**Notice Inviting Tender (NIT)**

Reserve Bank of India, Jaipur invites **e-Tender for Renovation of VOF flats at RBI Staff Quarters, Gandhinagar, Jaipur in two parts (Part-I and Part-II)** from eligible bidders. The tendering would be done through Central Public Procurement Portal (CPPP - https://etenders.gov.in). All the eligible firms/ contractors shall ensure to register themselves with Central Public Procurement Portal to participate in the tendering process. The schedule of the e-Tender is as follows:

| | |
|---|---|
| **a.** e-Tender Name | **Renovation of VOF flats at RBI Staff Quarters, Gandhinagar, Jaipur** |
| **b.** e-Tender no | **RBI/JPR/Estate/26-27/8/CPPP** |
| **c.** Estimated cost of the work | **₹40.30 lakhs** |
| **d.** Mode of Tender | **e-Procurement System**<br>Online Part-I (Techno-Commercial Bid) and Part-II (Price Bid) through Central Public Procurement Portal (CPPP - https://etenders.gov.in) |
| **e.** Date of NIT available to parties to download | November 5, 2026, from 17:00 Hrs onwards |
| **f.** Eligible Vendors | Empanelled contractor of RBI (The Bank) JAIPUR office in civil trade (subcategory 1.1) of more than ₹25.00 Lakh |
| **g.** Earnest Money Deposit (EMD) | **₹80,600/- (Rupees Eighty Thousand and Six Hundred only) to be submitted through NEFT (as per the below mentioned details) along with the Part I/Technical-Commercial Bid.**<br><br>**Account Number - 8692299**<br>**IFSC Code - RBIS0JPPA01 (Fifth and Tenth digits in IFSC code are Zero).**<br><br>**All bidders (including MSMEs) need to submit EMD.** |
| **h.** Date of Starting of e-Tender for submission of online Techno-Commercial Bid and price Bid at CPPP - https://etenders.gov.in | November 5, 2026, from 17:00 Hrs onwards |
| **i.** Date & time of closing of online e-tender for submission of Techno-Commercial Bid & Price Bid | November 26, 2026, up to 11:00 Hrs |
| **j.** Date & time of opening of Part-I (i.e. Techno-Commercial Bid)<br><br>Date & Time of opening of Part- II (i.e. Price Bid) | November 27, 2026, at 11:00 Hrs<br><br>Part II will be opened on same day if no deviation is submitted by bidders. Otherwise, the Part II will be opened on any other date which will be communicated to bidders through email. |

**Note:**

**1. Please note that there is no tender fees to download the tender document from Portal.**

**2. Applicants intending to apply will have to satisfy the Bank by furnishing documentary evidence in support of their possessing required eligibility and in the event of their failure to do so, the Bank reserves the right to reject their candidature.**

**3. The Bank is not bound to accept the lowest tender bid and reserves the right to accept either in full or in part any tender. The Bank also reserves the right to reject all the tenders without assigning any reason, therefore.**

**4. Any amendments/ corrigendum to the tender, if any, issued in future will only be notified on the RBI Website (https://www.rbi.org.in) and CPPP Website as given above, and will not be published in the newspaper.**

# Reserve Bank of India
# Estate Department
## Jaipur

**E-Tender/bid for**

**Renovation of VOF flats at RBI Staff Quarters, Gandhinagar, Jaipur**

**Part – I**

**(Techno commercial bid)**

*The*
*Regional Director*
Reserve Bank of India
*Jaipur*

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## Section-I

## Notice Inviting E-Tender (NIT)

**Renovation of VOF flats at RBI Staff Quarters, Gandhinagar, Jaipur** *The* RBI Jaipur invites limited E-tender in two parts for captioned work. The estimated cost of the work is ₹ 40.30 Lakh and is to be completed within 90 days.

**2.Eligibility Criteria: Empanelled contractor of RBI (The Bank) JAIPUR office in Civil trade (subcategory 1.1) of more than ₹ 25.00 Lakh.**

**3.** The e-tender will be carried out by **Central Public Procurement Portal (CPPP)** https://etenders.gov.in/eprocure/app as third party on behalf of RBI. Therefore, interested firms are required to register on the CPP portal to participate in the tendering process. The detail regarding the registration on CPPP and procedure of e tendering has been attached at **Annexure II.** E-Tender shall be submitted online in two parts. Part I of the e-tender will contain the standard technical and commercial conditions for the proposed work and Part II of the e-tender will contain the price bid. All required annexures along with documentary proofs will also be uploaded along with Part I of the tender. This is an e-tender bid, and the bidders are not required to be present for opening

4. The Bank is under no obligation to accept the lowest bid and reserves the right to accept any tender either in whole or in part. The Bank reserves the right to reject any or all tenders at its sole discretion, without providing any reason therefor.

5. The Bank reserves the right to issue addendum / corrigendum/ minutes/ pre-bid meeting, which shall be published solely on the official website of RBI and CPPP. Such updates shall form an integral part of the tender document, and no separate notification will be sent to the individual bidders. It is the sole responsibility of the bidder to monitor these portals for any amendment/s.

6. The schedule for the tender (SOT) is as follows

| | | |
|---|---|---|
| | E-Tender No. | **RBI/JPR/Estate/2026-27/3/CPPP** |
| i. | Mode of Tender | e-Procurement System<br>(Online Part I – Techno-Commercial Bid and Part II - Price Bid through CPP Portal https://etenders.gov.in/eprocure/app |
| ii. | Estimated Cost | *₹ 40.30 Lakh* |

| | | |
|---|---|---|
| iii. | Time period for completion of the work | *90 days* |
| iv. | Earnest Money Deposit (Only through NEFT/Demand Draft/Bank Guarantee) | **₹. 80,600/-**<br><br>**a) NEFT / RTGS**<br><br>**b) Demand Draft/Banker's Cheque/Bank Guarantee:**<br>In favour of Reserve Bank of India to be delivered in<br>physical form at *Jaipur*<br><br>*[In the case of MSME firm EMD is exempted upto Rs 10 Lakh of work )* |
| v. | Date of availability of E-Tender Document for download on CPP portal /RBI website | November 05 from 05:00 PM onwards |
| vi. | Starting date of e-tender for submission of Part I (Techno-Commercial Bid) and Part II (Price Bid) at | November 05 from 05:00 PM onwards |
| vii. | Last date and time of submission of EMD | November 26 till 11:00 AM<br>(must be reflected in our account) |
| viii. | Last Date and time of submission of Tender | November 26 till 11:00 AM |
| ix. | a. Date and Time of opening of Part I (Techno-Commercial Bid)<br>b. Date of opening of Part II (Price Bid) | November 27 at 11:00 AM<br><br>Part II of the tender will be opened only for those bidders who are found eligible upon scrutiny of the Part I submissions. The eligible bidders will be informed separately through email. Part II will be opened on same day if no deviation is submitted by bidders. Otherwise, the Part II will be opened on any other date which will be communicated to bidders through email. |
| x. | Name of officers regarding any clarification on this tender /forwarding the detail of EMD etc. | Name: Ritesh Verma<br>Email: riteshverma@rbi.org.in<br>Mobile Number: 8687866344<br><br>Name: Rajat Sharma<br>Email: rajatsharma@rbi.org.in<br>Mobile Number: 9888322637 |

## Section II
## Form of Tender

The
Regional Director
Reserve Bank of India
Jaipur

Madam/Dear Sir,

Having examined the drawings, specifications, designs and Bill of Quantities relating to the works specified in the Memorandum hereinafter set out and having visited and examined the site of the works specified in the said Memorandum and having acquired the requisite information relating thereto as affecting the Tender, I/we hereby offer to execute the works specified in the said memorandum within the time specified in the said memorandum at the rates mentioned in the attached Bill of Quantities and in accordance in all respects with the specifications, designs, drawings and instructions in writing referred to in the General Instructions to Bidders, Articles of Agreement, special condition of contract, general condition of contract hereinbefore referred to, specifications, data sheet and Bill of Quantities and with such materials as are provided for, by and in all other respects in accordance with such conditions so far as they may be applicable.

**MEMORANDUM**

| | | | |
|---|---|---|---|
| i. | | Name of works | **Renovation of VOF flats at RBI Staff Quarters, Gandhinagar, Jaipur** |
| ii. | | Estimated cost | *40.30 Lakh* |
| iii. | | Payment Terms | As per clause 5 of Section V Part I of tender |
| iv. | | Earnest Money Deposit | *80,600/-* |
| v. | | Performance Bank Guarantee | As per clause 2 of Section V Part I of tender |
| vi. | | Time of completion | As per clause 1 of Section V Part I of tender |

| | | | |
|---|---|---|---|
| vii. | | Amount to be deducted from each bill | @ 5% is to be recovered from each on-account bill till the total recovery amounts to 5% of the contract value as stipulated in the tender document or submit BG of @ 5% of contract value. |

2. We also agree that our tender will remain **valid for acceptance by the Bank for 90 days** from the date of opening of Part I of the tender and this period of validity can be extended for such period as may be mutually agreed between the Bank and us in writing. We also agree to keep the **Bank Guarantee towards earnest money deposit (EMD)** valid during the entire period of validity of tender and the extended period, if any, as per enclosed proforma **(Annexure VII).**

3. Should our tender be accepted, we hereby agree to abide by and fulfil all the terms and conditions of the contract. In the event of any default on our part, we acknowledge the Bank's right to forfeit our Earnest Money Deposit [EMD] and agree to pay the Bank or its successors, or assignees or nominees, any such sums of money as are stipulated in the said conditions.

4. Should our Tender be accepted, we hereby agree to abide by and fulfil all the terms and conditions of the Tender. In the event of any default thereof, we acknowledge the Bank's right to forfeit ……and agree to pay to the Bank or its successors, or assignees or nominees such sums of money as are stipulated in the conditions contained in the tender together with the written acceptance of the Contract.

5. We acknowledge that you reserve the right to accept or reject any or all the tenders, either in whole or in part, without assigning any reason thereof. If we fail to execute the Contract when called upon to do so, we hereby agree that EMD deposited shall be forfeited by the Reserve Bank of India.

6. We hereby declare that we shall treat the tender documents and other records connected with the work as secret/confidential documents. We undertake not to communicate any information/derived therefrom to any person other than a person to whom I/We am/are authorized to communicate the same nor shall we use the information in any manner that could be prejudicial to the safety, security or interests of the Reserve Bank of India.

Dated this ……..day of …….. 2026.

For and on behalf of M/s ……..

_____
(Signature of authorized signatory with seal)

Name _____

Designation _____

Place _____

Date _____

(Certified true copy of Board Resolution or mandate or Power of Attorney of the above signatory as authorized signatory should be enclosed as per format Annexure I.)

## Section III
## General Instructions to the Bidders

This is a limited e-tender enquiry in two parts i.e. Part I (Techno Commercial) I & Part II (Price bid). Only those bidders who are qualified for the work as per pre-qualification/eligibility criteria stipulated in the tender are eligible to participate in this tender.

2. **Brief Scope of work**: A brief scope of the work is mentioned at **Section VIII** of this tender.

3. **E-Tender on CPPP**: The procedure for e -tendering has been detailed at Annexure II. The details of firms required to be furnished in format specified at Annexure III. The estimate cost of the work with completion period has been mentioned in section I.

4. **Eligibility Criteria**:

(i) Empaneled contractor of RBI (The Bank) JAIPUR office in Civil trade (subcategory 1.1) of more than ₹25.00 Lakh.

(ii) The intended bidder should also fulfil the **"Prequalification Criteria"** as mentioned in Section-III (B) of the e-Tender document.

5. **Tendering Process**: **a.** The tenders for the above work in **two parts** i.e., **Part I** containing commercial-technical bid of captioned tender, and the terms and conditions (Rates and amounts of items shall not appear anywhere in this part) and **Part II** containing only rates need to be uploaded at CPP portal as per NIT.

**b.** Part I of the tender will be opened at the date and time mentioned in the NIT.

**c**. Part II of the eligible bidders will be opened on a subsequent date under intimation to all the bidders. The detail evaluation criteria is mentioned at **Section III (A)**

Note: All the information/Annexures called for, shall be complete in all respects and to be uploaded in CPP portal with supporting documents. Information furnished on sheets other than those supplied may not be considered. However, the bidders can upload only the relevant catalogues/leaflets/brochures of the manufacturers of the equipment offered.

6. **Earnest Deposit Money (EMD) :** Intending bidders shall pay an Earnest money a sum of mentioned at section-I NIT by way of NEFT to the Bank or by a Demand Draft or Banker's Cheque drawn on any scheduled commercial bank in favour of Reserve Bank of India payable at *Jaipur* Alternatively the bidder may also furnish an irrevocable Bank Guarantee/**eBG** (electronic BG)from any scheduled commercial bank for an equivalent amount towards EMD in the proforma enclosed (Annexure – VII). The Bank Guarantee submitted towards EMD shall remain valid minimum up to 90 days (matching the tender validity period at Clause 9 of Section III)

from the last date of submission of tenders. The proof of NEFT/DD/Bank Guarantee details should be uploaded along with technical bid / Part I and also to be sent by email as mentioned in NIT. No interest shall be paid on EMD. A tender, which is not accompanied by EMD in the form as mentioned above, shall be treated as non-responsive, and will be summarily rejected by the Bank.

i. The EMD of the unsuccessful bidders shall be returned after award of work to the successful bidder. The EMD of the successful bidder shall be returned after submission of requisite Bank Guarantee towards security deposit (Refer clause 2 of section V) for completion period extended up to defect liability period.

ii. **EMD shall be forfeited if the Bidder**:

a. makes misleading or false representations in the forms, statements and attachments submitted, has suppressed any material information, details of any legal proceedings pending in the court which might otherwise have created any impact on the eligibility criteria; or

b. withdraws his Bid during the period of Bid validity; or does not sign the contract after award of Contract.

c. has been blacklisted by any Government agency and the blacklisting is in force as on date of notice inviting the tender.

d. withdraws bid after opening of the price bid.

e. fails to commence the work awarded within the prescribed time limit.

f. fails to sign article of agreement within 14 days after issue of work order.

7. **Deviations**: The Bank discourages the stipulation of any addition conditions by the bidder. However, if the intending bidders feels that any of the terms and conditions of the tender documents (Techno- commercial) are not acceptable to them or they feel that additional terms and conditions are required to be incorporated, they may indicate these conditions or additional or amended conditions uploaded in the format as per **Annexure VIII.** The submitted deviations will be examined and after discussions with all the bidders, the conditions that are accepted to the Bank will be intimated to the bidders. If accepted condition affect the price than all the bidders will be advised to quote a percentage above or below their tendered amount already submitted in part II. The quoting of such as a percentage above or below their tendered amount shall have a definite bearing on the condition/s the bidders have to withdraw or additional benefit liable to be received as per the condition accepted by the Bank. The letter containing the bidder's quoting percentage above or below their quoted tendered amount should be submitted in sealed cover on or before date fixed to department subsequently and advised to the bidders. This letter together with already submitted tendered rate shall be called Part II, will be opened in presence of the representatives of firms on the due date advised. All other terms and conditions on which there are no observations by the intending bidders shall be constructed as acceptable to the bidder.

8. **Validity**: Tenders shall remain open to acceptance by the Bank for a period of 90 days from the date of opening Part I of the Tender. This period may be extended by mutual agreement in writing and the bidder shall not cancel or withdraw the tender during this period.

9. **Language**: The Tender form shall be filled in English or in Hindi.In the event of any discrepancy or ambiguity between the English and Hindi version of the documents, the English version shall prevail in matters of interpretation.

10. **Rates in price-bid (Part II)**: All the payment will be made in INR

i. The rates shall be quoted for complete work, i.e.shall include charges for all taxes, scaffoldings, consumable, labor, transport, insurance, storage, workmen compensation & third party liability policies, etc., at the specified site till the work is finally handed over to the Bank. No concessional form for any taxes, duties and levies will be issued by the Bank. Equipment, if required to be imported shall be arranged to be imported against the bidders own import license.

ii. The rates inclusive of insurance cover as mentioned in the special conditions of the contract.

11. **Successful bidder**: as per evaluation criteria mentioned at section III(A) .

12. **Article of Agreement:** On receipt of formal intimation/ letter of Award/work order of the acceptance of his/their tender from the Bank, the successful bidder shall be contractually bound to sign/execute an **Article of Agreement** ( **as per format Annexure IX**) within 14 days from the date of issue of work order. The agreement should be executed on a non-judicial stamp paper of required value as per applicable stamp act and the cost for the same shall be borne entirely by the bidder.

If the successful bidder fails to sign and execute the formal Article of Agreement within **14 days** from the date of issuance of the work order/Letter of Award, such failure shall constitute a breach of the tender conditions. In such an event, the Bank reserves the absolute right to:

i. **Cancel the award** of the contract.

ii. **Forfeit the Earnest Money Deposit (EMD)** absolutely, without any notice or financial liability to the bidder.

iii. **Blacklist or debar** the bidder from participating in future tenders of the Bank for a specified period.

13. **Site condition**: The work has to be carried out in an occupied office Building which may restrict the availability of work fronts during working hours. The bidders are therefore advised to plan for execution of work beyond Bank's normal working

hours and full day working on hours during the Saturdays/Sundays/Bank's holidays subject to availability of site. The above aspect may be kept in mind while submitting the tenders.

i. It is essential that the Bidder gives special attention and priority to all matters concerning safety, protection from dust and loose materials, reduction of noise levels, protection from water and air infiltration into Building, and maintenance of neat and orderly conditions in and around work areas inside and outside of Building. Packaging, scrap materials and demolition debris shall be promptly removed from the building and site on a daily basis.

ii. If the contract includes works, which will be disruptive during normal business operations, or would be dangerous to Building occupants, said works shall be performed during hours as the Bank dictates. The Bidder shall perform such work during The Bank dictated hours and shall include all costs in its tender.

14. **Debarment/court case**: i. If the bidder has been convicted of an offence— (a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract. In this regard, Bidder shall submit a copy of Undertaking / Declaration / Certificate on their letter head duly sealed and signed by the authorized signatory in the format given in **Annexure XIII**.

ii. The bidder shall submit declaration of debarment by any public institution in the format as given in **Annexure XIV**.

15. **Conformity to the rules on Contractor from Countries sharing Land Border with India:** The instruction / rules issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India, vide Office Memorandum (OM) F. No. 6/18/2019-PPD dated July 23, 2020, in respect of s from bidder countries sharing land border with India and subsequent revisions and Public Procurement Orders issued in furtherance thereto shall be mandatory. In this regard, bidder shall submit a copy of Undertaking / Declaration / Certificate on their letter head duly sealed and signed by the authorized signatory in the format given in **Annexure XIII**.

----------x----------

## Section III (A) Evaluation Criteria

**Evaluation of tenders: *L1 basis***

1. Tenders will be evaluated based on the eligibility criteria mentioned in Section III (A) after opening the first e-cover i.e., Part I (Techno-Commercial Bid), of only those bidders who have submitted the EMD on or before the due date. The proof of the submission of EMD should be uploaded in the first e-cover.

2. The bidders must submit all the requisite documents prescribed in the tender document in the first e-cover i.e., Part I (Techno-Commercial Bid). Only those tenders, which meet the eligibility requirements, shall be processed further. The correctness /legality and adequacy of information and supporting documents furnished will be verified /examined by the Bank. If any documents are missing or found fabricated in the uploaded tender, the Bank shall have the right to request the missing documents/certificates and independently verify these certificates. Bidders must also ensure that all uploaded files are readable and uncorrupted. If any uploaded document is unreadable, corrupted, or otherwise inaccessible to the Bank, the Bank shall bear no liability or responsibility, and reserves the right to reject the bidder's candidature without further consideration.

3. Price bids submitted by bidders who do not meet the technical eligibility criteria will not be opened. Notification of their disqualification will be communicated to them.

4. The second e-cover i.e., Part II (price bid) of all the bidders who qualified in Part I (Techno-Commercial bid) will be opened for financial evaluation.

5. The bidder with the lowest price (L1) shall be considered for the Award of Contract and called successful bidder. In case the lowest tendered amount of two or more bidders is the same, then such lowest bidders may be asked to submit a revised offer quoting discount on their already quoted tendered amount in a sealed envelope. Further, if any such lowest bidder does not revise his/her bid on lower side, his/her original bid shall remain valid for further processing. The lowest tender shall be decided on the basis of revised offer. If the revised tendered amount of two or more bidders received in the revised offers is again found to be equal, then the firm *the highest average turnover for last three financial years* shall be considered for the award of contract.

**Section-III(B) (Pre-qualification Criteria)**

**The Pre-qualification criteria for empaneled firms:**

| Sr. No. | Pre-qualification Criteria | Description | Required documents to establish compliance to pre-qualification criteria |
|---|---|---|---|
| 1 | Minimum value of each completed work | Experience of having successfully completed similar works (Renovation of flats) during last 3 years ending June 30, 2026, should be either of the following:<br><br>i) Three similar completed works (during the last 3 years) each costing not less than the amount equal to 40% of the estimated cost of the work.<br><br>Or<br><br>ii) Two similar completed works (during last 3 years) each costing not less than the amount equal to 50% of the estimated cost of the work.<br><br>Or<br><br>iii) One completed similar work (during last 3 years) costing not less than the amount equal to 80% of the estimated cost of the work. | a) Copy of work orders<br><br>issued by client along with Work Completion<br><br>certificate issued by<br><br>client certifying cost of work and performance. |

## Section IV
## General Conditions of Contract

### Interpretation Clause

In construing these Conditions, the Scope of work, Specifications, Bill of Quantities and Contract Agreement, the following words shall have the meanings herein assigned to them except where the subject or context otherwise required.

| | | |
|---|---|---|
| i. | "RBI" | Shall mean Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai– 400001 and having its Regional Offices at various places. |
| ii. | "Bank" | Shall mean The Reserve Bank of India and shall include its assigns and successors. |
| iii. | "Tender document" | Shall mean document named as such issued by the Bank to the Contractors inviting Bids for the Project. |
| iv. | "Bidder" | who submits the bids/tenders. It may be partnership firm, individual firm and a company. Legal representatives of a deceased partner. |
| v. | "Contractor " | Contractor is the successful contractor who has been officially awarded to execute the work. It may be partnership firm, individual firm and a company. Legal representatives of a deceased partner. |
| vi. | "Site" | Shall mean the site of the contract works including any Building and erections thereon and any other land (inclusively) as aforesaid allotted by the Bank for the Contractor's work. |
| vii. | "Contract" | Shall mean and include all sections of the tender document, corresponding letters, work order, Articles of Agreement, CAMC agreement and minutes of pre-bid etc. attached hereto and duly signed. |
| viii. | "Notice in writing" | Or written notice shall mean a notice in written, typed or printed characters sent (unless delivered personally or otherwise proved to have been received) by registered post to the last known private or business address to have been received when in the ordinary course of post it would have been delivered. The communication delivered by any accepted electronic means shall also be deemed to be written notice. |

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| ix. | "Act of Insolvency" | Shall mean any Act of Insolvency as defined by the **Insolvency and Bankruptcy Code (IBC), 2016** or any Act amending such original. |
| x. | "Net Prices" | The price of item mentioned in part II of the tender at CPPP. |
| xi. | "Market Rate" | shall be the rate as decided by the The Bank on the basis of the cost of materials and labour at the site where the work is to be executed plus the percentage mentioned in clause 19(e) to cover all overheads and profits. |
| xii. | "The works" | Shall mean name of the tender mentioned in the NIT. |
| xiii. | Day/Month/Year | Shall mean Calendar day/month/year |
| xiv. | Working Day | Shall mean The days when Bank's office is working i.e. Days excluding Public holidays, Saturdays and Sundays |
| xv. | Engineer-in-charge/Bank's Engineer/Bank's representative | Means the Officer employed and paid by the Bank and acting under the orders of the Bank who shall supervise and be in-charge of the work. All works to be executed under the contract shall be executed under the direction and subject to the approval of the Bank's representative in all respects. |
| xvi. | Manufacturer | refers to a person or firm who is the producer and furnisher of the material or designer and fabricator of equipment |
| xvii. | Contractor's Works or Manufacturer's Works | Shall mean and include the land and other places which are used by the CONTRACTOR/FABRICATOR or SUB-CONTRACTOR/SUB-FABRICATOR for the manufacture of "Equipment" or performing the "Works". |
| xviii. | Contract Price or Contract | Amount shall mean the total amount as calculated from quoted unit rates by the successful contractor and quantities mentioned in the Bill of Quantities (Price Bid) and as accepted by the Bank and indicated in the letter of award of work. |
| xix. | Contract Period | Shall mean the period specified in the tender document for execution of the contract/ completion of the work, including any authorized extended period by the Bank |
| xx. | Contract Agreement | Shall mean the agreement signed between the Contractor and the Bank for the execution of the Project. |

2. **Scope of Contract**

The Contractor shall carry out and complete the said work in every respect in accordance with this Contract and with the directions of and to the satisfaction of the Bank. The Bank may in his absolute discretion and from time to time issue further drawings and/or written instructions, details, directions and explanations, which are hereafter collectively referred to as" Bank's Instructions" in regard to :

i. The variation or modification of the design, quality or quantity of works or the addition or omission or substitution of any work.
ii. Any discrepancy in the Drawings or between the Bill of Quantities and/or Drawings and/or Specifications.
iii. The removal from the site of any materials brought thereon by the Contractor and the substitution of any other material therefor.
iv. The removal and/or re-execution of any works executed by the Contractor.
v. The dismissal from the works of any persons employed by the Contractor thereupon.
vi. The opening up for inspection of any work covered up.
vii. The amending and making good of any defects under Clause 21 hereof.

The Contractor shall forthwith comply with and duly execute any work comprised in such Bank's instructions. Verbal instructions, directions and explanations given to the Contractor or his representatives upon the works by the Bank shall, if involving a variation, must be confirmed in writing by the Contractor within seven days, and if not dissented from in writing within a further seven days by the Bank, such shall be deemed to be Bank's instructions within the scope of the Contract. Where the context so requires, words imparting the singular only also include the plural and vice versa. Any reference to masculine gender shall whenever required include feminine gender and vice versa.

Necessary "**Site instruction Book, Hindrance Register, Labour Register**" **strictly maintained by contractor on daily basis and got duly authenticated from The Bank**.

3. **Variations to be approved by Bank**

All the variation in the scope of the work shall be approved by the Bank's Engineer. The Contractor shall submit a statement of variations giving a quantity and rates duly supported by analysis of rates, vouchers etc. The rates on scrutiny and final acceptance by the Bank shall form a supplementary tender. The Bank shall not be liable for payment of such variations until these statements are approved by the Bank's Engineer.

4. **Drawings, Bill of Quantities & Agreement**

The Contract shall be executed in duplicate, and the Contractor shall be entitled to one executed copy for his use. The contractor shall pay the applicable stamp duty on the agreement. Before the issue of the final certificate to the Contractor, he shall forthwith return to the Bank all Drawings and Specifications.

5. **Contractor to provide everything necessary at his cost**

The Contractor shall provide at his cost, everything necessary for the proper execution of the works according to the intent and meaning of the Drawings, Bill of Quantities and Specifications taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred therefrom, and if the Contractor finds any discrepancy in the Drawings or between the Drawings, Bill of Quantities and Specifications, he shall immediately and in writing refer same to the Bank who shall decide which is to be followed. The Contractor shall provide all works under this specification in full accordance with Health and Safety Regulations.

6. **Authorities, Notices and Patents**

The Contractor shall conform to the provisions of any Act of the Legislature relating to the works and any other aspect thereto such as compliance to the various labour codes, and to the regulations and bye-laws of any authority, and of electric supply and other companies and/or authorities with whose systems, the installation is proposed to be connected and shall, before making any variations from the Drawings or Specifications that may be necessitated by so conforming, give to the Bank, written notice, specifying the variation proposed to be made and the reason for making it and apply for instructions thereon. In case the Contractor shall not receive such instructions **within ten days**, he shall proceed with the work conforming to the provisions, regulations or byelaws, in question, and any variation so necessitated shall be dealt with under Clause No. 14 thereof.

The Contractor shall bring to the attention of the Bank, all notices required by the said Acts, regulations or bye-laws to be given to any authority and pay to such authority, or to any public office, all fees that may be properly chargeable in respect of the works, and lodge the receipts with the Bank for payment.

The Contractor shall indemnify the Bank against all claims in respect of rights, and shall defend all actions arising from claims, and shall himself pay all royalties, license fees, damages, cost and charges of all and every sort that may be legally incurred in respect thereof.

7. **Setting out of work**

The Contractor shall set out the works and shall be reasonable for the true and perfect setting out of the same and for the correctness of the positions, levels, dimensions, and alignment of all parts thereof. If at any time any error in this respect shall appear

during the progress of the works within a period of one year from the completion of the works, the Contractor shall, if so required, at his own expense, rectify such error to the satisfaction of the Bank.

8. **Materials and workmanship to conform the descriptions**

All materials and workmanship shall so far as procurable be of the respective kinds described in the Bill of Quantities and/or Specifications and in accordance with the Bank's instructions, and the Contractor shall upon the request of the Bank furnish him with all invoices, accounts receipts and other vouchers to prove that the materials comply therewith. The Contractor shall at his own cost arrange for and/or carry out any test of any materials which the Bank may require.

9. **Contractor's superintendence and representative on the works**

The Contractor shall provide all necessary personal superintendence during the execution of the works, and as long thereafter as the Bank may consider necessary until the expiration of the "**Defects Liability Period**" stated in the Appendix hereto. The Contractor shall also during the whole time the works are in progress, employ a competent representative who shall be constantly in attendance at the works while the men are at work. Any directions, explanations, instructions or notices given by the Bank to such representative shall be held to be given to the Contractor.

10. **Dismissal of Workmen**

The Contractor shall on the request of the the Bank, immediately dismiss any person employed thereon by him from the works who may, in the opinion of the the Bank, is incompetent or committed any misconduct himself and such persons shall not be again employed on the works, without the permission of the the Bank.

11. **Access to Works**

The Bank and their respective representatives shall have free access to the works and/or the workshops, factories or other places at all reasonable times where materials are lying or from which they are being obtained and the Contractor shall give every facility to the Bank and their representatives necessary for inspection and examination and test of the materials and workmanship. No person not authorised by the Bank except the representatives of public authorities shall be allowed on the works at any time.

12. **The Bank's Representative: Assistant Manager (Tech)/Manager (Tech)/AGM(Tech)**

The term "Assistant Manager (Tech)/Manager (Tech)/AGM(Tech)" shall mean the person appointed and paid by the Bank to inspect the works, the Contractor shall afford the Assistant Manager (Tech)/Manager (Tech)/AGM(Tech), every facility and assistance for inspecting the works and materials and for checking and measuring time and materials. The Assistant Manager (Tech)/Manager (Tech)/AGM(tech) shall have power to set out works or to revoke, alter, enlarge or relax any requirements of the Contract or to sanction any work, additions, alterations, deviations or omissions

or any extra work whatever, except in so far as such authority may be specially conferred by a written order with the prior concurrence in writing of the Bank.

The Assistant Manager (Tech)/Manager (Tech)/AGM(Tech)/AGM(Tech) or any representative of the Bank shall have power to give notice to the Contractor or to his representative of non-approval of any work or materials and such work shall be suspended or the use of such materials shall be discontinued by the Assistant Manager(Tech)/Manager (Tech) but such examination shall not in any way exonerate the Contractor from the obligation to remedy any defects which may be found to exist at any stage of the works or after the same is completed.

13. **Assignments and Sub-letting**

The whole of the works included in the Contract shall be executed by the Contractor and the Contractor shall not directly or indirectly transfer, assign or under-let the Contract or any part share thereof or any interest therein without the prior written consent of the Bank, and no undertaking shall relieve the Contractor from the full and entire responsibility of the Contract or from active superintendence of the works during their progress.

14. **Alterations, additions, omissions etc.**

No alteration, omission or variation shall vitiate this Contract but in case the Bank thinks proper at any time during the progress of the works to make any alterations in or additions to or omissions from the works or any alteration in the kind or quality of the materials to be used therein and shall give notice thereof in writing under his hand to the Contractor, the Contractor shall alter, add to or omit from, as the case may be, in accordance with such notice but the Contractor shall not do any work extra to or make any alterations or additions to or omissions from the works or any deviation from any of the provisions of the Contract, Stipulation, Specifications or Contract Drawings without the previous consent in writing of the Bank and the value of such extras, alterations, additions or omissions shall in all cases be determined with the prior approval in writing of the Bank in accordance with the provisions of Clause 19 hereof, and the same shall be added to or deducted from the Contract Amount, as the case may be, accordingly.

15. **Bill of Quantities**

The Bill of Quantities, unless otherwise stated, shall be deemed to have been prepared in accordance with the Standard Method of Measurement.

Any error in description or in quantity or in omission of items from the Bill of Quantities shall not vitiate this contract but shall be rectified and the value thereof as ascertained under Clause 18 hereof, shall be added to, or deducted from the Contract Amount (as the case may be) provided that no rectification of errors, if any, shall be allowed in the Contractor's Schedule of Rates.

16. **Sufficiency of Bill of Quantities**

The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the prices stated in the Bill of Quantities and/or the Schedule of Rates and Prices which rates and prices shall cover all his obligations under the Contract, and all matters and things necessary for the proper completion of the works.

17. **Measurement of Works**

The Assistant Manager (Tech)/Manager (Tech) may from time to time intimate to the Contractor and the Bank that he requires the works to be measured, and the Contractor shall forthwith attend or send a qualified Agent to assist the Assistant Manager (Tech)/Manager (Tech) in taking such measurements and calculations and to furnish all particulars or to give all assistance required by any of them.

Should the Contractor not attend or neglect or omit to send such Agent, then the measurement taken by the Assistant Manager(Tech)/Manager (Tech) shall be taken to be correct measurements of the works. Such measurements shall be taken in accordance with the Mode of Measurement detailed in the Specifications.

The Contractor or his Agent may at the time of measurement take such notes and measurements as he may require.

All authorised extra works, omissions and all variations made with the prior approval in writing of the Bank shall be included in such measurements.

18. **Measurements Book**

a. The Bank shall, except as otherwise provided, ascertain and determine by measurement, the value in accordance with the contract of work done. The Interior Contractor shall, without extra charge, provide all assistance with every appliance, labour and other things necessary for measurements and recording levels.

b. Measurement of all items having financial value shall be entered in Computerized Measurement Book (CMB) so that a complete record is obtained of all works performed under the contract after joint measurement of Bank and authorized representative of the contractor. All bills (Running Account (RA) & Final bill) should be in bound volume of Computerised Measurements (A4 size) to be furnished by the contractor, duly machine numbered for pages, and with MB number to be given by the Bank. – Format of Measurement and Abstract Book as provided by the Bank.

c. The Bank Engineer shall incorporate necessary corrections in the sheets of MB. After incorporating the corrections, the Contractor shall submit revised copies. All pages of the finalized, computerized MB sheets, after due check / test check measurements shall have full signature with date of the authorized official of the Contractor.

19. **Ascertainment of prices for extras**

The Contractor may, when authorised by Bank, add to, omit from, or vary the works shown upon the drawings, or described in the Specification, or included in the Bill of

Quantities, but the Contractor shall make no addition, omission or variation without such authorisation or direction. A verbal authority or direction issued by the Bank shall be deemed to have been given in writing, provided it is confirmed by the Bank in writing within seven (7) days of issuance of such instruction/direction.

No claim for any extra work shall be allowed unless it shall have been executed under provisions of Clause 2 hereof with the concurrence of the Bank as herein mentioned. Any such extra work is herein referred to as authorised extra and shall be made in accordance with the following provisions.

i. a. The net rates or prices in the original tender shall determine the valuation of the extra work where such extra work is of similar character and executed under similar conditions as the work priced therein upto 25% increase of quantity.
   b. Rates for all items, wherever possible, should be derived out of the rates given in the Priced Bill of Quantities.

ii. The net prices of the original tender shall determine the value of the items omitted, provided if omissions vary the conditions under which any remaining items of works are carried out, the prices for the same shall be valued under sub-clause (c) hereof.

iii. Where the extra works are not of similar character and/or executed under similar conditions as aforesaid or where the omissions vary the conditions under which any remaining items of works are carried out or if the amount of any omission or additions. relative to the amount of the whole of the Contract works or to any part thereof shall be such that in the opinion of the Bank the net rate or price contained in the Priced Bill of Quantities or tender or for any item of the works involves loss or expense beyond that reasonably contemplated by the Contractor or is by reason of such omission or addition rendered unreasonable or inapplicable, the Bank shall fix such other rate or price as in the circumstances he shall think reasonable and proper.

iv. Where extra work cannot be properly measured or valued, the Contractor shall be allowed day work prices at the net rates in accordance with the local day work rates and wages for the district, provided that in either case vouchers specifying the daily time and materials employed, be delivered for verification to the Bank at or before the end of the week following that in which the work has been executed.

v. It is further clarified that for all such authorised extra items where rates cannot be derived from tender or the quantity of any of the tender items increases 25% beyond the Bill of Quantities, the contractors shall summit rates supported by the rate analysis worked on the "actual cost basis" plus 15% towards establishment charges, contractor's overhead and profits. Such item will not be eligible for the escalation.

The measurement and valuation in respect of the Contract shall be completed within the "period of final measurement" stated in the Appendix, or if not stated then within six months of the completion of the contract works as defined in Clause 23 hereof.

20. **Unfixed materials when taken into account to be the property of the Bank**

Upon full payment of a certificate that includes the cost of unfixed materials placed on or adjacent to the worksite, ownership of those materials vests completely with the Bank. The Contractor shall not remove these materials from the site except for direct application in the works, unless permitted in writing by the Bank. The Contractor shall be legally and financially liable for any loss of or damage to such materials from any cause whatsoever.

21. **Removal of improper work**

The Bank shall, during the progress of the works, have power to order in writing from time to time the removal from the works within such reasonable time or times, as may be specified in the order, of any materials which in the opinion of the Bank are not in accordance with the Specifications or the instructions of the Bank, the substitution of proper materials, and the removal and proper re-execution of any work executed with materials or workmanship not in accordance with the Drawings and Specifications or instruction, and the Contractor shall forthwith carry out such order at his own cost. In case of default on the part of the Contractor to carry out such order, the Bank shall have the power to employ and pay the other persons to carry out the same, and all expenses consequent thereon, or incidental thereto shall be borne by the Contractor, or may be deducted by the Bank from any moneys due, or that may become due, to the Contractor.

22. **Defects after virtual completion**

Any defect, shrinkage, settlement or other faults which may appear within the "Defects Liability Period" stated in the Appendix hereto, if none stated, **then within 12 months after** the virtual completion of the works, arising in the opinion of the Bank from materials or workmanship not in accordance with the contract, shall upon the directions in writing of the Bank, and within such reasonable time as shall be specified therein, be amended and made good by the Contractor, at his own cost.

In case of default, the Bank may employ and pay other persons to amend and make good such defects, other faults, and all damages, loss and expenses consequent thereon or incidental thereto shall be made good and borne by the Contractor and such damage, loss and expenses shall be recoverable from him by the Bank or may

be deducted by the Bank from any moneys due or that may become due to the Contractor, or the Bank may in lieu of such amending and making good by the Contractor deduct from any money due to the Contractor a sum to be determined by the Bank equivalent to the cost of amending such work and in the event of the amount retained as Security Deposit being insufficient, recover the balance from the Contractor, together with any expenses the Bank may have incurred in connection therewith. Should any defective work have been done or material supplied by any Sub-Contractor employed on the works who has been nominated or approved by the Bank as provided in clause 13 & 24 hereof, the Contractor shall be liable to make good in the same manner as if such work or material had been done or supplied by the Contractor and been subject to the provisions of this Clause and Clause 2 hereof. The Contractor shall remain liable under the provision of this Clause, notwithstanding the signing of any certificate or the passing of any accounts, by the Bank.

23. **Certificate of virtual completion and Defects Liability Period**

The works shall not be considered as completed until the Bank has certified in writing that they have been virtually completed. The Defects Liability Period shall commence from the date of such Certificate/date of completion of the work.

24. **Nominated Sub-Contractor**

All Specialists, Merchants, Tradesman and others executing any work of supplying and fixing any goods, for which prime cost prices or provisional sums are included in the Bill of Quantities and/or Specifications, who may be nominated or selected by the Bank are hereby declared to be Sub-Contractors employed by the Contractor and are herein referred to as nominated Sub-Contractors.

No nominated Sub-Contractors shall be employed on or in connection with the works against whom the Contractor shall make reasonable objection or (save where the Bank and Contractor shall otherwise agree) who will not enter into Contract provided

i. That the nominated Sub-Contractors shall indemnify the Contractor against the obligation in respect of the Sub-Contractor as the Contractor is under in respect of this Contract.
ii. That the nominated Sub-Contractor shall indemnify the Contractor against claims in respect of any negligence by the Sub-Contractor, his servants or agents or any misuse by him or them of any scaffolding or other plant, the property of the Contractor or under any Workmen's Compensation Act in force.
iii. Payment shall be made to the nominated Sub-Contractor within fourteen days provided that all nominated Sub-Contractor's accounts included in previous Certificates have been duly discharged, in default whereof, the Bank may pay the same and deduct the amount thereof from any sums due to the Contractor. The exercise of this power shall not create privity of contract as between Bank and Sub-Contractor.

25. **Other persons employed by Bank**

The Bank reserves the right to use the Estate and any portions of the site for the execution of any work not included in this Contract, which it may desire to have carried out by other persons, and the Contractor shall allow all reasonable facilities for the execution of such work but shall not be required to provide any plant or materials for the execution of such work. Such work shall be carried out in such manner as not to impede the progress of the works included in the Contract and the Contractor shall not be responsible for any damage or delay which may happen to or occasioned by such work.

26. **Insurance in respect of damage to person and property**

The contractor shall, at his own expense, effect and maintain with effect from the date of commencement till issue of the completion certificate under this contract, with an approved insurance company, an All Risks Policy for insurance for an amount equal to the amount of the contract including earthquake risk in the joint names of the Bank and the contractor ( the name of the former being placed first in the policy) against all risks as per the standard all risk policy for contractors and deposit such policy or policies with the Bank before commencing the works.

The Contractor shall be held to be reasonably liable for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of the Contractor or its workers or of any nominated Sub-Contractor or any employee or either, whether such injury or damage arises from carelessness, accident or any other cause whatever, in any way connected with the carrying out of this Contract. The liability under this clause shall be held to include inter alia, any damage to Building, whether immediately adjacent or otherwise, and any damage to roads, streets, footpaths, bridges or ways as well as all damage caused to the Building and other structures and works forming the subject matter of this Contract. The contractor shall also be responsible for any damage caused to the Building and other structures and works forming the subject matter of this Contract by frost, rain, wind or other inclemency of weather. The Contractor shall indemnify and keep indemnified the Bank and hold him harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any Statute or otherwise and also in respect of any award of compensation or damages consequent upon such claim.

The Contractor shall reinstate all damage of every sort mentioned in this Clause, so as to do delivery of the whole of the Contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property of third parties. The Contractor shall also indemnify and keep indemnified the Bank against all claims which may be made against the Bank by any person/ member of the public or other **third party** in respect of anything which may arise in respect of the works or in consequence thereof and **shall at his own expense arrange to effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor( the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies**

**with the Bank before commencement of the work**. The minimum limit of coverage under the policy shall be as defined elsewhere under General Condition of Contract. The Contractor shall also similarly indemnify the Bank against all claims which may be made upon the Bank whether under the **Workmen Compensation Act** or any other statute in force during the currency of this contract or at Common Law in respect of any employee of the Contractor or any Sub-Contractor and **shall at his own expenses effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor( the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank from time to time during the currency of the Contract**. In default of the contractor ensuring as provided above, the Bank may so ensure and may deduct the premiums paid from any money due or which may become due to the contractor.

The Contractor shall be responsible for any liability which may be excluded from the Insurance Policies above referred to and also for all other damages to any person, animal or property arising out of and incidental to the negligent or defective carrying out of this Contract, whatever may be the reasons due to which the damage shall have been caused. He shall also indemnify and keep indemnified the Bank in respect of all and any costs, charges or expenses arising out of any claim or proceedings relating to the works and also in respect of any award of compensation or damages, arising therefrom. Without prejudice to the other rights of the Bank against contractor in respect of such default, the Bank shall be entitled to deduct from any sums payable to the Contractor the amount of any damage, compensation, costs, charges and other expenses paid by the Bank and which are payable by the contractor under this clause. The contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be entitled to any further payments in respect of the expenditure incurred for Building or repairing of the materials or goods destroyed or damaged.
The contractor, in case of re-Building or reinstatement after damage shall be entitled to such extension of time for completion as the Bank may deem fit, but shall, however, not be entitled to reimbursement by the Bank of any shortfall or deficiency in the amount finally paid by the insurer in settlement of any claim arising as set out herein.

Without prejudice to his liability under this clause, the contractor shall also cause all nominated sub-contractors to effect, for their respective portions of works similar policies of insurance in accordance with the provisions of this clause and shall produce or cause to produce to the Bank such policies. The contractor shall not permit a nominated sub-contractor to commence work at site unless said insurance policies are submitted. In the event of failure of the sub-contractor to take out such policy or policies of insurance before commencing the works at site, the contractor shall be responsible for any claim or damage attributable to the said sub-contractor.

In order to fulfil all the insurance-related conditions mentioned above, the contractor shall, within 14 days from the date of issue of the work order, insure the works at his cost and keep them insure until the virtual completion of works, against loss or damage by fire with an office in the joint names of the Bank and the contractor (the name of the Bank i.e. “RESERVE BANK OF INDIA” being placed first in the policy). It shall cover the following risks.

i. **Contractors all risk (CAR) policy** insurance inclusive of Storage, erection, testing and commissioning policy for the full contract value including fire risk and Transit insurance for transportation from manufacturer’s works to site (by Air/Sea/Road etc. as applicable.
ii. **Workmen compensation policy** for the employees of the contractor at site.
iii. **Third party liability policy** with a limit of Rs 2 lakh per accident maximum upto 3 accidents.

Note: If the contractor does not provide these policies, the Bank reserves the right to take the above insurance policies themselves and recover **double the cost as penalty** thereof from the bill of the contractor or any other action as it deems fit.

27. **Date of Commencement and Completion**

The Contractor shall be allowed admittance to the site on the “Date of Commencement” stated in the Appendix hereto or such later date as may be specified by the Bank and he shall thereupon and forthwith begin the works and shall regularly proceed with and complete the same (except such painting or other decorative work as the Bank may desire to delay) on or before the “Date of Completion” stated in the Appendix subject nevertheless to the provisions for extension of time hereinafter contained.

28. **Damages for Non-completion**

If the Contractor fails to maintain the required progress of the works and fails to complete the works by the stipulated completion time in the Contract or within any extended time under time extension Clause 29 hereof and the Bank certifies in writing that in his opinion the same ought reasonably to have been completed, the Contractor shall pay the Bank a sum towards “**Liquidated Damages**” **@ 0.25% of the contract value** per week of delay subject to a maximum of 10% of the contract value (contract value means the total value of capital cost of work) for the period during which the said works shall so remain incomplete and the Bank may deduct such damages from any moneys due to the Contractor. The contractor hereby specifically agrees and authorizes the Bank to deduct such liquidated damages, if any, from any instalment of payment becoming due and payable to the contractor in terms of this contract or from the retention money."

The liquidated damages will be levied as mentioned in work order.

29. **Delay and Extension of Time**

If in the opinion of the Bank, the assigned works get delayed (a) by force majeure or (b) by reason of any exceptionally inclement weather or (c) by reason of proceedings taken or threatened by or dispute with adjoining or neighbouring owners or public authorities arising otherwise than through the Contractor's own default or (d) by the works or delays of other Contractors or Tradesmen engaged or nominated by the Bank and not referred to in the Bill of Quantities, and/or Specification or (e) by reason of Bank's instructions as per Clause 2 hereof or (f) by reason of civil commotion, legal combination of workmen or strike or lock-out affecting any of the Building trades or (g) in consequence of the Contractor not having received in due time, necessary instructions from the Bank for which he shall have specifically applied in writing or (h) from other causes which the Bank may certify as beyond the control of Contractor or (i) in the event the value of the work exceeds the value of the Priced Bill of Quantities owing to variation, the Bank may make a fair and reasonable extension of time for completion of the Contract works. In case of such strike or lock-out the Contractor shall nevertheless constantly use his endeavours to prevent delay and shall do all that may reasonably be required to the satisfaction of the Bank to proceed with work.

If the contractor needs an extension of time for completion of the work or if the completion of work gets delayed for any reason beyond the due date of completion stipulated in the contract, the contractor shall apply to the Bank for extension of time in writing at least 7 days before the expiry of the scheduled time and while applying for extension of time, contractor shall furnish the reasons in detail and his justification along with documentary evidence (copy of relevant pages of hindrance register), if any, for delays. Only that period of extension of time as granted by the Bank (on receipt of the application from the contractor or even in absence of any such application certification as to the reasonableness of the grounds for delay) will qualify for exemption of imposition of liquidated damages. For the balance period in excess of original stipulated period and an authorised extension of time granted by the Bank, the provision of liquidated damages as stated under clause 28 will become applicable.

Further, the contract shall remain in force even for the period beyond the due date of completion irrespective of whether the contractor has applied or not, for the grant of extension of time for completion unless the Bank decides to terminate the contract. The delay for completion of work for any reason will not entail any right to the contractor to claim any revision of rates or any extra compensation for any reason.
The conditions for force majeure, as mentioned above are as follows:

i. Notwithstanding anything else contained in this document, neither party shall be liable for any delay in performing its obligations hereunder if such delay is caused by circumstances beyond its reasonable control including without limitation any delay caused by the acts of governments, acts of God, natural calamities, strikes, riots in any region, terrorist attack, war (declared and undeclared). However, upon the

happening of any such event causing delay, the Contractor shall immediately give notice thereof in writing to the Bank. The Contractor is under obligation to take necessary steps to mitigate the effects of the force majeure event.

ii. Neither party shall, by reason of such event, be entitled to terminate the Contract in respect of such performance of their obligations.

iii. The obligations under the Contract shall be resumed as soon as practicable after the event has come to an end or ceased to exist. If the performance of any obligation under the Contract is prevented or delayed by reason of the event beyond a period mutually agreed, either party may at its option, terminate the Contract.

30. **Failure by Contractor to comply with Bank's instructions**

If the Contractor after receipt of written notice from the Bank requiring compliance within ten days fails to comply with such further drawings and the Bank may employ and pay other persons to execute any such work whatsoever that may be necessary to give effect thereto, and all costs incurred in connection therewith shall be recoverable from the Contractor by the Bank as a debt or may be deducted by him from any moneys due to the Contractor.

31. **Termination of Contract by the Bank**

If the Contractor being an individual or a firm commits any "act of insolvency", or shall be adjudged an insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee or the Liquidator, in such acts of insolvency or winding up, as the case may be, shall be unable, within seven days after notice to him requiring him to do so, to show the reasonable satisfaction of the Bank that he is able to carry out and fulfil the Contract and to give security therefor, if so required by the Bank.

Or if the Contractor (whether an individual, firm or Incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the Contractor,

Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor,

Or shall assign or sublet this Contract without the consent in writing of the Bank first had and obtained,

Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder,

Or if the Bank determine that the Contractor

i. has abandoned the Contract, or
ii. has failed to commence the works, or has without any lawful excuse under those Conditions suspended the progress of the works for 14 days after receiving from the Bank notice to proceed, or
iii. has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or
iv. has failed to remove materials from the site or to pull down, and replace work for seven days after receiving written notice that the said materials or work were condemned and rejected by the Bank under these Conditions or
v. has neglected or failed persistently to observe and perform all or any of the acts, matters or things by the Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same.

Then and in any of the said cases, the Bank may, notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor, determine the Contract and liabilities of the Contractor, the whole of which shall continue in force fully as if the Contract had not been so determined, and as if the works subsequently executed had been executed by or on behalf of the Contractor and further, the Bank by his agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, machinery and materials lying upon the Estate or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the works or by employing any other Contractor or other person or persons to complete the works, and the Contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed or as soon thereafter as convenient, the Bank shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period of fourteen days after receipt thereof by him, the Bank may sell the same by public auction, and give credit to the Contractor for the net amount realised. The Bank shall thereafter ascertain and certify in writing under his hand what (if anything) shall be due or payable to, or by the Bank, for the value of the said plant and materials so taken possession of by the Bank and the expense or loss which the Bank shall have been put to in procuring the works to be completed, and the amount, if any, owing to the Contractor and the amount which shall be so certified shall thereupon be paid by the Bank to the Contractor or by the Contractor to the Bank, as the case may be, and the decision of the Bank shall be final and conclusive between the parties.

32. **Termination of Contract by Contractor**

If payment of the amount payable by the Bank under certificate of the Bank's Engineer shall be in arrears and unpaid for thirty days after notice in writing requiring payment of the amount as aforesaid shall have been given by the Contractor to the Bank or if the Bank shall repudiate the Contract, or if the works be stopped for three months under the order of the Bank or by any injunction or other order of any Court of Law, then and in any of the said cases, the Contractor shall be at liberty to determine the Contract by notice in writing to the Bank and he shall be entitled to recover from the Bank, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose of the Contract.

In arriving at the amount of such payment, the net rates contained in the Contractor's original Tender shall be followed, or where the same may not apply, valuation shall be made in accordance with Clause 19 hereof.

33. **Certificates and Payments**

(a) The Contractor shall be paid by the Bank from time to time by instalments under Interim Certificate to be issued by the The Bank on account of the works executed, work to the approximate value named in the Appendix as "**Value of work for Interim Certificates**" (or less at the reasonable discretion of the Bank) has been executed in accordance with this Contract. The Bank may, at his discretion, include in the Interim Certificate such amount as he may consider proper on account of materials delivered upon the site by the Contractor for use in the works. And when the works have been virtually completed and the Bank shall have certified in writing that they have been completed, the contractor shall be paid the balance amount by the Bank in accordance with the certificate to be issued by the The Bank. **The Contractor shall be entitled to the release of the Bank guarantee towards Security Deposit in accordance with the Final certificate to be issued in writing by the Bank at the expiration of the period referred to as "the Defects Liability Period**" in the Appendix hereto from the date of Virtual Completion or as soon after the expiration of such period as the works shall have been finally completed and defects made good according to the true intent and meaning hereof, whichever shall last happen, provided always that the issue by the Bank of any certificate during the progress of the works at or after their completion shall not relieve the Contractor from his liability under Clause 2 and 22 nor relieve the Contractor of his inability in cases of fraud, dishonesty or fraudulent concealment relating to the works or materials or to any matter dealt within the Certificate, and in case of all defects and insufficiencies in the works or materials, which a reasonable examination would not have disclosed. No Certificate shall of itself be conclusive evidence that any works or materials, to which it relates, are in accordance with the Contract neither will the Contractor have a claim for any amounts which the Bank might have certified in any interim bill and paid by the Bank and which might subsequently be discovered as not payable and in this respect the Bank's decision shall be final and binding.

The Bank shall have power to withhold any Certificate if the works or any parts thereof are not being carried out to his satisfaction.

The Bank may by any Certificate make any correction in any previous certificate which shall have been issued by him.

Payments shall be made within the period named in the Appendix as “Period for honouring Certificates” after such Certificates have been delivered to the Bank.

The payment for the system will be made in INR and any dispute arising out of this contract will also be sorted out within the jurisdiction by Office from which contract is signed.

34. **Delayed Payment**

Any amounts payable by the Bank to the Contractor if not paid within the “Period for honouring Certificates” named in the Appendix, carry interest at the rate named in the Appendix as the “Rate of interest for delayed payment” from the date upon which such sum ought to have been paid by the Bank until the payment.

35. **Settlement of dispute by Arbitration**

All disputes and differences of any kind whatever arising out of or in connection with the contract or the carrying out of the works (whether during the progress of the works or after the completion and whether before or after the determination, abandonment or breach of the contract) shall be referred to and settled by the Bank who shall state its decision in writing. Such decision may be in the form of a final certificate or otherwise. The decision of the Bank with respect to any of the excepted matters shall be final and without appeal. But if either party is dissatisfied on any matter, the party may within 28 days after receiving notice of such decision give a written notice to the other party requiring that the matters in dispute be referred for Arbitration as per the procedure agreed upon herein. Such written notice shall specify the matters, which are in dispute or difference of which such written notice has been given. If both the parties agree a single arbitrator would be appointed for the purpose. In case no agreement could be reached on the appointment of single arbitrator, both the parties will nominate one person each as an arbitrator on their behalf. The two arbitrators nominated by the parties shall nominate one more person to act as third arbitrator.

The arbitrator or arbitrators, as the case may be, shall have power to open up, review and revise any certificate, opinion, decision, requisition or notice, save in regard to the excepted matters, referred to in the preceding clause, and to determine all matters to dispute which shall be submitted to arbitration and of which notice shall have been given as aforesaid.

The arbitrator or arbitrators, as the case may be, shall make his or their award within one year (or such further extended time as may be decided by him or them as the case may be with the consent of the parties) from the date of entering on the reference. In case during the arbitration proceedings, the parties mutually settle or compromise their dispute or difference, on the parties filing their joint memorandum

of the settlement or compromise, the arbitrator or the arbitrators, as the case may be, shall make an award in terms of such settlement or compromise.

Upon any such reference, the decision on the cost incidental to the reference and award respectively shall be in the discretion of the arbitrator or arbitrators, as the case may be, who may determine the amount thereof or direct the same to be taxed as between the party and party, and shall direct by whom and to whom and in what manner the same shall be borne and paid.

This submission shall be deemed to be a submission to arbitration within the meaning of the Indian Arbitration and Conciliation Act, 1996 or any statutory modification thereof.

The award of the arbitrator or arbitrators, as the case may be, shall be final and binding on the parties. It is agreed that the Contractor shall not delay the carrying out of the works by reason of any such matter, question or dispute being referred to arbitration, but shall proceed with the works with all due diligence and shall until the decision of the arbitrator or arbitrators is given, abide by the decision of the Bank. No award of the arbitrator or arbitrators, as the case may be, shall relieve the Contractor of his obligations to adhere strictly to the Bank's instructions with regard to the actual carrying out of the works. The Bank and the Contractor hereby also agree that arbitration under this clause shall be a condition precedent to any right of action under the contract.

**The venue of arbitration shall be the centre/city in which the work is being executed**.

36. **Right of technical scrutiny of final bill**

The Bank shall have a right to cause a technical examination of the works and the final bill of the Contractor including all supporting vouchers, abstracts etc. to be made at the time of payment of the final bill. If as a result of this examination or otherwise, any sum is found to have been overpaid or over-certified, it shall be lawful for the Bank to recover the sum.

37. **Bank entitled to recover compensation paid to workmen**

If, for any reason, the Bank is obliged, by virtue of the provision of the Employees' Compensation Act,1923, or any statutory modifications or re-enactment thereof to pay compensation to a workman employed by the Contractor in execution of the works, the Bank shall be entitled to recover from the Contractor the amount of compensation so paid, and without prejudice to rights of the Bank under the said Act. The Bank shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by the Bank to the Contractor under this Contract or otherwise. The Bank shall not be bound to contest any claim made against it under the said Act, except on the written request of the Contractor and upon his giving to the Bank full security to the satisfaction of the Bank for all costs for which the Bank might become liable in consequence of contesting such claim.

38. **Abandonment of Works**

If at any time after acceptance of the tender, the Bank shall, for any reasons whatsoever, not require the whole or any part of the works to be carried out, the Bank shall give notice in writing to the Contractor who shall have no claim to any payment of compensation or otherwise whatsoever on account of any profit or advantage which he might have derived from the execution of the whole works.

39. **Return of surplus materials**

Notwithstanding anything contained to the contrary in any or all the Clauses of this Contract, where any material for the execution of the Contract is procured with the assistance of the Bank by purchases made under orders or permits or licenses issued by Government, the Contractor shall hold the said materials economically and solely for the purpose of the Contract and not dispose of them without the prior written permission of the Bank and return it to the Bank, if required by the Bank, at the price to be determined by the Bank having due regard to the condition of the materials, the price to be determined not to exceed the purchase price thereof inclusive of sales tax, Goods and Services Tax (GST), octroi and other such levies paid by the Contractor in respect thereof. In the event of breach of the aforesaid condition, the Contractor shall, in addition to being liable to action for contravention of the terms of licenses or permits and/or criminal breach of trust, be liable to the Bank for all moneys, advantages or profits resulting, or which in the usual courses would have resulted to him, by reason of such breach.

40. **Right of Bank to terminate Contract in the event of death of Contractor, if individual**

Without prejudice to any of the rights or remedies under this Contract, if the Contractor, being an individual, dies, the Bank shall have the option of terminating the Contract without incurring any liability for such termination.

41. **Accident Reports**

In the event of accidents of any kind, all required reports (accidental or otherwise) must be submitted without delay. The Contractor shall ensure that these reports are shared with the Bank simultaneously with their transmission to any other external parties or stakeholders.

42. **Prevention of Sexual Harassment at workplace:**

i. The contractor shall be solely responsible for full compliance with the provisions of “the Sexual Harassment of women at workplace (Prevention, Prohibition and Redressal) Act, 2013”. In case of any complaint of sexual harassment against its employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the contractor/Agency or Local Complaints Committee as the case may be and the contractor Agency shall ensure appropriate action under the said Act in respect of the Complaint.
ii. Any complaint of sexual harassment from any aggrieved employee of the Service Provider against any employee of the Bank or any employee of any other firm

working in the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.

iii. The contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employees of the contractor, for instance any monetary relief to Bank's employee or other firm's employee, if sexual violence by the employee of the contractor is proved.

iv. The contractor shall be responsible for educating its employees about prevention of sexual harassment at workplace and related issues.

v. The contractor shall provide a complete and updated list of its employees who are deployed within the Bank's premises.

**43. Non – Disclosure clause**:

i. The contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Service Provider and /or the DB Developer during the course of discharging their contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Second Party. Failure to observe the above shall be treated as breach of contract on the part of the contractor, as the case may be, and the Second Party shall be entitled to claim damages and pursue legal remedies.

ii. The contractor shall take all appropriate action with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied.

Without prejudice to the formal Contract Agreement, all confidentiality and non-disclosure obligations binding the Contractor under this tender shall survive the expiration, completion, or termination of this Agreement for any reason whatsoever.

44. **Program chart/ Progress report**:

The contractor shall submit a suitable progress report/chart for completion of different stages of work, to ensure completion of work within allotted period. Such program should be submitted within 14 days of the award of work. All suitable modification made by the Bank must be incorporated in the progress chart. If asked the contractor shall submit reports showing current equipment delivery dates and anticipated completion dates for individual units and groups of units.

45. **Statutory Approvals:**

The work shall be executed by the Contractor as per pre-NOC & local body approval received from respective statutory authorities such as Pollution Control Board(PCB) / Chief Electrical Inspector (CEI) / Local fire Authority / Local Municipal Authority etc/

Local statutory Authority. The contractor shall be responsible to understand all the provisions made in all such approvals accorded. In case of any requirements of any additional work/ modification thereof, the same shall be brought to the notice of Engineer in charge well in advance. The work has to be executed adhering to the norms of local body authorities. The contractor shall assist in preparation of documents, reports etc. as required during & after completion of work for obtaining further approvals & final completion & occupancy certificate from the respective authorities. The contractor shall also be responsible to attend meetings & do all liasoning works with respective authorities. No extra/additional payment will be made on this account. However, the fee paid to the local bodies / authorities, if any, shall be borne by the Bank.

46. **Debarment/Disqualification:**

A **contractor is liable for debarment / disqualification** from bidding on the following grounds:

i. If it is determined that the contractor has committed the following acts or omissions in contravention of the code of integrity:

a.

I. making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process.
II. any omission or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained, or an obligation avoided.
III. any collusion, bid rigging or anticompetitive behaviour that may impair the transparency, fairness, and the progress of the procurement process.
IV. improper use of information provided by the procuring entity to the contractor with an intent to gain unfair advantage in the procurement process or for personal gain.
V. any financial or business transactions between the contractor and any official of the procuring entity related to tender or execution process of contract: which can affect the decision of the procuring entity directly or indirectly.
VI. any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
VII. obstruction of any investigation or auditing of a procurement process.
VIII. making false declaration or providing false information for participation in a tender process or to secure a contract.

b. failed to disclose conflict of interest.

c. failed to disclose any previous transgressions made in respect of the provisions of sub-clause (i) with any public institution / entity in India or any other country during the last three years or of being debarred by any public procuring institution / entity.

ii. For any actions or omissions by the contractor other than violation of code of integrity, which in the opinion of the Bank warrants debarment, for the reasons like supply of sub-standard material, non-supply of material, abandonment of works, sub-standard quality of works, failure to abide terms of the tender etc.

iii. If the contractor has been convicted of an offence— (a) under the Prevention of Corruption Act, 1988; or (b) the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

47. **Packing and dispatch:** The equipment shall be properly and securely packed in boxes suitable for multiple handling and transportation under Indian conditions. All equipment/ components shall be delivered on Duty Delivery Paid (DDP) basis in the Bank's Office Building.

**Police Verification**: For all workers deployed on a regular basis at the site, the Contractor shall arrange, obtain, and submit valid Police Verification Reports (PVR) at their own expense prior to the commencement of work. The Contractor shall ensure that no worker with an adverse police record or pending criminal case is deployed at the Bank's premises.

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## Section V
## Special Conditions of Contract

1. **Time for Completion:**

**i.** Time allowed for carrying out the work as mentioned in the Memorandum shall be strictly observed by the contractor and it shall be reckoned from the 14th day after written order to commence the work is issued. The work shall throughout the stipulated period of the Contract be proceeded with all due diligence and if the contractor fails to complete the work within the specified period he shall be liable to pay compensation as defined in clause 28 of the Conditions of Contract. The contractor shall before commencing the work prepare a detailed work programme which shall be approved by the Bank.

**ii.** The contractor shall not be entitled to any compensation for any loss suffered by him on account of delays in commencing or executing of the work, whatever the cause of delays may be, including delays arising out of modifications to the work entrusted to him or in any sub-contract connected therewith or delays in awarding contracts for other trades of the project or in commencement or completion of such works or in procuring Government controlled or other building materials or in obtaining water and power connections for construction purposes or for any other reason whatsoever and the Bank shall not be liable for any claim in respect thereof. The Bank does not accept liability for any sum besides the tender amount, subject to such variations as are provided for herein.

2. **Type of Security Deposit:**

i. **Retention Money:** The Retention Money @ 5% will be recovered from each on-account bill till the total recovery amounts to 5% of the contract value as stipulated in the tender document. Such amount shall be released to the contractor after completion of the Defect Liability Period (DLP), without any interest. Successful bidder may also submit the Bank Guarantee (BG) in lieu of retention money, valid till one year of DLP. The format of BG mentioned at Annexure X.

ii. **Performance Bank Guarantee (PBG):** In addition to the Retention Money as specified above, on award of the work, the successful contractor shall furnish an amount equal to 5% (Five percent) of the contract value in the form of a Bank Guarantee (BG) from any scheduled Bank as per Annexure X towards entire period of currency of Contract (work completion) for due fulfilment of the Contractual obligations by the contractor. This Performance Bank Guarantee (PBG) shall be initially valid for a period of contract duration and in case of extension of contract period. Such Performance Bank Guarantee (PBG) should be submitted to the Bank within 14 days of the issue of work order. **The Performance Bank Guarantee (PBG) may be submitted as an ePBG, a physical copy, or via NEFT for the equivalent amount.**

iii. Submission of Performance Bank Guarantee shall be ensured as stipulated in the tender. In case of delay in unavoidable circumstances, charge for delay in

submission of Performance Bank Guarantee shall be recovered from the bills of the contractor at Bank rate.

iv. The Bank reserves the right to enforce the Bank Guarantee in case of unsatisfactory performance of the terms, conditions of DLP set out in the tender at any time during the DLP i.e. one year from handing over the work.

3. **Payment Terms: The following terms of payment, subject to statutory deductions, shall be applicable to this contract:**

a) Minimum value of interim bill shall be Rs. 25.00 lakhs and will be paid within 30 days from the date of submission of all the required documents (measurement book, tax invoice, guarantee/warranty of item of work, supplier's bill (if required) etc.

b) final Bill will be paid within 45 days from the date of submission of all the required documents (measurement book, tax invoice, guarantee/warranty of item of work, supplier's bill (if required) etc and after satisfactorily completion of work,

c) Security deposit of 5% of Total value of work (including GST, interest free) will be deducted from the bill (indicated in the b) and same will be returned after completion of one year of defect liability period (DLP). All defects will be rectified free of cost during one year of DLP. All Penalties, if any mentioned in the tender, will be recovered from security deposit.

d) All bill is liable to deduct TDS@1% or 2% of contract amount (1% in case of individual firm and 2% for company) and 1% of contract value each of TDS on CGST and SGST and 2% of contract value as TDS on IGST.

e) The Employer shall have power to withhold any payment if the works or any parts thereof are not being carried out to his satisfaction.

## Section (VI) - Appendix Hereinbefore Referred To

Ref to Clauses in General condition of contract
hereinbefore referred to

| | | |
|---|---|---|
| 9 | Defects Liability Period | Twelve months from the date of the completion of the work |
| 19 | Period of Final Measurement | 3 months |
| 27 | Date of Commencement | 14th day from the date of issue work order |
| 28 | Liquidated damages at the rate of | Entire work shall be completed as indicated above, failing which liquidated damages at the rate of 0.25% of the Total value of work per week to a maximum of 10% of the Total value of work will be recovered for delay beyond the contractual period of completion |
| 33 | Minimum value of works for interim certificates/running account bill | Rs. 25.00 Lakh only |
| 33 | Period for honouring certificates of payment | One month for interim bills and 3 months for final bill. |
| 34 | Interest for delayed payment | As per Bank rate |

Ref to clauses in special condition of contract

| | | |
|---|---|---|
| 1 | Contract Period/Time of Completion | *90 /90 days* |
| 2 | Retention Money | 5% of contract value till DLP |
| 3 | Security Deposit | 5% of contract value till DLP |
| 4 | PBG during execution of the work | 5% of contract value till virtual completion |

## Section-VII

## Safety Code (A & B)

### A. GENERAL SAFETY

1. First aid appliances including adequate supply of sterilized dressings and cotton wool shall be provided in a readily accessible place.
2. An injured person shall be taken to a public hospital without loss of time, in cases where the injury necessitates hospitalization.
3. Suitable and strong scaffolds should be provided for workmen for all work that cannot safely be done from ground.
4. No portable single ladder shall be over 8 meters in length. The width between the side rails shall not be less than 30 cm (clear) and the distance between two adjacent rungs shall not be more than 30 cm. When a ladder is used an extra mazdoor shall be engaged for holding the ladder.
5. The excavated material shall not be placed within 1.5 meters of the edge of the trench or half of the depth of trench, whichever is more. All trenches and excavations shall be provided with necessary fencing and lighting.
6. Every opening in the floor of a building or in a working platform shall be provided with suitable means to prevent the fall of persons or materials by providing suitable fencing or railing; minimum height shall be one metre.
7. No floor, roof or other part of the structure shall be so overloaded with debris of materials as to render it unsafe.
8. Workers employed on mixing and handling material such as asphalt, cement mortar or concrete and lime mortar shall be provided with protective footwear and rubber hand-gloves.
9. Those engaged in welding works shall be provided with welder's protective eye-shields and gloves.
10. i) No paint containing lead or lead products shall be used except in the forms of paste or readymade paint.
    ii) Suitable face masks shall be supplied for use by the workers when the paint is applied in the form of spray or surface having lead paint dry rubbed and scrapped.
11. Overalls shall be supplied by the Bidder to the painters and adequate facilities shall be provided to enable the working painters to wash during the period of cessation of work.
12. Hoisting machines and tackle used in the works, including their attachments, anchorage and support shall be in perfect condition.
13. The ropes sued in hoisting or lowering material or a means of suspension shall be of durable quality and adequate strength and free from defects.
14. The bidder shall provide all the safety gadgets to the workers for carrying out the work as per statutory norms.
15. During the work execution necessary fire safety measures shall also be taken.

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## B. FIRE AND ELECTRICAL SAFETY

1. All the temporary electrical power for carrying out various services at site such as cutting / drilling machine shall be provided through properly rated earth leakage protection devices (ELCB).
2. Only ISI marked 3 pin plug and other appliances and equipment's shall be used. Electrical power cables/wires used shall be properly rated and joints should be avoided. If there, the joint should be proper and insulated.
3. All electrical appliances i.e. welding, drilling, cutting machine, etc. shall be safely and securely earthed to prevent leakage current while in operation. Before commencing the welding work for the first time on any day, fire section shall be informed and only after the site inspection by the Fire officers/Personnel, work shall be started.
4. Fire buckets filled with clean dry sand and ready for immediate use for extinguishing fires, in addition to fire extinguishers suitable for dealing with fires, shall be conspicuously marked and kept at site at convenient location .
5. Used paint drums shall be stored in specified store only after closing them properly.
6. None of the fire extinguishers shall be removed/shifted from its designated location.
7. Personal protective equipment such as safety shoes, hand gloves, welder's mask, ear plugs, etc. as applicable depending upon the requirement of the work, shall be used by the workmen to prevent occupational health hazards.
8. None of the passages near lift lobby and staircases shall be used for stacking/ dumping any kind of materials/waste
9. Power supply shall be switched off from the Mains when equipment is not in use.
10. Wood-shavings, saw-dust or any debris generated from the work shall be collected on daily basis, removed from site and stored at the designated place in proper manner.
11. The work site shall be properly illuminated during the work.
12. All the electrical works should be carried out by licensed/ authorized electricians/ wiremen
13. Portable battery-operated lights may be used at work site to avoid laying of temporary wire for lights.
14. Necessary barricading and signage boards of good quality shall be fixed at conspicuous locations at the work site.
15. Aluminium / steel ladders should have proper rubber insulation at the base and wherever required, these ladders shall be kept on electrical insulating safe rubber mats.
16. Any debris generated from the work shall be collected on daily basis, removed from site and stored at the designated place in proper manner

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## Section VIII

## Scope of Work

Name of work: **Renovation of VOF flats at RBI Staff Quarters, Gandhinagar, Jaipur**

1) Getting the approval of Make of material/Color shade etc. before start of work.
2) Covering the nearby area/adjacent fitting with poly-ethylene sheet/Masking tape (whichever is applicable)
3) Soft barricading of the area of work.
4) Segregation of the water supply and waste pipeline before dismantling and demolition.
5) Ensuring the main (permanent) electrical supply has been cut off.
6) Dismantling and stacking of the material at the designated place.
7) Demolitions and disposal of the debris as per schedule of quantities.
8) Water supply work and soil and wastewater work.
9) Testing of the supply and soil and wastewater line for any leakage.
10) Repair work to Concrete/plastered surface.
11) Masonry work including brickwork, plaster work, tile on wall and floor.
12) MS Section work after fixing necessary props.
13) False ceiling work
14) Carpentry work for door and cupboard.
15) UPVC window work
16) WC, wash basin and urinal with partition installation.
17) Fixing of all the faucets and accessories.
18) Fixing all the hardware and accessories.
19) Painting/coating of area considering all the items of work (such as scraping, repair, primer, putty and paint)
20) Cleaning the area including floor, or any other fitting.
21) Carry out the items of work in proper sequence as mentioned in BOQ/manufactures specifications/as per instruction of engineer in charge.
22) Disposing off the debris/demolished item of work.

Note: - 1. Mentioned above is the tentative sequence of work. Vendor need to assess the best possible way in which he can complete the work ensuring proper safety, work with best quality standard of each item of work and completing the work on or before the schedule date of

completion.

1. Basic price of the material is the cost of one unit of material without GST, transportation or any other overhead

***Section-3***

**Approved Make of Material**

**Note:**

1.The contractor shall use materials of any one of the brands listed below. If any one of the brand is not available or there is discrepancy in the required specifications and availability, contractor may propose to use any other equivalent brand having BIS/ISI marking and having required specifications with same basic price written in the respective items with the approval of the Engineer-in-Charge.

2. *Contractor needs to get approval for manufacturers / make / brands / from the Engineer-In-Charge prior to initiating procurement required for execution.*

| S no | Material | Make |
|---|---|---|
| 1 | Cement ( OPC-43 Grade) | Ultratech, or approved equivalent |
| 2 | Tile Adhesive/ admixtures/ grout/ bonding agent/waterproofing compound | Ultratech or approved equivalent |
| 3 | Tiles (GVT/Full Body/Double charge) | Kajaria, Johnson, ARK, Somany or approved equivalent |
| 4 | Vitreous Chinaware | Jaquar or approved equivalent |
| 5 | CP Fittings | Jaquar/ Hindware or approved equivalent |
| 6 | Stainless Steel (304 Grade) | Jindal or approved equivalent |
| 7 | CPVC Pipe and fittings (SDR-11/Sch-40) | Astral or approved equivalent |
| 8 | Cast Iron Pipe ( Conforming to IS 3989) | Neco or approved equivalent |
| 9 | Plywood | Century,Greenlam,Greenply or approved equivalent |

| | | |
|---|---|---|
| 10 | Laminate | Greenlam or approved equivalent |
| 11 | Flush Door | Century or approved equivalent |
| 12 | Hardware Fittings | Hetttich,Dorma,Ebco or approved equivalent |
| 13 | Door Closer | Ozone or approved equivalent |
| 14 | Paint | Asian Paints or approved equivalent |
| 15 | Primer | Asian Paints or approved equivalent |
| 16 | White Cement based putty | Birla white/ JK or approved equivalent |
| 17 | Steel /MS | Jindal/Sail or approved equivalent |
| 18 | Upvc work | Kommerling, Alluplast or approved equivalent |
| 19 | Glass partition | Jaquar/ Hindware or approved equivalent |

Name and Signature of contractor:

Date:

Place:

## ***Section-IX***

## Technical Specification *of work*

### 1. Dismantling work:

a) The demolition shall always be well planned before hand and shall generally be done in reverse order of the one in which the structure was constructed. The operations shall be got approved from the Engineer-in-Charge before starting the work.

b) Due care shall be taken to maintain the safety measures prescribed in IS 4130

c) Necessary precautions shall be taken to keep noise and dust nuisance to the minimum. All work needs to be done under the direction of Engineer-in-Charge. Helmets, goggle, safety belts etc. should be used whenever required and as directed by the Engineer-in-Charge.

d) The demolition work shall be proceeded with in such a way that it causes no damage to the adjoining structures and least disturbances and nuisance to the staff of the Bank.

e) The demolition work shall be done in a systematic manner. Debris which are likely to be fall from a height by demolishing masonry etc. shall be carefully removed. Chisels and cutters may be used carefully as directed. The debris shall be removed manually or otherwise, lowered to the ground (and not thrown) and then properly remove from the Bank premises to the authorized dumping yard.

Screens shall be placed where necessary to prevent injuries due to falling pieces.

### 2. Disposal of debris:

a) Disposal of debris shall be disposed at the authorized municipal dumping yard or specified location as decided by the local authority. Bidder should examine the distance of dumping yard from the working site, mode of disposal, frequency of disposal before quoting the rates.

### 3. Granite for platform

a) The Granite stone should be of premium quality and 15-16 mm thickness and supplied in one piece for one wash basin counter. Granite shall be plain machine cut and mirror polished. The stone shall be smooth and of even surface without holes or pits. Before starting the work, the contractor shall get samples of Granite approved by the Engineer-in Charge. Approved samples shall be kept in the custody of the Engineer-in-Charge and the Granite supplied and used on the work shall conform to samples with regard to soundness, color, veining and general texture. The joints shall be as fine as possible.

### 4. Brickwork/Half brickwork

The bricks shall have smooth rectangular faces with sharp corner and shall be uniform in colour and emit clear ringing sound when struck.

**Mortar:** The mortar for the brick work shall be as specified and conform to accepted standards.

Soaking of Bricks**: Bricks shall be soaked in water before use for a period for the water to just penetrate the whole depth of the bricks. Alternatively, bricks may be adequately soaked in stacks by profusely spraying with clean water at regular intervals for a period not less than six hours. When the bricks are soaked they shall be removed from the tank sufficiently early so that at the time of laying they are skin -dry. Such soaked bricks shall be stacked on a clean place where they are not again spoiled by dirt earth etc.**

Laying: **Bricks shall be laid in English Bond unless otherwise specified. For brick work in half brick wall, bricks shall be laid in stretcher bond. Half or cut bricks shall not be used except as closer where necessary to complete the bond. Closers in such cases, shall be cut to the required size and used near the ends of the wall. Header bond shall be used preferably in all courses in curved plan for ensuring better alignment.**

All loose materials, dirt and set lumps of mortar which may be lying over the surface on which brick work is to be freshly started, shall be removed with a wire brush and surface wetted. Bricks shall be laid on a full bed of mortar, when laying, each brick shall, be properly bedded and set in position by gently pressing with the handle of a trowel. Its inside face shall be buttered with mortar before the next brick is laid and pressed against it. Joints shall be fully filled and packed with mortar such that no hollow space are left inside the joints.

The walls shall be taken up truly in plumb or true to the required batter where specified. All courses shall be laid truly horizontal and all vertical joints shall be truly vertical. Vertical joints in the alternate course shall come directly one over the other.

Top courses of all plinths, parapets, steps and top of walls below floor and roof slabs shall be laid with brick on edge, unless specified otherwise.

Bricks shall be laid with frog (where provided) up. However, when top course is exposed, bricks shall be laid with frog down. For the bricks to be laid with frog down, the frog shall be filled with mortar before placing the brick in position.
**I**n case of walls one brick thick and under, one face shall be kept even and in proper plane, while the other face may be slightly rough. In case of walls more than one brick thick, both the faces shall be kept even and in proper plane.

Chases in Brickwork: Work of cutting chases, wherever required to be made in the walls for housing G.I. pipe, CI pipe or any other fixtures shall be carried out in various locations as per guidelines given below:

(a) Cutting of chases in one brick thick and above load bearing walls.

(i) As far as possible services should be planned with the help of vertical chases. Horizontal should be avoided.

(ii) The depths of vertical chases and horizontal chases shall not exceed one-third and one-sixth of the thickness of the masonry respectively.

(iii) When narrow stretches of masonry (or short length of walls) such as between doors and windows, cannot be avoided they should not be pierced with openings for soil pipes or waste pipes or timber joints, etc. Where there is a possibility of load concentration such narrow lengths of walls shall be checked for stresses and high strength bricks in mortar or concrete walls provided, if required.

(iv) Horizontal chases when unavoidable should be located in the upper or lower one-third of height of story and not more than three chases should be permitted in any stretch of a wall. No continuous horizontal chase shall exceed one meter in length. Where unavoidable, stresses in the affected area should be checked and kept within the permissible limits.

(v) Vertical chases should not be closer than 2 m in any stretch of a wall. These shall be kept away from bearings of beams and lintels. If unavoidable, stresses in the affected area should be checked and kept within permissible limits.

(vi) Masonry directly above a recess, if wider than 30 cm horizontal dimension should be supported on lintel. Holes in masonry may be provided up to 30 cm width and 30 cm height without any lintel. In the case of circular holes in the masonry, no lintel need be provided for holes up to 40 cm in diameter.

(a) Cutting of chases in half brick load bearing walls.

No chase shall be permitted in half brick load bearing walls and as such no recessed conduits and concealed pipes shall be provided with half brick thick load bearing walls.

(b) Cutting of chases in half brick non-load bearing wall :

Services should be planned with the help of vertical chases. Horizontal chase should be provided only when unavoidable.

Curing**:** The brick work shall be constantly kept moist on all faces for a minimum period of seven days

## 5. Stacking and Disposal

Lead of 50 m mentioned in the ‘Bill Of Quantities’ is the average lead for the stacking of debris/scrap within any place inside the premises of the Bank. The actual lead for the stacking of debris/scrap may be more or less than the 50 m for which no cost adjustment shall be made in the rates.

All rubbish and unserviceable materials shall be disposed off in the dumping ground promptly as decided by the local authority. Disposal of the accumulated malba, rubbish to the approved dumping ground with the help of trolley

The debris/rubbish/ moorum/building rubbish/ malba/ similar unserviceable, dismantled or waste material shall be collected in most professional manner by mechanical transport including loading, transporting, unloading and disposing to approved municipal dumping ground for lead up to 10 km for all lifts, complete as per directions of Engineer-in-charge.

## 6. Plain Cement Concrete

All ingredients of concrete shall be used by mass except water and chemical admixtures which may be by volume.

Concrete shall be mixed in mechanical batch type concrete mixers conforming to IS 1791 having two blades and fitted with power loader (lifting hopper type). When hand mixing is permitted, it shall be carried out on a water tight platform and care shall be taken to ensure that mixing is continued until the concrete is uniform in color and consistency. For guidance, the mixing time may be 1.5 to 2 minutes, for hydrophobic cement it may be taken as 2.5 to 3 minutes.

Hand Mixing: **When hand mixing has been specifically permitted in exceptional circumstances by the Engineer-in-Charge in writing, subject to adding 10% extra cement, it shall be carried out on a smooth, clean and water tight platform of suitable size. Measured quantity of sand shall be spread evenly on the platform and the cement shall be dumped on the sand and distributed evenly. Sand and cement shall be mixed intimately with spade until mixture is of even color throughout. Measured** quantity of coarse aggregate shall be spread on top of cement sand mixture and mixing done by shoveling and turning till the coarse aggregate gets evenly distributed the cement sand mixture. Three quarters of the total quantity of water required shall be added in a hollow made in the middle of the mixed pile and the material is turned towards the middle of pile with spade. The whole mixture is turned slowly over and again and the remaining quantity of water is added gradually. The mixing shall be continued until concrete of uniform color and consistency is obtained. The mixing platform shall be washed and cleaned at the end of the day.

**Compaction:** Compaction shall be done by mechanical vibrator of appropriate type till a dense concrete is obtained. Compaction shall be completed before the initial setting starts. After compaction the top surface shall be finished even and smooth with wooden trowel before the concrete begins to set.

Curing: Exposed surfaces of concrete shall be kept continuously in a damp or wet condition by ponding or by covering with a layer of sacking, canvas, Hessian or similar materials and kept constantly wet for at least 7 days from the date of placing concrete in case of ordinary Portland cement and at least 10 days where mineral admixtures or blended cements are used.

## 7. Plaster

**Preparation of Surface**: The joints shall be raked out properly. Dust and loose mortar shall be brushed out.

**Mortar**: The mortar of the specified mix using the type of sand described in the item shall be used.

Application of Plaster: Plastering shall be started from the top and worked down towards the floor. All putlog holes shall be properly filled in advance of the plastering as the scaffolding is being taken down. To ensure even thickness and a true surface, plaster about 15 × 15 cm shall be first applied, horizontally and vertically, at not more than 2 meters intervals over the entire surface to serve as gauges. The surfaces of these gauged areas shall be truly in the plane of the finished plaster surface. The mortar shall then be laid on the wall, between the gauges with trowel. The mortar shall be applied in a uniform surface slightly more than the specified thickness. This shall be brought to a true surface, by working a wooden straight edge reaching across the gauges, with small upward and sideways movements at a time. Finally, the surface shall be finished off true with trowel or wooden float according as a smooth or a sandy granular texture is required. Excessive troweling or over working the float shall be avoided.

All corners, arises, angles and junctions shall be truly vertical or horizontal as the case may be and shall be carefully finished. Rounding or chamfering corners, arises, provision of grooves at junctions etc. where required shall be done without any extra payment. Such rounding, chamfering or grooving shall be carried out with proper templates or battens to the sizes required.

When suspending work at the end of the day, the plaster shall be left, cut clean to line both horizontally and vertically. When recommencing the plastering, the edge of the old work shall be scrapped cleaned and wetted with cement slurry before plaster is applied to the adjacent areas, to enable the two to properly join together. Plastering work shall be closed at the end of the day on the body of wall and not nearer than 15 cm to any corners or arises. It shall not be closed on the body of the features such as plasters, bands and cornices, nor at the corners of arises. Horizontal joints in plaster work shall not also occur on parapet tops and copings as these invariably lead to leakages. The plastering and finishing shall be completed within half an hour of adding water to the dry mortar. No portion of the surface shall be left out initially to be patched up later on. The plastering and finishing shall be completed within half an hour of adding water to the dry mortar.

Curing : Curing shall be started as soon as the plaster has hardened sufficiently not to be damaged when watered. The plaster shall be kept wet for a period of at least 7 days. During this period, it shall be suitably protected from all damages at the contractor’s expense by such means as the Engineer-in-Charge may approve.

Finish**:** The plaster shall be finished to a true and plumb surface and to the proper degree of smoothness as required. The work shall be tested frequently as the work proceeds with a true straight edge not less than 2.5 m long and with plumb bobs. All horizontal

lines and surfaces shall be tested with a level and all jambs and corners with a plumb bob as the work proceeds.

8. **Wall and floor tiles:**

**Floor Tile:**

The Floor tiles should be full body vitrified tiles of size 600X600 mm. It should be laid in bed of Cement mortar mix of 1:3 ratio ( 1 Cement : 3 Coarse sand). The tile should be laid in proper slope to facilitate the drain off the water under gravity to the nearest drain.

**Wall Tile :**

The wall tile should be of size 600 X600 mm Glazed vitrified tiles. The tiles shall be laid in true plumb and level and line over finished plastered surface with the help of tile adhesive of sufficient strength. Tile adhesive shall be of strength which can hold natural stone and large format tile in place (Ultratech Tilefixo NT or approved equivalent). The consumption and minimum thickness of tile adhesives should applied be as per the manufacturers specification with the help of notch trowel of 6.00 mm size. The adhesives should be applied on tile with notch trowel and simultaneously a thin layer of adhesive should be applied on wall where tile has to be fixed. Proper marking and position of tile should be done before fixing of tile**.** Joint should be filled and finished with white cement mixed with matching pigment

9. **P/F Greenlam Sherwood Oak (5348) Laminate on door shutters and door frame and door frame front panel:**

Straightness of edges of rectangular finished panels, resistance to dry heat, resistance to boiling water, resistance to staining, gross breaking strength, packing and marking, sampling
and criteria for conformity etc. shall be as per IS 2046.

10. **WC/Wash basin**

All vitreous sanitary appliances (Vitreous China) shall be of approved make and model as detailed in the Bill of quantity.

11. **Faucets (angel valve, health faucets, floors drains, bottle trap, waste coupling etc)**

As per the description of item of work in the bill of quantity.

12. **CVPC Pipe and Fittings:**

Pipe Ends: **The ends of the pipes meant for solvent cementing shall be cleanly cut and shall be reasonably square to the axis of the pipe or may be chamfered at the plain end.**

Marking: **Each pipe shall be clearly and indelibly marked in ink/paint or hot embossed on white base at intervals of not more than 3 m. The marking shall show the following:**
**(a) Manufacturer's name or trade-mark**

**(b) Outside diameter,**

**(c) Class of pipe and pressure rating, and**

(d) Batch **or lot number**

***BIS Certification Marking :*** **Each pipe may also be marked with the Standard Mark.**

Fittings: The fittings shall be as follows:

(a) Plain CPVC solvent cement fittings from size 15 mm to 160 mm.

(b) Brass threaded fittings.

(c) Valve from size 15 mm to 160 mm

***(d) Brass Threaded Fittings:*** All types of one end brass threaded male/female adaptors in various fittings like coupler, socket, elbow, tee should be provided and fixed for transition to other plastic/metal piping and for fixing of CP fittings. Ball, Gate valves in CPVC. All fittings shall carry the following information:

(1) Manufacturer's name/trade mark.

(2) Size of fitting

Concealed Piping: **Pipes can be concealed in chases. The pipes and fitting are to be pressure tested prior to concealing the chases. To maintain alignment of CP fittings while joining, all alignment of fittings and pipe shall be done correctly. DO NOT USE NAILS FOR HOLDING OF PIPES IN THE CHASES.**

External Installations: **For pipes fixed in the shafts, ducts etc. there should be sufficient space to work on the pipes. Pipes sleeves shall be fixed at a place the pipe is passing through a wall or floor so as to allow freedom for expansion and contraction. Clamping of the pipe is done to support it while allowing the freedom for movement.**

**13.** CUTTING HOLES IN R.C.C. FLOORS (UPTO 15 × 15 CM)

**Circular holes of size as specified shall be cut via core cutting machine in R.C.C. floor and roofs for passing drain pipe etc. Any damage to the adjoining portion or to any other item shall be made good as directed by the Engineer-in-Charge. All the dismantled material shall be removed from the site. After insertion of drain pipe etc. the hole shall be repaired with applying SBR based bonding agent on concrete surface and on pipe and then filled properly with Ultratech Powergrout NS-2 or approved equivalent and the surface finished to match with the existing surface. The top and bottom shall be finished properly to make the joint leak proof.**

**14. CI pipe and fitting:** Centrifugally cast (Spun) iron spigot and socket soil, waste and ventilating pipes, fittings and accessories shall conform to IS 3989. The fittings shall conform to the same I.S. specifications to which the pipe itself conforms in which they are connected. The pipes shall have spigot and socket ends, with head on spigot end in case of sand cast iron pipes and without head on spigot end in case of cast iron (Spun) pipes. The pipes and fittings shall be true to shape, smooth and cylindrical, their inner and outer surface being as nearly as practicable concentric. They shall be sound and shall be free from cracks, taps, pinholes and other imperfections and shall be neatly dressed and carefully fettled. All pipes and fittings shall ring clearly when struck with a light hand hammer. The ends of pipes and fittings shall be reasonably square to their axis. The sand cast iron pipes shall be 1.5/1.8/2.0 metre in length including socket ends, cast iron (Spun) pipes shall be 1.5/1.75/ 2.0/2.5/3.0 metre in length excluding socket ends, unless shorter lengths are either specified or required at junctions etc.

**1)** STORAGE

CPVC pipes of all sizes are packed in polyethylene packing rolls and both the ends of the packed roll are sealed with air bubble film cap in order to provide protection during handling and transportation. After packing, the whole bunch of pipes is tightened with polypropylene/ HDPE strapping. Each role is then marked with size/type of the pipe, lot number and quantity. The packed pipe rolls are stored in their respective racks in properly covered storage area. Apart from providing protection during handling and transportation, the packing rolls also protect the pipe from ultra violet rays.

**2)** INSTALLATION

**1 Visually inspect pipe ends before making the joint. Use of a chamfering tool will help identify and crakes, as it will catch on to any crack.**
**2 Pipe may be cut quickly and efficiently by several methods. Wheel type plastic tubing cutters are preferred. Ratchet type cutter or fine tooth saw are another options. However, when using the ratchet cutter be certain to score the exterior wall by rotating the cutter blade in circular motion around the pipe. Do this before applying significant downward pressure to finalize the cut. This step leads to a square cut. In addition, make sure ratchet cutter blades are sharp. Cutting tubing as squarely as possible provides optimal bonding area within a joint.**

**3 Burrs and filings can prevent proper contact between the tube and fittings during the assembly, and should be removed from the outside and inside of the tube. A chamfering tool is preferred, but a pocket knife or file is also suitable for this purpose.**
**4 Use only CPVC cement jointing. Use CPVC cement, which is fully recommended by the manufacturer.**
**5 When using adhesive solution/solvent cement be certain of proper ventilation.**
**6 When making a join, apply a heavy, even coat of cement to the pipe end. Use the same**

**applicator without additional cement to apply a thin coat inside the fitting socket. Too much cement can cause clogged waterways. Do not allow excess cement to puddle in the fitting and pipe assembly. This could result in a weakening of the pipe wall and possible pipe failure when the system is pressurized.**

**7 Rotate pipe one-quarter to one-half turn while inserting it into the fitting socket and remove the excess adhesive solution/solvent cement from the joint with clean rag.**
**8 When making a transition connection to metal threads, use a special transition fitting or CPVC male threaded adapter whenever possible. Do not over-torque plastic threaded connections. Hand tight plus one-half turn should be adequate.**
**9 Hang or strap CPVC systems loosely to allow for thermal expansion. Do not use metal straps with sharp edges that might damage the tubing.**

**10 CPVC stub outs for lavatories, closets and sinks are appropriate. However, on areas where there is a likelihood that movement or impact abuse will occur, metal pipe nipples may be a more appropriate stub-out material. Showerheads, tub spouts and outside still cocks are examples.**

**11 When connected to a gas water heater, CPVC tubing should not be located within 50 cm of the flue. For water heaters lacking reliable temperature control, this distance may be increased up to 1 m a metal nipple or flexible appliance connector should be utilized.**

**This measure eliminates the potential for damage to plastic piping that might result from excessive radiant heat from the flue.**

## 15. Floor Trap/Nahani trap

Centrifugally **Iron Floor trap or Nahani trap shall be 'P' type with minimum 50 mm seal. The traps shall be of self-cleansing design and shall have exit of same size as that of waste pipe.** These shall conform to IS 3989

## 16. Mirrors

The mirror shall be of superior glass with edges rounded off or beveled, as specified. It shall be free from flaws, specks or bubbles. The size of the mirror shall be 60 x 45 cm unless specified otherwise and its thickness shall not be less than 5.5 mm. It shall be uniformly silver plated at the back and shall be free from silvering defects. Silvering shall have a protective uniform covering of red lead paint. Where beveled edge mirrors of 5.5 mm thickness are not available, fancy looking mirrors with PVC beading/border or aluminum beading or stainless steel beading/border based on manufacture's specifications be provided nothing extra shall be paid on this account. Backing of mirrors shall be provided with environmentally friendly material other than asbestos cement sheet

## 17. Priming over masonry surface:

**a)** Cement primer coat is used as a base coat on wall finish of cement, lime or lime cement plaster or on non-asbestos cement surfaces before oil emulsion distemper

Paints are applied on them. The cement primer is composed of a medium and pigment which are resistant to the alkalies present in the cement, lime or lime cement in wall finish and provides a barrier for the protection of subsequent coats of Paints.

**b)** Primer coat shall be preferably applied by brushing and not by spraying. Hurried priming shall be avoided particularly on absorbent surfaces. New plaster patches in old work should also be treated with cement primer before applying Paints etc.

**c) Preparation of the Surface:** The surface shall be thoroughly cleaned of dust, old white or colour wash by washing and scrubbing. The surface shall then be allowed to dry for at least 48 hours. It shall then be sand papered to give a smooth and even surface. Any unevenness shall be made good by applying putty, made of white cement based putty/plaster of paris mixed with water on the entire surface including filling up the undulations and then sand papering the same after it is dry.

**d) Application:** The cement primer shall be applied with a brush on the clean dry and smooth surface. Horizontal strokes shall be given first and vertical strokes shall be applied immediately afterwards. This entire operation will constitute one coat. The surface shall be finished as uniformly as possible leaving no brush marks. It shall be allowed to dry for at least 48 hours, before Paint is applied.

## 18. White Cement Based Putty:

a) Ensure that surface is totally clean. Dry and absorbent surfaces should be moistened with sufficient quantity of clean water. The surface should be moderately rough and in just wet condition.

b) **Applications:**

- Apply the 1st coat of Putty on the pre-wet cement plaster wall (excluding ceiling) surface using a blade on the wall with a bottom to up configuration.
- Allow the surface to dry, drying time depends on ambient temperature.
- After drying of the first coat of putty, rub the surface gently with the putty blade/emery/sandpaper (no. 180-320) to remove the loose particles.
- Apply a 2nd coat of wall putty over dried 1st coat.
- The total thickness of both the coats should be within 1.0 mm.
- After the application of 2nd coat, leave the surface to dry preferably for 10-12 hours.
- The 2nd coat finishing should be done with care (emery/sandpaper no. 500 or 600) without any strong rubbing.
- Paints can be used after the $2^{nd}$ or $3^{rd}$ coat of putty as the case may be and once it gets fully dry depending on weather/ambient temperature condition.

## 19. Painting:

**a) Commencing work**

- No paint work shall be done until a sample of the colour of the required tint or shade has been got approved from the Bank's designated officials. The colour shall be of even tint or shade over the whole surface. If it is blotchy or otherwise badly applied, it shall be redone by the contractor.
- Painting shall not be started until the Engineer-in-Charge has inspected the items of work to be painted, satisfied himself about their proper quality and given his approval to commence the painting work.
- Painting, except the priming coat, shall generally be taken in hand after practically finishing all other building work.
- The area should be thoroughly swept out at least one day in advance of the Paint work being started.
- Enough quantity of paint be mixed to finish one area at a time. The application of a coat in each area shall be finished in one operation and no work shall be started in other area, which cannot be completed the same day.
- After each day's work, the roller/brushes shall be washed in hot water and hung down to dry. Old brushes/roller which are dirty or caked with paint shall not be used.
- Approved paint shall be brought to the site of work by the contractor in its original containers in sealed condition. The material shall be brought in at a time in adequate quantities to suffice for the whole work or at least a fortnight's work. The empty containers shall not be removed from the site of work till the relevant item of work has been completed and permission obtained from the Engineer-in-Charge.

**b) Preparation of Surface**

The surface shall be thoroughly cleaned and dusted off. All rust, dirt, scales, smoke splashes, mortar droppings and grease shall be thoroughly removed before painting is started. The prepared surface shall have received the approval of the Engineer-in-Charge after inspection, before painting is commenced.

c) **Application**

- The painting shall be laid on evenly and smoothly by means of crossing and laying off, the latter in the direction of the grains of wood. The crossing and laying off consists of covering the area over with Paint, brushing the surface hard for the first time over and then brushing alternately in opposite direction, two or three times and then finally brushing lightly in a direction at right angles to the same. In this process, no brush marks shall be left after the laying off is finished. The full process of crossing and laying off will constitute one coat.

- In the case of old work, old unsound and loose paint and all loose pieces and scales shall be removed by sand papering/paint remover, wherever required. The surface shall be cleaned of all grease, dirt, etc
- Pitting in plaster shall be made good with White cement based putty/plaster of paris mixed with the colour to be used. The surface shall then be rubbed down again with a fine grade sand paper and made smooth. A coat of the approved paint shall be applied over the patches. The patched surface shall be allowed to dry thoroughly before the regular coat of paint is applied.
- After the surface has been prepared; a coat of approved paint shall be applied over the patches and repairs. Then a single coat, or two or more coats of approved paint, as stipulated in the description of the item shall be applied over the entire surface. The painted surface shall present a uniform finish.
- The application of each coat shall be as follows: The entire surface shall be coated uniformly, with proper Roller or distemper brushes (ordinary white wash brushed shall not be allowed) in horizontal strokes followed immediately by vertical ones which together shall constitute one coat. The subsequent coats shall be applied only after the previous coat has dried. The finished surface shall be even and uniform and shall show no brush marks.

**20. Making good to damages:** For making good the damage to the under mentioned items of work, the specifications as given in the following paras shall apply, unless directed otherwise.

**(a) Masonry Work:** The masonry work shall be made good by using the same class of bricks, tiles or stones as was damaged during the execution of the work. The mortar used shall be cement mortar 1:5 (1 cement: 5 fine sand) or as directed by the Engineer-in-Charge.

**(b) Plain Concrete Work :** Concrete work for sub-grade of the flooring, foundations and other plain concrete works shall be cement concrete 1:5:10 (1 cement : 5 coarse sand : 10 graded stone aggregate 40 mm nominal size). A coat of neat cement slurry shall be applied at the junction with old work, before laying fresh concrete.

**(c) Cement Concrete Flooring and R.C.C. Work :** Cement concrete 1:2:4 (1 Cement : 2 Coarse sand : 4 graded stone aggregate 20 mm nominal size) shall be used after applying a coat of neat cement slurry at the junction with old work, and the surface finished to match with the surrounding surface.

**(d) Plastering:** Cement plaster 1:4 (1 cement: 4 sand) shall be used. The sand shall be fine or coarse, as used in the original work. The surface shall be finished with two or more coats of white wash, colour wash, distemper or painting as required, but where the surface is not to be white washed, colour washed, distempered or painted, it shall be finished as required to match with the surrounding surface.

**(e) Other Items:** Damage to any other item shall be made good as directed by the Engineer-in Charge.

**21 UPVC Casement/fixed window with Exhaust fan opening**

**Material**

uPVC (un-plasticised polyvinyl chloride) is PVC resin blended with acrylic modifier, titanium dioxide and other chemicals. Then it is processed through machine and mould to produce required uPVC multi-chambered profiles. The factory made uPVC white colour doors and windows shall be comprising of approved uPVC make multi-chambered frames, sash and mullion duly reinforced with appropriate thickness of galvanised iron section of required length, an appropriate dimension of uPVC glazing beads, EPDM gasket according to frame/sash profile and specified hardware and fittings of approved make having dimensions as per nomenclature of items.

There are two type of uPVC extruded profile series which are used depending upon the size and design of window/door and wind load consideration and the agency shall also provide wind load calculation sheet duly approved by the Engineer-in-Charge as per IS 875 (Part-3) namely Small Series (small depth dimension) having wall thickness of 1.9±0.2 mm and Big Series (big depth dimension) having wall thickness of 2.3±0.2 mm of uPVC main profile i.e frame. Depth and width of the profile mentioned in the nomenclature of the item is as following.

(i) Depth of a profile (D)- Dimension which is measured at right angles to the glazing plane, between the front and back face surfaces of a profile.

(ii) (ii) Width of a profile (W)-Dimension, measured in the direction of the glazing plane, and perpendicular to the longitudinal axis of the profile.

Fabrication

(i) According to the drawing, the required dimension and length of uPVC frame, sash and mullion profiles shall be mitred cut and reinforced with galvanised iron section of required length and thickness.

(ii) All frame and sash profiles of door and window shall be fusion welded at all corners. Mullion and Transom profiles shall also be fusion welded as per window / door design so as to prevent any ingress of water or air in the reinforcement chamber.

(iii) Each corner and joints shall be neatly cleaned by removing all excess material. The weld shall be finished by grooving, knifing etc. at exposed welded portion only.

(iv) The minimum overlap of 6 mm shall be provided on frame and mullion to ensure effective seal between the sash and frame.

(v) The window / door shall be designed and provided water drainage/ventilation slots in profile of frame, sash, transom or mullion in order to permit the escape of entrapped water, moisture from the system. A minimum of 2 nos slots shall be provided at least at every 500 mm. The drainage shall be so designed as not to puncture the reinforcement chamber and prevent water running through the reinforcement chamber. The holes and slots shall offset between the inner and outer walls so as to prevent any back flow.

Reinforcement: Galvanized mild steel reinforcement section is to be inserted in uPVC frame, sash and mullion profile of required length with in 6 to 15 mm distance from the

face of the weld and then shall be screwed at 150mm from the end at every 400 mm (maximum) pitch to uPVC profile so that it does not move or rattle.

Fittings: These shall be provided as per nomenclature of item of approved make and duly approved by Engineer-in Charge before fixing at site of work. Hardware / fittings such as handle, roller, touch lock, multipoint locking, 3D hinges, friction hinges etc. (whichever is applicable). shall be directly screwed not pre-drilled or hammered.

**Approved quality stainless steel friction hinges (SS 304 grade) with SS screws shall be provided as per nomenclature of item and length of friction hinges should cover more than 60 percent width of the shutter and two number friction hinges required for each shutter one at top and one at bottom.**

Installation
(i) There shall be a maximum gap of 3 to 5mm in between uPVC door / window frame and finished opening and the plastic packers shall be provided to maintain the level.
(ii) To maintain the exact dimension of door or window, the opening shall be checked for dimension and orthogonally using a prefabricated template. Any defect shall be made good by the agency at his own cost before fixing of door or window.

**(**iii) The uPVC frames are to be fixed in prepared opening in the walls. Window / door frame shall be fixed into the aperture by drilling through the outer frame to the existing structure and shall use 100x8mm fasteners of approved make.

(iv) The gap between uPVC window / door and adjacent RCC/Brick/Stone cladding work shall be filled with weatherproof Silicon sealant of approved make to maximum 5mm depth and 5mmin width to allow expansion/contraction of uPVC profiles. Silicon sealant of matching colour of uPVC profile shall be applied over backer rod.

***Note:*** **In all the above operations the damaged portion shall be cut in regular geometric shape and cleaned before making good the same.**

Name and Signature of contractor:

Date:

Place:

## Section – X

## Un-priced bill of quantity

*[Fill: This shall be the copy of table as uploaded in CPPP portal in the standard format as prescribed by CPPP. Note: ##Don't fill rate here.]*

| ITEM NO. | DESCRIPTION OF THE ITEM | UNIT | QUANTITY |
|---|---|---|---|
| 1 | Carefully dismantling and removing of existing mosaic flooring/ Kota stone / ceramic tile or any other flooring / skirting, sunken fillings such as cinder filling / brick bat coba / dado, etc. from bathroom, toilet or wherever required including disposing off debris out of Bank's premises at approved dumping ground of local administration, including all lead and lift etc. all complete as directed by Bank's Engineer. **Note:-** This item will be operated in dressing area, bathrooms, wash basin area and toilets. | Each | 8 |
| | a) Carefully dismantling of Entrance wall, toilet, wash basin area and bathroom (approximate area = 9 Sqm.) | | |
| | b) Carefully dismantling all plumbing & sanitary fittings. Looking mirror, geyser, G.I. pipe line, existing flushing cistern including flush pipe, brackets, W.C. seat, wash basin with brackets, C.P./ Brass fittings, etc. from one flat. | | |
| | c) Dismantling of skirting : Carefully dismantling all the existing tile/stone skirting with backing mortar in the flat and balcony. | | |
| | d) Taking out door shutter of dressing area, bathroom & toilet with doorframe, 01 window of toilet & dressing area with window frame & grills including stone/brick masonry walls including cement plaster. | | |
| | e) Dismantling of existing masonry wall including cement plaster in dressing area & toilet area. Approx. qty. 3.50 Sqm. | | |
| | Work includes disposal of debris out of Bank premises, considering the salvage value of dismantaled material, making good the damages with cement mortar 1:4 (1 cement : 4 sand) or plain cement concrete 1:2:4 (1 cement : 2 sand : 4 stone chips 20 mm. nominal sie) as directed by Bank's Engineer. | | |
| 2 | Providing and laying **brick work** of required thickness with best quality locally available brick in cement mortar 1:6 (1 cement : 6 coarse sand) including racking out joints, scaffolding, curing for partition walls, support walls of washbasin & platform of urinals, etc. all complete as directed by Bank's Engineer. | Cum. | 12.00 |
| 3 | Providing and constructing half brick wall in cement mortar 1:4 ( 1 Cement : 4 coarse sand) at all levels, using best quality locally available bricks including providing key with adjoining stone/brick masonry wall, as per site requirement including racking out joints, curing etc., all complete as directed by Bank's Engineer. | Sqm. | 80.00 |

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| 4 | Providing and applying plain cement plaster in 20 mm. thick in cement mortar 1:4 (1 cement: 4 coarse sand) or level to be match with surrounding area and both faces of walls including scaffolding, curing, etc. all complete as directed by Bank's Engineer. | Sqm. | 700.00 |
| 5 | Providing and applying polymer based two compound **water proofing treatment** to the sunken portion of the toilets, etc. by using products of M/s. Pidilite, M/s. Fosroc, M/s. Sika, M/s. BASF, M/s. MC-Bouchemie or any other equivalent in the following steps:- | Sqm. | 70.00 |
| | a) Thoroughly cleaning of all surfaces of sunken portions to be treated. | | |
| | b) Grouting and injecting polymer cement slurry as per manufacturer's specifications into the R.C.C. members till its refusal. | | |
| | c) Repairing the damaged portions of the R.C.C. members with polymer concrete / mortar as per manufacturer's specifications. | | |
| | d) Providing and applying 20 mm. thick water proofing cement plaster 1:4 (I cement: 4 coarse sand) mixed with water proofing compound as per manufacturer's specifications to the sunken floor and sides including rounding off junctions / corners with water proofing cement mortar, etc. all complete. | | |
| | e) Providing and applying a coat of polymer water proofing primer and two coats of two compound based water proofing polymer/ chemical of M/s. Pidilite, M/s. Fosroc, M/s. Sika, M/s. BASF, M/s. MC-Bouchemie or any other equivalent approved make as per manufacturer's specifications to the sunken floor, sides, etc.; testing the treated surface by ponding method for 72 hours. | | |
| | f) Repeat the treatment till no seepage is observed on the treated surface. | | |
| | g) Providing and laying 15 mm. thick protective layer of plain cement plaster in cement mortar 1:4 (1 cement : 4 coarse sand) over the treated surface. | | |
| | Work also includes making through hole across the stone masonry wall of 200 mm. to 450 mm. thick up of required size for embedding G.I. pipe of 15 mm. diameter in stone masnry for draing out the seepage leakage water, if any, and filling with cement mortar 1:2 (1 cement : 2 coarse sand) including supplying G.I. pipe of 200 mm. to 450 mm. length. | | |
| | **Note:-** Single measurement of the sunken floor and its sides shall only be considered for payment for all sub items of work. | | |
| 6 | Providing and laying **brick bat coba** to the sunken floors using best quality locally available well burnt sliced bricks in cement mortar 1 : 4 (I cement : 4 coarse sand) mixed with water proofing compound of approved make as per manufacturer's specifications, roughening the top layer of cement mortar / top surface of sunk filling with broom to receive the flooring, etc. all complete as directed by Bank's Engineer. | Cum. | 16.00 |
| | **Note:-** No deduction for squatting / w.c.pan, C.I. pipes, etc. will be made for measurement purpose. | | |

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| 7 | Providing and laying R.C.C. 1:1 ½ :3 (1 cement : 1½ coarse sand : 3 aggregate) for lintel, shelves, platform, slab etc. excluding reinforcements but including compaction, centering, shuttering, curing, finishing, cutting pockets in walls/slab to provide necessary bearing at all height and level, etc. complete all as directed by Bank`s Engineer. | Cum. | 8.00 |
| 8 | Supplying, straightening, cutting, bending, placing in position and binding & tieing with binding wire TMT steel bar grade Fe415 of approved manufacturer in required diameter including cost of 16 SWG binding wire etc. complete all as directed by the Bank`s Engineer. | Kg. | 200.00 |
| 9 | Providing and fixing floor mounted, white/ivory colour vitreous china single piece, double traps syphonic water closet of approved brand/make, shape, size and pattern including integrated white/ivory colour vitreous china cistern of capacity 10 litres with dual flushing system, including all fittings and fixtures with seat cover, cistern fittings, nuts, bolts and gasket etc including making connection with the existing P/S trap, complete in all respect as per directions of Engineer-in-Charge. (Basic Price = Rs. 12000/- including GST) Make: hindware or approved equivalent Ref.-Model: Dome series | Each | 8 |
| 10 | Wash Basin (Full pedestal type): Providing and fixing in position White China vitreous first quality Full Pedestal Wash Basin of approved brand/make of approximate size 520x460X855 mm with necessary , 32 mm dia. CP brass waste coupling, 32mm dia C.P. Bottle trap with wall connection pipe and flange, 32mm CPVC pipe conforming to IS 15778 of approximate length 1.00 mt including required fittings/ accessories, providing / making connections from waste coupling to termination over Nahani Trap below, cutting, jointing, wastage, making necessary chases in wall, fixing and concealing pipe in wall , making good all damages to match with the adjoining areas, taking away debris out of Bank's premises etc. Complete all as directed. ref. Jaquar kubix | Each | 8 |
| | Basic price of a set of Wash Basin + padestal, shall be Rs.6000.00 including GST. | | |
| 11 | Structural steel work- Carefully dismantling of 03 nos. stone masonry wall for making hall. Approx. size 3 mt x 3 mt. x 17" thick including cement plaster. Providing and fixing riveted, bolted or welded in built up sections ISMB 200, trusses and framed work, including cutting, hoisting, fixing in position and applying a priming coat of approved steel primer all complete. The work inclodes packing with Conbextra GP 2 Chemical on both ends of the girder with MS steel zaali after fixing of minimum 12 MS Props in all floors as directed by engineer in charge. | Kg. | 550 |
| 12 | Providing and fixing Stainless steel SS grade 304, curtain rod 25 mm. dia 1.20 m.m. thick with decorative side/end Stainless steel SS grade 304, brackets (curtain rod) 25 m.m. dia 1.20 m.m. thick, S.S. screws and wooden plugs, etc., wherever necessary complete and as per the sample as approved by the Engineer-in-charge. | Rm. | 44.00 |
| 13 | Supplying and laying 600 mm. X 1200 mm. ceramic non-skid tiles of approved make and shade, finish in flooring, laid to desired level, slope and pattern, on 20 mm. thick cement mortar 1:4 (1 cement: 4 coarse sand) bedding set in cement slurry, jointing neatly with white cement mixed with matching pigment, cleaning, curing, etc. all | Sqm. | 36.00 |

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| | complete as directed by Bank's Engineer. The basic rate of tiles shall be Rs.600/- per Sqm inclusive of all taxes, GST at site. | | |
| 14 | Providing and laying 600 x 1200 m.m. size approved 1st quality **ceramic tiles** of approved make, size and finish **in dado** work in utility area, toilets, bathrooms & wash basin area laid on average 15 mm. thick cement mortar 1:3 (1cement: 3 coarse sand) bedding set in cement slurry including jointing with polymer cement grout of matching shade or white cement slurry mixed with polymer and matching pigment, cleaning, curing, making good the damages with cement mortar, cleaning, etc. all complete as directed by Bank's Engineer. The basic rate of tiles shall be Rs. 600/- per Sqm inclusive of all taxes, GST at site.<br>**Note:-**<br>1. Exposed area shall only be measured and paid for.<br>2. No extra payment will be made for removing and re-fixing of window shutters and beading, if so required, for proper completion of the work. | Sqm. | 192.00 |
| 15 | Providing and laying approved quality Double charges **vitrified tiles** of 600 x 600 mm of approved manufacture make and shade **in flooring** in required design and pattern on the existing flooring with approved quality cement based high polymer modified quick set tile adhesive (water based) in average 6 mm. thickness, filling the joints with polymer cement grout or white cement slurry mixed with polymer and matching pigment, cleaning, curing, etc.<br>The rate shall include for additional thickness of tile fixing adhesive, if so required to maintain proper floor level/slope and the cost of preparation of surface by making of deep grooves by machine, hacking of surface to receive the flooring, cleaning; disposal of debris out of Bank's premises, including all lead and lift etc. all complete as directed by the Bank's Engineer. The basic rate of tiles shall be Rs. 600/- per Sqm inclusive of all taxes, GST at site.<br>**Note:-**<br>1. This item will be operated in bed rooms, living room, utility area & passage, etc.<br>2. Exposed plan area shall only be measured and paid for. | Sqm. | 356.00 |
| 16 | Providing and fixing approximately 150 mm. high, **vitrified tiles** of approved make in **skirting (tiles cut from approved size)** wherever required; in all colours, design and pattern; laid on 12 mm. average thick cement mortar 1:3 (1 cement: 3 coarse sand) backing, grouting joints with polymer cement grout or white cement slurry mixed with polymer and matching pigment, cleaning, curing, etc. The rate shall include for cleaning, disposal of debris out of Bank's premises, etc. all complete as directed by Bank's Engineer.<br>**Note:-**<br>1. This item will be operated in bed rooms, living room & passage, etc. | Sqm. | 56.00 |

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| | 2. Exposed area of vitrified tile skirting shall only be measured and paid for. | | |
| 17 | Providing and laying 10 mm. thick acid and/or alkali tiles of approved make and shade, finish in flooring & skirting in required disign and pattern on the existing flooring, laid to desired level, slope and pattern, on 10 mm. thick cement mortar 1:4 (1 cement: 4 coarse sand) bedding set in cement slurry, jointing neatly with white cement mixed with matching pigment. The rate shall include cleaning, curing, the cost of preparation of surface by making of deep grooves by machine, hacking of surface to receive the flooring, disposal of debris out of Bank's premises, including all lead and lift, etc. all complete as directed by Bank's Engineer.<br>**Note:-**<br>1. This item will be operated in balcony.<br>2. Exposed plan area shall only be measured and paid for. | Sqm. | 104.00 |
| 18 | Providing and fixing 15-16 m.m. thick premium quality Zed Black in single piece for straight length (maximum up to 3.00 mtr.), gang saw cut, mirror polished, premoulded and prepolished, machine cut for **platforms,window sill & storage shelves** and similar locations of required size, approved shade, colour and texture laid over 20 m.m. thick base cement mortar 1:4 (1 cement : 4 coarse sand), joints treated with white cement, mixed with matching pigment, epoxy touch ups, including rubbing, curing, moulding and polishing to edges to give high gloss finish, making necessary holes etc. complete at all levels.<br>The rate should be inclusive of providing opening and fixing granite stone, over and above corresponding basic item, in facia and drops of width upto 150 m.m. with epoxy resin based adhesive, including cleaning etc.<br>**Note:-**<br>1. This item will be operated in utility area.<br>2. Only plan surface area will be measured no extra payment will be made for making opening.<br>3. The basic rate is Rs. 2,500/- per Sqm. including GST. | Sqm. | 80.00 |
| 19 | Providing and fixing Chlorinated Polyvinyl Chloride **(CPVC) pipes of 20 m.m. nomial dia in Concealed work/ external work** (SDR -11) including cutting chases and making good the walls etc., having thermal stability for hot & cold water supply, including all CPVC plain & brass threaded fittings, i/c fixing the pipe with clamps at 1.00 mt. spacing. This includes jointing of pipes & fittings with one step CPVC solvent cement and the cost of cutting chases and making good the same including testing of joints complete as per direction of Engineer in Charge. | R.Mt. | 170.00 |
| 20 | Providing and fixing **75 m.m. dia.** PVC pipe of approved make for soil waste and vent pipe line including fittings such as tee bend, Y junction conforming to IS with sulation joint (heavy quality) including embedded in PCC horizontal length in floor. **Note:-** Length of pipe including fittings will be measured in running metre for paymenrt. | R.Mt. | 27.00 |

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| 21 | Providing and fixing **100 m.m. dia.** PVC pipe of approved make for soil waste and vent pipe line including fittings such as tee bend, Y junction conforming to IS with sulation joint (heavy quality) in vertical & horizontal line from flats to manhole chambers including excavation of soil & concrete if required. **Note:-** Length of pipe including fittings will be measured in running metre for payment. | R.Mt. | 10.00 |
| 22 | Providing and fixing S.S. Jali of 100 mm dia with or without waste pipe hole as per directions of Engineer-in-Charge. | Each | 8 |
| 23 | Providing and fixing 5.00 m.m. thick bevelled edge mirror of superior glass (of approved quality) complete with 6.00 m.m. thick hard board backing fixed to wall with S.S./C.P. brass screws and washers and covered with studs complete, etc. all complete as directed by Bank's Engineer. | Sqm. | 5.00 |
| 24 | Providing and fixing PVC floor trap of self cleaning design without vent arm complete, including cost of cutting and making good the walls and floors: 100 m.m. inlet and 75 m.m. outlet, as per IS, etc. complete in all respect as directed by engineer-in-charge. | Each | 16 |
| 25 (a) | Providing, fixing and testing following C.P. brass bath room and other fittings of approved quality with flange wherever applicable, etc. all complete as directed by Bank's Engineer. | Each | 40 |
| | Angular stop cock with wall flange | | |
| | **Note:-** Basic rate of Angular stop cock is Rs. 940.00 each including GST. | | |
| 25 (b) | Same as item 25 (a) above but for- | Each | 8 |
| | Wash basin mixer | | |
| | **Note:-** Basic rate of Wash basin mixer is Rs. 2,775.00 each including GST. | | |
| 25 (c) | Same as item 25 (a) above but for- | Each | 16 |
| | Regular body of Concealed stop cock and Exposed part kit of concealed stop cock with fitting sleeve, operating lever & adjustable wall flange | | |
| | **Note:-** Basic rate of Regular body of Concealed stop cock and Exposed part kit of concealed stop cock with fitting sleeve, operating lever & adjustable wall flange is Rs. 1,275.00 each including GST. | | |
| 25 (d) | Same as item 25 (a) above but for- | Each | 8 |
| | Bath room Wall mixer with provision for overhead shower | | |
| | **Note:-** Basic rate of Wall mixer with provision for overhead shower with 115 mm. long bend pipe on upper side, connecting legs & wall flanges is Rs. 4,987.00 each including GST. | | |
| 25 (e) | Same as item 25 (a) above but for- | Each | 8 |
| | Shower arm casted 190 mm. long flat shape for wall mounted showers with flange | | |
| | **Note:-** Basic rate of Shower arm casted 190 mm. long flat shape for wall mounted showers with flange is Rs. 825.00 each including GST. | | |

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| 25 (f) | Same as item 25 (a) above but for- | Each | 8 |
| | Overhead shower Single Flow 100 mm. diameter (ABS CP) | | |
| | **Note:-** Basic rate of Overhead shower Single Flow 100 mm. diameter (ABS CP) is Rs. 1,162.00 each including GST. | | |
| 25 (g) | Same as item 25 (a) above but for- | Each | 8 |
| | Hand shower (health faucet) with 8 mm. diameter, 1.20 mt. long flexible tube & wall hook | | |
| | **Note:-** Basic rate of Hand shower (health faucet) with 8 mm. diameter, 1.20 mt. long flexible tube & wall hook is Rs. 1,293.00 each including GST. | | |
| 25 (h) | Same as item 25 (a) above but for- | Each | 8 |
| | 2 Way bib cock with wall flange | | |
| | **Note:-** Basic rate of 2 Way bib cock with wall flange is Rs. 1,762.00 each including GST. | | |
| 26 (a) | Providing, fixing and testing following bath room and other fittings of approved quality with flange wherever applicable, etc. all complete as directed by Bank's Engineer. | Each | 8 |
| | Single towel rail 600 m.m. long, Stainless Steel | | |
| | **Note:-** Basic rate of Single towel rail 600 m.m. long, Stainless Steel is Rs. 1,068.00 each including GST. | | |
| 26 (b) | Same as item 26 (a) above but for- | Each | 8 |
| | Towel ring | | |
| | **Note:-** Basic rate of Towel ring is Rs. 787.00 each including GST. | | |
| 26 (c) | Same as item 26 (a) above but for- | Each | 16 |
| | Soap dish holder | | |
| | **Note:-** Basic rate of Soap dish holder is Rs. 600.00 each excluding GST. | | |
| 26 (d) | Same as item 26 (a) above but for- | Each | 8 |
| | Tumbler holder | | |
| | **Note:-** Basic rate of Tumbler holder is Rs. 581.00 each including GST. | | |
| 26 (e) | Same as item 26 (a) above but for- | Each | 8 |
| | Glass shelf 600 mm. long | | |
| | **Note:-** Basic rate of Glass shelf 600 mm. long is Rs. 1,012.00 each including GST. | | |
| 26 (f) | Same as item 26 (a) above but for- | Each | 8 |
| | Corner glass shelf (with bracket) | | |

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| | **Note:-** Basic rate of Corner glass shelf (with bracket) is Rs. 1,106.00 each including GST. | | |
| 27 | Providing and fixing PVC moulded/ready made bath cabinet with attached mirrror and shelves of approved make & model of size 300 mm. X 400 mm., etc. all complete as directed by Bank's Engineer. | Each | 8 |
| 28 | Providing and applying base coat of oil based cement primer of approved manufacture and two or more coats of textured paint of approved manufacturer and shade as per specifications to the interior surfaces of walls including surface preparation, applying putty, scrapping, scaffolding etc. all complete as directed by Bank's Engineer and as per specifications. | Sqm | 170 |
| 29 | **WOODEN STORAGE:- Full Ht. Storage:- ( Approx. size 7'4"x6' )** Providing & Placing in position 18"/24" deep box type cabinets made out 19 mm BWR plywood with glass 6 mm embedded and openable shutter, vertical & horizontal divisions/ partitions with all hardware (hinges, tower bolts, ss. handles, locks, magnetic catcher, etc.) of EBCO/ Hettich/ Godrej as per schedule of interiors, furniture & finishes. The back shall be made of 12mm plywood duly painted. All exposed edges shall be finished with polished (melamine) T.W. beading. All exposed surfaces & top must be finished with 1.00 mm high glossy laminate in two or more shades and all internal surface to be laminated with 0.8 mm mica as specified (Front elevation area will be measured for payment.) Complete in all respects as per direction of Engineer-in-Charge | Sqm | 33 |
| 30 | **Wall fix dressing table with mirror & stool:-** Providing & Placing in position 5' x 3'4" beveled edge mirror with ply backing made out 19 mm BWR plywood with one drawer and all hardware (hinges, tower bolts, ss. handles, locks, magnetic catcher, etc.) of EBCO/ Hettich/ Godrej as per schedule of interiors, furniture & finishes. The back shall be made of 12mm plywood duly painted. All exposed edges shall be finished with polished (melamine) T.W. beading. All exposed surfaces & top must be finished with 1.00 mm high glossy laminate in two or more shades and all internal surface to be laminated with 0.8 mm mica as specified complete in all respects as per direction of Engineer-in-Charge | Nos | 8 |
| 31 | P/F Godrej make mortise lock or approved equivalent in SS Finish on main door | Each | 8 |
| 32 | P/F Godrej make mortise cylinderical lock or approved equivalent in SS Finish | Each | 16 |
| 33 | P/F SS Solid Body tower bolt of size one of 250 mm on back side | Each | 24 |
| 34 | P/F Wall mounted SS door buffer on back side of the door. | Each | 24 |

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| 35 | Providing and fixing 30 mm thick flush door shutters of approved make conforming to IS : 2202 (Part I) non-decorative type, core of block board construction with frame of 1st class hard wood and well matched commercial 3 ply veneering with vertical grains or cross bands and face veneers on both faces of shutters including providing lipping with 2nd class teak wood battens 25 mm minimum depth on all edges of flush door shutters. The work includes providing and fixing 1.00 mm thick laminate of Greenlam Sherwood oak or of any other approved laminate having same specifications and same Basic rate as of Greenlam Sherwood oak on flush doors including adhesives, masking tape, cutting, wastage, approved adhesive masking etc complete in all respect(only door shutter to be measured for payment). | Sqm. | 55.00 |
| 36 | Providing and fixing 2nd class teak wood wrought frame 100 mm. x 65 mm. to the door openings with 6 nos. hold fast made of 35 mm. x 5 mm. M.S. Flat 150 mm. long and embedded in cement concrete 1:2:4 (1 cement: 2 coarse sand: 4 stone aggregate 20 mm. nominal size and down gauge) in blocks of size 200 mm. x 230 mm. x 150 mm. including painting of outer surface (which is contacted with walls) of frame with black japan, necessary shuttering, curing etc. all complete as directed by Bank's Engineer.The work includes providing and fixing 1.00 mm thick laminate of Greenlam Sherwood oak or of any other approved laminate having same specifications and same Basic rate as of Greenlam Sherwood oak on flush doors including adhesives, masking tape, cutting, wastage, approved adhesive masking etc complete in all respect. | Cum. | 0.50 |
| 37 | Removing/scraping/cleaning the existing wall surface, prepare even surface by using putty up to required level. Providing and applying a base coat of Interior cement primer of approved manufacture and two or more coats of acrylic emulsion paint having low VOC content of approved make and shade as per the manufacturers specifications to the interior surfaces of walls, ceilings, beams, columns, canopies, etc. The rate shall include for scaffolding, properly cleaning of the site after completion of the aforementioned work. The contractor is strictly advised to take all the safety measure for labour to carry out the work, etc. all completed as directed by Bank's Engineer. | Sqm. | 1300.00 |

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| 38 | Providing and fixing factory made uPVC white colour sliding glazed window upto 1.50 m in height dimension comprising of uPVC multi-chambered frame with in built roller track and sash extruded profiles duly reinforced with 1.60 ± 0.2 mm thick galvanized mild steel section made from roll forming process of required length (shape & size according to uPVC profile), appropriate dimension of uPVC extruded glazing beads and uPVC extruded interlocks, EPDM gasket, wool pile, zinc alloy (white powder coated) touch locks with hook, zinc alloy body with single nylon rollers (weight bearing capacity to be 40 kg), G.I fasteners 100 x 8 mm size for fixing frame to finished wall and necessary stainless steel screws etc. Profile of frame & sash shall be mitred cut and fusion welded at all corners, including drilling of holes for fixing hardware's and drainage of water etc. After fixing frame the gap between frame and adjacent finished wall shall be filled with weather proof silicon sealent over backer rod of required size and of approved quality, all complete as per approved drawing & direction of Engineer-in-Charge.(Single / double glass panes, wire mesh and silicon sealent are included)<br>Section Detail: Three track three panels sliding window with fly proof S.S wire mesh (Two nos. glazed & one no. wire mesh panels) made of frame window shall be of approved manufacturer only and shall be made of frame /sash/mullion (if required) with appropriate profile size and wall thickness.<br>Layout of the Window: Window shall be three track three panels sliding window. Window shall be glazed with 5.00 mm thick clear float glass for two panels and one shutter shall be fixed with Stainless steel 304 grade mosquito wire mesh. Supply and fixing of Premium quality handles and other required hardware fittings which are necessary for satisfactory performance of the UPVC window system are included in the work.<br>Note: For uPVC (Alluplast/Finesta/Kommerling or equivalent as approved by competent authority) frame, sash and mullion extruded profiles , Variation in profile dimension in higher side shall be accepted but no extra payment on this account shall be made. | Sqm. | 24 |

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|---|---|---|---|
| 39 | Providing and fixing factory made uPVC white colour fixed glazed windows in washroom with 200 mm exhaust fan comprising of uPVC multi-chambered frame, sash and mullion (where ever required) extruded profiles duly reinforced with 1.60 ± 0.2 mm thick galvanized mild steel section made from roll forming process of required length (shape & size according to uPVC profile), 5.00 mm thick frosted glass , uPVC extruded glazing beads of appropriate dimension as per the thickness of glass, EPDM gasket, stainless steel (SS 304 grade) friction hinges, zinc alloy (white powder coated) casement handles, G.I fasteners 100 x 8 mm size for fixing frame to finished wall, plastic packers, plastic caps and necessary stainless steel screws etc. Profile of frame & sash shall be mitred cut and fusion welded at all corners, mullion (if required) shall be also fusion welded including drilling of holes for fixing hardware's and drainage of water etc. The work also includes P/F The UPVC window should have layout to fix exhaust fan in the UPVC window. After fixing frame the gap between frame and adjacent finished wall shall be filled with weather proof silicon sealant over backer rod of required size and of approved quality, all complete as per approved drawing & direction of Engineer-in-Charge.. Variation in profile dimension in higher side shall be accepted but no extra payment on this account shall be made. The work should be completed in all respect including material (mentioned above), labour, sundries, CPOH, taxes etc.<br>Fixed window single panel with S.S. friction hinges (350 x 19 x 1.9 mm) with one part of top fixed glass (frosted) and other having exhaust fan opening and bottom part with casement/shutter (with frosted glass). The UPVC window made of (small series) frame 47 x 50 mm, sash 47 x 68 mm & mullion 47 x 68 mm all having wall thickness of 1.9 ± 0.2 mm and single glazing bead of appropriate dimension.<br>Note: For uPVC (Alluplast/Finesta/Kommerling or equivalent as approved by competent authority) frame, sash and mullion extruded profiles , Variation in profile dimension in higher side shall be accepted but no extra payment on this account shall be made. | Sqm. | 16.00 |
| 40 | Sliding Door for passage<br>Providing and fixing ISI marked 25 mm. thick flush door shutters conforming to IS : 2202 (Part I) non-decorative type, core of block board construction with frame of 1st class hard wood and well matched commercial 3 ply veneering with vertical grains or cross bands and face veneers on both faces of shutters.The work includes providing required hardware fittings and both side lamination with sliding arrangement of Dorma/Ebco/Hettich or approved equivalent work also includes covering the sliding arrangement with palmet 19 mm thick panelling. | each | 8 |
| 41 | Bathroom slider glass partition :- Providing & fixing of 8 mm toughend glass half fixed anf half will sliding on proper sliders. All the required material and accessaries details are as follows :-<br>a. clear 8 mm toughned glass<br>b. two aluminium adjustment wall profile in 1950 mm in chrome finish<br>c. wall to wall aluminium top sliding channel in chrome finish<br>d. steel ball bearing rollers encapsulated in brass<br>e. round door knob | Sqm | 30 |
| | **Note:**1. The rate is inclusive of GST.<br>2. The firm is advised to visit the site and understand the site conditions before quoting the rates. | | |

**Note:**1. The rate is inclusive of GST.
2. The firm is advised to visit the site and understand the site conditions before quoting the rates.

**Place:**
**Date:**

**[Signature of Authorized Signatory of Bidder]**
**Name:**
**Designation:**
**Seal:**

**Annexure – I**

## FORMAT FOR POWER OF ATTORNEY FOR SIGNING OF PROPOSAL

(On Non-Judicial Stamp Paper of appropriate value)

Know all men by these presents, We……..……(Name of the Bidder and address of their registered office) do hereby constitute, appoint and authorize Mr. / Ms. …… ……(Name and residential address of Power of Attorney holder) who is presently employed with us and holding the position of ……as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our bid for the **"Renovation of 8 Nos. VOF flats at RBI Staff Quarters, Gandhinagar, Jaipur "** including signing and submission of all documents, deputing persons in pre-bid meeting and providing information / responses to RBI, representing us in all matters before RBI, and generally dealing with RBI in all matters in connection with our proposal for the said Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

**Note:**

*Power of Attorney should be properly stamped and notarized Power of Attorney furnished shall be irrevocable.*

Signature/(s) of the Bidder Name/(s)

Stamp/Seal of the Bidder

(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified.)

**Annexure II**

## Important Instructions Regarding E-tender

This is an e-procurement event of RBI. The e- procurement Service Provider/Bidder is the Central Public Procurement Portal (CPPP).
https://etenders.gov.in/eprocure/app

**Process of E-tender: Bidder manual kit is available on home page.**

A) Registration for new bidder: The process involves vendor's registration with CPP portal which is free of cost.
https://etenders.gov.in/eprocure/app?page=BiddersManualKit&service=page

**For any technical related queries please call at 24 x 7 Help Desk Number**

**0120-4001 002**

**0120-4001 005**

**0120- 4493395**

**International Bidders are requested to prefix +91 as country code**

**Email Support:**
**For any Issues or Clarifications relating to the published tenders, bidders are requested to contact the respective Tender Inviting Authority**

**Technical - support-eproc@nic.in**

**Policy Related - cppp-doe@nic.in**

**Annexure-III**

**Detail of participating firm/bidder on firm's letterhead**

| | | |
|---|---|---|
| 1. | Bidder Name | |
| 2. | Status of Firm | Proprietorship Firm/Partnership firm/ Limited/Others<br>If Others Specify:_____<br>[Enclose certificate of Registration] |
| 3. | Name of Proprietor/Partners/Directors of the firm/company | |
| 4. | Number of Years in Operation | |
| 5. | Address of Registered Office: | |
| 6. | Address of manufacturing plant | |
| 7. | Bidder's address where order/contract is to be placed | |
| 8. | Telephone Number of address where order is to be placed<br>Website & Email ID | _____<br>(Country Code) (Area Code) (Telephone No.)<br>_____ |
| 9. | PAN No. | _____<br>[Also, Enclose copy of PAN Card] |
| 10. | GST No. (refer sl. no. 8 above) | _____<br>[Also, Enclose copy of GST Certificate] |
| 11. | EPF Registration No. | _____<br>[Also, Enclose copy of EPF Registration Certificate] |
| 12. | ESI code No. | _____<br>[Also, Enclose copy of relevant document] |

| | | |
|---|---|---|
| 13. | Whether Micro / Small / Medium Enterprise | (Bidder to submit documents as specified it ITB) |
| 14. | **Banker Detail ( The account for receiving payment)** [Also, Enclose copy of cancelled Cheque] | |
| I. | Banker's Name | |
| II. | Branch | |
| III. | Bank account number | |
| IV. | IFSC | |
| 15. | **Detail of Service Setup** | |
| I. | Address | |
| II. | Email | |
| III. | Telephone/Mobile No | |
| IV. | No of person stationed | |

**Place:** **[Signature of Authorized Signatory of Bidder]**
**Date:** **Name:**
**Designation:**
**Seal:**

**Annexure – IV**

**List of Clients on firm's letterhead**

As per eligibility criteria details of qualifying works

| | | For work experience( Work to be completed before 5 years) | Minimum value of each completed work ( Work to be completed within 5 years) | | |
|---|---|---|---|---|---|
| | | **Client** | **Client 1** | **Client 2** | **Client 3** |
| **1** | **Description of the work** | | | | |
| **2** | **Detail of client address , telephone number & contact person & email** | | | | |
| **3** | **Work order/Letter of award detail ( Enclosed)** | | | | |
| **4** | **Value of the work** | | | | |
| **5** | **Date of start of work** | | | | |
| **6.** | **Date of finish of work** | | | | |
| **7.** | **Completion period as per work order** | | | | |
| **8.** | **Whether works completed in time or not ( No of days of delay)** | | | | |
| **9.** | **Whether works are under Comprehensive Annual Maintenance Contract (CAMC)** | | | | |

**Place:** **[Signature of Authorized Signatory of Bidder]**
**Date:** **Name:**
**Designation:**
**Seal:**

**ANNEXURE - V**

*On the Letter Head of company/firm/organization*

☞ **Please always quote in your correspondence**

Ref. No. _____ Date: _____

*The*
*Regional Director*
Reserve Bank of India
*Jaipur*

Dear Sir,

**Name of Work: Renovation of 8 Nos. VOF flats at RBI Staff Quarters, Gandhinagar, Jaipur**

**Client's Certificate regarding performance of the Bidder**

We confirm that M/s. (Name of the bidder) _____ have carried out the following work/s for us. The firm may be considered sound for entrusting captioned costing up to .

2. Other particulars are given below for your perusal and record:

| Sr. No. | Particulars | Comments of the Client |
|---|---|---|
| 1 | Name of the eligible work with brief particulars | |
| 2 | Work order No. and date | |
| 3 | Project/work cost | |
| 4 | Date of commencement of work | |
| 5 | Stipulated date of completion | |
| 6 | Actual date of completion | |
| 7 | Details of compensation levied for delay (indicate amount), if any | |

| Sr. No. | Particulars | Comments of the Client |
|---|---|---|
| 8 | Gross amount of the work completed and paid for | |
| 9 | **Performance Report :** | Outstanding / Very Good / Good / Fair / Satisfactory / Poor |
| | (i) Quality of executed work (indicate grading) | |
| | (ii) If firm is maintaining the system under Annual maintenance Contract (AMC). Indicate grading for performance of AMC | |
| 10 | Comments of the Client on the capabilities of the M/s.<br>_____<br>(Indicate Grading): Outstanding / Very Good / Good / Fair / Satisfactory / Poor | |
| | (a)Technical proficiency | |
| | (b) Financial soundness | |
| | (c) Mobilization of Manpower | |
| | (d) General Behavior | |
| 11 | Any other information which you consider will help us in making our decision. | |

Office Seal of the Client

Yours faithfully,

(Signature of the Responding Officer*)
For S.E.(E) / Executive Engineer (E)

* Regarding performance report/clients certificate, for works carried out for Government/ public sector companies, the certificate should be signed by the concerned Executive Engineer or an officer in an equivalent or higher rank. For works carried out for Private companies, Copy of TDS has to be submitted for proving the credentials/contract amount.

(i) All columns should be filled .in properly

(ii) The Client Certificates should be submitted in a sealed cover addressed to the Reserve Bank of India ……. for each of the Prequalification work/s

**Annexure VI**

***On the Letter Head of Bank***

☞ **Please always quote in your correspondence**

Ref. No. _____ Date: _____

*The*
*Regional Director*
Reserve Bank of India
*Jaipur*
Dear Sir,

**Name of Work: Renovation of 8 Nos. VOF flats at RBI Staff Quarters, Gandhinagar, Jaipur**

**Banker's Certificate**

We confirm that M/s. _____ are banking with us. They may be considered financially sound for entrusting with any contract to ₹ .

2. Other particulars are given below for your perusal and record:

| Sr. No. | Particulars | Comments of the Bank |
|---|---|---|
| 1 | Composition of the firm (Whether partnership / proprietorship /Public Ltd.) | …… |
| 2 | Names of the proprietor/ partners / Directors of the firm | |
| 3 | Credit facility / overdraft facility enjoyed by them | |
| 4 | Dealings | |
| 5 | The period from which the firm has been banking with your Bank | |
| 6 | Any other remarks | |

3. This certificate is issued without any Guarantee or responsibility on the bank or any of its officers.

Yours faithfully,

Seal of the Bank

(Signature)
Authorized Signatory
For the Bank

**Annexure – VII**

PROFORMA OF BANK GUARANTEE FOR EARNEST MONEY DEPOSIT

(On Non-Judicial Stamp Paper of appropriate value)

*The*
*Regional Director*
Reserve Bank of India
*Jaipur*
---

Dear Sir,

Name of Work- **Renovation of VOF flats at RBI Staff Quarters, Gandhinagar, Jaipur**
Ref.: NIT/Advt.No. date

WHEREAS The Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai (hereinafter called the 'RBI') has invited tenders for the captioned work (hereinafter called "the said tender") on the terms and conditions mentioned in the said tender documents. It is one of the terms of invitation of tenders that the bidder shall furnish a Bank Guarantee for a sum of Rs. (Rupees only) as Earnest Money Deposit (EMD). M/s. (Name of the Bidder/Bidder) _____, (hereinafter called as "the Bidder/ Bidder"), who are our Clients/Constituents intend to submit their tender/ Bid for the said work and have requested us to furnish Bank Guarantee to RBI in respect of the said sum of Rs. (Rupees only) in respect of EMD. NOW THIS GUARANTEE WITNESSETH

1. We (Name of the Bank) do hereby agree with and undertake to RBI, their Successors, Assigns that in the event of the RBI coming to the conclusion that the Bidder have not performed their obligations under the said conditions of the tender or have committed a breach thereof, which conclusion shall be binding on us as well as the said Bidder; we shall on demand by the RBI, pay without demur to the RBI, a sum of Rs. (Rupees only) or any lower amount that may be demanded by the RBI. Our guarantee shall be treated as equivalent to the Earnest Money Deposit for the due performance of the obligations of the Bidder under the said Conditions, provided, however, that our liability against such sum shall not exceed the sum of Rs. (Rupees only).

2. We also agree to undertake to and confirm that the sum not exceeding Rs. (Rupees only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the RBI on receipt of a notice in writing stating that the amount is due to them and we shall not ask for any further proof or evidence and the notice from the RBI shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. We undertake to pay the amount claimed by the RBI within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the RBI under this guarantee shall be independent of the agreement or agreements or other understandings between the RBI and the Bidder.

This guarantee shall not be revoked by us without prior consent in writing of the RBI. We hereby further agree that –

a) Any forbearance or commission on the part of the RBI in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said tender and/or hereunder or granting of any time or showing of any indulgence by the RBI to the Bidder or any other matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Bidders of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding Rs. (Rupees only).

b) Our liability under these presents shall not exceed the sum of Rs. (Rupees only).

c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents/clients in tendering for the said work or their obligations there under or by dissolution or change in the constitution of our said constituents.

d) This guarantee shall remain in force upto (six months from the last date of receipt of tender) provided that if so desired by the RBI, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.

e) Our liability under these presents will terminate unless these presents are renewed as provided hereinabove on the or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the RBI alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within or any extended period, all the rights of the RBI against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder.

Yours faithfully,

For and on behalf of Bank.

Authorised Official (with seal)

(NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified).

**Annexure VIII**

**Deviation in Techno- Commercial Conditions (on firms letter head)**

We confirm that all commercial condition /technical specification of the Bank except for deviations listed below.

| Sr. No. | Section No. | Clause No. | Deviation proposed Commercial condition |
|---|---|---|---|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |
| **Sr. No.** | **Section No.** | **Clause No.** | **Deviation proposed technical specification** |
| | | | |
| | | | |
| | | | |
| | | | |

**(Submit nil if there is no deviation)**

Place: [Signature of Authorized Signatory of Bidder]
Date: Name:
Designation:
Seal:

**Annexure IX**

**Format of Article of Agreement /Contract Agreement**

**(for successful bidder)**

(On non-judicial stamp paper of appropriate value as per the applicable Stamp Act)

THIS CONTRACT AGREEMENT is made the_____ day of_____, 2026 between the Reserve Bank of India Jaipur body corporate constituted under the Reserve bank of India, Act 1934, having its registered office at: Central Office Building, Shahid Bhagat Singh Road, Mumbai – 400 001 (hereafter called "The Bank") represented by ……..which expression shall include its successors and assigns of the one part and _____ _____incorporated under _____and having its registered office at _____ (thereinafter called "the Contractor") ) which expression shall include its successors, legal representatives and assigns of the other part.

WHEREAS the Bank desires to engage the Contractor to **Renovation of VOF flats at RBI Staff Quarters, Gandhinagar, Jaipur and** the Contractor has agreed to such engagement upon and subject to the terms and conditions hereinafter appearing.

AND WHEREAS the Bank had called for tenders from eligible contractors to provide services for providing "……." as has been indicated in the scope of work and other documents attached to the tender.

AND WHEREAS the Contractor and others submitted the tender and the Bank has awarded the contract, to provide ……." as stated in the scope of work attached to the Tender Document, to the Contractor.

AND WHEREAS the Contractor has agreed to execute the assigned work subject to the conditions set forth herein and to the conditions set forth in the Tender Documents (Part I, Part II, annexures and amendments thereof) as modified and finally accepted by both the parties (all of which are collectively hereinafter referred to as "the said Conditions") the works described in terms and conditions and included in the detailed scope of work as stated in the Tender Documents (Part I, Part II, annexures and amended thereof) at the respective rates therein set forth, amounting to the sum as therein arrived at or such other sum as shall become payable there under (hereinafter referred to as "the said Contract Amount").

| NOW IT IS HEREBY AGREED AS FOLLOWS: | |
|---|---|
| | |
| 1 | Contract Agreement: The following documents shall constitute the Contract between the Bank and the Contractor, and each shall be read and construed as an integral part of the Contract:<br>a) This Contract Agreement and the Appendices hereto<br>b) Letter of Award. Ref. No<br>c) Minutes of pre-bid meeting<br>d) All emails and letters exchange during the tendering process<br>e) Part I (Techno commercial bid) and Part II (Price bid) Bid submitted by the bidder |

| | |
|---|---|
| | f) Notice Inviting Tender (NIT), along with any corrigenda/addenda. |
| 2 | Contract Price: The Bank hereby agrees to pay to the Bidder the Contract Price in consideration of the performance by the Bidder of its obligations hereunder. The Contract Price shall be the aggregate of *[Fill: amount of local currency in words], [Fill: amount in figures],* or such other sums as may be determined in accordance with the terms and conditions of the Contract. |
| 3 | Earnest Money Deposit: ₹. 80,600/-<br><br>a) NEFT / RTGS<br><br>b) Demand Draft/Banker's Cheque/Bank Guarantee:<br>In favour of Reserve Bank of India to be delivered in physical form at *Jaipur*<br><br>*[In the case of MSME firm EMD is exempted upto Rs 10 Lakh of work )* |
| 4 | Performance Bank Guarantee (PBG): The Contractor shall deposit PBG @*5* %of the contract amount in favour of *[Fill]*, within *[Fill]* days of the award of contract. The PBG shall be valid for a period of *[Fill]* days beyond the date of termination of contract. No interest will be paid on it. The PBG deposited by the Contractor shall be liable to be forfeited or appropriated in the event of unsatisfactory performance of the Contractor and / or loss/ damage if any sustained by the Bank on account of failure or negligence of the workers deployed by him or in the event of breach of the terms and conditions of the agreement. However, the issue of letter of acceptance/ work order by the Bank shall be construed as a binding contract, as though such an agreement has been executed and all the terms and conditions shall apply on this contract. Submission of PBG shall be ensured as stipulated in the tender. In case of delay in submission in unavoidable circumstances, charges for delay in submission of PBG shall be recovered from the bills of the contractor at Bank rate. The Contractor shall also submit Performance Bank Guarantee in case the contract is extended and the PBG shall be valid for a period of *[Fill]* days beyond the date of termination of the renewed contract. |
| 5 | Payment Terms: Payment shall be made by the Bank to the Contractor as per the provisions of Part I of the tender.<br>The Contractor shall ensure that wages & allowances paid to his workers are in compliance with Government wage regulations. Proof of paying minimum wages shall be submitted by the Contractor to the Bank. The percentage of wage increase shall be given as per percentage revision of wages by the Government.<br><br>The workmen should be paid minimum wages under the Minimum Wages Act, 1948 & rules made thereunder or under any other applicable law. Besides, the workmen should be given Employees Provident Fund as per Employees Provident Funds & Miscellaneous Provisions Act, 1952 and / or dividends as per Payment of Bonus Act, 1965 and ESI under ESI Act, 1948 as applicable. In the absence of ESI, |

| | |
|---|---|
| | the contractor should undertake the liability under the coverage of Insurance such as Workmen's Compensation Insurance under Employees Compensation Act, 1923. The Workmen Compensation policies shall be valid till the validity of contract with the Bank. If the contractor does not provide these policies, the Bank reserves the right to take the above insurance policies themselves and recover the cost thereof from the bill of the contractor. The total premium shall be borne by the contractor. The contractor shall have a valid EPF Account for making EPF Contribution for its workmen. In case of any complaint regarding non-compliance of any statutory payments; the same shall be deducted from the bill without prejudice to the Bank's right to terminate the contract. The Contractor shall abide by all the statutory provisions of the Labour Codes, shall not engage a person below the age of 18 years. Contractor shall be responsible for implementing the requirements of the applicable laws.<br>f) The Contractor shall ensure timely payment of wages/salary within five (05) days of subsequent month to the persons employed for the purpose of this agreement (through cheque or by crediting to the bank account) and a certificate to the effect that the salaries/wages are being paid regularly shall be furnished to the bank every monthPayment shall be made by the Bank to the Bidder as per the provisions of Part I of the tender. |
| 6 | **Insurance:**<br>The contractor shall, at his own expense, effect and maintain with effect from the date of commencement till issue of the completion certificate under this contract, with an approved insurance company, an All Risks Policy for insurance for an amount equal to the amount of the contract including earthquake risk in the joint names of the Bank and the contractor ( the name of the former being placed first in the policy) against all risks as per the standard all risk policy for contractors and deposit such policy or policies with the Bank before commencing the works.<br>The Contractor shall be held to be reasonably liable for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of the Contractor or its workers or of any nominated Sub-Contractor or any employee or either, whether such injury or damage arises from carelessness, accident or any other cause whatever, in any way connected with the carrying out of this Contract. The liability under this clause shall be held to include inter alia, any damage to Building, whether immediately adjacent or otherwise, and any damage to roads, streets, footpaths, bridges or ways as well as all damage caused to the Building and other structures and works forming the subject matter of this Contract. The contractor shall also be responsible for any damage caused to the Building and other structures and works forming the subject matter of this Contract by frost, rain, wind or other inclemency of weather. The Contractor shall indemnify and keep indemnified the Bank and hold him harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any Statute or otherwise and also in respect of any award of compensation or damages consequent upon such claim. |

| | |
|---|---|
| | The Contractor shall reinstate all damage of every sort mentioned in this Clause, so as to do delivery of the whole of the Contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property of third parties. The Contractor shall also indemnify and keep indemnified the Bank against all claims which may be made against the Bank by any person/ member of the public or other **third party** in respect of anything which may arise in respect of the works or in consequence thereof and **shall at his own expense arrange to effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor( the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank before commencement of the work**. The minimum limit of coverage under the policy shall be as defined elsewhere under General Condition of Contract. The Contractor shall also similarly indemnify the Bank against all claims which may be made upon the Bank whether under the **Workmen Compensation Act** or any other statute in force during the currency of this contract or at Common Law in respect of any employee of the Contractor or any Sub-Contractor and **shall at his own expenses effect and maintain, with effect from the date of commencement until the completion of the Contract, with an approved Insurance company a policy of Insurance in the joint names of the Bank and the Contractor( the name of the former being placed first in the policy) against such risks and deposit such Policy or Policies with the Bank from time to time during the currency of the Contract**. In default of the contractor ensuring as provided above, the Bank may so ensure and may deduct the premiums paid from any money due or which may become due to the contractor.<br><br>The Contractor shall be responsible for any liability which may be excluded from the Insurance Policies above referred to and also for all other damages to any person, animal or property arising out of and incidental to the negligent or defective carrying out of this Contract, whatever may be the reasons due to which the damage shall have been caused. He shall also indemnify and keep indemnified the Bank in respect of all and any costs, charges or expenses arising out of any claim or proceedings relating to the works and also in respect of any award of compensation or damages, arising therefrom. Without prejudice to the other rights of the Bank against contractor in respect of such default, the Bank shall be entitled to deduct from any sums payable to the Contractor the amount of any damage, compensation, costs, charges and other expenses paid by the Bank and which are payable by the contractor under this clause. The contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be entitled to any further payments in respect of the |

| | |
|---|---|
| | expenditure incurred for Building or repairing of the materials or goods destroyed or damaged.<br>The contractor, in case of re-Building or reinstatement after damage shall be entitled to such extension of time for completion as the Bank may deem fit, but shall, however, not be entitled to reimbursement by the Bank of any shortfall or deficiency in the amount finally paid by the insurer in settlement of any claim arising as set out herein.<br><br>Without prejudice to his liability under this clause, the contractor shall also cause all nominated sub-contractors to effect, for their respective portions of works similar policies of insurance in accordance with the provisions of this clause and shall produce or cause to produce to the Bank such policies. The contractor shall not permit a nominated sub-contractor to commence work at site unless said insurance policies are submitted. In the event of failure of the sub-contractor to take out such policy or policies of insurance before commencing the works at site, the contractor shall be responsible for any claim or damage attributable to the said sub-contractor.<br>In order to fulfil all the insurance-related conditions mentioned above, the contractor shall, within 14 days from the date of issue of the work order, insure the works at his cost and keep them insure until the virtual completion of works, against loss or damage by fire with an office in the joint names of the Bank and the contractor (the name of the Bank i.e. "RESERVE BANK OF INDIA" being placed first in the policy). It shall cover the following risks.<br><br>i. **Contractors all risk (CAR) policy** insurance inclusive of Storage, erection, testing and commissioning policy for the full contract value including fire risk and Transit insurance for transportation from manufacturer's works to site (by Air/Sea/Road etc. as applicable.<br>ii. **Workmen compensation policy** for the employees of the contractor at site.<br>iii. **Third party liability policy** with a limit of Rs 2 lakh per accident maximum upto 3 accidents. |
| 7 | **Time of Completion:** The completion period of the project shall be reckoned from the 14th day of issuance of Letter of Award/Work Order. Time shall be considered the essence of this Contract, and the Contractor hereby agrees to commence the work immediately after the site is handed over to him to complete the entire work as provided in the said conditions, subject nevertheless to the provisions for extension of time. |
| 8 | **Appendices**: The Appendices listed in the attached list of Appendices shall form an integral part of this Contract Agreement. Reference in the Contract to any Appendix shall mean the Appendix attached hereto, and the Contract shall be read and construed accordingly. |
| 9 | **Jurisdiction**: All disputes arising out of or in any way connected with this Agreement shall be deemed to have arisen at *Jaipur* and only Courts in *Jaipur* shall have jurisdiction to determine the same |

| | |
|---|---|
| 10 | **Language**: The Tender form shall be filled in English or in Hindi. In the event of any discrepancy or ambiguity between the English and Hindi version of the documents, the English version shall prevail in matters of interpretation. All communications, drawings, designs, data, information, codes, specifications, and other documents supporting the bid or otherwise exchanged under the Contract shall be in English or in Hindi |
| 11 | **Non-disclosure:**<br>i. The contractor shall not disclose directly or indirectly any information, materials and details of the Bank's infrastructure/systems/equipment etc., which may come to the possession or knowledge of the Service Provider and /or the DB Developer during the course of discharging their contractual obligations in connection with this agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the services/works in any trade or technical paper or elsewhere without the previous written consent of the Second Party. Failure to observe the above shall be treated as breach of contract on the part of the contractor, as the case may be, and the Second Party shall be entitled to claim damages and pursue legal remedies.<br>ii. The contractor shall take all appropriate action with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied.<br>iii. Without prejudice to the formal Contract Agreement, all confidentiality and non-disclosure obligations binding the Contractor under this tender shall survive the expiration, completion, or termination of this Agreement for any reason whatsoever. |
| 12 | **PREVENTION OF SEXUAL HARASSMENT AT WORKPLACE**<br>i. The Contractor shall be solely responsible for full compliance with the provisions of "the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013". In case of any complaint of sexual harassment against its own employee within the premises of the Bank, the complaint will be filed before the Internal Complaints Committee constituted by the Contractor who shall ensure appropriate action under the said Act in respect to the complaint.<br>ii. Any complaint of sexual harassment from any aggrieved employee of the Contractor against any employee of the Bank shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank.<br>iii. The Contractor shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employee of the |

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| | Contractor, for instance any monetary relief to the Bank's employee, if sexual violence by the employee of the Contractor is proved.<br><br>The Contractor shall be responsible for educating its employees about prevention of sexual harassment at workplace and related issues. |
| 13 | **Termination of Contract by the Bank**<br>If the Contractor being an individual or a firm commits any "act of insolvency", or shall be adjudged an insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee or the Liquidator, in such acts of insolvency or winding up, as the case may be, shall be unable, within seven days after notice to him requiring him to do so, to show the reasonable satisfaction of the Bank that he is able to carry out and fulfil the Contract and to give security therefor, if so required by the Bank.<br><br>Or if the Contractor (whether an individual, firm or Incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the Contractor,<br><br>Or shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor,<br><br>Or shall assign or sublet this Contract without the consent in writing of the Bank first had and obtained,<br><br>Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder,<br><br>Or if the Bank determine that the Contractor<br><br>has abandoned the Contract, or<br>has failed to commence the works, or has without any lawful excuse under those Conditions suspended the progress of the works for 14 days after receiving from the Bank notice to proceed, or<br>has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or<br>has failed to remove materials from the site or to pull down, and replace work for seven days after receiving written notice that the said materials or work were condemned and rejected by the Bank under these Conditions or<br>has neglected or failed persistently to observe and perform all or any of the acts, matters or things by the Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same. |

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| | Then and in any of the said cases, the Bank may, notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor, determine the Contract and liabilities of the Contractor, the whole of which shall continue in force fully as if the Contract had not been so determined, and as if the works subsequently executed had been executed by or on behalf of the Contractor and further, the Bank by his agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, machinery and materials lying upon the Estate or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the works or by employing any other Contractor or other person or persons to complete the works, and the Contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed or as soon thereafter as convenient, the Bank shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period of fourteen days after receipt thereof by him, the Bank may sell the same by public auction, and give credit to the Contractor for the net amount realised. The Bank shall thereafter ascertain and certify in writing under his hand what (if anything) shall be due or payable to, or by the Bank, for the value of the said plant and materials so taken possession of by the Bank and the expense or loss which the Bank shall have been put to in procuring the works to be completed, and the amount, if any, owing to the Contractor and the amount which shall be so certified shall thereupon be paid by the Bank to the Contractor or by the Contractor to the Bank, as the case may be, and the decision of the Bank shall be final and conclusive between the parties. |
| 14 | **Termination of Contract by Contractor**<br>If payment of the amount payable by the Bank under certificate of the Bank's Engineer shall be in arrears and unpaid for thirty days after notice in writing requiring payment of the amount as aforesaid shall have been given by the Contractor to the Bank or if the Bank shall repudiate the Contract, or if the works be stopped for three months under the order of the Bank or by any injunction or other order of any Court of Law, then and in any of the said cases, the Contractor shall be at liberty to determine the Contract by notice in writing to the Bank and he shall be entitled to recover from the Bank, payment for all works executed and for any loss he may sustain upon any plant or materials supplied or purchased or prepared for the purpose of the Contract.<br>In arriving at the amount of such payment, the net rates contained in the Contractor's original Tender shall be followed, or where the same may not apply, valuation shall be made in accordance with Clause 19 of section IV. |
| 15 | **Penalty**<br>*[Fill as per the penalty clause in Section V]* |

IN WITNESS WHERE OF the Bank and the Bidder/Bidder have caused this Agreement to be duly executed by their duly authorized representatives the day and year first above written.

Signed by for and on behalf of the Bank

[Signature]
[Name & Title]
In the presence of:

1. [Witness 1 Signature & Details]
2. [Witness 2 Signature & Details]

**Signed for and on behalf of the Bidder**
[Signature]
[Name & Title]
In the presence of:

1. [Witness 1 Signature & Details]
2. [Witness 2 Signature & Details]

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**Annexure – X**

**Proforma Of Bank Guarantee For Performance Security Deposit/ Retention Money**

(On Non-Judicial Stamp Paper of appropriate value purchased in the name of the issuing bank)

Place : _____
Date : _____

*The*
*Regional Director*
Reserve Bank of India
*Jaipur*

_____ _____

Dear Sir,

Name of work: _____ - Bank Guarantee For PERFORMANCE SECURITY DEPOSIT/ Retention Money

WHEREAS Reserve Bank of India, having its Central Office at Shahid Bhagat Singh Road, Mumbai, (hereinafter called “the RBI”) has awarded the Contract for the captioned project (hereinafter called the "Contract") to M/s _____ (Name of the Bidder) (hereinafter called " the said Bidder" which expression shall include its successors and assigns). AND Whereas the Bidder is bound by the said Contract to submit to RBI a Performance Security for a total amount of ₹._____ (Rupees___ _____ only) (Amount in figures and words) for the due fulfilment by the said bidder of the terms and conditions contained in the contract. We, _____ (Name of the Bank), (hereinafter called “the Bank”), at the request of M/s _____, the bidder, do hereby undertake to pay to the RBI an amount not exceeding Rs _____ as Performance Guarantee for due fulfilment of the terms and conditions of the contract.

NOW THIS GUARANTEE WITNESSETH

1. We (Name of the Bank) do hereby agree with and undertake to RBI, their Successors, Assigns that in the event of the RBI coming to the conclusion that the Bidder has not performed his obligations under the said conditions of the contract or have committed a breach thereof, which conclusion shall be binding on us as well as the said bidder; we shall on demand by the RBI, pay without demur to the RBI, a sum of Rs. (Rupees only) or any lower amount that may be demanded by the RBI. Our guarantee shall be treated as equivalent to the Performance Guarantee Amount for the due performance of the obligations of the Bidder under the said Contract, provided, however, that our liability against such sum shall not exceed the sum of Rs. (Rupees only).

2. We also agree to undertake to and confirm that the sum not exceeding Rs. (Rupees _____only) as aforesaid shall be paid by us without any demur or protest, merely on demand from the RBI on receipt of a notice in writing stating that the amount is due to them and we shall not ask for any further proof or evidence and the notice from the RBI shall be conclusive and binding on us and shall not be questioned by us in any respect or manner whatsoever. The Bank shall pay to RBI any money so demanded notwithstanding

any dispute/disputes raised by the Bidder in any suit or proceedings pending before any Court, Tribunal or Arbitrator/s relating thereto and the liability under this guarantee shall be absolute and unequivocal. We undertake to pay the amount claimed by the RBI within a period of one week from the date of receipt of the notice as aforesaid.

3. We confirm that our obligation to the RBI under this guarantee shall be independent of the agreement or agreements or other understandings between the RBI and the Bidder.

4. This guarantee shall not be revoked by us without prior consent in writing of the RBI. We hereby further agree that –

a) Any forbearance or commission on the part of the RBI in enforcing the conditions of the said agreement or in compliance with any of the terms and conditions stipulated in the said Contract and/or hereunder or granting of any time or showing of any indulgence by the RBI to the Bidder or any other matters in connection therewith shall not discharge us in any way and our obligation under this guarantee. This guarantee shall be discharged only by the performance by the Bidder of their obligations and in the event of their failure to do so, by payment by us of the sum not exceeding Rs. (Rupees only).

b) Our liability under these presents shall not exceed the sum of Rs. (Rupees only) .

c) Our liability under this agreement shall not be affected by any infirmity or irregularity on the part of our said constituents/clients or their obligations thereunder or by dissolution or change in the constitution of our said constituents.

d) This guarantee shall remain in force upto (60 days beyond the Defect liability period) provided that if so desired by the RBI, this guarantee shall be renewed for a further period as may be indicated by them on the same terms and conditions as contained herein.

e) Our liability under these presents will terminate unless these presents are renewed as provided hereinabove on the or on the day when our said constituents comply with their obligations, as to which a certificate in writing by the RBI alone is the conclusive proof whichever date is later. Unless a claim or suit or action is filed against us within or any extended period, all the rights of the RBI against us under this guarantee shall be forfeited and we shall be released and discharged from all our obligations and liabilities hereunder.

In witness whereof I/We of the Bank have signed and sealed this guarantee on the -------- -- day of ---------- (Month) (Year) being herewith duly authorized. For and on behalf of _____ (Name of the Bank) Signature of authorized Bank official Name: Designation Stamp/ Seal of the Bank Signed, sealed and delivered for and on behalf of the Bank by the above named in the presence of: Witness

1 Signature …… Name …… Address …… (NB: This guarantee will require stamp duty as applicable in the state, where it is executed and shall be signed by the official whose signature and authority shall be verified).

**Annexure XI**

**Proforma for Undertaking / Declaration / Certificate by the Bidder regarding country sharing land border with India**

(To be submitted by bidders on their letter head duly sealed and signed by the authorized signatory)

To, Date:

*The*
*Regional Director*
Reserve Bank of India
*Jaipur*

**Ref: Application for _____**

Madam,

I / We …… (Name and address, including Country of location of bidder) have read and understood the contents of the Office Memorandum (OM) F. No. 6/18/2019-PPD dated July 23, 2020 and its subsequent orders / revision issued by Public Procurement Division, Department of Expenditure, Ministry of Finance, Government of India regarding the restrictions on procurement from a bidder of a country which shares a land border with India.

2 I / We certify that …… (Name of the bidder)

2.1 is not from a country sharing land border with India, or
2.2 is from a country sharing land border with India and has been registered with the Competent Authority, the certificate of which is enclosed, or
2.3 is from a country sharing land border with India where Government of India has extended lines of credit, or
2.4 is from a country sharing land border with India where Government of India is engaged in development projects.

*(Strikeout whichever of the above is not applicable).*

3 I /We further certify that …… (Name of bidder) fulfils all requirements in this regard and is eligible to be considered under the provision of the above referred Office Memorandum and its subsequent orders / revision. I/We also undertake that even in case of contracts where we are permitted by the Bank/RBI to sub- contract I/we ……..……(Name
of bidder) will not sub-contract any work to a bidder from country(ies) sharing land border with India, unless such bidder fulfils all the requirements contained in the above referred office memorandum / order.

4. I/We know and understand that, if this Undertaking / Declaration / Certificate submitted by us is found to be false, the Bank shall be free to reject / terminate our tender / Work Order and that the Bank shall also be free to initiate any legal action in accordance with law including forfeiting of Earnest Money Deposit / Performance Bank Guarantee / Security Deposit and / or debarring us from participating in tenders invited by the Bank in future.

**Signature and name of the authorized signatory of the Bidder with Rubber Stamp**
Date:

Place:

**Annexure XIII**

**Undertaking on Legal Actions / Civil Lawsuits / Litigation / Arbitration by the Bidder**

[On the Letter head of the Applicant]

Date:

To,
*The*
*Regional Director*
Reserve Bank of India
*Jaipur*

**Ref: Application for _____**

Madam,

1 I/We …… (Name of the bidder) declare that no legal action(s) have been / is being taken against us for any cause in any legal jurisdiction.

**1.** I/We …… (Name of the bidder) declare that the followings legal action(s) have been/ is being taken against us:

…… (detail of the legal action, project under consideration, legal authority involved etc.) …..

…….

However, we affirm that the above legal action does not affect our ability to deliver the requirements of the Bank as per the Application for Empanelment.

*(Note: strike out one of the above two declarations which is not applicable)*

**2.** Further, we ……. also declare that no cases of civil lawsuits / litigation / arbitration etc. have been initiated in any in any of our executed projects

2. Further, we ……. also declare that the following civil lawsuits / litigation / arbitration cases were/are initiated in our executed projects:

……. (detail of the project and type of action etc.) .....

……

*(Note: strike out one of the above two declarations which is not applicable)*

Signature and name of the authorized signatory of the Bidder
with Rubber Stamp

Date:

Place:

**Annexure XIV**

**Undertaking to be included in tender regarding declaration of debarment by public institution(s):**

(To be submitted by the tenderer on their letterhead)

Name of Work:……

1. I/We ……. (Name of the bidder) declares that
   a) I/we or any of our allied firm* is/ are not debarred / suspended / blacklisted by any public institution / entity in India or any other country as on …….(last date of submission of bid).
   b) I/ We or any of our allied firm* have not made any transgression in respect of the code of integrity (as mentioned in the tender) with any public institution / entity in India or any other country in last three years as on ……...(last date of submission of bid).
   c) I/we or any of our allied firm* is/ are not debarred by any procuring entity for violation of Public Procurement (Make in India) Order, 2017as on last date of submission of the bid.)
   d) we will inform the Bank in writing, in case, I/we or any of our allied firm* is/are debarred / suspended / blacklisted by any public institution / entity in India or any other country on or before award of work for the captioned work.
2. I/We ……..(Name of the bidder) declares that I/we or our allied firm* ……(Name of the allied firm(s)) is/ are debarred / suspended / blacklisted by ……..(Name and address of public institution in India or any other country) and the same effective upto …….(date). A copy of such letter is attached for your information and record.

(seal and signature of the bidder)
Date
Place
(Note: strike out one of the above two declarations which is not applicable)

*Allied firm: A firm would be termed as “allied firm” if the management is common, or substantial or majority shares are owned by the banned/ suspended firm and by virtue of this it has a controlling voice. Further all successor firms will also be considered as allied firms.