



सूचना प्रौद्योगिकी विभाग / Department of Information Technology

भुवनेश्वर / Bhubaneswar

Tender Notice

E-Tender for Laying of LAN cables along with I/O Port from Switch cum Server Room to Workstations in Second Floor, Main Office Building, RBI, Bhubaneswar

1. Department of Information Technology, Reserve Bank of India, Bhubaneswar invites e-Tenders under Two-Bid system (Technical (Techno-Commercial) Bid & Price Bid) for the above work from eligible firms/contractors fulfilling the eligibility criteria. The work is estimated to cost ₹5.05 lakh and is to be completed in two phases: phase 1: LAN wire cabling in the first phase to be completed within 15 days from the 3rd day of issue of work order and phase 2: I/O port installations & testing for the workstations in the second phase within 30 days of completion of phase 1. Overall timing for completion of work must not exceed more than 45 days from the date of issue of work order
2. The detailed information regarding the above e-Tenders will be available at MSTC website <https://www.mstcecommerce.com/eprocn>. The details of eligibility criteria and the detailed Notice Inviting Tender are also available on the website of the Bank at <https://www.rbi.org.in>. The Tendering would be done through the e-Tendering portal of M/s MSTC Ltd. (<https://www.mstcecommerce.com/eprocn>). All interested bidders must register themselves with M/s MSTC Ltd. through the above referred website to participate in the e-Tendering process. The tender will be available for viewing to all bidders from 15:00 hours of July 27, 2026 (Monday).

The last date for submission of online bids is August 14, 2026 (Friday), up to 15:00 hrs and Part-I of the Tender will be opened at 16:00 hrs on August 14, 2026, The Part II i.e., price bids will be opened in respect of only those Contractors/bidders who satisfy all criteria stipulated in Part I. The date of opening of Price Bid will be intimated subsequently to the eligible bidders

3. Please also note that further addendum / corrigendum will only be published on RBI Website
4. A pre-bid meeting (off-line mode) of the intending bidders will be held on August 04, 2026 (Tuesday) at 11:00 hours at 3rd floor Conference Room, Reserve Bank of India, Bhubaneswar Office.
5. Part I of the tenders will be opened electronically at **16:00 hours on August 14, 2026**. Part-II (Price bid) of the eligible bidder shall be opened on a subsequent date which will be intimated to the bidders in advance.
6. The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tender. The Bank also reserves the right to reject all the tenders without assigning any reason there for.

General Manager (OiC), RBI, Bhubaneswar

NOTICE INVITING TENDER (NIT)

e-Tender No: RBI/Bhubaneswar Regional Office/Others/1/26-27/ET/225	
1. Name of the Work	Laying of LAN cables along with I/O Port from Switch cum Server Room to Workstations in Second Floor, Bank's Main Office Building, Bhubaneswar
2. Estimated cost of the work:	₹5,05,000/ [Rupees Five lakh five thousand only]
3. Mode of Tender:	Online mode
4. Date of issue of tender document for viewing and download on Bank's Website and e-procurement portal (MSTC)	July 27, 2026 (Monday) from 15:00 hours onwards
5. Date and venue of the Pre-Bid Meeting (offline)	August 04, 2026 (Tuesday) at 11:00 hours in the VC room, 3rd floor, Reserve Bank of India, Pt. Jawaharlal Nehru Marg, Bhubaneswar-751001.
6. Date and Time of starting of e-tender for submission of online Technical (Techno Commercial) Bid and Price Bid at www.mstcecommerce.com/eprocn/	August 05, 2026 (Wednesday) from 11:00 hours
7. Earnest Money Deposit (EMD)	₹10,100/- (Rs Ten thousand one hundred only) to be deposited in favour of Reserve Bank of India, Bhubaneswar in account No. 186003001 & IFSC – RBIS0BBPA01 of RBI, Bhubaneswar (by NEFT only) on or before the date given in NIT. The proof of having remitted the EMD is to be uploaded in MSTC portal. The bidders are also advised to send the proof of remittance with transaction number (scanned copy) to the official email ID: "DIT, Bhubaneswar" < ditbhubaneswar@rbi.org.in > For exemption from EMD, valid MSME certificate is required to be produced.
8. Last date of submission of EMD	August 14, 2026 by 15:00 hours
9. Time allowed for completion of the work.	<u>The work has to be completed in two phases: phase 1: LAN wire cabling in the first phase to be completed within 15 days from the 3rd day of issue of work order and phase 2: I/O port installations & testing in the second phase Within 30 days from the completion of the phase 1 work. Overall timing for completion of work must not exceed more than 45 days from the date of issue of work order</u>
10. Last date for submission of Techno-commercial Bid (part I) and Financial Bid (Part II)	August 14, 2026 (Friday) by 15:00 hours
11. Date & Time of opening of Part-I (i.e. Techno-Commercial Bid)	August 14, 2026 (Friday) by 16:00 hours
12. Date & Time opening of Part- II (i.e. Financial Bid)	Will be intimated to the eligible bidders subsequently.

The e-Tender notice along with the detailed tender document is available at MSTC website <https://www.mstcecommerce.com/eprocn> and the website of the Bank at <https://www.rbi.org.in> under the menu "Tenders". All interested bidders must register themselves with MSTC through the above referred website to participate in the e-Tendering process. Any amendment(s)/corrigendum/clarifications with respect to this tender shall be uploaded on the Bank's website/e-portal only. The bidder should regularly check the above website/e-portal for any amendment/corrigendum/clarification on the above tender.

Only those who fulfil the qualification/ eligibility criteria are eligible to participate in this tender.



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RESERVE BANK OF INDIA
Department of Information Technology
BHUBANESWAR

Part I / Techno- commercial bid

Laying of LAN cables along with I/O Port from Switch cum Server Room to Workstations in Second Floor, Bank's Main Office Building, Bhubaneswar

RBI/Bhubaneswar Regional Office/Others/1/26-27/ET/225

LAST DATE OF SUBMISSION: - by 15:00 hours on August 14, 2026

Name of the Tenderer /Address_____

(a)	Composition of the firm	Full particulars (whether contractor is an individual, or a partnership firm, or a company etc.,) of the composition of the firm of contractors in details should be uploaded along with name(s) and address (es), of the partner's copy of the Articles of Association/ Power of Attorney/other relevant document.
(b)	Work experience & Completion of similar works of specified value during the specified period	Copies of the detailed work orders for the qualifying works indicating date of award, value of awarded work, time given for completing the work, etc. and the corresponding completion certificates indicating actual date of completion and actual value of executed similar works should be enclosed in proof of the work experience. The details along with documentary evidence of previous experience, if any, of carrying out works for the Reserve Bank of India at any center, should also be submitted
(c)	Client Certificate for qualifying work	Details of the work carried out to be submitted as per format at Annexure-V from their clients for whom they have carried out "eligible works" in terms of the eligibility (Pre- qualification) criteria explained above.
(d)	Credit worthiness of the contractor and their turnover during the specified period	Copies of the Income Tax Clearance Certificates/Income Tax Assessment Orders along with the latest final accounts of the business of the contractor duly certified by a Chartered Accountant should be uploaded in proof of their creditworthiness and turnover for last three years.
(e)	Name(s) and address(es) of the Bankers and their present contact executives	Written Information about the names and addresses of their bankers along with full details, like names, postal addresses, e-mail IDs, telephone (landline and mobile) nos., fax nos., etc. of the contact executives (i.e. the persons who can be contacted at the office of their bankers by the Bank, in case it is so needed) should be uploaded.
(f)	Bankers's Certificate	Banker's certificate should be on letter head of the bank, To be submitted as per format at Annexure-VI , addressed to the GM(OiC), Reserve Bank of India, Bhubaneswar Regional Office. In case of partnership firm, certificate should include names of all partners as recorded with the Bank.
(g)	Details of bank accounts	Full particulars of their bank accounts, like account no. type, when opened etc., should be given.
(h)	Name(s) and address(es) of the Clients and their present contact executives	Written information about the names and addresses of their clients along with full details, like names, postal addresses, e-mail IDs, telephone (landline and mobile) nos., fax nos. etc., of the contact executives (i.e. the persons who can be contacted at the office of their clients by the Bank in case it is so needed) should be uploaded.
(g)	Details of completed works	The client-wise names of work(s), year(s) of execution of work (s), awarded and actual cost (s) of executed work (s), completion time stipulated in the contract (s) and actual time taken to complete the work (s), Name(s) and full contact-details of the officers/authorities/departments under whom the work(s) was/were executed should be uploaded.

Reserve Bank of India
Department of Information Technology
Bhubaneswar

Section -I

Eligibility Criteria

Tender in two parts is invited for "Laying of LAN cables along with I/O Port from Switch cum Server Room to Workstations in Second Floor, Bank's Main Office Building, Bhubaneswar. The work is estimated to cost ₹5.05 lakh and is to be completed. The work has to be completed in two phases : phase 1: LAN wire cabling in the first phase to be completed within 15 days from the 3rd day of issue of work order and phase 2: I/O port installations & testing in the second phase Within 30 days from the completion of the phase 1 work. Overall timing for completion of work must not exceed more than 45 days from the date of issue of work order.

The following eligibility criteria should be met by the vendor:

1. The vendor should have successfully executed similar works of values: -

(a) Three works each costing not less than the amount equal to 40% of the estimated cost

OR

(b) Two works each costing not less than the amount equal to 50% of the estimated cost

OR

(c) One work costing not less than the amount equal to 80% of the estimated cost during last 5 years (ending March 31, 2026) and

2. The vendor should have a minimum annual turnover of Rs.5.05 lakh during the last 3 financial years and having a service set up in Bhubaneswar will only be eligible to tender for the work.
3. The Tenderers should invariably furnish all the requisite documents to the Bank so as to satisfy the Bank about their eligibility for participation in the Tendering process.

4. In the event of intending Tenderer's failure to satisfy the Bank; the Bank reserves the right to reject the bid submitted by them.
5. Part-I of the tender will consist of all requisite documents on eligibility criteria and Bank's standard technical and commercial conditions for the proposed work and Tenderers' covering letter. However, an EMD of **₹10,100/-** (Rs Ten thousand one hundred only) in the form of NEFT transfer NEFT (The bank details for NEFT are A/c Name: Reserve Bank of India, Bhubaneswar; A/c Number: **186003001**; IFS Code: **RBIS0BBPA01** (Please read 5th and 10th character of IFSC Code as "Zero"), (Kindly provide the proof of EMD deposit sent via NEFT to us at email id: ditbhubaneswar@rbi.org.in)
6. Part-II (Price bid) of the eligible Tenderers shall be opened on a subsequent date which will be intimated to the Tenderers in advance.
7. The client's certificate shall be accepted only when the same is signed by an official of the rank of Executive engineer/Superintendent Engineer or equivalent in respect of a Government/Semi Government organization or a PSU and only when they are supported by adequate proof of payment received by the contractor for the work done by him. The client's certificate issued by the private organizations shall also accompany Tax Deducted at Source (TDS) certificates. Applications/tenders received without the above certificates may be rejected. The Bank shall have the right to independently verify these certificates.
- The Bank shall evaluate the said reports before evaluation of price bid of the Tenders. If any Tenderer is not found to possess the required eligibility for participating in the Tendering process at any point of time and/or his performance reports received from his clients and/or his bankers are found unsatisfactory, the Bank reserves the right to reject his offer even after opening of Part-I of the Tender. The Bank is not bound to assign any reason for doing so.
8. The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any Tender. The Bank also reserves the right to reject all the Tenders without assigning any reason there for.

Place: Bhubaneswar

Date:

Reserve Bank of India

General Manager (O-i-C)

Section – II

INSTRUCTIONS FOR E-TENDERING

This is an e-procurement event of Reserve Bank of India, Bhubaneswar. The e- procurement service provider is MSTC Limited.

Bidders are requested to read and understand the terms and conditions in the Notice Inviting Tender and subsequent Corrigendum, if any, before submitting the online bid. Bidders who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for opening of price bid.

1.

Process of e-tender:

Registration: The process involves Bidder's registration with MSTC e- procurement portal which is free of cost. Only after registration, the bidder(s) can submit her/his/their bids electronically. Electronic Bidding for submission of Technical Bid and Price Bid will be done over the internet. The Bidder should possess Class III signing type digital signing certificate (DSC). Bidders are also requested to ensure the validity of their DSC. Bidders are to make their own arrangement for bidding from a P.C. connected with Internet. MSTC/ RBI Bhubaneswar is not responsible for making such arrangements. (Bids will not be recorded without Digital Signature).

SPECIAL NOTE: THE TECHNICAL (Techno Commercial) BID AND THE PRICE BID HAVE TO BE SUBMITTED ON-LINE AT <https://mstcecommerce.com/eprocn/> (Version 3)

i.

Bidders are required to register themselves online at <https://mstcecommerce.com/eprocn/>.

ii.

Register as Vendor -- Filling up details and creating own user id and password Submit. For further details, go to Download Guide / Video / Registration

iii.

Bidders will receive a system generated email confirming their registration in their email which has been provided during filling of the registration form.

In case of any clarification, please contact MSTC/RBI, Bhubaneswar (before the scheduled time of the e-tender).

Contact person (MSTC) For Bidders:

HO Central Help Desk: (For bidders)

Phone Number: +91- 7969066600

helpdeskho@mstcindia.in (Please mention "HO Helpdesk" as subject while sending emails)

Availability

9:30 AM to 5:00 PM on all working days for all Technical issues, e-Tenders, System settings etc.

Contact person (MSTC Ltd):

Name	Email ID	Mobile Number
Help Desk/Office	helpdesk@mstcindia.co.in	0674-2544199/ 2950091

	Sukhvinder Singh	sukhvindersingh@mstcindia.co.in	8130027166
	K Manjunath	kmanjunath@mstcindia.co.in	8073770915
	Contact person (RBI, Bhubaneswar):		
	Name	Email ID	Mobile Number
	Shri Dillip Kumar Sahu, AM	dksahu@rbi.org.in	9658064542
	Ms Sulagna Ghosh, AGM	sulagnaghosh@rbi.org.in	9163619900
	B) System Requirement: i) Windows 7 or above Operating System ii) IE-7 and above Internet browser. iii) Signing type Digital Signature iv) Latest updated JRE 8 (x86 Offline) software to be downloaded and installed in the system. To disable “Protected Mode” for DSC to appear in the signer box following settings may be applied. Tools => Internet Options => Security => Disable Protected Mode If enabled- i.e. Remove the tick from the tick box mentioning “Enable Protected Mode”. Other Settings: Tools => Internet Options => General => Click On Settings under “browsing history/ Delete Browsing History” => Temporary Internet Files => Activate “Every time I Visit the Webpage”. To enable ALL active X controls and disable ‘use pop up blocker’ under Tools→Internet Options→ custom level (Please run IE settings from the page www.mstcecommerce.com once)		
2.	A) All bidders fulfilling the eligibility criteria as indicated in Section IV need to upload documents as indicated in Section VI in support thereof along with the tender. Only such bidder(s) will be conveyed to proceed with bid procedure. B) Part I Technical (Techno-Commercial) bid will be opened electronically on specified date and time given in the NIT. Part II Price bid will be opened electronically of only those bidder(s) whose Part I Techno-Commercial Bid is found to be Techno-Commercially acceptable to RBI, BHUBANESWAR. Such bidder(s) will be intimated date of opening of Part II Price bid, through valid email confirmed by them. Note: The bidders are advised to offer their best possible rates. There would generally be no negotiations. Hence, bidders may note to submit the most competitive prices while submitting the price bid. However, in case the lowest bid/rate appears to be reasonable taking into account the prevailing market conditions, the order may be awarded to the lowest bidder and if the bid/rate is still considered high, action as per prevailing instruction/guideline shall be taken. C) All entries in the tender should be entered in online Technical & Commercial Formats without any ambiguity.		
3.	Special Note towards Transaction fee: The bidders shall pay the transaction fee using “Transaction Fee Payment” Link against		

	the specific tender in the “Bid Floor”/through the “Pay Transaction fee” in “Event catalog” through their login. Service Provider / Contractor / Vendor shall have the facility of making the payment either through NEFT or Online Payment. On selecting NEFT, Service Provider / Contractor / Vendor shall generate a challan by filling up a form. Service Provider / Contractor / Vendor shall remit the transaction fee amount as per the details printed on the challan without making change in the same. On selecting Online Payment, Service Provider / Contractor / Vendor shall have the provision of making payment using its Credit / Debit Card / Net Banking. Once the payment gets credited to MSTC’s designated bank account, the transaction fee shall be auto authorized. Transaction fee is non-refundable. NOTE: Bidders are advised to remit the transaction fee well in advance before the closing time of the event so as to give themselves sufficient time to submit the bid. Bidders are advised not to deposit cash in bank as it becomes difficult to ascertain the details of the remitter of such cash transactions. Bidders may please note that the transaction fee should be deposited by debiting the account of the bidder only; transaction fee deposited from or by debiting any other party’s account will not be accepted. In the case of failure to make payment towards Transaction fee for any reason, the vendor, in turn, will not have the access to online e-tender.
4.	A. Bidders are advised to make remittance of EMD to Reserve Bank of India, Bhubaneswar as advised in the NIT. B. Bidders are advised to use Upload Documents link in My menu to upload documents in document library. Multiple documents can be uploaded. Maximum size of single document for upload is 5 MB. C. Once documents are uploaded in the library, bidders can attach documents through Attach Document link against the tender. Please note that if the documents are not attached to any tender, the same cannot be downloaded by RBI Bhubaneswar and it will be deemed that the bidder has not submitted the documents. For further assistance please follow instructions of vendor guide.
5.	All notices and correspondence to the bidder(s) shall be sent by email only during the process till finalization of tender by RBI, Bhubaneswar as well as by MSTC (e-procurement service provider). Hence the bidders are required to ensure that their email address provided is valid and updated at the stage of registration of vendor with MSTC (i.e. Service Provider). Bidders are also requested to ensure validity of their DSC (Digital Signature Certificate).
6.	a) Please note that there is no provision to take out the list of parties downloading the tender document from the web site mentioned in NIT. As such, bidders are requested to see the web site once again before the due date of tender opening to ensure that they have not missed any corrigendum uploaded against the said tender after downloading the

	tender document. The responsibility of downloading the related corrigenda, if any, will be that of the bidders only. b) No separate intimation in respect of corrigendum to this NIT (if any) will be sent to bidder (s) who have downloaded the documents from web site. Please see website www.mstcecommerce.com/eprocn/ of MSTC Ltd.
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7.	E -tender cannot be accessed after the due date and time mentioned in NIT (Notice inviting tender).
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8.	Bidding in e-Tender: a) Bidder(s) need to deposit/submit necessary EMD and Transaction fee separately for the e-tender. Transaction fee is non-refundable. No interest will be paid on EMD. EMD of the unsuccessful bidder(s) will be refunded by RBI, BHUBANESWAR immediately after award of work. b) The process involves Electronic Bidding for submission of 'Technical (Techno-Commercial) Bid' and 'Price Bid'. c) Earnest Money Deposit (EMD) for a sum of ₹10,100/- (Rupees Ten thousand one hundred only) shall be deposited in favour of Reserve Bank of India, Bhubaneswar A/c No. 186003001 & IFSC Code: RBIS0BBPA01. (Please mention your company's name in the NEFT transaction remarks.) in the form of Online Payment/NEFT on or before August 14, 2026 by 15:00 hours The account details for payment through NEFT/RTGS are as follows. Beneficiary Name: Reserve Bank of India, Bhubaneswar IFSC: RBIS0BBPA01(0 is to be read as zero) Account No.: 186003001 Remarks: DIT – EMD Proof of remittance with transaction number (Scanned copy) shall be attached/ uploaded on the MSTC website. The Bidders are also advised to send the proof of remittance with transaction number (scanned copy) to ditbhubaneswar@rbi.org.in d) The bidder(s) who have submitted the above fees can only submit their Technical (Techno Commercial) Bid and Price Bid through internet in MSTC website www.mstcecommerce.com → e-procurement → New Common Portal → Bid Floor Manager→ live event → Selection of the live event→ Transaction fee->Common terms->Attach Documents->Price Bid. e) The bidder should allow to run an application namely enApple by accepting the risk and clicking on run. This exercise has to be done twice immediately after reaching the bid floor. If this application is not run then the bidder will not be able to save/submit his bid. (For details refer bidder guide & FAQ). f) First the bidder needs to fill up the Commercial specification if any and save it. Then the bidder should fill up the Technical (Techno-commercial) bid. After filling the Technical (Techno-Commercial) Bid, bidder should click 'save' for recording their Technical (Techno-Commercial) bid. Once the same is done, the Price Bid link becomes active and the same has to filled up and then bidder should click on "save" to record their price bid. Then once
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	both the Technical (Techno-Commercial) bid & price bid has been saved, the bidder can click on the “Final Submission” button to register their bid NOTE: - After clicking the final submission two more options will show up, “Withdraw bid” and “Delete bid”. If the bidder wants to withdraw its bid permanently then they should click withdraw bid link. He/she will not be able to bid again. If the bidder wants to delete the bid after final submission and re submit the bid, then he/she should click delete bid and resubmit the same and again click final submission. g) In all cases, bidder should use their own ID and Password along with Digital Signature at the time of submission of their bid. h) During the entire e-tender process, the bidders will remain completely anonymous to one another and also to everybody else. i) The e-tender floor shall remain open from the pre-announced date & time and for as much duration as mentioned above. j) All electronic bids submitted during the e-tender process shall be legally binding on the bidder. Any bid will be considered as the valid bid offered by that bidder and acceptance of the same by the Buyer will form a binding contract between Buyer and the Bidder for execution of supply/work. Such successful bidder shall be called hereafter SUPPLIER/CONTRACTOR. k) It is mandatory that all the bids are submitted with digital signature certificate otherwise the same will not be accepted by the system. l) Bank reserves the right to cancel or reject or accept or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof. m) No deviation of the terms and conditions of the tender document is acceptable. Submission of bid in the e-tender floor by any bidder confirms his acceptance of terms & conditions for the tender. n) The Bank is not bound to accept the lowest tender and reserves the right to accept either in full or in part any tender and reserves the right to cancel or reject or withdraw or extend the tender in full or part as the case may be without assigning any reason thereof. o) Unit of Measure (UOM) is indicated in the e-tender Floor. Rate to be quoted should be in Indian Rupee as per UOM indicated in the e-tender floor/tender document.
9.	a) Any order resulting from this open e-tender shall be governed by the terms and conditions mentioned therein. b) No deviation to the technical and commercial terms & conditions is allowed. c) RBI, BHUBANESWAR has the right to cancel this e-tender or extend the due date of receipt of bid(s) without assigning any reason thereof. d) The online tender should be submitted strictly as per the terms and conditions and procedures laid down on the website - https://www.mstcecommerce.com/eprocn of MSTC Ltd. e) The Bidders must upload all the documents required as per terms of NIT. Any other document uploaded which is not required as per the terms of the NIT shall not be considered. f) The bid will be evaluated based on the filled-in technical & commercial formats.

g) The documents uploaded by Bidder(s) will be scrutinized. In case any of the information furnished by the Bidder is found to be false during scrutiny, EMD of defaulting Bidder(s) shall be forfeited. Punitive action including suspension, blacklisting and banning of business may also be taken against defaulting Bidders.

h) All the e-tenders for the said tender should be submitted only online on the portal of MSTC Ltd not later than August 14, 2026 by 15:00 hours. Since this is an e-tendering process, Tenders sent in physical form through post or deposited in any Quotation Box shall not be accepted. Similarly, Tenders submitted through Fax or Email shall not be accepted. No Tenders received online after the expiry of the timeline shall be entertained under any circumstances whatsoever.

**Reserve Bank of India
Department of Information Technology
Bhubaneswar**

SECTION–III: Form of Tender

[Scanned copy (in pdf format) of ‘Form of Tender’ page duly filled, to be uploaded with tender]

The GM-O-I_C
Reserve Bank of India
Department of Information Technology
Bhubaneswar

Dear Sir

Having examined the specifications, drawings, designs and schedule of quantities relating to the works specified in memorandum hereinafter set out and having visited and examined the site of the works specified in the said memorandum having acquired the requisite information relating thereto as affecting the tender, we hereby offer to supply and execute the works specified in the said memorandum, within the time specified in the time memorandum, at the rates mentioned in the attached schedule of quantities and in all respects with the specifications, designs, drawings and instructions in writing referred to in conditions of tender, the Articles of ‘Agreement, Special Conditions, Schedule of Quantities and conditions of Contract and with such materials as are provided for by us, and in all other respects in accordance with such conditions so far as they may be applicable.

MEMORENDUM

A	Description of works	Laying of LAN cables along with I/O Port from Switch cum Server Room to Workstations in Second Floor, Bank’s Main Office Building, Bhubaneswar.
B	Estimated cost	₹5.05 lakh
C	Earnest Money	₹10,100/- (Rs Ten thousand one hundred only)
D	Retention Money	5% of the executed value/bill will be deducted and retained till 1 year from the date of completion of the work as per the completion certificate
E	Time allowed for completion of the work	<u>The work has to be completed in two phases : phase 1: LAN wire cabling in the first phase to be completed within 15 days from the 3rd day of issue of work order and phase 2: I/O port installations & testing in the second phase Within 30 days from the completion of the phase 1 work . Overall timing for completion of work must not exceed more than 45 days from the date of issue of work order</u>

2. We also agree that our tender will remain **valid for acceptance by the Bank for 90 days from the date of opening of Part I of the tender** and this period of validity can be extended for such period as may be mutually agreed between the Bank and us in writing.
3. Should this tender be accepted, I/we hereby agree to abide by and fulfil all the Terms and Conditions of the tender and in default thereof, to forfeit and pay to you or your successors, or assignees or nominees such sums of money as are stipulated in the conditions contained in the tender together with the written acceptance of the Contract.
4. I/We understand that you reserve the right to accept or reject any or all the Tender either in full or in part without assigning any reason therefor. We have deposited a sum of Rs. 10,100/- as earnest money with the Reserve Bank of India, which amount is not to bear any interest. Should we fail to execute the Contract when called upon to do so, we do hereby agree that this sum shall be forfeited by us to the Reserve Bank of India.

2. The Tender is submitted in two parts as under:

- **Part I shall have EMD and all commercial terms and conditions and technical particulars.**
- Part II shall have the Price Bid in the Bank's proforma.

Dated this _____ day of _____ 2026.

For and on behalf of M/s

(Signature with seal)

Name _____
Designation _____
Place _____
Date _____

Witnesses

(1) Signature with

Name, address, and date

(2) Signature with

Name, address, and date

Section-IV

General Instructions to tenderer(s) & special conditions

Tender for Laying of LAN cables along with I/O Port from Switch cum Server Room to Workstations in Second Floor, Bank's Main Office Building, Bhubaneswar. The vendors who have minimum 5 years' experience in the field of undertaking similar works for the office buildings/commercial premises/industrial houses and have, during the last 5 years (ending March 31, 2026), executed successfully similar works individually costing as under

1. The vendor should have successfully executed similar works of values: -
 - a) Three works each costing not less than the amount equal to 40% of the estimated cost
OR
 - b) Two works each costing not less than the amount equal to 50% of the estimated cost
OR
 - c) One work costing not less than the amount equal to 80% of the estimated cost during last 5 years (ending March 31, 2026) and

AND

- d) Have a minimum yearly turnover of 100% of estimated cost during the last 3 financial years supported by audited financial statements.

AND

- e) Have a service set up in Bhubaneswar for rendering after sales service.

Only tenderers who qualify as above will be eligible to tender for the work. A tender submitted by a firm who is found to be not satisfying the above criteria will be liable for rejection.

2. Pre-bid meeting

A pre-bid meeting (offline) will be held on August 04, 2026 at 11:00 hours in the Conference room, 3rd floor, Reserve Bank of India, Pt. Jawaharlal Nehru Marg, Bhubaneswar-751001 to discuss/clarify anything about the tender. No separate communication will be sent for this meeting. All the intending tenderers are advised to be present and study the tender documents.

3. Tenderers are required to submit the details of the works carried out by them during last 5 years along with the name and contact number of the clients in the enclosed format ([Annex V](#)).
4. Tenders shall be submitted in two parts viz. Part I containing technical and commercial details of the offer and Part II containing prices only latest by August 14, 2026 till 15:00 hrs. While Part I will be opened as mentioned above at 16:00 hours of the same day, Part II will be opened on subsequent date, which will be intimated to the tenderers in advance.
5. Tenderers are advised to use all applicable information of the tender documents.. All the information called for shall be complete in all respects. Incomplete tenders or tenders not complying with the requirement are liable for rejection.

6. Validity of tender

The tenders shall be valid for a period of 90 days from the date of opening of Part I of the tender.

7. Earnest Money

The tenderers shall pay as Earnest Money a sum of ₹10,100/- (Rs Ten thousand one hundred only) by NEFT, acceptable to the Bank in favour of Reserve Bank of India drawn on a scheduled bank along with Part I of the tender **or** through NEFT by 15:00 hours on August 14, 2026. The Earnest Money Deposit of the successful tenderer shall be released without any interest on the issue of virtual completion certificate. The Earnest Money Deposit of unsuccessful tenderer shall be released to them without any interest after the award of work. The below details may be submitted along with EMD amount.

1	Name of the Account Holder (as appearing in the Bank Account)	
2	Account Number	
3	Type of Account (Savings, Current etc.)	
4	PAN Number	
5	Name of the Bank	
6	Name of the Branch	
7	Address of the Bank	
8	NEFT/IFS Code	
9	Name of the Account	
10	GST Number	

8. The rates quoted shall be inclusive of all duties/taxes, transport, packing, forwarding, insurance, workmen compensation, third party liability etc. and shall be for the complete work duly installed and commissioned at site. The prices quoted shall remain firm for the entire period of contract and shall not be subjected to any variations in the foreign exchange or variations of any other taxes, levies, duties etc. No import license will be furnished by the Bank. The tenderers shall make their own arrangement for import of any part or components, if any, required for completion of the work.
9. Tenderers to quote strictly as per enclosed proforma only. The schedule of quantities is based on probable quantities. The quantities for individual items may increase or decrease without any restriction depending upon the site conditions and requirements solely at the discretion of the Bank.
10. The Reserve Bank of India reserves the right to accept or reject any or all the tenders, in full or in part, without assigning any reason, therefore. The Bank also reserves the right to accept the tender of any firm

11. Warranty / Defect Liability Period:

- a) The LAN cabling and I/O ports shall be guaranteed against all types of defects for a minimum period of 1 year from the date of handing over. Any defects in the same, found within the warranty period, shall be rectified/ replaced by the tenderer without any additional cost to the Bank.

- b) During the warranty period, any fault in the system shall be rectified within 48 hours of receipt of intimation of the defect in the system. In addition to this, if the fault is not rectified within the period of 10 days, the Bank shall have right to rectify the system at risk and cost of the contractor. The amount spent shall be recovered from the retention money held by the Bank.
- c) In case, the defective systems are not repaired/replaced within 48 hours from the time of reporting of the fault in the system, by e-mail / telephonic calls/ text, penalty amounting to ₹ 500/- per day per incidence of defect will be charged and the amount shall be recovered from the Retention Money Deposit.
- d) A set of service report duly signed by Bank's Engineer shall be submitted at the end of defects liability period for release of Retention Money Deposit.
- e) All type of consumables should be provided with the work for the entire warranty period for which no extra cost will be paid by the Bank.

12. Service facility:

The tenderers shall indicate details of the service centre in Bhubaneswar along with contact numbers as per [Annexure-VII](#).

13. Site visit

Tenderers are advised to visit the site of installations and acquaint themselves of the site conditions before tendering. Confirmation in this respect needs to be furnished in the enclosed [Annexure VIII](#) along with Part I of the tender.

14. Terms of Payment:

The following terms of payment, subject to statutory deductions, shall be applicable to this contract.

- 95% of Payment will be made on the production of the bill post completion of the work/issue of virtual completion certificate
- 5% on completion of defect liability period of 1 year from date of handing over. This amount is held as Retention money for fulfilling the obligations regarding repair/ replacement / periodic checks and inspections of work during warranty period.

15. **Completion of work:** The work shall be taken up in coordination with civil contractor's and electrical contractor's work and manpower shall be deployed by LAN vendor/tenderer for the particular area as and when necessary as directed by the Bank.

16. Damages for non-completion

The work has to be completed in two phases : phase 1 : LAN wire cabling in the first phase to be completed within 15 days from the 3rd day of issue of work order and phase 2: I/O port installations & testing in the second phase Within 30 days from the completion of the phase 1 work . Overall timing for completion of work must not exceed more than 45 days from the date of issue of work order, failing which at a rate of 0.25% of the contract amount per week of delay beyond the stipulated period, will be levied subject to maximum 10% of the contract value and the Employer may deduct such damages from any money due to the Contractor.

17. The issue of letter of acceptance by the Bank shall be construed as a binding contract, as though such an agreement has been executed and all the terms and conditions shall apply on this contract.

18. Insurance

The contractor should obtain insurance to insure the works at his cost and keep them insured until the virtual completion of works, against loss or damage by fire with an office in the joint names of the employer and the contractor (**the name of the former i.e. RBI being placed first in the policy**) for the full amount of the contract and submit the copy of such insurance within 5 days from the award of work order. Such policy shall cover the property of the "Employer" only. In default of the contractor in insuring as provided above, the employer may so insure the works and may deduct the premium paid from any money due, penalty etc., or which may become due to the Contractor without prejudice to the other rights of the Employer in respect of such default.

The contractor shall take all risk insurance amounting to the estimated cost of work at own cost to cover **all kinds of risks** from the time the equipment's/materials leave the manufacturer's works till handing over the said system to the Bank, in the joint names of the Bank and the contractor and it shall cover the following risks.

- Storage, erection, testing and commissioning policy.
- Workmen compensation policy for the employees of the contractor at site.
- Third party liability policy including accident cover.

19. Right of Technical Scrutiny of Final Bill - The employer shall have a right to cause a technical examination of the works and the final bill of the Contractor including all supporting vouchers, abstracts, etc., to be made at the time of payment of the final bill. If as a result of this examination or otherwise, any sum is found to have been overpaid or over-certified, it shall be lawful for the Employer to recover the sum.

20. The payment for the system will be made by RBI, Bhubaneswar. The dispute arising out of this contract will also be sorted out within the jurisdiction of courts situated in Bhubaneswar.

21. The contractors shall submit all technical details of the system along with the tender. The tenderers are requested to use the enclosed proforma only for this purpose and do not use their own formats and data sheets. However, if they wish to submit any additional information/details, they may furnish the same on a separate sheet with Part I of the tender and submit it along with other documents forming a part of tender.

22. The tenderers shall give the names and postal addresses of their bankers. In addition to this, bankers certificate as per proforma [Annexure-VI](#) also needs to be submitted.

23. RBI, Bhubaneswar reserves the right to accept or reject any or all the tenders either in full or in part without assigning any reasons thereof.

24. All disputes and differences of any kind whatever arising out of or in connection with the contract or the carrying out of the works (whether during the progress of the works or after completion and whether before or after the determination abandonment or breach of the contract) shall be referred to and settled by the Bank who shall state its decision in writing. Such decision may be in the form of a final certificate or otherwise. The decision of the Bank with respect to any of the excepted matters shall be final and without appeal as stated in hereof. But if either the Contractor be dissatisfied on any matter on which a decision is taken by the Bank as above, except any of the expected matter the Contractor may within 28 days after receiving notice of such decision give a written notice to the other party requiring that the matters in dispute be arbitrated upon. Such written notice shall specify the matters, which are in dispute or difference of which such written notice has been given. If both the parties agree, a single arbitrator would be appointed for the purpose. In case no agreement could be reached on the appointment of single arbitrator,

both the parties will nominate one person each as an arbitrator on their behalf. The two arbitrators nominated by the parties shall nominate one more person to act as third arbitrator.

The arbitrator or Arbitrators, as the case may be, shall have power to open up, review and revise any certificate, opinion, decision, requisition or notice, save in regard to the excepted matters, referred to in the preceding clause, and to determine all matters to dispute which shall be submitted to arbitration and of which notice shall have been given as aforesaid.

The arbitrator or Arbitrators, as the case may be, shall make his or their award within one year (or such further extended time as may be decided by him or them as the case may be with the consent of the parties) from the date of entering on the reference. In case during the arbitration proceedings the parties mutually settle or compromise their dispute or difference, on the parties filing their joint memorandum of the settlement or compromise, the Arbitrator or the Arbitrators as the case may be, shall make an award in terms of such settlement or compromise.

Upon any such reference, the decision on the cost incidental to the reference and Award respectively shall be in the discretion of the arbitrator or Arbitrators as the case may be, who may determine the amount thereof or direct the same to be taxed as between the party and party, and shall direct by whom and to whom and in what manner the same shall be borne and paid.

This submission shall be deemed to be a submission to arbitration within the meaning of the Indian Arbitration and Conciliation Act, 1996 or any statutory modification thereof.

The award of the arbitrator or Arbitrators, as the case may be, shall be final and binding on the parties. It is agreed that the Contractor shall not delay the carrying out of the works by reason of any such matter, question or dispute being referred to arbitration, but shall proceed with the works with all due diligence and shall until the decision of the Arbitrator or Arbitrators, as the case may be, is given, abide by the decision of the Bank. No award of the Arbitrator or Arbitrators, as the case may be, shall relieve the Contractor of his obligations to adhere strictly to the Bank's instructions with regard to the actual carrying out of the works. The Employer and the Contractor hereby also agree that arbitration under this Clause shall be a condition precedent to any right of action under the Contract.

I/We have understood all the above-mentioned conditions and they are acceptable to me/us.

Place:

Signature of Tenderer

Date:

Name:

Designation

Name & seal of the firm

SECTION V: The Conditions Hereinbefore Referred To

Scope of Contract	
1	The work includes Laying of LAN cables along with I/O Port from Switch cum Server Room to Workstations in Second Floor, Bank's Main Office Building, Bhubaneswar. The Contractor shall carry out and complete the said work in every respect in accordance with this Contract and with the directions of and to the satisfaction of the Employer. The Employer may in his absolute discretion and from time to time issue further drawings and/or written instructions, details, directions and explanations.
2	The Contractor shall provide at his cost everything necessary for the proper execution of the works according to the intent and meaning of the Drawings, Schedule of Quantities and specifications taken together, whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred therefrom, and if the Contractor finds any discrepancy in the Drawings or between the Drawings, Schedule of quantities and Specifications, he shall immediately and in writing refer the same to the Bank, who shall decide which is to be followed.
Materials and workmanship to conform the descriptions	
3	All materials and workmanship shall so far as procurable be of the respective kinds described in the Schedule of Quantities and/or Specifications and in accordance with the Employer's instructions, and the Contractor shall upon the request of the Employer furnish him with all invoices, accounts receipts and other vouchers to prove that the materials comply therewith. The Contractor shall at his own cost arrange for and/or carry out any test of any materials which the Employer may require.
Contractor's superintendence and representative on the works	
4	The Contractor shall give all necessary personal superintendence during the execution of the works, and as long thereafter as the Employer may consider necessary until the expiration of the "Defects Liability Period" stated in the Appendix hereto. The Contractor shall also during the whole time the works are in progress, employ a competent representative who shall be constantly in attendance at the works while the men are at work. Any directions, explanations, instructions or notices given by the Employer to such representative shall be held to be given to the Contractor.
Bank's Engineer	
5	The term Bank's Engineer shall mean the person appointed and paid by the Employer to inspect the works. The Contractor shall afford the Bank's Engineer every facility and assistance for inspecting the works and materials and for checking and measuring time and materials. The Bank's Engineer, or the Employer shall have power to give notice to the Contractor or to his representative of non-approval or any work or materials and such work shall be suspended, or the use of such materials shall be discontinued. The work will from time to time be examined by officials of Department of Information Technology, /Bank's Engineer but such examination shall not in any way exonerate the Contractor from the obligation to remedy any defects which may be found to exist at a stage of the works or after the same is completed. Subject to the limitations of this clause the Contractor shall take instructions only from the Bank's Engineer.
Assignments and Sub-lettings	
6	The whole of the works included in the Contract shall be executed by the Contractor and the Contractor shall not directly or indirectly transfer, assign, or under/sub-let the Contract or any part share thereof or any interest therein without the prior written consent of the Employer, and no undertaking shall

	relieve the Contractor from the full and entire responsibility of the Contract or from active superintendence of the works during their progress.
Schedule of quantities	
7	The Schedule of Quantities, unless otherwise stated, shall be deemed to have been prepared in accordance with the Standard Method of Measurement. Any error in description or in quantity or in omission of items from the Schedule of Quantities shall not vitiate this contract but shall be rectified and the value thereof as ascertained under Clause 16 hereof, shall be added to, or deducted from the Contract Amount (as the case may be) provided that no rectification of errors, if any, shall be allowed in the Contractor's Schedule of Rates.
Sufficiency of Schedule of Quantities	
8	The Contractor shall be deemed to have satisfied himself before tendering as to the correctness and sufficiency of his tender for the works and of the prices stated in the Schedule of Quantities and/or the schedule of rates and prices which rates and prices shall cover all his obligations under the contract, and all matters and things necessary for the proper completion of the works.
Measurement of Works	
9	The Bank's engineer may from time to time intimate to the Contractor that he requires the works to be measured, and the Contractor shall forthwith attend or send a qualified Agent to assist in taking such measurements and calculations and to furnish all particulars or to give all assistance required by any of them.
Removal of improper work	
10	The Employer shall, during the progress of the works, have power to order in writing from time to time the removal from the works within such reasonable time or times, as may be specified in the order, of any materials which in the opinion of the Employer are not in accordance with the Specifications or the instructions of the Employer, the substitution of proper materials, and the removal and proper re-execution of any work executed with materials or workmanship not in accordance with the Drawings and Specifications or instruction, and the Contractor shall forthwith carry out such order at his own cost. In case of default on the part of the Contractor to carry out such order, the Employer shall have the power to employ and pay the other persons to carry out the same, and all expenses consequent thereon, or incidental thereto shall be borne by the Contractor, or may be deducted by the Employer from any moneys due, or that may become due, to the Contractor.
Defects after virtual completion	
11	Any defect, shrinkage, settlement or other faults which may appear within the "Defects Liability Period" stated in the Appendix hereto, if none stated, then within 1 year after the virtual completion of the works, arising in the opinion of the Employer from materials or workmanship not in accordance with the contract, shall upon the directions in writing of the Employer, and within such reasonable time as shall be specified therein, be amended and made good by the Contractor, at his own cost and in case of default, the Employer may employ and pay other persons to amend and make good such defects, other faults, and all damages, loss and expenses consequent thereon or incidental thereto shall be made good and borne by the Contractor and such damage, loss and expenses shall be recoverable from him by the Employer or may be deducted by the Employer from any moneys due or that may become due to the Contractor, or the Employer may in lieu of such amending and making good by the Contractor deduct from any money due to the Contractor a sum to be determined by the Employer equivalent to the cost of amending such

	work and in the event of the amount retained as retention money being insufficient, recover the balance from the Contractor, together with any expenses the Employer may have incurred in connection therewith. Should any defective work have been done or material supplied by any Sub-Contractor employed on the works who has been nominated or approved by the Employer as provided in various clauses hereof, the Contractor shall be liable to make good in the same manner as if such work or material had been done or supplied by the Contractor and been subject to the provisions of this Clause and Clause 2 hereof. The Contractor shall remain liable under the provision of this Clause, notwithstanding the signing of any certificate or the passing of any accounts, by the Employer.
Certificate of Virtual Completion and Defect Liability Period	
12	The works shall not be considered as completed until the Employer has certified in writing that they have been virtually completed. The Defects Liability Period shall commence from the date of such Certificate.
Insurance in respect of damage to person and property	
13	The Contractor shall be responsible for all injury to persons, animals or things, and for all structural and decorative damage to property which may arise from the operation or neglect of himself or any of his workmen/employee or either, whether such injury or damage arises from carelessness, accident or any other cause whatever, in any way connected with the carrying out of this Contract. This liability under this clause shall be held to include inter alia, any damage to buildings, whether immediately adjacent or otherwise, and any damage to roads, streets, footpaths, bridges or ways as well as all damage caused to the buildings and other structures and works forming the subject matter of this Contract. The contractor shall also be responsible for any damage caused to the buildings and other structures and works forming the subject matter of this Contract by frost, rain, wind or other inclemency of weather. The Contractor shall indemnify and keep indemnified the Employer and hold him harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property as aforesaid and also against any claim made in respect of injury or damage, whether under any Statute or otherwise and also in respect of any award of compensation or damages consequent upon such claim. The contractor shall, at his own expense, effect and maintain till issue of the completion certificate under this contract, with an insurance company, an All Risks Policy for insurance for an amount equal to the amount of the contract including earthquake risk, fire in the joint name of contractor and employer against all risks as per the standard all risk policy for contractors and deposit such policy or policies with the employer before commencing the works. The Contractor shall reinstate all damage of every sort mentioned in this Clause, so as to do delivery of the whole of the Contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property of third parties. The Contractor shall also indemnify and keep indemnified the Employer against all claims which may be made against the Employer by any person/ member of the public or other third party in respect of anything which may arise in respect of the works or in consequence thereof and shall at his own expense arrange to effect and maintain, until the completion of the Contract, with an Insurance company a policy of Insurance in the joint names of the Employer and the Contractor(the name of the former being placed first in the policy) against such risks. The Contractor shall also similarly indemnify the Employer against all claims which may be made upon the Employer whether under the Workmen Compensation Act or any other statute in force during the currency of this contract or at Common Law in respect of any employee of the Contractor or any Sub-Contractor and shall at his own expenses effect and maintain, until the completion of the Contract, with an Insurance company approved by the employer a policy of Insurance in the joint names of the Employer and the Contractor(the name of the former being placed first in the policy) against

	such risks. In default of the contractor ensuring as provided above, the employer may so ensure and may deduct the premiums paid from any money due or which may become due to the contractor. The Contractor shall be responsible for any liability which may be excluded from the Insurance Policies above referred to and also for all other damages to any person, animal or property arising out of and incidental to the negligent or defective carrying out of this Contract, whatever may be the reasons due to which the damage shall have been caused. He shall also indemnify and keep indemnified the Employer in respect of all and any costs, charges or expenses arising out of any claim or proceedings relating to the works and also in respect of any award of compensation or damages, arising therefrom. Without prejudice to the other rights of the employer against contractor in respect of such default, the Employer shall be entitled to deduct from any sums payable to the Contractor the amount of any damage, compensation, costs, charges and other expenses paid by the employer and which are payable by the contractor under this clause. The contractor shall upon settlement by the insurer of any claim made against the insurer pursuant to a policy taken under this clause proceed with due diligence to rebuild or repair the works destroyed or damaged. In this event all the money received from the insurer in respect of such damage shall be paid to the contractor and the contractor shall not be entitled to any further payments in respect of the expenditure incurred for rebuilding or repairing of the materials or goods destroyed or damaged.
Damages for Non-completion	
14	If the Contractor fails to complete the works within the period stated in the Appendix Here in before referred to or within any extended time as advised in writing by the Employer, the Contractor shall pay the Employer the sum named in the Appendix as "Liquidated Damages" for the period during which the said works shall so remain incomplete and the Employer may deduct such damages from any moneys due to the Contractor. The contractor hereby specifically agrees and authorizes the Employer to deduct such liquidated damages, if any, from any instalment of payment becoming due and payable to the contractor in terms of this contract or from the retention money."
Failure of Contractor to comply with Employer's instructions	
15	If the Contractor after receipt of written notice from the Employer requiring compliance within ten days fails to comply with such further drawings and the Employer may employ and pay other persons to execute any such work whatsoever that may be necessary to give effect thereto, and all costs incurred in connection therewith shall be recoverable from the Contractor by the Employer as a debt or may be deducted by him from any moneys due to the Contractor.
Termination of Contract by the Employer	
16	If the Contractor being an individual or a firm commits any "act of insolvency", or shall be adjudged an insolvent or being an Incorporated Company shall have an order for compulsory winding up made against it or pass an effective resolution for winding up voluntarily or subject to the supervision of the Court and the Official Assignee or the Liquidator, in such acts of insolvency or winding up, as the case may be, shall be unable, within seven days after notice to him requiring him to do so, to show the reasonable satisfaction of the Employer that he is able to carry out and fulfil the Contract and to give security therefor, if so required by the Employer. Or

if the Contractor (whether an individual, firm or Incorporated Company) shall suffer execution or other process of Court attaching property to be issued against the Contractor,

Or

shall suffer any payment under this Contract to be attached by or on behalf of any of the creditors of the Contractor,

Or

shall assign or sublet this Contract without the consent in writing of the Employer first had and obtained,

Or shall charge or encumber this Contract or any payments due or which may become due to the Contractor hereunder,

Or

if the Employer determine that the Contractor

(i) has abandoned the Contract, or

(ii) has failed to commence the works, or has without any lawful excuse under those Conditions suspended the progress of the works for 14 days after receiving from the Employer notice to proceed, or

(iii) has failed to proceed with the works with such due diligence and failed to make such due progress as would enable the works to be completed within the time agreed upon, or

(iv) has failed to remove materials from the site or to pull down, and replace work for seven days after receiving written notice that the said materials or work were condemned and rejected by the Employer under these Conditions or

(v) has neglected or failed persistently to observe and perform all or any of the acts, matters or things by the Contract to be observed and performed by the Contractor for seven days after written notice shall have been given to the Contractor requiring the Contractor to observe or perform the same.

Then and in any of the said cases, the Employer may notwithstanding any previous waiver, after giving seven days' notice in writing to the Contractor, determine the Contract and liabilities of the Contractor, the whole of which shall continue in force fully as if the Contract had not been so determined, and as if the works subsequently executed had been executed by or on behalf of the Contractor and further, the Employer by his agents or servants may enter upon and take possession of the works and all plant, tools, scaffoldings, machinery and materials lying upon the Estate or the adjoining lands or roads, and use the same as his own property or may employ the same by means of his own servants and workmen in carrying on and completing the works or by employing any other Contractor or other person or persons to complete the works, and the Contractor shall not in any way interrupt or do any act, matter or thing to prevent or hinder such other contractor or other person or persons employed for completing and finishing or using the materials and plant for the works. When the works shall be completed or as soon thereafter as convenient, the Employer shall give a notice in writing to the Contractor to remove his surplus materials and plant, and should the Contractor fail to do so within a period of fourteen days after receipt thereof by him, the Employer may sell the same by public auction, and give credit to the Contractor for the net amount realised. The Employer shall thereafter ascertain and certify in writing under his hand what (if anything) shall be due or payable to, or by the Employer, for the value of the said plant and materials so taken possession of by the Employer and the expense or loss which the Employer shall have been put to in procuring the works to be completed, and the amount, if any, owing to the Contractor and

	the amount which shall be so certified shall thereupon be paid by the Employer to the Contractor or by the Contractor to the Employer, as the case may be, and the decision of the Employer shall be final and conclusive between the parties.
Certificates and Payments	
17	95% of Payment will be made on the production of the bill post completion of the work/issue of virtual completion certificate 5% on completion of defect liability period of 1 year from date of handing over. This amount is held as security deposit/ Retention money for fulfilling the obligations regarding repair/ replacement / periodic checks and inspections of work during warranty period. This amount may be fully/partially forfeited if defects are not attended within defect liability period.
Contractor to provide everything at his cost	
18	The Contractor shall provide at his cost, everything necessary for the proper execution of the works according to the intent and meaning of the Drawings, Schedule of Quantities and Specifications taken together whether the same may or may not be particularly shown or described therein provided that the same can reasonably be inferred therefrom, and if the Contractor finds any discrepancy in the Drawings or between the Drawings, Schedule of Quantities and Specifications, he shall immediately and in writing refer same to the Employer who shall decide which is to be followed. The Contractor shall provide all works under this specification in full accordance with Health and Safety Regulations.
No disruption to normal office functions	
19	This project is to be executed in an existing occupied building. It is essential that the Contractor gives special attention and priority to all matters concerning safety, protection from dust and loose materials, reduction of noise levels, protection from water and air infiltration into building, and maintenance of neat and orderly conditions in and around work areas inside and outside of building. Packaging, scrap materials and demolition debris shall be promptly removed from the building and site on a daily basis.
Protection of work and property	
20	The Contractor shall install a suitable protective covering on all finished floors in areas where the works are being performed. No material handling equipment shall be permitted on or over finished floors unless said floors have been protected in a manner approved by the Employer. Any damage to building finishes caused by the Contractor shall be refinished at no additional cost to the Employer.
Settlement of dispute by arbitration	
21	All disputes and differences of any kind whatever arising out of or in connection with the contract or the carrying out of the works (whether during the progress of the works or after the completion and whether before or after the determination, abandonment or breach of the contract) shall be referred to and settled by the Employer who shall state its decision in writing. Such decision may be in the form of a final certificate or otherwise. The decision of the Employer with respect to any of the excepted matters shall be final. But if either party be dissatisfied on any matter, except the excepted matter as above, the party may within 28 days after receiving notice of such decision give a written notice to the other party requiring that the matters in dispute be arbitrated upon. Such written notice shall specify the matters, which are in dispute or difference of which such written notice has been given. If both the parties agree a single arbitrator would be appointed for the purpose. In case no agreement could be reached on the appointment of single arbitrator, both

	the parties will nominate one person each as an arbitrator on their behalf. The two arbitrators nominated by the parties shall nominate one more person to act as third arbitrator. The arbitrator or arbitrators, as the case may be, shall have power to open up, review and revise any certificate, opinion, decision, requisition or notice, save in regard to the excepted matters, referred to in the preceding clause, and to determine all matters to dispute which shall be submitted to arbitration and of which notice shall have been given as aforesaid. The arbitrator or arbitrators, as the case may be, shall make his or their award within one year (or such further extended time as may be decided by him or them as the case may be with the consent of the parties) from the date of entering on the reference. In case during the arbitration proceedings, the parties mutually settle or compromise their dispute or difference, on the parties filing their joint memorandum of the settlement or compromise, the arbitrator or the arbitrators, as the case may be, shall make an award in terms of such settlement or compromise. Upon any such reference, the decision on the cost incidental to the reference and award respectively shall be in the discretion of the arbitrator or arbitrators, as the case may be, who may determine the amount thereof or direct the same to be taxed as between the party and party, and shall direct by whom and to whom and in what manner the same shall be borne and paid. This submission shall be deemed to be a submission to arbitration within the meaning of the Indian Arbitration and Conciliation Act, 1996 or any statutory modification thereof. The award of the arbitrator or arbitrators, as the case may be, shall be final and binding on the parties. It is agreed that the Contractor shall not delay the carrying out of the works by reason of any such matter, question or dispute being referred to arbitration, but shall proceed with the works with all due diligence and shall until the decision of the arbitrator or arbitrators is given, abide by the decision of the Bank. No award of the arbitrator or arbitrators, as the case may be, shall relieve the Contractor of his obligations to adhere strictly to the Bank's instructions with regard to the actual carrying out of the works. The Employer and the Contractor hereby also agree that arbitration under this clause shall be a condition precedent to any right of action under the contract. The venue of arbitration shall be the centre/ city in which the work is being executed.
Employer entitled to recover compensation paid to workmen	
22	If, for any reason, the Employer is obliged, by virtue of the provision of the Workmen's Compensation Act 1923, or any statutory modifications or re-enactment thereof to pay compensation to a workman employed by the Contractor in execution of the works, the Employer shall be entitled to recover from the Contractor the amount of compensation so paid, and without prejudice to rights of the Employer under the said Act. The Employer shall be at liberty to recover such amount or any part thereof by deducting it from the security deposit or from any sum due by the Employer to the Contractor under this Contract or otherwise. The Employer shall not be bound to contest any claim made against it under the said Act, except on the written request of the Contractor and upon his giving to the Employer full security to the satisfaction

	of the Employer for all costs for which the Employer might become liable in consequence of contesting such claim.
Abandonment of Works	
23	If at any time after acceptance of the tender, the Employer shall, for any reasons whatsoever, not require the whole or any part of the works to be carried out, the Employer shall give notice in writing to the Contractor who shall have no claim to any payment of compensation or otherwise whatsoever on account of any profit or advantage which he might have derived from the execution of the whole works.
Non- Disclosure Clause	
24	The contractor shall not disclose directly or indirectly any information, materials and of the Bank's infrastructure/ system/equipments etc. which may come to the profession or knowledge of the contractor during the course of discharging its contractual obligations in connection with the agreement, to any third party and shall at all times hold the same in strictest confidence. The contractor shall treat the details of the contract as private and confidential, except to the extent necessary to carry out the obligations under it or to comply with applicable laws. The contractor shall not publish, permit to be published, or disclose any particulars of the works in any trade or technical paper or elsewhere without the previous written consent of the Employer. The contractor shall indemnify the Employer for any loss suffered by the Employer as a result of disclosure of any confidential information. Failure to observe the above shall be treated as breach of contract on the part of the contractor and the Employer shall be entitled to claim damages and pursue legal remedies. The contractor shall take all appropriate actions with respect to its employees to ensure that the obligations of non-disclosure of confidential information under this agreement are fully satisfied. The contractor's obligations with respect to non-disclosure and confidentiality will survive the expiry or termination of this agreement for whatever reason.
Prevention of Sexual Harassment of women at work places:	
25	The Firm shall be solely responsible for full compliance with the provision of "the Sexual Harassment of women at work place (Prevention, Prohibition and Redressal) Act, 2013" a. In case of any complaint of sexual harassment against its employee/s, the complaint will be filed before the Internal Complaints Committee constituted by the Firm and the firm shall ensure appropriate action under the said Act in respect to the complaint. b. Any complaint of sexual harassment from any aggrieved employee of the Bank against any employee/s of the firm shall be taken cognizance of by the Regional Complaints Committee constituted by the Bank. c. The firm shall be responsible for any monetary compensation that may need to be paid in case the incident involves the employees of the firm, for instance any monetary relief to Bank's employee, if sexual harassment/violence by the employee of the firm is proved. d. The firm shall be responsible for educating its employees about prevention of sexual harassment at work place and related issues.
Adherence to provisions of various Statutes/Laws:	

26	a. The Firm shall be responsible to adhere to the provisions of applicable labour laws such as Contract Labour (Regulation & Abolition) Act, 1970, Minimum Wages Act, 1948, Employees State Insurance Act, 1948 Equal Remuneration Act, 1976; Employees State Insurance Act; Workman's Compensation Act, 1923; Payment of Wages Act, 1936; The Employees Provident Fund (and Miscellaneous Provisions) Act, 1952; Payment of Bonus Act, 1965; The Minimum Wages Act, 1948; Employer's Liability Act, 1938; Employment of Children Act, 1938, Maternity Benefit Act and/or any other rules/regulations and/or statues that may be applicable to them and rules made there under. b. The Firm will be fully responsible during the course of the contract for due fulfilment of the requirements of the above stated laws, Act, etc. The Bank shall not be held responsible for acts, commissions or omissions of the firm and shall in no way made liable to the labourers engaged by the firm. Proof of wages paid should be submitted to the Bank periodically.
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SECTION VI Technical Specification

The scope of work covers complete Tender for Laying of LAN cables along with I/O Port from Switch cum Server Room to Workstations in Second Floor, Bank's Main Office Building, Bhubaneswar in accordance with detailed specifications.

1. LAN point wiring to be done from switch to work station/cabin/user end etc. necessary to complete entire LAN cabling work and directed by Banks Engineer as indicated below -

The following shall be deemed to be included in the lan works: -

- (a) LAN cables that will pass through walls, floor etc from switch room to the work stations/cabins/network points.
 - (b) All metal/PVC blocks, boards and boxes flush or surface type including those required for mounting switches, sockets.
 - (c) All fixing accessories such as jointers, patch cords, clips, nails, screws, phil plug, rawl plug, wooden plug, hardware materials etc. as required
2. Materials: All materials, fittings and appliances used in the LAN cabling shall be of the best quality obtained and of approved manufacture and shall conform to the latest Indian Specifications wherever these exist. The tenderer must submit along with the tender the names of manufacturers, categories, etc. of material and fixtures which they propose to use.
 3. Workmanship: - Good workmanship and neat appearance are the prerequisites for compliance with the various sections of these specifications. The work shall be carried out under direct supervision of a person holding valid certificate of competency issued by the State Government and in accordance with the statutory rules and regulations in force. The relevant I.S.I. code of practice shall be followed wherever applicable.
 4. LAN wiring related termination, testing and commissioning shall be done by qualified experienced IT person(Skilled). Sufficient manpower shall be deployed by contractor at site to ensure progress of work in coordination with civil contractor.

Additional Specifications: -

- (a) Any damage to walls, floors etc. during installations and erection must be repaired by the contractor to match the original surface for which no extra amount will be paid.
- (b) Approved materials and fittings shall only be used. The Contractor shall replace the unapproved materials and fix new at his own cost.
- (c) The contractor shall test in the presence of Bank's Engineer that all the LAN connections are working in order and submit a test report.
- (d) Intending tenderers are advised to study all the drawings specifications, conditions etc. in detail and inspect the site before submitting tenders so as to ascertain the nature and scope of the work involved and the method to be adopted in executing the work.
- (e) The rate quoted shall include cost of cutting holes and chase in walls, floor slabs, repairing the same and restoration of original surface. Nothing extra shall be entertained on this account.
- (f) The contractor will also be required to submit the 'Form of Completion Certificate' in the required Performa.

Place:

Signature of the Tenderer with Seal

Date:

SECTION VII

Safety Code/ FIRE SAFETY

1. Only ISI marked 3 pin plug and other appliances and equipment's shall be used.
2. LAN cables/wires used shall be properly rated and joints should be avoided. If there, the joint should be proper and insulated.
3. Personal protective equipment such as safety shoes, hand gloves, welder's mask, ear plugs, etc. as applicable depending upon the requirement of the work, shall be used by the workmen to prevent occupational health hazards.
4. None of the passages lift lobby and staircases shall be used for stacking / dumping any kind of materials/waste.
5. The work site shall be properly illuminated during the work. During the work, the tenderer shall ensure the materials/equipment are covered properly to avoid gathering of dust.
6. All the LAN cabling works should be carried out by licensed/ authorized technician.
7. Aluminum / steel ladders should have proper rubber insulation at the base and wherever required, these ladders shall be kept on electrical insulating safe rubber mats.
8. None of the passages near AC lobby and staircases shall be used for stacking / dumping any kind of materials/waste.
9. The staircase doors shall be normally kept closed.
10. None of the fire extinguishers shall be removed/shifted from its designated location.
11. Any debris generated from the work shall be collected on daily basis, removed from site and stored at the designated place in proper manner.

Place:

Signature and Seal of the Contractor

Date:

Appendix Hereinbefore Referred To

1.	Defects Liability Period	12 months from the date of issue of virtual completion certificate.
3.	Date of commencement	3rd day from the date of work order.
4.	Date of completion	<u>The work has to be completed in two phases: phase 1: LAN wire cabling in the first phase to be completed within 15 days from the 3rd day of issue of work order and phase 2: I/O port installations & testing in the second phase Within 30 days from the completion of the phase 1 work . Overall timing for completion of work must not exceed more than 45 days from the date of issue of work order</u>
5.	Liquidated Damages	0.25% of the contract amount per week subject to a maximum of 10% of the work value.
6	Retention Money	5% of bill value

Place Seal & signature of Contractor
Date

Section VIII: Unpriced Schedule of Quantity

Tender for Laying of LAN cables along with I/O Port from Switch cum Server Room to Workstations in Second Floor, Bank's Main Office Building, Bhubaneswar.

Sl. no.	Description	Make/Model	Unit	Quantity
01	Wiring for 65 Nos LAN points – Supply & laying wiring for LAN point from LAN switch to workstation/cabin by using CAT 6 wires in FRLS PVC medium duty/ conduit/PVC casing on pillars/walls/beams and through existing race way and workstation slots	PVC conduit – Precision/AKG/Sanco/Kinjal or equivalent	Nos	120
02	Providing and supplying 65 nos of RJ-45 CAT 6 E LAN I/O Network keystone jack fitted in one single module face plate fixed on workstation/wall panel/user end.	D link/legrand	nos	120
03	Switch Side Patch Panel (24 port each) Termination of the LAN wire at both ends (i/o end CAT 6 wire punching and LAN switch end by crimping RJ45 male connector and properly tagged, complete with testing and commissioning for item no 1 & 2	D link/legrand	Nos	05
04	Supplying 2 mtr length patch cord (only company made)	D link/legrand	Nos	240

Commercial Checklist (To be filled and submitted with Part I)

Tender for Laying of LAN cables along with I/O Port from Switch cum Server Room to Workstations in Second Floor, Bank's Main Office Building, Bhubaneswar.

Sr. No	Description	Bank's terms	Acceptance or otherwise of the Bank's terms	
1.	Validity	90 days	Yes/No	
2.	EMD	₹10,100/- (Rs Ten thousand and one hundred only) to be deposited in favour of Reserve Bank of India, Bhubaneswar in account No. 186003001 & IFSC – RBIS0BBPA01 of RBI, Bhubaneswar (by NEFT only) on or before the date given in NIT. The proof of having remitted the EMD is to be uploaded in MSTC portal. The bidders are also advised to send the proof of remittance with transaction number (scanned copy) to the official email ID: "DIT, Bhubaneswar" <ditbhubaneswar@rbi.org.in> on or before 15.00 hrs on August 14, 2026. No interest shall be payable on EMD.	Agreed / Not agreed	
3.	Terms of payment	5% on completion of defect liability period of 1 year from date of handing over. This amount is held as security deposit/ Retention money for fulfilling the obligations regarding repair/ replacement / periodic checks and inspections of work during warranty period. This amount may be fully/partially forfeited if defects are not attended within defect liability period.	Acceptable / Not Acceptable	
4.	Amount/Price	- Shall remain firm for the entire period of contract - Shall be inclusive of all taxes, duties, levies, octroi during the contract period.	Yes/No	
5.	Defect liability period	12 months from date of handing over	Yes/No	

7.	Completion period	<u>The work has to be completed in two phases : phase 1 : LAN wire cabling in the first phase to be completed within 15 days from the 3rd day of issue of work order and phase 2: I/O port installations & testing in the second phase Within 30 days from the completion of the phase 1 work . Overall timing for completion of work must not exceed more than 45 days from the date of issue of work order</u>	Acceptable / Not Acceptable	
8.	Liquidated damages	0.25% of the contract amount per week subject to maximum of 10% of work value.	Acceptable / Not Acceptable	
9	Insurance	Shall include for Contractor All Risk Policy including installation, testing and commissioning etc.		

I/we confirm acceptance of all the above conditions.

Place:
Date:

Seal & Signature of the contractor

Annexure-II

List of Approved make of materials

(To be filled by the bidder and submitted along with Part – I)

Sr.No.	Name of Item	Approved Makes	Makes offered by contractor
1	PVC conduit and casing capping	Precision/AKG/Sanco/Kinjal or equivalent	
2	LAN I/o socket & Jack	D link/legrand	
3	LAN cable and patch cord (only company made)	D link/legrand	
4	Switch Side Patch Panel	D link/legrand	

Note: contractor should indicate the makes of materials offered by him. If such make is not indicated, the choice of make will be selected by the Bank.

NAME AND ADDRESS OF THE CONTRACTOR: SIGN & SEAL OF THE CONTRACTOR:

Date:

Place:

PROFORMA FOR LIST OF CLIENTS

(To whom works of similar scope each qualifying minimum eligibility criteria have been completed in the last 5 years).

[Scanned copy (in pdf format) of this Annexure duly filled, to be uploaded with tender]

Sr. No.	Details	Client (1)	Client (2)	Client (3)
1	Name, Address, fax and telephone numbers			
2	Project name, location and address			
3	Brief details of the work			
4	Value of work as completed			
5	Date of award of contract			
6	Date of completion of work			
7	Whether the work was carried out under Architect/Consultant, if so, details			

(Add more columns in case of more than 3 clients)

ARTICLES OF AGREEMENT

[To be submitted by successful tenderer upon award of work]

(On the Rs.100/- stamp paper)

ARTICLES OF AGREEMENT made the _____ day of _____ between the Reserve Bank of India, (hereafter called "The Bank") of the one part and _____ (thereinafter called "the Contractor") of the other part.

WHEREAS The Bank is desirous to carry out "Laying of LAN cables along with I/O Port from Switch cum Server Room to Workstations in Second Floor, Bank's Main Office Building, Bhubaneswar." and has caused specifications describing the works to be one.

AND WHEREAS the said specifications, scope of work, the Schedule of Quantities have been signed by or on behalf of the parties hereto.

AND WHEREAS the Tenderer has agreed to execute upon the subject work to the conditions set forth herein and to the conditions set forth in the special conditions of the contract and in the schedule of quantities and conditions of Contract as modified and finally accepted by both the parties (all of which are collectively hereinafter referred to as "the said Conditions") the works shown upon the said requirement of the Bank and/or described in the said Specifications and included in the Schedule of quantities at the respective rates therein set forth, amounting to the sum as therein arrived at or such other sum as shall become payable there under (hereinafter referred to as "the said Contract Amount").

NOW IT IS HEREBY AGREED AS FOLLOWS –

- 1 In consideration of the said Contract amount to be paid at the times and in the manner set forth in the said conditions, the Tenderer shall, upon and subject to the said conditions, execute and complete the work shown and described in the said specifications and the schedule of quantities.
- 2 The Employer shall pay the Tenderer the said Contract amount or such other sum as shall become payable at the times and in the manner specified in the said conditions.
- 3 The said Conditions and Appendix thereto shall be read and construed as forming part of this agreement and the parties hereto shall respectively abide by, submit themselves to the said conditions and perform the agreements on their part respectively in the said conditions contained.
- 4 The specification, penalty clauses, agreement and documents mentioned herein shall form the basis of this Contract.
- 5 This Contract is deemed to be - "Laying of LAN cables along with I/O Port from Switch cum Server Room to Workstations in Second Floor, Bank's Main Office Building, Bhubaneswar."
- 6 The Tenderer shall afford every reasonable facility for carrying out of all works relating LAN cabling, installations, fittings, testing and other ancillary works in the manner laid down in the said conditions, and shall make good any damages done to walls, floors, etc, after the completion of such works.
- 7 The Employer reserves to itself the right of altering the drawings and nature of the work by adding to or omitting any items of work or having portions of the same carried out at any time during the currency of Contract, without prejudice to this Contract.
- 8 Time shall be considered as the important factor of this Contract and the Tenderer hereby agrees to complete the work in two phases : phase 1 : LAN wire cabling in the first phase to be completed within 15 days from the 3rd day of issue of work order and phase 2: I/O port installations & testing in the second phase Within 30 days from the completion of the phase 1 work . Overall timing for completion of work must not exceed more than 45 days from the date of issue of work order , subject nevertheless to the provisions for the extension of time.

- 9 All payments by the Employer under this Contract will be made only at Reserve Bank of India, Bhubaneswar
- 10 All disputes arising out of or in any way connected with this agreement shall be deemed to have arisen in Bhubaneswar and only courts in Bhubaneswar shall have jurisdiction to determine the same.
- 11 The several parts of this Contract have been read by the Tenderer and fully understood by the Tenderer.

If the contractor is a Partnership or an Individual

IN WITNESS WHEREOF The Bank and the Contractor have set their respective hands to these presents and two duplicates hereof the day and year first hereinabove written.

If the contractor is a Company

IN WITNESS WHEREOF The Bank has set its hand to these presents through its duly authorised official and the Contractor has caused its common seal to be affixed hereunto and the said two duplicate/has caused these presents and the said two duplicates hereof to be executed on its behalf, the day and year first hereinabove written.

Dated this _____ day of _____ 2026.

For and on behalf of M/s _____

(Signature with seal)

Name _____

Designation _____

Place _____

Date _____

(Certified true copy of the Power of Attorney of the above signatory should be enclosed).

Witnesses

(1) Signature with
name, address, and date

(2) Signature with
name, address, and date

CLIENT's CERTIFICATE & PERFORMANCE OF CONTRACTOR

[Scanned copy (in pdf format) of this Annexure duly filled, to be uploaded with tender]

Name & address of the Client

Details of Works executed by Shri /M/s

- | | | |
|----|---|--|
| 1 | Name of work with brief particulars | |
| 2 | Agreement No. and date | |
| 3 | Agreement amount | |
| 4 | Date of commencement of work | |
| 5 | Stipulated date of completion | |
| 6 | Actual date of completion | |
| 7 | Details of compensation levied for delay(indicate amount) if any | |
| 8 | Gross amount of the work completed and paid | |
| 9 | Name and address of the authority under whom works executed | |
| 10 | Whether the contractor employed qualified Engineer/Overseer during execution of work? | |
| 11 | i) Quality of work (indicate grading) | Outstanding/Very Good/
Good/Satisfactory/poor |
| | ii) Amt. of work paid on reduced rates, if any. | |
| 12 | i) Did the contractor go for arbitration? | |
| | ii) If yes, total amount of claim | |
| | iii) Total amount awarded | |
| 13 | Comments on the capabilities of the contractor. | |
| | a) Technical proficiency | Outstanding/Very Good/
Good/Satisfactory/poor |
| | b) Financial soundness | Outstanding/Very Good/
Good/Satisfactory/poor |
| | c) Mobilization of adequate T&P | Outstanding/Very
Good/Satisfactory/poor |

G

d)	Mobilization of manpower	Outstanding/Very Good/
e)	General behaviour	Good/Satisfactory/poor Outstanding/Very Good/ Good/Satisfactory/poor

Note: All columns should be filled in properly countersigned

FORMAT OF BANKERS' CERTIFICATE

[Scanned copy (in pdf format) of this Annexure duly filled, to be uploaded with tender]

Sr. No.	Description	Details
1	Composition of the firm (whether Partnership/ Private Limited/ Proprietorship/ Public Limited)	
2	Name of the Proprietor/ Partners/ Directors of the firm	
3	Turnover of the firm for the last 3 financial years (year wise)	
	2025-26	
	2024-25	
	2023-24	
4	Credit facility/ Overdraft facility enjoyed by the firm	
5	Dealings	
6	The period from which the firm has been banking with your bank	
7	Any other remarks	
8	You may also kindly forward your opinion whether the above firm is considered financially sound to be entrusted with the contract for works estimated to cost ₹5.05 lakhs.	

(Signature)

For the Bank

Note:

Banker's certificate should be on letter head of the bank, addressed to the GM(OiC), Reserve Bank of India, Bhubaneswar Regional Office.

In case of partnership firm, certificate should include names of all partners as recorded with the Bank

DETAILS OF OFFERED MAKE AND SERVICE SET UP OF THE FIRM

[Scanned copy (in pdf format) of this Annexure duly filled, to be uploaded with tender]

Accepted the specifications and agreed to carry out the work as specified in tender. The details of service set-up is as given below:

Details of Service Setup in Bhubaneswar		
A	Address	
B	Telephone numbers	
C	FAX numbers	
D	Email address	
E	Contact person (name and Mobile No)	

1. Please specifically indicate the details of the office as above, from where the service for the proposed units at Bhubaneswar will be offered.
2. Please attach additional sheet wherever required.

Seal and Signature of the contractor

UNDERTAKING REGARDING SITE VISIT BY THE TENDERER IN ORDER TO UNDERSTAND THE WORK

[Scanned copy (in pdf format) of this Annexure duly filled, to be uploaded with tender]

To
General Manager (Officer-in-Charge)
Reserve Bank of India
Department of Information Technology
Bhubaneswar

Dear Sir,

“Laying of LAN cables along with I/O Port from Switch cum Server Room to Workstations in Second Floor, Bank’s Main Office Building, Bhubaneswar.”

We, _____, the tenderer for the above work confirm that we have visited the site and understood the proper details of the existing system, working presently and also the scope of work for the proposed system. We are ready to proceed with the proposed work in terms of this tender and further ready to provide service support for the new system.

Date: (Name and address of the company with Company Seal)



Department of Information Technology
Bhubaneswar

(Event No.: _____)

(Part II)
Price Bid

Name of Tenderer

Address

Part – II (Price Bid)

Name of work: Tender for Laying of LAN cables along with I/O Port from Switch cum Server Room to Workstations in Second Floor, Bank's Main Office Building, Bhubaneswar.

Sl. no.	Description	Make/Model	Unit	Quantity
01	Wiring for 65 Nos LAN points – Supply & laying wiring for LAN point from LAN switch to workstation/cabin by using CAT 6 wires in FRLS PVC medium duty/ conduit/PVC casing on pillars/walls/beams and through existing race way and workstation slots	PVC conduit – Precision/AKG/Sanco/Kinjal or equivalent	Nos	120
02	Providing and supplying 65 nos of RJ-45 CAT 6 E LAN I/O Network keystone jack fitted in one single module face plate fixed on workstation/wall panel/user end.	D link/legrand	nos	120
03	Switch Side Patch Panel (24 port each) Termination of the LAN wire at both ends (i/o end CAT 6 wire punching and LAN switch end by crimping RJ45 male connector and properly tagged, complete with testing and commissioning for item no 1 & 2	D-link/legrand	Nos	05
04	Supplying 2 mtr length patch cord	D link/legrand	Nos	240

- Rates quoted should be inclusive of all applicable taxes, installation, commissioning, testing etc.
- Site inspection must be done before quoting.
- Rates shall be quoted only in the Part II (MSTC portal) in the Bank's proforma only but not on any of the uploaded documents, failing which, the submitted bid shall be rejected.

Date:

Signature of Tenderer with Seal

Place: