



भारतीय रिज़र्व बैंक-मुंबई क्षेत्रीय कार्यालय
संपदा कक्ष, बी के सी

Quotation for “Illumination of Office building for Independence Day and Republic Day Celebration at RBI BKC office, Bandra, Mumbai”

SCHEDULE OF TENDER (SOT)

a. Estimated cost of the work	₹4,40,000/-
b. Date of NIT/ quotation document available to parties to download from RBI Website	July 07, 2026 from 5:00 PM onwards
c. Earnest Money Deposit	₹8,800/- (Rupees Eight Thousand Eight Hundred only) by DD/ NEFT. The Demand Draft shall be submitted in sealed cover addressed to Regional Director, Reserve Bank of India, Estate Cell, C-8 Building, 8th floor, Bandra Kurla Complex, Mumbai-400051 <u>NEFT Details (For submission of EMD via NEFT)</u> <u>NEFT Details</u> Beneficiary Name- Reserve Bank of India A/c No – 04861436223 IFSC CODE – RBIS0MBPA04 (5th & 10th digit are zero). The last date of submission of EMD is on July 28, 2026 till 2:00 PM.
d. Date of Starting for submission of quotation	July 07, 2026 from 5:00 PM onwards

e. Date of closing for submission of sealed quotation	July 28, 2026 till 2:00 PM
f. Date and time of opening of Quotation	July 28, 2026 at 3:00 PM onwards Place: Estate Cell, BKC, C-8 Building, 8th floor, Reserve Bank of India, BKC Office, Bandra East, Mumbai-400051.

For any clarification, please contact Shri Appasaheb Bhimrao Patil, Assistant Manager (Electric); Contact No.: 9912223053; Email address: estatecellbkc@rbi.org.in (for Technical Query)

Shri. K. Vishnu Vardhan (Assistant Manager); Contact No.: 9493034874; Email Address: estatecellbkc@rbi.org.in (for quotation submission related query).

Any amendments / corrigendum, if any, issued in future will only be notified on the RBI Website.

**Regional Director
Maharashtra**



भारतीय रिज़र्व बैंक
RESERVE BANK OF INDIA
Estate Cell BKC

Quotation for

**Illumination of Office building for Independence Day and Republic Day
Celebration at RBI BKC office, Bandra, Mumbai**

Techno-Commercial - Bid

Name of Bidder: _____

Address: _____

Last Date for Submission: July 28, 2026 till 2:00 PM

Form of Quotation

Place _____
Date _____

Regional Director
Reserve Bank of India
Estate cell
BKC, Mumbai

Dear Sir,

We have carefully examined the specifications, design and schedule of quantities relating to the work specified in the memorandum hereinafter set out and have visited and examined the installation site of the works specified in the said memorandum and have acquired the requisite information relating thereto as affecting the Quotation. We hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached Schedule of Quantities and in accordance in all respects with specifications, designs and instructions in writing referred to in articles of agreement, general instructions to the contractors and special conditions, conditions hereinbefore referred to, specifications, schedule of works, data sheet and schedule of quantities and with such materials as are provided for, by and in all other respects, in accordance with such conditions so far as they may be applicable.

MEMORANDUM

(a)	Description of works	Illumination of Office building for Independence Day and Republic Day Celebration at RBI BKC office, Bandra, Mumbai
(b)	Estimated cost	₹4.4 Lakh
(c)	Earnest Money	₹8800/-
(d)	Mode of payment	As per clause of commercial condition
(e)	Time Period for the work	03 days (plus additional days, if required) for each event

2. We also agree that our Quotation will remain valid for acceptance by the Bank for 90 days from the date of opening of the Quotation and this period of validity can be extended for such period as may be mutually agreed between the Bank and us in writing.
3. Should this Quotation be accepted, we hereby agree to abide by and fulfil all the Terms and provisions of the said Conditions of the contract annexed hereto so far as they may be applicable and in default thereof, and pay to you or your successors, or assignees or nominees such sums of money as are stipulated in the said conditions.

4. We understand that you reserve the right to accept or reject any or all the Quotations either in full or in part without assigning any reason therefor.

5. We have deposited a sum of **Rs.8800/-** as earnest money with the Reserve Bank of India, which amount is not to bear any interest. Should we fail to execute the Contract when called upon to do so, we do hereby agree that this sum shall be forfeited by the Reserve Bank of India.

Dated this _____ day of _____ 2026.

For and on behalf of M/s _____

(Signature with seal)

Name _____
Designation _____
Place _____
Date _____

Witnesses

(1) Signature with
name, address and date _____

(2) Signature with
name, address and date _____

Commercial Terms and Conditions

Sealed quotations are invited for “Illumination of Office building for Independence Day and Republic Day Celebration at RBI BKC office, Bandra, Mumbai”, and should be addressed to, The Regional Director, Reserve Bank of India, Estate Cell, BKC, C8-8th floor, Bandra, Mumbai. The quotation in sealed cover should reach this office by July 28, 2026 till 2.00 PM super scribing “**Quotation for “Illumination of Office building for Independence Day and Republic Day Celebration at RBI BKC office, Bandra, Mumbai”**”

The quotation will be opened on the same day from 3.00 PM onwards in the presence of suppliers who choose to be present.

1. The rate should be valid for 03 months from the date of opening of sealed quotation.
2. The Contractor should ensure that no damage is caused to the personnel & property while carry out the captioned work and damage caused, if any, will have to be made good by them.
3. The period of Illumination will be 03 nights i.e. from 14/08/2026 to 16/08/2026 and 25/01/2027 to 27/01/2027, but it may be extended for one day before and/or after the proposed three-day schedule as per instruction by Bank’s Engineer.
4. **The said illumination work shall be completed and tested one day before the prescribed period.**
5. Earnest Money Deposit (EMD): The Earnest Money Deposit shall be paid by the Contractor either in the form of Demand Draft drawn in favour of Reserve Bank of India payable at Mumbai or through NEFT. The EMD draft or proof of EMD (either DD/NEFT) shall be submitted along with the quotation. Those firms who have not submitted EMD, will not be considered for this quotation.
 - Vendors having MSEs (Micro and Small Enterprises only) valid Udyam Registration Number (Udyog Aadhar Memorandum Number) irrespective of the category are exempted from the payment of cost of quotation documents and submission of EMD at the time of bidding. Bidders must submit MSE (Micro and Small Enterprises only) valid registration certificate at the time of submission of quotation for claiming exemption of EMD.
6. The EMD of the Successful contractor will be held without any interest till the completion of the work and released along with final bill of payment after satisfactory completion of the contract. The EMDs of non-successful firms will be returned to them after award of contract to successful contractor.
7. The illumination shall be done on main road side of C7, C8 and C9 buildings of BKC office as per the scheme detailed below:
 - i) **BKC office building** – Main road side shall be divided in three parts in horizontal sections to illuminate in tricolour i.e.: Orange, White, Green with required number of

PAR lights/LED Floodlights to get the lighting shades of all three colours in darker shade to display Indian flag shades pattern.

ii) Main Entrance side compound fencing- Main entrance side boundary in straight shape shall be illuminated with LED rope lights in tricolour to display Indian Flag in horizontal shape pattern.

8. The successful contractor should take necessary safety measures while installation & dismantling of lights at both buildings. The successful contractors shall be carry out the installation & dismantling of lighting through Electrical licensed holder experienced electricians to avoid any mishaps.

9. The Bank reserves the right to accept or reject any or all quotations without assigning any reasons, whatsoever.

10. The Contractor must submit these quotation papers, duly signed on every page.

11. The rates quoted should include all taxes, materials, duties, labour charges for loading and unloading of material and transportation and insurance charges etc.

12. This is an item rate quotation. Bank reserves its right of splitting` the quantity among bidders if rate is found to be same for each item and bank reserves its right to consider item wise lowest offer.

13. The Successful contractor shall, at his own expense, arrange the following insurance policies and deposit such policy or policies with the Bank from time to time during the currency of this Contract.

1. Workmen compensation policy.

2. Third party liability policy

14. **Contractors are advised to visit the site before quoting the rates.** The work is to be meticulously planned so that the entire illumination work is done at front side of all three buildings and main entrance side boundary wall. Thus, the rate quoted shall include for extra time and labour, if any, due to this fact. In case of non-availability of site due to some constraints, no compensation shall be paid on that account to contractor. Therefore, contractor may take into account this fact also while quoting the rates

15. The successful contractor shall make payment to their workmen strictly in accordance with the minimum wage Act (Central Government) and shall comply all the provision of the contract labour Act and shall keep & maintain all necessary documents/records for inspection.

16. The successful contractor shall submit their working team details along with their electrical PWD license copies prior to commence the work.

17. The contractor should note that unless otherwise stated the quotation is strictly on item rate basis and his attention is drawn to the fact that rates for each and every item should be correct, workable and self-supporting. The quantities in the schedule of quantities approximately indicate the total extent of work but may vary and even may be omitted thus altering the aggregate value of the contract. No claim for any compensation shall be entertained in this regard.

(a) The Contractor shall quote for all the items, otherwise quotation will be considered as null, void and shall be rejected.

(b) The Contractor shall advise to **write the rates in figure and words both**.

(c) Wherever there is discrepancy in rates and amount quoted, the rate shall be considered valid, and amount shall be calculated based on rates. Wherever there is any discrepancy in rate quoted in figure and words, the rate quoted in words shall be considered as correct and the quotation shall be evaluated accordingly.

(d) Bid will be evaluated for total three days plus one additional day. However, illumination of additional day other than three days (14, 15, & 16 August and 25, 26 & 27 January) will be as per description and requirement of Bank.

18. All payments by the Employer under this Contract will be made only at Mumbai & jurisdiction for any dispute will be at Mumbai.

19. 100 % payment will be made to the successful vendor after completion of the work as per scope of work in the tender i.e., supply of materials, fixing of fittings / material, setting up of the system, operation of illumination for the period given by the Bank, dismantling and taking away of the material from the site.

The work is to be done in 02 stages (during August 2026 and January 2027). Respective payment will be done after completion of every stage.

20. Non-disclosure clause.

The contractor shall not disclose directly or indirectly any information, materials and of the Bank's infrastructure/ system/equipment etc. which may come to the profession or knowledge of the contractor during the course of discharging its contractual obligations in connection with the agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Employer. The contractor shall indemnify the Employer for any loss suffered by the Employer as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the contractor and the Employer shall be entitled to claim damages and pursue legal remedies. The contractor shall take all appropriate actions with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied.

The contractor's obligations with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reason.

21. Prevention of Sexual harassment Clause

The contractor shall comply to the provisions of Prevention of Sexual Harassment at workplaces Act.

a) The Contractor/ Agency shall be solely responsible for full compliance with the provisions of "the Sexual Harassment of women at work place (Prevention, Prohibition

and Redressal) Act, 2013". In case of any complaint of sexual harassment against its employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the Contractor/ Agency and the Contractor/ Agency shall ensure appropriate action under the said Act in respect to the complaint.

b) Any complaint of sexual harassment from any aggrieved employee of the contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.

c) The contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employees of the contractor, for instance any monetary relief to Bank's employee, if sexual violence by the employee of the contractor is proved.

d) The contractor shall be responsible for educating its employees about prevention of sexual harassment at work place and related issues.

e) The contractor shall provide a complete and updated list of its employees who are deployed within the Bank's premises.

Place:

Date:

Signature and seal of the vendor with full address



भारतीय रिज़र्व बैंक
RESERVE BANK OF INDIA
Estate Cell BKC

Quotation for “Illumination of Office building for Independence Day and Republic Day Celebration at RBI BKC office, Bandra, Mumbai”

Price - Bid

Name of Bidder: _____

Address: _____

Last Date for Submission: July 28, 2026 till 2:00 PM

Bill of Quantity (BOQ)

Quotation for “Illumination of Office building for Independence Day and Republic Day Celebration at RBI BKC office, Bandra, Mumbai”

Sr. No.	Description	Qty.	Units	Rate	Amount
A	Illumination of office building at BKC, Bandra during night hours for 3 nights for following events as per detailed scope of work given in this quotation				
1	Independence Day: August 14, 2026 – August 16, 2026	01	Job		
1a	Extra day illumination for Independence Day (prior/post schedule) per day rate	01	Day		
2	Republic Day: January 25, 2027 – January 27, 2027	01	Job		
2a	Extra day illumination for Republic Day (prior/post schedule) per day rate	01	Day		
B	Sub Total				
C	CGST@9%				
D	SGST@9%				
				Total (incl. GST)	
In words: -					

Note: All the above rates are inclusive of transport, labour etc

Place:

Date:

Signature and seal of the vendor with full address