. Resolution of Disputes

The Bank and the vendor shall make every effort to resolve amicably, by direct informal negotiation, any disagreement or dispute arising between them under or in connection with the contract. If after thirty days from the commencement of such informal negotiations, the Bank and the vendor have been unable to resolve amicably a contract dispute, either party may require that the dispute be referred for resolution by formal arbitration.

14. Jurisdiction

All legal suits, actions or proceedings relating to or arising out of the agreement shall be subject to jurisdiction of the Courts in Lucknow only.

15. Variations to be approved by the Bank:

i. The contractor shall deliver the items strictly in accordance with specifications and details, as mentioned in tender document.

ii. Wherever the contractor proposes to supply an upgraded model with higher specifications, the same shall be done only with the prior approval in writing of the authorized officers of the Bank and shall not entail any additional cost to the Bank.

16. Assignments and Sub-letting

The whole of the works included in the Contract shall be executed by the Contractor and the Contractor shall not directly or indirectly transfer, assign or under-let the Contract or any part share thereof or any interest therein without the prior written consent of the Bank, and no undertaking shall relieve the Contractor from the full and entire responsibility of the Contract or from active superintendence of the services/works during their progress.

17. Non – Disclosure clause:

i. The contractor or its employees shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Service Provider and /or the DB Developer during the course of discharging their contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the services/works in any trade or technical paper or elsewhere without the previous written consent of the Second Party. Failure to observe the above shall be treated as breach of contract on the part of the contractor, as the case may be, and the Second Party shall be entitled to claim damages and pursue legal remedies.

ii. The contractor shall take all appropriate action with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied.

iii. The obligations of the Service Provider and, without prejudice to the contract Agreement, the obligations of the contractor with respect to non-disclosure and confidentiality shall survive the expiry or termination of this agreement for whatever reasons

18. Debarment/Disqualification:

A **contractor is liable for debarment / disqualification** from bidding on the following grounds:

i. If it is determined that the contractor has committed the following acts or omissions in contravention of the code of integrity:

a.

I. making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.

II. any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained, or an obligation avoided.

III. any collusion, bid rigging or anticompetitive behavior that may impair the transparency, fairness, and the progress of the procurement process.
IV. improper use of information provided by the procuring entity to the contractor with an intent to gain unfair advantage in the procurement process or for personal gain.
V. any financial or business transactions between the contractor and any official of the procuring entity related to tender or execution process of contract: which can affect the decision of the procuring entity directly or indirectly.
VI. any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
VII. obstruction of any investigation or auditing of a procurement process.
VIII. making false declaration or providing false information for participation in a tender process or to secure a contract.

b. failed to disclose conflict of interest.

c. failed to disclose any previous transgressions made in respect of the provisions of sub-clause (i) with any public institution / entity in India or any other country during the last three years or of being debarred by any public procuring institution / entity.
ii. For any actions or omissions by the contractor other than violation of code of integrity, which in the opinion of the Bank warrants debarment, for the reasons like supply of sub-standard material, non-supply of material, abandonment of services/works, sub-standard quality of services/works, failure to abide
terms of the tender etc.
iii. If the contractor has been convicted of an offence— (a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

19. Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013:

The Vendor shall be solely responsible for full compliance with the provisions of “the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013”. In case of any complaint of sexual harassment against its employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the Contractor and the Contractor shall ensure appropriate action under the said Act with respect to the complaint”. Any complaint of sexual harassment from any aggrieved employee of the contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank. The contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involving the employees/ driver of the contractor, for instance any monetary relief to the Bank’s employee, if sexual harassment by the employee of the contractor is proved by the Committee. The contractor shall be responsible for educating its employees about prevention of sexual harassment at workplace and related issues.

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Section (V) – Special Condition of Contract

1. Delivery and Installation Period

The following time schedule, from the date of placement of orders, for delivery and installation has been advised to the vendors. Any delay may invite penalties.

Delivery	06 weeks
Installation and Operationalization	01 week

2. Liquidated Damages (LD)

If the vendor fails to deliver contracted product (s), install/activate, and operationalize all of the equipment or fails to complete the work or does not perform the service (s) within the time schedule as mentioned in Para 1 above, Bank, without prejudice to its other remedies under the contract, may deduct from the Purchase Order value, as liquidated damage(s), a sum equivalent to 0.5 percent of the total Purchase Order Value (excluding taxes) for each week or part thereof of delay, subject to a maximum limit of 10 percent of the Total Purchase Order Value (excluding taxes like GST etc.). Such penalty will be deducted from the invoices/bills of the vendor OR from the Security Deposit (PBG/BG) (Performance Bank Guarantee/Bank Guarantee).

The Bank may also consider termination of the contract with the vendor as per provisions of the termination clause mentioned in the contract. For any Purchase Order containing two or more items, the penalty shall be for the items, which are not delivered as per schedule, and not for the entire Purchase Order.

3. Payment Terms

i. If a Purchase Order value is more than Rupees Three (03) lakhs (excluding taxes), 90% of the Purchase Order (PO) value will be made to the vendor on satisfactory installation of the product or within two weeks after delivery, if the delay is attributable to the Bank or force majeure, whichever is earlier and balance 10% (excluding taxes) on expiry of warranty period or on submission of Bank Guarantee of equivalent amount issued by a Scheduled Commercial Bank, valid till the end of the warranty period. The Bank Guarantee in such instances can be called for from the vendor along with the invoice of the said PO.

ii. If a Purchase Order value is less than Rupees Three (03) lakh (excluding taxes),100% payment will be made to the vendor as per the PO issued by the respective CODs/ROs/TEs on satisfactory installation of the product or within two weeks after delivery, if the delay is attributable to the Bank or force majeure, whichever is earlier.

4. Billing

The empanelled vendors are expected to indicate base prices as well as applicable GST / taxes, clearly and separately in their invoices / bills so submitted.

Section-VI

Scope of work

1	**Background:**	Invitation of e-tender through **Central Public Procurement Portal (CPPP)** https://etenders.gov.in/eprocure/app as third party on behalf of RBI for Supply and Installation of laptops at RBI, Lucknow from vendors empaneled by Department of Information Technology, RBI, Central Office, Mumbai for FY 2026-27.
2	**Requirement:**	Supply and Installation of 23 nos. B1win category Laptops at RBI, Lucknow approved by Department of Information Technology, RBI, Central Office, Mumbai under Empanelment of vendors for FY 2026-27 for Supply and Installation of Computer Systems at Reserve Bank of India.
3	**Technical Details**	Basic Windows OS Based Laptop Intel Core Ultra 7 Series or higher (latest generation), or equivalent AMD Ryzen AI Series, with integrated Neural Processing Unit (NPU) capable of delivering at least 30 TOPS (higher preferred) of AI compute performance. 16 GB DDR5 RAM 4800 MHz or higher, 512 GB PCIe® NVMe™ SSD or higher, Windows 11 Pro, 3 years warranty
4	**Approved make:**	B1win category Laptops approved by Department of Information Technology, RBI, Central Office, Mumbai under Empanelment of vendors for FY 2026-27 for Supply and Installation of Computer Systems at Reserve Bank of India.
5	**Any other Requirement**	Laptops are to be delivered and installed at RBI, Lucknow Office.

Section VII

Checklist of documents to be submitted with the Tender

List of Documents duly signed and certified to be scanned and uploaded before the last date and time of submission given in NIT/SoT –

Sl. No.	Checklist	Submitted/ Not submitted	Remarks
To be submitted in first e-cover i.e., Part I (Techno-Commercial Bid)			
1	Tender documents signed and stamped on each page (Part I)		
2	Any other document as specified in the NIT and tender		

Date:

Authorized Signatory
(With Name/Designation and Seal)

Section – VIII
Un-priced bill of quantity
(Image of price bid/part II)

***The format given below is only for illustrative purpose. Do not upload the scanned copy of this quotation in Part -1 as price to be quoted in online mode, at CPPP portal only.**

Sr. No.	Description of Item (Make / Model)	Quantity	Total Rate (inclusive of all applicable taxes)
1	B1win category basic windows OS-based laptop as per Annex-I of the Empanelment Contract	23	

I/We hereby certify that the above rates are inclusive of all taxes, are in line with the terms and conditions of the Contract.

Annexure – I

FORMAT FOR POWER OF ATTORNEY FOR SIGNING OF PROPOSAL

Know all men by these presents, I/We……..……(Name of the Contractor and address of their registered office) do hereby constitute, appoint and authorize Mr. / Ms. …… ……(Name and residential address of Power of Attorney holder) who is presently employed with us and holding the position of ……as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for the **"Name of services/work "** including signing and submission of all documents, deputing persons in pre-bid meeting and providing information / responses to RBI, representing us in all matters before RBI, and generally dealing with RBI in all matters in connection with our proposal for the said Project.

I/We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

Signature/(s) of the Contractor Name/(s)

Stamp/Seal of the Contractor

Annexure II

Important Instructions Regarding E-tender

This is an e-procurement event of RBI. The e- procurement Service Provider/Contractor is the Central Public Procurement Portal(CPPP).
https://etenders.gov.in/eprocure/app

Process of E-tender : Contractor manual kit is available on home page.

A) Registration for new contractor: The process involves vendor's registration with CPP portal which is free of cost. https://etenders.gov.in/eprocure/app?page=ContractorsManualKit&service=page

For any technical related queries please call at 24 x 7 Help Desk Number

0120-4001 002

0120-4001 005

0120- 4493395

International Contractors are requested to prefix +91 as country code

Email Support:
For any Issues or Clarifications relating to the published tenders, contractors are requested to contact the respective Tender Inviting Authority

Technical - support-eproc@nic.in

Policy Related - cppp-doe@nic.in

Annexure-III

Detail of participating firm/contractor/contractor on firm's letterhead

1.	Contractor Name	
2.	Status of Firm	Proprietorship Firm/Partnership firm/ Limited/Others If Others Specify:_____
3.	Address of Registered Office:	
4.	Telephone Number of address where order is to be placed Website & Email ID	_____ (Country Code) (Area Code) (Telephone No.) _____
5.	PAN No.	_____ [Also, Enclose copy of PAN Card]
6.	GST No. (refer sl. no. 8 above)	_____ [Also, Enclose copy of GST Certificate]
7.	Whether Micro / Small / Medium Enterprise	(Contractor to submit documents as specified it ITB)
8.	**Banker Detail (The account for receiving payment)** [Also, Enclose copy of cancelled Cheque]	
I.	Banker's Name	
II.	Branch	
III.	Bank account number	
IV.	IFSC	

Place: **[Signature of Authorized Signatory of Contractor]**
Date: **Name:**
Designation:
Seal:

Annexure IV

Undertaking on Legal Actions / Civil Lawsuits / Litigation / Arbitration by the Contractor

[On the Letter head of the Applicant]

Date:

To,
Regional Director
Reserve Bank of India
8-9, Vipin Khand,
Gomti Nagar, Lucknow,
Uttar Pradesh 226010

Ref: Application for _____

Madam,

1 I/We …… (Name of the contractor) declare that no legal action(s) have been / is being taken against us for any cause in any legal jurisdiction.

1. I/We …… (Name of the contractor) declare that the followings legal action(s) have been/ is being taken against us:

…… (detail of the legal action, project under consideration, legal authority involved etc.)
…..

…….

However, we affirm that the above legal action does not affect our ability to deliver the requirements of the Bank as per the Application for Empanelment.

(Note: strike out one of the above two declarations which is not applicable)

2. Further, we ……. also declare that no cases of civil lawsuits / litigation / arbitration etc. have been initiated in any in any of our executed projects

2. Further, we ……. also declare that the following civil lawsuits / litigation / arbitration cases were/are initiated in our executed projects:
……. (detail of the project and type of action etc.) .....

……
(Note: strike out one of the above two declarations which is not applicable)

Signature and name of the authorized signatory of the Contractor
with Rubber Stamp

Date:

Place:

Annexure V

Proforma for Undertaking / Declaration / Certificate by the Bidder regarding country sharing land border with India

(To be submitted by bidders on their letter head duly sealed and signed by the authorized signatory)

To, Date:
Regional Director
Reserve Bank of India
8-9, Vipin Khand,
Gomti Nagar, Lucknow,
Uttar Pradesh 226010

Ref: Application for _____

Madam,

I / We ……. (Name and address, including Country of location of bidder) have read and understood the contents of the Office Memorandum (OM) F. No. 6/18/2019-PPD dated July 23, 2020 and its subsequent orders / revision issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India regarding the restrictions on procurement from a bidder of a country which shares a land border with India.

2 I / We certify that ……. (Name of the bidder)

2.1 is not from a country sharing land border with India, or

2.2 is from a country sharing land border with India and has been registered with the Competent Authority, the certificate of which is enclosed, or

2.3 is from a country sharing land border with India where Government of India has extended lines of credit, or

2.4 is from a country sharing land border with India where Government of India is engaged in development projects.

(Strikeout whichever of the above is not applicable).

3 I /We further certify that ……. (Name of bidder) fulfils all requirements in this regard and is eligible to be considered under the provision of the above referred Office Memorandum and its subsequent orders / revision. I/We also undertake that even in case of contracts where we are permitted by the Bank/RBI to sub- contract I/we ……..……(Name of bidder) will not sub-contract any services/work to a bidder from country(ies) sharing land border with India, unless such bidder fulfils all the requirements contained in the above referred office memorandum / order.

4. I/We know and understand that, if this Undertaking / Declaration / Certificate submitted by us is found to be false, the Bank shall be free to reject / terminate our tender / Services/work Order and that the Bank shall also be free to initiate any legal action in accordance with law including debarring us from participating in tenders invited by the Bank in future.

Signature and name of the authorized signatory of the Bidder with Rubber Stamp
Date:
Place:

Annexure VI

Undertaking to be included in tender regarding declaration of debarment by public institution(s):

(To be submitted by the tenderer on their letterhead)

Name of Work:……

1. I/We …….. (Name of the bidder) declares that
    a) I/we or any of our allied firm* is/ are not debarred / suspended / blacklisted by any public institution / entity in India or any other country as on ……(last date of submission of bid).
    b) I/ We or any of our allied firm* have not made any transgression in respect of the code of integrity (as mentioned in the tender) with any public institution / entity in India or any other country in last three years as on ……...(last date of submission of bid).
    c) I/we or any of our allied firm* is/ are not debarred by any procuring entity for violation of Public Procurement (Make in India) Order, 2017as on last date of submission of the bid.)
    d) we will inform the Bank in writing, in case, I/we or any of our allied firm* is/are debarred / suspended / blacklisted by any public institution / entity in India or any other country on or before award of work for the captioned work.
2. I/We ……..(Name of the bidder) declares that I/we or our allied firm* ……(Name of the allied firm(s)) is/ are debarred / suspended / blacklisted by ……..(Name and address of public institution in India or any other country) and the same effective upto ……(date). A copy of such letter is attached for your information and record.

(seal and signature of the bidder)
Date
Place
(Note: strike out one of the above two declarations which is not applicable)

*Allied firm: A firm would be termed as “allied firm” if the management is common, or substantial or majority shares are owned by the banned/ suspended firm and by virtue of this it has a controlling voice. Further all successor firms will also be considered as allied firms.