



भारतीय रिज़र्व बैंक / Reserve Bank of India
लेखापरीक्षा, बजट और समन्वयन कक्ष / Audit, Budget and Coordination Cell
आइजोल / Aizawl

Appointment of Concurrent Auditors for the period
October 01, 2026, to September 30, 2027, by Reserve Bank of India, Aizawl

Minutes of the Pre-Bid Meeting

(e-Tender No. [RBI/Aizawl/HRMD/1/26-27/ET-2026 RBI 283708 1](#))

Pre-Bid meeting for the captioned tender was held on July 21, 2026, at the Annex Room, 2nd Floor of RBI, Aizawl, House No- T30, VZ Building, Thakthing Veng, Aizawl, Mizoram - 796005 from 11.30 AM onwards. This meeting was attended by representatives from two (02) Chartered Accountant (CA) firms. The list of representatives from the Office and the CA firms who participated in the meeting is enclosed as [Annexure](#) to this document.

2. A brief introduction of the [revised e-tender document](#) ([Corrigendum published on July 21, 2026](#)) and related terms and conditions were presented. Thereafter, participants raised queries which were answered by the representatives from RBI, Aizawl. A summary of the queries raised by the participants and clarification given are placed below:

Sl. No.	Query Raised by the Representatives from CA Firms	Clarification provided by RBI, Aizawl
1	The participants inquired about the Scope of Work and day to day activities to be undertaken by the appointment Concurrent Auditors.	The participants were briefed about the scope of work including certifications of bills on daily basis (post sanction and post payment audit in terms of extant CO instructions and RBI Expenditure Rules 2023), verification and signing of CO prescribed statements, and checking of areas detailed in the indicative checklist given at the end of tender document and submission of monthly audit reports by the 10th working day of the following month.

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		Participants were also apprised to be guided by the scope of work detailed in Annex-B of the revised Tender Document (Page No. 43 – 52).
2	Whether the technical and financial bid have to be submitted separately in CPPP portal and whether both will be opened on August 11, 2026?	The participants were apprised that the Price Bid forms will have to be submitted in the prescribed price-bid submission filed in CPPP portal. They were also apprised that the technical bids will be opened on August 11, 2026 and the financial bids will be opened for only those firms meeting the minimum prescribed marks in technical evaluation as detailed in the evaluation criteria (Point No. VII of Page No. 25-31 of the revised Tender Document). Thereafter, the price-bids of the firms securing the minimum prescribed marks as detailed in technical evaluation will be opened at a later date. This date will also be intimated to the successful bidders.
3	Whether EMD has to be submitted by MSME bidders?	The participants were apprised to refer to Point No. H of the schedule of tender revised tender document (Page No. 12), wherein it has been clarified that Micro and Small Enterprises having Udyam registration number (Udyog Aadhar Memorandum number) are exempted from EMD. The participants were also requested to upload the valid Udyam Registration Certificate for exemption from EMD, if applicable,

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		clearly mentioning the Udyog Aadhaar Memorandum (UAM) Number. It was also clarified that the amount of EMD as per the revised tender document is ₹.14,443/- (2% of Contract Value including GST, i.e., 2% of ₹.7,22,160/-)

3. All the interested participants were advised to read the revised [revised e-tender document](#) document and the tentative scope of work in detail.

4. Above clarifications are issued for the information for all intending bidders. Minutes of pre-bid meeting shall form the part of bid document/Agreement. All terms, conditions and specifications of the bid document shall continue to remain same.

Place: Aizawl
Date: July 23, 2026

General Manager (Officer-in Charge)
RBI, Aizawl

Annexure

List of Representatives from RBI, Aizawl present in the Pre-Bid Meeting held on July 21, 2026

Sl. No.	Name	Designation
1	Smt. Ayesha Saikia	Manager
2	Shri Arup Kumar Sardar	Manager
3	Shri Aniket Bagchi	Assistant Manager

List of CA Firm Representatives present in the Pre-Bid Meeting held on July 21, 2026

Sl. No.	Name	Name of the Firm
1	Shri Krishna Sharma, Proprietor	KRISHNA K AND CO
2	Shri Mridu Paban Bori, Manager	R SONTALIA & CO